

July 9, 2012

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Hector E. Colon, in the Board of Education Conference Room of the Brearley School on **July 9, 2012.**

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held May 7, 2012. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act.**

President Colon led the **salute to the Flag.**

Upon **roll call**, the following members were present: Genean Braun, Hector E. Colon, Gerry Laudati, and Nancy Zimmerman. Absent was: Steven Benko, Gregg David, Anthony Laudati, Joseph Lospinoso and Livio Mancino.

In the absence of a quorum the Board continued with the meeting but will not take any action until quorum is achieved.

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr, Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Scott Miller, Supervisor of Athletics; Renae Bush, Supervisor of Guidance & Assessment; Ronald Bubnowski, Assistant Principal; Jennifer Osemwegie, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds; and Joant Rodriguez, Manager of Technology.

Six (6) members of the public were present.

President Colon called for discussion on the **Superintendent's Report:**

- Interim Supervisor of Special Education position was reviewed, Mr. Bryant is ill and a member of his firm will be able to assist in the interim.
- The several part-time positions that were still vacant were reviewed with the Board.
- Mr. Hershey formally introduced Mrs. Osemwegie to the Board and the public and wished her success in the future.
- Mr. Hershey reviewed the addition to the security/fire drills to the agenda.

At 7:48 p.m. Anthony Laudati arrived.

Roll call was again conducted and the following members were present: Genean Braun, Hector E.

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Colon, Anthony Laudati, Gerry Laudati, and Nancy Zimmerman. Absent was: Steven Benko, Gregg David, Joseph Lospinoso and Livio Mancino.

Minutes of the Secretary, a copy having been sent to each Board Member (June 11, 2012) were approved upon motion by G. Laudati, seconded by Braun. Motion carried 5 to 0. Voting yes was: Braun, Colon, A. Laudati, G. Laudati, and Zimmerman.

COMMITTEE REPORTS:

Curriculum & Instruction: Gerry Laudati, Chairperson.

Five-year revision of curriculum is up to date. At our next meeting Dr. Taylor will be discussing curriculum in context to the standards. Professional Development was reviewed, including the attendance of Harry Wong on the first day of school in September. The infusion of some of the new technology was reviewed. Laudati asked NJSBA President Bulina if he can serve on the NJSBA Special Services Committee.

Correspondence: (see attachments)

1. Letter dated 5/31/12 from Dept. of Agriculture to Mr. Gonnella Re: CAP's approval.
2. Letter dated 6/4/12 from NJSBAIG to Mr. Gonnella Re: NJSBAIG/ERIC West 2012 Safety Grant Program Award Notice.
3. Letter dated 6/6/12 from NJSBA confirming Governance 1 training for Gregg David.
4. Memo dated 6/6/12 from Joanne Rajoppi to School Board Secretaries Re: Election Candidates.
5. Letter dated 6/11/12 from St. Theresa's Church thanking Ms. Westbrook for sponsoring the Graduation Food Challenge.
6. Letter dated 6/12/12 from NJSBA to Board President Re: 2012-2013 District Dues.
7. Letter dated 6/2012 to Lorrae Schau from Jessica Orr/School and Youth Programs (Leukemia & Lymphoma Society) Re: Coordinating the Pennies for Patients program at Brearley.

Motion was made by G. Laudati, seconded by A. Laudati, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Mrs. Zimmerman stated concerns with the abundance of weeds on the grounds. Mr. Hershey and Mr. Gonnella will review the matter with staff.

NEW BUSINESS: None.

PUBLIC PARTICIPATION:

Motion was made by Braun, seconded by A. Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

- Maryann Finistrella: Concerned that Spanish and Library is not graded in the elementary

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school. Mrs. Murphy stated that she would support the concept.

- Lillian Falcetano: Pre HSPA scores were incorrect and questioned when they were to be corrected. Mrs. Bush will check with the scoring company. Snack concerns at the elementary school and the need to monitor it regarding obesity. She also asked about stipends for coaching positions, how they are established. Mr. Hershey stated that they are negotiated with the Kenilworth Education Association. Several have been adjusted over the years.
- Mrs. Rappa: Concerned that the part-time positions are not being filled. Did the Board consider expanding the positions.
- Mr. Gagliardi stated that 15 years ago the UCRHS was dissolved and Brearley reopened under the control of the Kenilworth Board of Education. He stated that at the time many questioned the Board's ability to provide a quality education to its students. He stated the district should be commended for fulfilling its goal in providing a quality education to the students of Kenilworth.

Motion was made by Zimmerman, seconded by G. Laudati, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of June, 2012.**

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills conducted during the month of June 2012 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	6/7/12	Fire Drill
Harding	6/7/12	Lockdown
Brearley	6/1/12	Fire Drill
Brearley	6/11/12	Lockdown

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Bill List

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the **attached bill list be approved for the month of June 2012 in the amount of \$2,150,514.58.** Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati,

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G. Laudati and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of May 2012.** Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Whereas, pursuant to Board of Education Policy #3160, **the Superintendent and Secretary to the Board have made the following line item transfers (June 2012) in the 2011-2012 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date
<i>Teaching Staff:</i>		
Marsili, Janice	Arts Horizon Institute Grant Project Stockton State	7/29 - 8/3/2012
Warchol, Nicole	Arts Horizon Institute Grant Project Stockton State	7/29 - 8/3/2012

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Paid Lunch Price Increase

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the increase in Paid**

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Lunch Prices for the 2012-2013 school year as follows:

	<u>Maximum</u>	<u>2011-2012</u>	<u>2012-2013</u>
Elementary	\$ 3.75	\$ 2.50	\$ 2.60
Middle School	\$ 4.00	\$ 2.75	\$ 2.85
High School	\$ 4.25	\$ 3.00	\$ 3.10

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Behavior Therapy Associates

RESOLUTION #7: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the Behavior Therapy Associates agreement to provide services for sixty-one and one-half (61.5) hours at a total fee of \$9,225.00 for the 2012-2013 school year.** Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Toplansky - Payment of Unused Sick Days

RESOLUTION #8: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **reimburses retiring staff member for his unused accumulated sick days in accordance with the KEA Teacher's bargaining agreement as follows:**

<u>Name</u>	<u>Annual Salary</u>	<u>Days Pay</u>	<u>Accumulated Days</u>	<u>Maximum Calculation</u>	<u>Reimbursed Amount</u>
Toplansky, Howard	\$114,238.00	\$190.40	513	\$97,672.64	\$57,119.00

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Cooke – Payment of Unused Sick and Vacation Days

RESOLUTION #9: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **reimburses Ann Cooke a retiring staff member for her unused accumulated sick days and vacation days in accordance with the PSA bargaining agreement as follows:**

<u>Category</u>	<u>Annual Salary</u>	<u>Days Pay</u>	<u>Accumulated Days</u>	<u>Reimbursed Amount</u>
Sick Days	\$129,982.00	\$216.64	105.00	\$22,747.20
Vacation Days	\$129,982.00	\$499.93	30.50	\$15,247.87

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Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Ringler – Payment of Unused Vacation Days

RESOLUTION #10: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education reimburses Judith Ringler for her unused accumulated vacation days. Mrs. Ringler is moving from a twelve month to a ten month secretarial position as follows:

<u>Annual Salary</u>	<u>Days Pay</u>	<u>Accumulated Days</u>	<u>Reimbursed Amount</u>
\$ 42,042.00	\$ 161.70	25.00	\$ 4,042.50

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

2011-2012 Tuition Reimbursement

RESOLUTION #11: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Board of Education reimburses the following teachers for successfully completing graduate courses in education (2011-2012), in accordance with the Agreement between the Board of Education and the KEA:

<u>Last Name</u>	<u>Amount as Submitted</u>	<u>Eligible at RU Rate</u>	<u>Prorated 76.59%</u>	<u>Not Eligible</u>	<u>Credits Taken</u>	<u>Actual *CPC</u>
Brunette, D.	\$ 2,440.00	\$ 2,440.00	\$ 1,868.70	\$ 571.30	6	\$ 406.67
Cadorette, J.	\$ 2,180.00	\$ 2,180.00	\$ 1,669.58	\$ 510.42	12	\$ 181.67
Devito, P.	\$ 4,880.00	\$ 4,880.00	\$ 3,737.41	\$ 1,142.59	12	\$ 406.67
Glacken, C.	\$ 3,300.00	\$ 3,116.10	\$ 2,386.50	\$ 913.50	6	\$ 550.00
Horesh, L.	\$ 6,450.00	\$ 6,232.20	\$ 4,773.01	\$ 1,676.99	12	\$ 537.50
Horling, D.	\$ 7,068.00	\$ 3,116.10	\$ 2,386.50	\$ 4,681.50	6	\$1,178.00
Klimchak, M.	\$ 4,880.00	\$ 4,880.00	\$ 3,737.41	\$ 1,142.59	12	\$ 406.67
Knepper, L.	\$ 3,300.00	\$ 3,116.10	\$ 2,386.50	\$ 913.50	6	\$ 550.00
Lee, A.	\$ 1,220.00	\$ 1,220.00	\$ 934.35	\$ 285.65	3	\$ 406.67
McGee, A.	\$ 1,145.00	\$ 1,145.00	\$ 876.91	\$ 268.09	3	\$ 381.67
Mills, J.	\$ 4,880.00	\$ 4,880.00	\$ 3,737.41	\$ 1,142.59	12	\$ 406.67
Parente, K.	\$ 2,238.00	\$ 2,238.00	\$ 1,714.00	\$ 524.00	12	\$ 186.50
Peruggia, M.	\$ 1,650.00	\$ 1,558.05	\$ 1,193.25	\$ 456.75	3	\$ 550.00
Rodriguez, N.	\$ 6,600.00	\$ 6,232.20	\$ 4,773.01	\$ 1,826.99	12	\$ 550.00
Sara, C.	\$ 3,300.00	\$ 3,116.10	\$ 2,386.50	\$ 913.50	6	\$ 550.00
Scasso, S.	\$ 4,950.00	\$ 4,674.15	\$ 3,579.75	\$ 1,370.25	9	\$ 550.00
Serpico, G.	\$ 4,880.00	\$ 4,880.00	\$ 3,737.41	\$ 1,142.59	12	\$ 406.67
Shapiro, J.	\$ 4,422.00	\$ 4,422.00	\$ 3,386.64	\$ 1,035.36	12	\$ 368.50
Smith, H.	\$ 5,460.00	\$ 5,460.00	\$ 4,181.61	\$ 1,278.39	12	\$ 455.00

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Sona, D.	\$ 2,440.00	\$ 2,440.00	\$ 1,868.70	\$ 571.30	6	\$ 406.67
Walsh, L.	\$ 1,220.00	\$ 1,220.00	\$ 934.35	\$ 285.65	3	\$ 406.67
Warchol, N.	\$ 6,435.30	\$ 6,232.20	\$ 4,773.01	\$ 1,662.29	12	\$ 536.28
Widner, N.	\$ 7,700.00	\$ 5,193.50	\$ 3,977.50	\$ 3,722.50	10	\$ 770.00
	\$93,038.30	\$84,871.70	\$ 65,000.01	\$ 28,038.29	199	

*Cost Per Credit

Maximums:

Rutgers Cost Per Credit = \$611.00: 85% rate is \$519.35

Max CAP allowable is \$65,000

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Copier Lease Agreement

RESOLUTION #12: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the lease agreement for thirty-four (34) months with Atlantic – Tomorrow’s Office for the following copier equipment:**

Savin MP2852sp Digital/Copier/Printer/Color Scanner: \$179.00/month

Lease payment will be added to Master Lease Contract currently in place. All Service and Supplies to be billed added to master contract.

All Savin copiers are being awarded under State Contract #51464 (Ricoh America Corporation.)
Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

PERSONNEL/MANAGEMENT

Collins - Resignation

RESOLUTION #13: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the letter of resignation from Trish Collins, a BSI teacher at the David Brearley Middle/High School, effective June 27, 2012.**

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Musillo - Resignation

RESOLUTION #14: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the letter of resignation from Jenna Musillo, an ELL teacher at the Harding Elementary School effective June 26, 2012.**

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Bryant – Interim Supervisor of Special Services

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RESOLUTION #15: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Charles Bryant as an interim Supervisor of Special Services for the 2012-2013 school year, at a rate of \$650/day, not to exceed one hundred and thirty days (130), commencing July 10, 2012 with no benefits.** Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Barber – MLOA Guidance Counselor

RESOLUTION #16: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Marie Barber as a maternity leave replacement guidance counselor for Jessica Kaiser at a rate of \$135/day from September 4, 2012 to December 21, 2012 with no benefits.** Ms. Barber will replace Lisa Motacki, previously board approved, who accepted a full-time position in another district. Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Ramos – ESY Bus Aide

RESOLUTION #17: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Jennifer Ramos as a summer school extended year bus aide for one (1) hour per day at a rate of \$21.71/hour for twenty-four (24) days for a total amount of \$521.04.** Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Drivas – Classroom Aide

RESOLUTION #18: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Zoe Drivas as a classroom aide at the Harding Elementary School at an annual salary of \$19,865 (\$21.71/hr * 5hrs/day * 183) for the 2012-2013 school year commencing September 4, 2012, with no benefits.** Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Summer Evaluation

RESOLUTION #19: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following for summer evaluation of Student No. 20270154:**

Carol Carrara	Psychological and Case Manager	\$625.00
Michael Maraviglia	Evaluator	\$425.00
Jamie Schilling	Occupational Therapy	\$425.00
Regina O'Connor	Speech/Language Therapy	\$425.00

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

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Glacken – Change in Salary

RESOLUTION #20: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the increase in salary for Cathy Glacken, who completed the required courses and submitted proper verification to move to Step 8, MA guide, at an annual salary of \$66,910, effective September 1, 2012.**

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Sara – Change in Salary

RESOLUTION #21: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the increase in salary for Christina Sara, who completed the required courses and submitted proper verification to move to Step 3, MA guide, at an annual salary of \$64,406, effective September 1, 2012.**

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Scasso – Change in Salary

RESOLUTION #22: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the increase in salary for Stephanie Scasso, who completed the required courses and submitted proper verification to move to Step 6, MA+30 guide, at an annual salary of \$72,929, effective September 1, 2012.**

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Kaverick - Assistant Football Coach

RESOLUTION #23: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Sean Kaverick as an assistant football coach for the 2012-2013 season at a stipend of \$7,465.00.**

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Substitute Staff

RESOLUTION #24: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:**

Last	First	Tchr.	Class Aide	LR/PG Aide	Secty
Albanese	Kelly Marie	\$75			
Bandeira	Gia	\$75	\$21.71	\$13.80	
Barnes	Donna	\$85			
Bierenfeld	Marisa	\$75			
Blutfield	Kim	\$85			

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Brivett-Dewar	Elaine	\$85			
Campanella	Gina		\$21.71	\$13.80	\$7.50
Cantalupo	Gail		\$21.71		\$7.50
Capra	Dino	\$75			
Cesaro	Gina	\$75	\$21.71		\$7.50
Cariello	Janet	\$85			
Clohosey	Judy	\$85			
Dal Canton	James	\$85			
Davis	Caryn	\$85			
Del Monaco	Christina	\$85			
Donovan	Kelly	\$85			
Du Beau	Frances		\$21.71		
Elmalah	Amal		\$21.71	\$13.80	
Feeley	Jennifer	\$85			
Fieldhouse	Jill Marie	\$75			
Finistrella	Mariann	\$75			
Fisezi	Pamela	\$85			
Forcella	Marie	\$85			
Goldrick	Patrick	\$75			
Goski	Catherine	\$75			
Graham	Debra		\$21.71	\$13.80	\$7.50
Green	Thomas	\$75			
Grobe	Ronald	\$85			
Harrison	Benjamin	\$85			
Hegna	Cynthia	\$200			
Hoffmann	Kenneth	\$85			
Hunte	Teresa	\$75			
Johns	Debra		\$21.71	\$13.80	\$7.50
Kaltreider	Jeffrey	\$85			
Kaufman	Jeffrey	\$85	\$21.71		
Kent	Mary	\$200			
Korzen	Olga	\$85			
LoBianco	Caroline	\$85			
Lucadema	Karen	\$85			
Lucadema	Kenneth	\$85			
Luciano	Nicola		\$21.71	\$13.80	
Lyman	Norma	\$85			
Maier	Eleanor	\$90			
Manee	Sandra		\$21.71	\$13.80	\$7.50
Marabella	Jacqueline		\$21.71	\$13.80	
Matone	Patrick	\$85			

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Matos	Gina		\$21.71	\$13.80	
McClafferty	Ana			\$13.80	
McGlade	Karol	\$85			
Meagher	Patricia		\$21.71	\$13.80	\$7.50
Mesak	Nancy	\$75	\$21.71		
Michetti	Frances	\$85	\$21.71		
Miller	Kari	\$75			
Moran	Allison	\$75			
Mucci	John	\$75			
Noss	William	\$75			
O'Malley	William	\$75			
Orlando	Jaclyn	\$85			
Pantano	Anthony	\$75			
Paolercio	Richard	\$85			
Peterson	Carl	\$85			
Resnick	Melissa	\$75			
Rule	Pamela	\$85			
Russo	Vincent	\$75			
Russomanno	Deanna	\$75			
Ryan	Cindra	\$75			
Santorelli	Michael	\$75			
Schachtel	Thomas	\$75	\$21.71		
Senica	Kerry	\$75			
Stroud	Leslie	\$75			
Tweedle	Caitlin	\$75			
Ulaky	James	\$75			
Verdia	Daniel	\$85			
Vicci	Linda	\$200			
Walsh	Merle	\$85			
Williams	Marissa	\$75			
Wisnowski	Heather	\$85			
Zemel	Cynthia	\$85			
Zengewald	Brian	\$75			
Zepka	Alexa	\$75	\$21.71		

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Student Teachers

RESOLUTION #25: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as**

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directed by their individual college/university, at no cost to the Board.

Student Teacher	College/University	Cooperating Teacher
Russomanno, Deanna	Ramapo College	Mendy Petti & Anthony Rossetti

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

CURRICULUM/INSTRUCTION

Out-of-district Placement

RESOLUTION #26: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the out-of-district placement of Student No. 202723 at the JFK Institute Vocational Rehabilitation program at a rate of \$3,481/monthly for the 2012-2013 school year with transportation services provided by the Morris-Union Jointure Commission.** The student will attend JFK from September 6, 2012 to September 25, 2012 for evaluation. Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Out of District Transportation

RESOLUTION #27: Be It Resolved, That the Kenilworth Board of Education **approves the out-of-district placement of the following students for the 2012-2013 school year with transportation services be provided as indicated:**

Student No.	<u>Placement</u>	<u>Transportation</u>
203489	Center Sch./Middlesex County Vo-tech	MUJC
202551	DLC-New Providence	MUJC
204234	Harding School	MUJC
202038	CAP	MUJC
201932	Mt. Carmel Guild Academy	MUJC
202950	Center for Lifelong Learning	MUJC
203317	Center for Lifelong Learning	MUJC
202723	JFK Rehabilitation	MUJC
202078	Horizon School	MUJC
20220011	Bright Beginnings	MUJC
204501	Harding School	MUJC
202871	ECLC	MUJC
201650	Benedictine	Out of State
202711	DLC-New Providence	MUJC
203174	DLC-New Providence	MUJC
201653	Center School	MUJC
202889	ECLC	MUJC

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201540	ECLC	MUJC
202907	Mt. Carmel Guild Academy	MUJC
203460	Newmark High School	MUJC
2 0150030	Newmark High School	MUJC
201752	Deron II	MUJC

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Special Services Provider Agreement

RESOLUTION #28: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the agreement from the New Jersey Commission of the Blind and Visually Impaired to provide services to Student No. 201951 for the 2012-2013 school year.** Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Supplement/Revision to Curriculum

RESOLUTION #29: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the following supplements/revisions to curriculum:**

Curriculum Content Area	Supplement/Revision
Comprehensive Health & Physical Education	7-8 Quest
	K-12 PE Health NJCCCS
Language Arts Literacy	K-5 LA NJCCCS
World Languages	K-6 Spanish NJCCCS
	7-12 Italian NJCCCS
	7-12 Spanish NJCCCS
Technology	HS Web Design NJCCCS
Visual & Performing Arts	K-6 Music NJCCCS
	MS Music NJCCCS
	HS Theater Appreciation NJCCCS
	HS Vocal Music NJCCCS
	12 Music Appreciation NJCCCS
	K-6 Visual Arts NJCCCS
	HS Printmaking & Ceramics NJCCCS
	HS Photography NJCCCS
HS Advanced Art Studio NJCCCS	

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

July 9, 2012

Curriculum Writing

RESOLUTION #30: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the payment of stipends for curriculum writing at a rate of \$36.00/hour as follows:**

LAST	FIRST	TITLE	HOURS	TOTAL
Efchak	Amy	PSLP	12	\$ 432.00
Kaiser	Jessica	PSLP	12	\$ 432.00
Smith	Megan	Social Studies	2	\$ 72.00
Widner	Lauren	PSLP	12	\$ 432.00
Wilkinson	Danielle	PSLP	12	\$ 432.00

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

HIB May 2012

RESOLUTION #31: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his May 1, 2012 to May 29, 2012 HIB Incident Report.** Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

RESOLUTION: Introduced by Zimmerman, who moved its adoption, seconded by G. Laudati, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of PSA negotiations and the negotiations with the Assistant Superintendent and School Business Administrator/Board Secretary** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:40 p.m. President Colon called a 5-minute recess.

At 8:51 p.m. President Colon reconvened the public session, at which time the Board took the following action:

PSA Memorandum of Understanding

RESOLUTION #32: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the Memorandum of Understanding between the Kenilworth Board of Education and the Kenilworth Principals and Supervisors Association for the period of July 1, 2012 to June 30, 2015.**

Be It Further Resolved, That the **following salaries for administrators are in effect as of July**

July 9, 2012

1, 2012 for the 2012-2013 school year (FY '13):

Name	Title	2012-2013
Bubnowski, Ronald	Assistant Principal	92,203
Bush, Renae	Supervisor	105,537
Lepore, Anthony	Supervisor of B&G	83,732
Luciani, Brian	HS Principal	134,075
Miller, Scott	Supervisor	94,970
Murphy, Kathleen	ES Principal	132,582
Osemwegie, Jennifer	Assistant Principal	87,000
Rodriguez, Joant	Supervisor of IT	88,987

Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Business Administrator Employment Agreement

RESOLUTION #33: : Introduced by Zimmerman, who moved its adoption, seconded by Braun, Whereas, the Kenilworth Board of Education and the School Business Administrator have been in negotiations for successor agreement to the one which will expire on June 30, 2012, and

Whereas, in accordance with N.J.A.C. 6A:23A-3.1, the Executive County Superintendent of Schools has determined that the provisions of the contract are in compliance with regulations, and

Now Therefore Be It Resolved, That the Kenilworth Board of Education **approves the employment contract for Vincent A. Gonnella, School Business Administrator/Board Secretary for the 2012-2013 school year at an annual salary of \$159,240.** Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

Asst. Superintendent Employment Agreement

RESOLUTION #34: : Introduced by Zimmerman, who moved its adoption, seconded by Braun, Whereas, the Kenilworth Board of Education and the Assistant Superintendent of Schools have been in negotiations for successor agreement to the one which will expire on June 30, 2012, and

Whereas, in accordance with N.J.A.C. 6A:23A-3.1, the Executive County Superintendent of Schools has determined that the provisions of the contract are in compliance with regulations, and

Now Therefore Be It Resolved, That the Kenilworth Board of Education **approves the employment contract for Dr. Scott Taylor, Assistant Superintendent of Schools for the 2012-2013 school year at an annual salary of \$140,454.** Motion carried 5-0-0. Voting yes was: Braun, Colón, A. Laudati, G. Laudati and Zimmerman.

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Mr. Hershey introduced the new President of the Kenilworth Education Association, Lynn Smith.

Motion was made by A. Laudati, seconded by Braun, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:54 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

August 13, 2012

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Hector E. Colon, in the Board of Education Conference Room of the Brearley School on **August 13, 2012.**

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held May 7, 2012. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act.**

President Colon led the **salute to the Flag.**

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, Hector E. Colon, Gregg David, Gerry Laudati, Joseph Lospinoso, Livio Mancino, and Nancy Zimmerman. Absent was: Anthony Laudati

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Brian Luciani, Principal, Ronald Bubnowski, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds; and Joant Rodriguez, Manager of Technology.

Three (3) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (July 9, 2012) were approved upon motion by Braun, seconded by Benko. Motion carried 7-0-1. Voting yes was: Benko, Braun, Colon, David, G. Laudati, Lospinoso, and Zimmerman. Abstaining was : Mancino.

President Colon called for discussion on the **Superintendent's Report:**

- The status of the condition of the grounds was reviewed. Mr. Lepore and his staff have addressed the issue.
- Amendment to send/receive agreement with Winfield with regard to Choice Students. Proposal is to allow Winfield Choice students from Union County to continue at Brearley in 9th grade. The Board discussed this matter at length.

Questions for the Administrative Team members:

- Mr. Bubnowski, Harding Assistant Principal:
Mancino asked if attendance is taken during summer school. Attendance is taken.

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COMMITTEE REPORTS:

Finance & Facilities: Anthony Laudati, Chairperson.

Gonnella stated that the cleaning of the building in preparation for the new school year is progressing nicely. The Business Office is preparing for the 2011-12 audit which will be taking place in a couple of weeks.

Curriculum & Instruction: Gerry Laudati, Chairperson.

The various curricula revisions up for approval were highlighted. All curricula are now aligned with the Core Curriculum Content Standards. The Leveled Libraries are ready for implementation. Mrs. Osemwegie has been working with staff on the implementation of the Academies. Student performance portal on Genesis is up and running and available for staff use in September. Professional Development highlighted by Dr. Harry Wong is opening up. Staff from other districts will assist in defraying the costs.

Personnel & Management: Nancy Zimmerman, Chairperson.

The Committee met this evening to interview Nicholas Del'Re from BGKK Consulting who will serve as Interim Supervisor of Special Services. The Board will meet in closed session to review the Superintendent's Evaluation.

Correspondence: None.

OLD BUSINESS:

- Mancino discussed the Lice issue and whether it can be addressed early on. Hershey stated the best action would be to follow the policy in place.

NEW BUSINESS:

- G. Laudati was concerned that his personal email address would be compromised by an OPRA request and requested his email be changed to the Kenilworth School email and forwarded to his personal account. Gonnella was concerned that that would still not alleviate the OPRA burden, but is deferring to Board Counsel.
- Mancino was concerned that there is not enough homework provided to students through the year. Luciani stated that in general it is 4 days a week and 15-30 minutes per class; teachers attempt to balance it out to not overburden students. Homework is a grade and represents approximately 20% of the grade. With the parent portal, parents can check status.
- G. Laudati asked about the revision to Policy #2363: Pupil Use of Privately-Owned Technology and if it will impact the student handbook.

PUBLIC PARTICIPATION:

Motion was made by G. Laudati, seconded by Zimmerman, that the **meeting be opened to the public**. Motion carried unanimously.

- Jodi Lang-asked about the Parent Portal, Mr. Luciani explained that it is currently closed for

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maintenance. It is live time so there are no reminders that grades are available. She also asked about the Choice Program and Winfield.

Motion was made by G. Laudati, seconded by Mancino, that the **meeting be closed to the public.** Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of July, 2012.**

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills conducted during the month of July 2012 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	7/23/12	Fire
Harding	7/25/12	Lockdown
Brearley	7/19/12	Lockdown
Brearley	7/30/12	Fire

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Bill List

RESOLUTION #2: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the **attached bill list be approved for the month of July 2012 in the amount of \$1,889,594.03.** Motion carried 7-1-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso and Zimmerman. Voting no was Mancino.

Financial Reports

RESOLUTION #3: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and**

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that they are in agreement for the month of June 2012. Motion carried 7-1-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso and Zimmerman. Voting no was: Mancino.

Line Item Transfers

RESOLUTION #4: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Whereas, pursuant to Board of Education Policy #3160, **the Superintendent and Secretary to the Board have made the following line item transfers (July 2012) in the 2012-2013 school budget**, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 7-1-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso and Zimmerman. Voting no was: Mancino.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date
<i>Teaching Staff:</i>		
Davidson, Lorraine	NJDOE Free & Reduced Price Application Wkshp	8/28/2012
Fontana, Mark	First Aid/CPR/AED	8/18 & 21/12
<i>Administration:</i>		
Luciani, Brian	Subcommittee- Admin Responsible for Personnel	10/2/2012
Luciani, Brian	Subcommittee- Admin Responsible for Personnel	3/5/2013
Miller, Scott	HIB "School House Bullies Preventative Strategies"	9/20/2012
Osemwegie, Jennifer	HIB Training for School Administrators	7/31/2012
Osemwegie, Jennifer	HIB Training for School Administrators	8/2/2012
Osemwegie, Jennifer	NJDOE Interscholastic Athletics Association	8/23/2012

Motion carried 7-1-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso and Zimmerman. Voting no was: Mancino.

Anti-Bullying Funding Acceptance

RESOLUTION #6: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the Kenilworth Board of Education **accepts funds received on June 20, 2012 to support implementation of the Anti Bullying Bill of Rights Act in the amount of \$696.00.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati,

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Lospinoso, Mancino and Zimmerman.

Waiver Application for 2012-2013

RESOLUTION #7: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the Kenilworth Board of Education **approves the submission of the Waiver Application to the New Jersey Department of Education to permit substitutes credentialing before notification of criminal history review is received.** Motion carried 5-3-0. Voting yes was: Benko, Braun, G. Laudati, Lospinoso and Zimmerman. Voting no was Colón, David and Mancino.

School Resource Officer Agreement

RESOLUTION #8: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the Kenilworth Board of Education **approves the School Resource Officer Agreement between the Kenilworth Board of Education and the Borough Council of Kenilworth for the services of a School Resource Officer for the 2012-2013 school year at an annual cost of \$45,000.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

PSA Agreement

RESOLUTION #9: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the Kenilworth Board of Education **authorize the execution of the Agreement Between the Kenilworth Board of Education and the Principals & Supervisors Association for the period of July 1, 2012 to June 30, 2015, along with the sidebar agreement regarding titles.** Motion carried 6-2-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman. Voting no was: David and Mancino.

PERSONNEL/MANAGEMENT

DiOrio Resignation

RESOLUTION #10: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Megan DiOrio, a Basic Skills teacher at the Harding Elementary School, effective September 3, 2012.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Suchanski Resignation

RESOLUTION #11: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Richard Suchanski, a social studies teacher at the David Brearley Middle/High School, effective August 1, 2012.** Mr. Suchanski also resigns from all extra-curricular activities, effective August 1, 2012. Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

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Trojan - Resignation

RESOLUTION #12: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Susan Trojan, the school nurse at the Harding Elementary School, effective July 13, 2012.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Del'Re-BGKK Consulting – Interim Supervisor of Special Services

RESOLUTION #13: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves Nicholas Del'Re of BGKK Consulting Group as the interim Supervisor of Special Services, at a per diem rate of \$650/day, not to exceed one hundred and thirty days (130 days), commencing August 1, 2012, with no benefits. *The employment agreement is under attorney review.* Mr. Del'Re will serve in the capacity of interim Supervisor of Special Services until the return of Charles Bryant.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

McNamara – P/T Basic Skills Instructor

RESOLUTION #14: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Anne Marie McNamara as a part-time Basic Skills Instructor, at the David Brearley Middle/High School, on Step 1, BA, at an annual salary of \$13,438 (500 mpw/2080 mpw * \$55,904) commencing September 1, 2012, with no benefits.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Radice – P/T Basic Skills Instructor

RESOLUTION #15: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Denise Radice as a part-time Basic Skills Instructor, at the Harding Elementary School, on Step 1, BA, at an annual salary of \$28,221 (1050 mpw/2080 mpw * \$55,904) commencing September 1, 2012, with no benefits.** Motion carried 7-0-1. Voting yes was: Benko, Braun, Colón, David, Lospinoso, Mancino and Zimmerman. Abstaining was: G. Laudati.

Luciani-ACE Administrator

RESOLUTION #16: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to appoint Brian Luciani as the ACE Administrator at a stipend of \$17,760, for the 2012-2013 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

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2012-2013 Coaching Positions

RESOLUTION #17: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the following coaching appointments at stipends as listed for the 2012-2013 school year:**

FALL SPORTS:	FY '13		BOE Approval Date
Position	Stipend	Name	
Head Football Coach	\$10,485	Scott Miller	6/11/2012
Assistant Football Coach	\$7,465	Justin Petino	6/11/2012
Assistant Football Coach	\$7,465	Scot Weaver	6/11/2012
Assistant Football Coach	\$7,465	Vincent Russo	6/11/2012
Assistant Football Coach	\$7,465	Robert Kanterman	6/11/2012
Assistant Football Coach	\$7,465	Sean Kaverick	7/9/2012
Boys' Varsity Soccer	\$7,535	Vincent McGowan	6/11/2012
Boys' Assistant Soccer Coach	\$5,104	Mario Dellafortuna	6/11/2012
Boys' Assistant Soccer Coach	\$5,104	Christopher Moreno	8/13/2012
Girls' Head Soccer Coach	\$7,535	Gary Healey	6/11/2012
Girls' Asst. Soccer Coach	\$5,104	Melissa Geoghan	6/11/2012
Fall Cheerleading Coach	\$2,855	Kim McGowan	6/11/2012
Fall Cheerleading Coach	\$2,855	Amy Burke	6/11/2012
Intramural Coaches (Weight room-Fall)	\$1,990	Joseph Capizzano	6/11/2012

WINTER SPORTS:	FY '13		BOE Approval Date
Position	Stipend	Name	
Varsity Boys' Basketball Coach	\$9,273	Justin Petino	6/11/2012
JV Boys' Basketball Coach	\$6,324	Sean Kaverick	6/11/2012
MS Boys' Basketball Coach	\$3,924	VACANCY	
Varsity Girls' Basketball Coach	\$9,273	VACANCY	
JV Girls' Basketball Coach	\$6,324	Melissa Geoghan	6/11/2012
MS Girls' Basketball Coach	\$3,924	VACANCY	
Varsity Wrestling Coach	\$9,273	Scot Weaver	6/11/2012
Assistant Wrestling Coach (split)	\$6,324	Mark Fontana/Jason Silverstein	6/11/2012
Assistant Wrestling Coach (split)	\$6,324	Mike DeLuca/Matt Fusco	6/11/2012
Varsity Indoor Track Coach	\$6,757	Joseph Capizzano	6/11/2012
Assistant Indoor Track Coach	\$4,335	Vincent McGowan	6/11/2012

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Assistant Indoor Track Coach	\$4,335	VACANCY	
Winter Cheerleading Coach	\$3,641	Kim McGowan/Amy Burke	6/11/2012
Intramural Coaches (Weight room-Winter)	\$1,990	Scott Miller	6/11/2012

SPRING SPORTS:

FY '13

**BOE
Approval
Date**

Position	Stipend	Name	BOE Approval Date
Varsity Baseball Coach	\$7,535	Joseph Capizzano	6/11/2012
JV Baseball Coach	\$5,104	Ralph LaConte	6/11/2012
Varsity Softball Coach	\$7,535	Amy Efchak	6/11/2012
JV Softball Coach	\$5,104	Nichole Spampinato	6/11/2012
Varsity Track Coach	\$9,273	Dennis Loneran	6/11/2012
Assistant Track Coach	\$5,720	VACANCY	
Assistant Track Coach	\$5,720	VACANCY	
Assistant Track Coach	\$5,720	VACANCY	
Competition Cheerleading	\$2,855	Kim McGowan	6/11/2012
Competition Cheerleading	\$2,855	Amy Burke	6/11/2012
Golf Coach	\$3,376	Vincent McGowan	6/11/2012
Intramural Coaches (Weight room-Spring)	\$1,990	Scott Miller	6/11/2012

Other Athletic Stipend Positions:

FY '13

**BOE
Approval
Date**

Position	Stipend	Name	BOE Approval Date
Intramural Program (Middle School Fall)	\$1,990	Mark Fontana	6/11/2012
Intramural Program (Middle School Fall)	\$1,990	VACANCY	
Intramural Program (Middle School Spring)	\$1,990	Jason Shapiro	6/11/2012
Intramural Program (Middle School Spring)	\$1,990	Vincent Russo	6/11/2012

Resignations:

Boys' Assistant Soccer Coach	\$0	Matthew Bonder (Resigned)	8/13/2012
Varsity Girls' Basketball Coach	\$0	Rich Suchanski (Resigned)	8/13/2012
Assistant Track Coach	\$0	Rich Suchanski (Resigned)	8/13/2012
Intramural Program (Middle School Fall)	\$0	Rich Suchanski (Resigned)	8/13/2012

Motion carried 7-0-1. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso and Mancino. Abstaining was: Zimmerman.

Glacken – Change in Salary

RESOLUTION #18: Introduced by Braun, who moved its adoption, seconded by David, Be It

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Resolved, That the Kenilworth Board of Education **approves the increase in salary for Cathy Glacken, who completed the required courses and submitted proper verification to move to Step 8, MA, at an annual salary of \$66,910, effective September 1, 2012.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Jeans– Change in Salary

RESOLUTION #19: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the increase in salary for Stacie Jeans, who completed the required courses and submitted proper verification to move to Step 2, MA, at an annual salary of \$64,106, effective September 1, 2012.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Knepper– Change in Salary

RESOLUTION #20: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the increase in salary for Lisa Knepper, who completed the required courses and submitted proper verification to move to Step FF MA, at an annual salary of \$68,892, effective September 1, 2012.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Smith– Change in Salary

RESOLUTION #21: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the increase in salary for Helynne Smith, who completed the required courses and submitted proper verification to move to Step 9 MA, at an annual salary of \$67,543, effective September 1, 2012.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Substitute Staff

RESOLUTION #22: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:**

Gina Gelslechter	LR/PG Aide	\$13.80/hr.
	Classroom Aide	\$21.71/hr.
	Secretary	\$7.50/hr.
Nelsa Gonzalez	Teacher	\$85/day
Robert Maier	Teacher	\$75/day

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Caitlin Martin	Teacher	\$85/day
	Classroom Aide	\$21.71/hr.
Marci Martinez	Classroom Aide	\$21.71/hr.
	Secretary	\$7.50/hr.
Lisa Padula	Classroom Aide	\$21.71/hr.
Deborah Santeramo	LR/PG Aide	\$13.80/hr.
	Classroom Aide	\$21.71/hr.
	Secretary	\$7.50/hr.
Dyanne Wyrick	School Nurse	\$200/day

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Student Teachers

RESOLUTION #23: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

Student Teacher	College/University	Cooperating Teacher
Kaplow, David	Saint Peter's College	Christina Sara
Russomanno, Deanna	Ramapo College	Helynn Smith
Ziolkowska, Dominika	Montclair State University	Carol Carrara

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Jeans – School Nurse

RESOLUTION #24: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Janet Jeans as a school nurse at the Harding Elementary School on Step 1, BA, at an annual salary of \$55,904, effective upon release from current employer, with full benefits for the 2012-2013 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

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CURRICULUM/INSTRUCTION

Revised Curricula

RESOLUTION #25: Introduced by G. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the following revised curricula:**

Curriculum Content Area	Revision
Gifted & Talented	Grades 3-6 G&T
Language Arts Literacy	Grades 7-12 LA
Mathematics	Grades K-5 Math
	Grades 9-11 Math
Social Studies	Grades 6-11 SS

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Curriculum Writing

RESOLUTION #26: Introduced by G. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the payment of stipends for curriculum writing at a rate of \$37.00/hour as follows:**

LAST	FIRST	TITLE	HOURS	TOTAL
Cerillo	Curtis	KSA	2	\$ 74.00
Grimaldi	Candace	KSA	2	\$ 74.00
Horling	Dawn	KSA	2	\$ 74.00
Pollock	Kaitlyn	KSA	2	\$ 74.00
Spampinato	Nichole	Social Studies	18	\$ 666.00
Tintorer	Marc	KSA	2	\$ 74.00
Whritenour	Joan	KSA	2	\$ 74.00
Yakovchuk	Cynthia	KSA	2	\$ 74.00

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

HIB June 2012

RESOLUTION #27: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his June 1, 2012 to June 30, 2012 HIB Incident Report.**

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This report was disseminated to the Board of Education in July and reviewed by the Superintendent at the July 9, 2012 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 5-3-0. Voting yes was: Benko, Braun, Colón, David and Zimmerman. Voting no was: G. Laudati, Lospinoso and Mancino

HIB District Summary Report

RESOLUTION #28: Introduced by G. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the HIB District Summary Report for Period Two, January 2012 through June 2012, as submitted to the New Jersey Department of Education.** Motion carried 6-2-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, and Zimmerman. Voting no was: Lospinoso and Mancino.

POLICY & REGULATION

First Reading

RESOLUTION #29: Introduced by Colón, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 2363	Pupil Use of Privately-Owned Technology
Policy No. 3282	Use of Social Networking Sites-Teaching Staff
Policy No. 4282	Use of Social Networking Sites-Support Staff
Policy No. 6740	Reserve Accounts
Regulation No. 6740R	Reserve Accounts

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

Revisions – Adopt

RESOLUTION #30: Introduced by Colón, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

Bylaw 0151	Organization Meeting
Bylaw 0153	Annual Appointments
Bylaw 0167	Public Participation in Board Meetings
Policy No. 2361	Acceptable Use of Computer Networks/Computers and

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Regulation No. 2361R	Resources (M) Acceptable Use of Computer Networks/Computers and Resources
Policy No. 2431.4 Injuries (M)	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
Regulation 2431.4R Injuries (M)	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
Policy No. 2622	Pupil Assessments (M)
Policy No. 6422	Budget Transfers (M)
Regulation 6422R	Budget Transfers (M)
Policy No. 6660	Student Activity Fund (M)

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, G. Laudati, Lospinoso, Mancino and Zimmerman.

RESOLUTION: Introduced by Mancino, who moved its adoption, seconded by Laudati, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of litigation (DelPiano & Bibbo v. KBOE –HIB Case) and personnel** (CSA Evaluation) which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 9:12 p.m. President Colon called a 5-minute recess.

At 9:52 p.m. President Colon reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by David, seconded by Benko, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:55 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

September 10, 2012

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Hector E. Colon, in the Board of Education Conference Room of the Brearley School on **September 10, 2012**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held May 7, 2012. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Colon led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, Hector E. Colon, Gerry Laudati, Joseph Lospinoso, and Nancy Zimmerman. Absent was: Gregg David, Anthony Laudati, and Livio Mancino.

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr, Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Scott Miller, Supervisor of Athletics; Renae Bush, Supervisor of Guidance & Assessment; Ronald Bubnowski, Assistant Principal; Jennifer Osemwegie, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds; and Joant Rodriguez, Manager of Technology.

Approximately (10) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (August 13, 2012) were approved upon motion by Braun, seconded by Benko. Motion carried 6 to 0. Voting yes was: Benko, Braun, Colon, G. Laudati, Lospinoso, and Zimmerman.

RESOLUTION: Introduced by Zimmerman, who moved its adoption, seconded by G. Laudati, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss to discuss a personnel issue and related matters subject to the attorney-client privilege** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 7:45 p.m. President Colon reconvened the public session, and informed the public that **the Board took no action in private executive session**.

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Superintendent's Report:

- Discussion of District Goals
- Discussion of Winfield Agreement Amendment

PRESENTATIONS:

- District Initiative Update – Scott Taylor

COMMITTEE REPORTS:

Finance & Facilities: Anthony Laudati, Chairperson.

Audit field work is complete, Gonnella thanked all involved. He also thanked Mr. Lepore and his staff for their efforts to get the buildings ready for the first day of school. Gonnella and Lepore conducted a room by room inspection prior to the beginning of the school. The buildings are in fine shape. Gonnella also encouraged the Board to visit the Harding Library to see its renovations. Mr. Lepore and his staff should be commended for their efforts in getting the project completed.

Curriculum & Instruction: Gerry Laudati, Chairperson.

Laudati reviewed several initiatives. He commented on the presentation by Dr. Wong on the first day of school. The focus was on classroom management. He thanked Roselle Park for supplying the morning breakfast for the presentation. Laudati also reviewed the new teacher evaluation program and how it will impact the district.

Personnel & Management: Nancy Zimmerman, Chairperson.

UCSBA: The first meeting will be on September 12th at Brearley. ECS Passiment will be on hand to review the teacher evaluation program.

Correspondence: (see attachments)

Distributed September 7, 2012:

1. Letter dated 8/20/12 and flyer from NJSBA to KBOE Re: Collective Bargaining Training Series.
2. Letter dated 8/21/12 from NJSBA to KBOE Re: Completion of Governance II Web Based Training by Joseph Lospinoso.
3. Letter dated 8/28/12 from Gonnella to Leslie Garrison Re: Donation of SMART Board to Ms. Donough's classroom.

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Motion was made by Zimmerman, seconded by Lospinoso, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- G. Laudati commented on the condition of the front of Harding School.

NEW BUSINESS:

- Benko stated that there was a complaint about accessing Genesis Parent Portal.
- Zimmerman asked about the ratio of free and reduced lunch costs and the amount of time for lunch periods. Gonnella reviewed the lunch prices and Mr. Luciani commented on the amount of time for the lunch periods.

PUBLIC PARTICIPATION:

Motion was made by Lospinoso, seconded by G. Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

- Maryann Finistrella – Why are students allowed to pick whatever books they want for the summer reading program? Mr. Luciani responded that the purpose is to get kids to read, not specific content. She also wanted to know why 6th grade into 7th grade don't have a reading selection as well. Mrs. Murphy stated she would take that under advisement.
- Denise Conclaves: Asked if the new nurse understands the new lice policy in place.
- Annmarie Duda: Commented on the condition of the building. She was very impressed with the facilities. The staff was very enthusiastic about the start of the new year. The atmosphere at Harding is amazing.

Motion was made by G. Laudati, seconded by Lospinoso, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by Lospinoso, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of August, 2012.**

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills conducted during the month of August 2012 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	8/14/12	Fire

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Harding 8/15/12 Lockdown
Brearley 8/27/12 Fire
Brearley 8/28/12 Lockdown

Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Bill List

RESOLUTION #2: Introduced by Lospinoso, who moved its adoption, seconded by Benko, Be It Resolved, That **the attached bill list be approved for the month of August 2012 in the amount of \$994,264.22.**

Be It Further Resolved, That the Kenilworth Board of Education **authorizes the payment to the following contractors for work performed in association with the 2008 Referendum (Fund 30) after review by the Business Administrator and Certification of the Architect:**

<u>Contractor</u>	<u>Application #</u>	<u>Amount</u>
VMG Group (Roofing)	Application #8	\$ 105,689.35

Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by Lospinoso, who moved its adoption, seconded by Benko, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, **certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of July 2012.** Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by Lospinoso, who moved its adoption, seconded by Benko, Whereas, pursuant to Board of Education Policy #3160, **the Superintendent and Secretary to the Board have made the following line item transfers (August 2012) in the 2012-2013 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per

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attached. Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Lospinoso, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date
<u>Teaching Staff:</u>		
Ferraris, Melissa	NJ State Council Arts Horizons Grounds for Sculpture	9/13/2012
Marsili, Janice	NJ State Council Arts Horizons Grounds for Sculpture	9/13/2012
Warchol, Nicole	NJ State Council Arts Horizons Grounds for Sculpture	9/12/2012
Warchol, Nicole	The Dodge Poetry Festival	10/12/2012
<u>Administration:</u>		
Bubnowski, Ronald	Foundation Educational Administration Tenure Reform	9/24/2012
Luciani, Brian	Stamler Police Academy Cyber Safety Workshop	10/3/2012
<u>BOE Members:</u>		
BOE Members:	NJ School Boards Association Annual Workshop	10/23-25/2012

Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

SMART Board Donation

RESOLUTION #6: Introduced by Lospinoso, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts with gratitude and appreciation the donation of a SMART Board to Cynthia Donough’s classroom from her sister, Leslie Garrison in the amount of \$3,415.00.** Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

NCLB Title I Grant – SY 2013

RESOLUTION #7: Introduced by Lospinoso, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **assigns the following staff to work under the FY '13 NCLB: Title I Grant as follows:**

Kurek, Maureen BSI: Harding \$ 78,658

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Duffy, Jacklyn BSI: Harding \$ 1,342
\$ 80,000

Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

NCLB Consolidated Grant – SY 2013

RESOLUTION #8: Introduced by Lospinoso, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the submission of the Fiscal Year 2013 NCLB Consolidated Grant and accepts the grant award of funds upon subsequent approval of the FY 2013 NCLB Consolidated Grant application as follows:**

Title IA:	\$142,141
Title IIA:	\$ 22,770
Title III (Consortium)	\$ 9,669

Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Custodial Cleaning Services

RESOLUTION #9: Introduced by Lospinoso, who moved its adoption, seconded by Benko, Whereas the Kenilworth Board of Education awarded a contract extension to Pritchard Industries, Inc. in June 2012 contingent upon the outcome of the 2012 summer cleaning,

Whereas Pritchard has satisfied all the necessary requirements for ensuring the buildings were clean for the first day of school;

Whereas Pritchard has agreed to supply the Kenilworth Board of Education with a highly qualified supervisor for the 2012-2013 school year;

Now Therefore Be It Resolved, That the Kenilworth Board of Education **awards an extension of the contract for the 2012-2013 school year, effective September 1, 2012, for Evening and Summer Custodial/Cleaning Services to Pritchard Industries, Inc., of Florham Park, NJ, in accordance with original bid specifications.**

AWARD CONTRACT TO: Pritchard Industries, Inc.
147 Columbia Turnpike
Florham Park, NJ 07932
Base Bid Harding School: \$112,591.00
Base Bid Brearley School: \$112,591.00

TOTAL RECOMMENDED AWARD \$ 225,182.00

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Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

PERSONNEL/MANAGEMENT

Galpern – P/T ELL Teacher

RESOLUTION #10: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Michele Galpern as a part-time ELL teacher at the Harding Elementary School on Step 1, MA, at an annual salary of \$31,903 (1040 mpw/2080 mpw x \$63,806) with no benefits, effective September 1, 2012.** Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Saporito – Social Studies

RESOLUTION #11: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Samantha Saporito as a full-time Social Studies teacher at the David Brearley Middle/High School, on Step 1, BA, at an annual salary of \$55,904, with full benefits, effective September 1, 2012.** Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Gasque – Volunteer/Union County Work Force Program

RESOLUTION #12: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves Jihadah Gasque as a volunteer secretary at the David Brearley Middle/High School as part of the Union County Work Force program for thirty-five (35) hours a week at no cost to the Board.**

McNamara – Change in hours

RESOLUTION #13: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the change in hours for Anne Marie McNamara, a BSI teacher at the David Brearley Middle/High School from 500/mpw to 700/mpw at an annual salary of \$18,814 (700 mpw/2080 mpw x \$55,904), with no benefits, effective September 1, 2012.** Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Barton & Clementi – Change in hours

RESOLUTION #14: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the change in hours for Patricia Barton and Kelly Clementi, two classroom aides from four (4) hours to five (5) hours a day at an annual salary of \$19,865 (\$21.71/hr x 5 hrs/day x 183 days) with no benefits, effective September 1, 2012.** Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

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Custodian's salaries

RESOLUTION #15: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following custodian's salaries for the 2011-2012 school year as a result of the approved agreement in March 2012:**

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
DeLeo, Alfonso	Custodian	C	53,828
Mierzejewski, Henryk	Maintenance	L	50,045
Naumiuk, Janusz	Maintenance	5	43,575
Parkhill, Christopher	Groundskeeper	4	42,442
Price, Peter	Custodian	N	49,208

Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Warchol – Change in Salary

RESOLUTION #16: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the increase in salary for Nicole Warchol, who completed the required courses and submitted proper verification to move to Step 6, MA+30, at an annual salary of \$72,929, effective September 1, 2012.** Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Substitute Staff

RESOLUTION #17: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:**

Janet Blasi	School Nurse	\$200/day
Stacey Chusid	School Nurse	\$200/day
Kathleen DeCristoforo	Teacher	\$85/day
Stefani Galatioto	Teacher	\$85/day
Michele Galpern	Teacher	\$85/day

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Valbone Meshi	Teacher	\$75/day
	Classroom Aide	\$21.71/hr
Monica Miller	Teacher	\$85/day
Christopher Moreno	Teacher	\$75/day
Denise Radice	Teacher	\$85/day
Carol Raftis	Teacher	\$85/day
	Classroom Aide	\$21.71/hour
Melissa Resnick	Teacher	\$85/day
Debra Terranova	Teacher	\$85/day
	Classroom Aide	\$21.71/hour
Wendy Parker	Teacher	\$85/day

Motion carried 5-0-1. Voting yes was: Braun, Colón, Lospinoso and Zimmerman. Abstaining on Meshi was Benko. Abstaining on Radice was G. Laudati.

2012-2013 Coaching Assignments

RESOLUTION #18: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the modifications to the 2012-13 coaching assignments as follows:**

WINTER SPORTS:	FY '13	
Position	Stipend	Name
MS Boys' Basketball Coach	\$3,924	VACANCY
Varsity Girls' Basketball Coach	\$9,273	VACANCY
MS Girls' Basketball Coach	\$3,924	VACANCY
Assistant Indoor Track Coach	\$4,335	VACANCY

SPRING SPORTS:	FY '13	
Position	Stipend	Name
Assistant Track Coach	\$5,720	VACANCY
Assistant Track Coach	\$5,720	VACANCY
Assistant Track Coach	\$5,720	VACANCY

Other Athletic Stipend Positions:	FY '13	
Position	Stipend	Name
Intramural Program (Middle School Fall)	\$1,990	LeeAnn Clausen

Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

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2012-2013 Extra-Curricular Assignments

RESOLUTION #19: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the modifications to the 2012-13 extra- curricular assignments as follows:**

Harding School:	FY '13	
Program/Advisor	Stipend	Name
NJASK Morning Prep Class	\$ 643	Graceann Griffin

Brearley High School:	FY '13	
Program/Advisor	Stipend	Name
Freshman Class Advisor	\$ 741	Vacancy
I&RS Coordinator	\$ 774	Christina Sara

Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

CURRICULUM/INSTRUCTION

Curriculum Writing

RESOLUTION #20: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the Kenilworth Board of Education **approves the payment of stipends for curriculum writing at a rate of \$37.00/hour as follows:**

Hours	Name	Subject Content	Payment
6	Curtis Cerillo	KSA	\$ 222.00
6	Candace Grimaldi	KSA	\$ 222.00
6	Dawn Horling	KSA	\$ 222.00
6	Kaitlyn Pollock	KSA	\$ 222.00
6	Marc Tintorer	KSA	\$ 222.00
6	Michelle VanSteenacker	KSA	\$ 222.00
6	Joan Whritenour	KSA	\$ 222.00
6	Cynthia Yakovchuk	KSA	\$ 222.00
9	Deborah Brunette	Leveled Library	\$ 333.00
9	Angela McGee	Leveled Library	\$ 333.00
2	Anna Decavalles	MAP Reporting	\$ 74.00
2	David Novak	MAP Reporting	\$ 74.00
36	Leslie Bedford	NTO	\$ 1,332.00
36	Stacey Miller	NTO	\$ 1,332.00
18	Joseph Pickton	NTO	\$ 666.00

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Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

2012-2013 District Goals

RESOLUTION #21: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the Kenilworth Board of Education **approves the 2012-2013 District Goals as follows:**

Goal #1: By June 2013, K-2 language arts, K-12 world language, Pre-Calculus, Calculus, Finite Math, 21st Century Skills and Careers (PSLP), K-12 guidance, K-12 visual and performing arts, and K-12 health and physical education curricula will have been made more effective.

Rationale: As per the district’s Five-Year Curriculum Development Cycle, specific curricula must be revised and aligned to the 2009 New Jersey Core Curriculum Content Standards and/or the Common Core Standards.

TASK AND ACTIVITIES	STAFF	TIMELINE
1. Meetings with each relevant standing curriculum committee to plan revision dates for spring 2013.	•Curriculum Committees •Assistant Superintendent	September- November 2012
2. Facilitation of horizontal and vertical articulation with relevant curriculum committees.	•Curriculum Committees •Assistant Superintendent	January- June 2013
3. Meetings between curriculum committees and grade-level and/or content-area teams to turnkey new curricula.	•Curriculum Committees	June 2013 and September 2013

Goal #2: By June 2013, the district will have provided administrators, teachers and support staff with effective professional development that relates to the district’s five initiatives.

Rationale: The district has committed to instituting five initiatives. These initiatives will be effectively implemented by providing all district employees the appropriate professional support.

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TASK AND ACTIVITIES	STAFF	TIMELINE
1. Facilitation of Professional Learning Community activities during the six days in the school calendar dedicated to this purpose.	<ul style="list-style-type: none"> •Superintendent •Professional Learning Community Leadership Team •Professional Learning Communities Administrators 	September 2012- June 2013
2. Facilitation of professional support activities via the Kenilworth Technology Institute and the Kenilworth Teaching Institute.	<ul style="list-style-type: none"> •Teacher workshop facilitators •Assistant Superintendent 	September 2012- February 2013
3. Implementation of embedded professional support.	<ul style="list-style-type: none"> •Assistant Superintendent 	September 2012- June 2013

Goal #3: By June 2013, the district will have provided a personalized learning experience for each K-12 student.

Rationale: The Harding and Brearley Middle-High Schools are dedicated to: individualizing instruction to meet student’s specific instructional needs, promoting social and emotional growth in each child, and preparing each high school student for successful post-secondary life.

TASK AND ACTIVITIES	STAFF	TIMELINE
1. Implementation of Genesis “data views” that warehouse student performance data, facilitation of professional support activities related to assessment data interpretation and implementation of instructional strategies related to differentiating instruction using the student performance data.	<ul style="list-style-type: none"> •Superintendent •Administrators •General faculty 	September 2012- June 2013

September 10, 2012

2. Extension of PSLP program.	<ul style="list-style-type: none"> •Supervisor of Guidance •PSLP curriculum writers 	September 2012-February 2013
3. Implementation of Kenilworth Scholars Academy and ACE program, planning of Kenilworth Arts Academy.	<ul style="list-style-type: none"> •Superintendent •Assistant Superintendent •Middle-High School administrators •Supervisor of Guidance •Academy PLC team •Board of Education representative 	September 2012-June 2013

Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

RESOLUTION #22: Introduced by G. Laudati, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the Kenilworth Board of Education **approves the Academy field trip on September 28, 2012 to the Ground Zero Memorial, the Statue of Liberty and Ellis Island.** The cost of admission(s) and transportation to be borne by the Board. Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

POLICY & REGULATION

Second Reading – Adopt

RESOLUTION #23: Introduced by Colón, who moved its adoption, seconded by Lospinoso, Be It Resolved, That the Kenilworth Board of Education **adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

- | | |
|----------------------|---|
| Bylaw 0174 | Legal Services (M) |
| Bylaw 0177 | Legal Services (M) |
| Policy No. 2363 | Pupil Use of Privately-Owned Technology |
| Policy No. 3282 | Use of Social Networking Sites-Teaching Staff |
| Policy No. 4282 | Use of Social Networking Sites-Support Staff |
| Policy No. 6740 | Reserve Accounts |
| Regulation No. 6740R | Reserve Accounts |

Motion carried 6-0-0. Voting yes was: Benko, Braun, Colón, G. Laudati, Lospinoso and Zimmerman.

Motion was made by Lospinoso, seconded by Braun, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

September 10, 2012

Meeting adjourned 9:02 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

October 9, 2012

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Hector E. Colon, in the Board of Education Conference Room of the Brearley School on **October 9, 2012**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held May 7, 2012. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Colon led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, Hector E. Colon, Gregg David, Anthony Laudati, Gerry Laudati, Joseph Lospinoso, Livio Mancino (left at 7:50 p.m.), and Nancy Zimmerman.

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Scott Miller, Supervisor of Athletics; Renae Bush, Supervisor of Guidance & Assessment; Ronald Bubnowski, Assistant Principal; Jennifer Osemwegie, Assistant Principal; and Joant Rodriguez, Manager of Technology.

Five (5) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (September 10, 2012) were approved upon motion by Benko, seconded by Lospinoso. Motion carried 9 to 0. Voting yes was: Benko, Braun, Colon, David, A. Laudati, G. Laudati, Lospinoso, Mancino, and Zimmerman.

President Colon called for discussion on the **Superintendent's Report**:

PRESENTATIONS:

- HIB Report – September 1-30, 2012.
- Review of Superintendent's Goals for the 2012-2013 School Year.
- Mr. Hershey introduced SRO Pickton the new School Resource Officer. SRO Pickton thanked the Board for their support and looked forward to the school year.
- Discussion – Superintendent's Search Process: The Board reviewed its options regarding the selection process. They decided to solicit 3 proposals (NJSBA and two private firms)

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to conduct the search. A committee will interview and recommend a firm by the December 2012 BOE Meeting.

- Mr. Hershey reviewed the reasons for his retirement. Moving back to Pennsylvania to be closer to his family and grandkids. He also wanted to make sure that he had quality time in retirement. Loved working in Kenilworth and the opportunity to work here.

Members of the Administrative Team highlighted their monthly reports:

- Gerry Laudati asked if the student assignments are on the website as required and whether their inclusion is monitored. Luciani stated he does periodically check and will continue to review with the teachers the importance of timely updates.

COMMITTEE REPORTS:

Finance & Facilities: Anthony Laudati, Chairperson.

The committee met this evening to review the budget timelines and procedures. The committee will be using the same process as last year, with a detailed review of each budget. At the conclusion of the each meeting, a brief overview of the outcome will be provided to the entire Board.

Curriculum & Instruction: Gerry Laudati, Chairperson.

The administration is continuing with curriculum revisions. A consultant will be employed to work with teachers in the area of balanced literacy. All these programs are designed to increase student performance. Teachers and parents are very excited about the academy program.

Personnel & Management: Nancy Zimmerman, Chairperson.

Still need to discuss the need to modify the Superintendent's evaluation. The committee reviewing teacher's evaluation met last week to review the process and selection of a new evaluation tool for the staff. Need to balance the need to evaluate and the need to teach.

Negotiations Committee:

The Administration met with the Board's labor counsel to prepare for negotiations with the various units. Next step is for Mr. Gonnella and Mr. Hershey to meet with counsel to finalize the proposals for Board consideration.

Correspondence: (see attachments)

Distributed September 28, 2012:

1. Letter dated 9/14/12 from Joanne Rajoppi to School Board Secretaries Re: 2012 Proof of Ballot for the School Board Election.
2. Email dated 9/24/12 from Mr. Gonnella to Finance & Facility Committee Re: Budget Timelines 2013-2014.

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Distributed October 5, 2012:

1. Letter dated 9/27/12 and copy of press release from Anthony Jones/NJSBAIG Re: KBOE has been selected to receive one of the NJSBAIG's 2012 Safety Awards.

Motion was made by Lospinoso, seconded by Benko, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS: None.

NEW BUSINESS: None.

PUBLIC PARTICIPATION:

Motion was made by Zimmerman, seconded by Benko, that the **meeting be opened to the public**. Motion carried unanimously.

- Lauren Blizzard and Nicole Warchol discussed The Middle School Team Read Week which is being held next week. An assembly is scheduled for Friday October 19th at 9:45 a.m., and they encouraged the Board to attend.

Motion was made by Zimmerman, seconded by G. Laudati, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of September, 2012.**

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills conducted during the month of September 2012 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	9/13/12	Lockdown
Harding	9/21/12	Fire Evacuatio
Brearley	9/12/12	n
Brearley	9/20/12	Fire

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati,

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Lospinoso and Zimmerman.

Bill List

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the **attached bill list be approved for the month of September 2012 in the amount of \$2,063,938.53.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, **certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of August 2012.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Change Orders

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the following change orders to various projects associated with the 2008 Referendum:**

<u>Contractor</u>	<u>CO#</u>	<u>Amount</u>	<u>Purpose</u>	<u>Added or Allowance</u>
VMG Group	VMG -11	\$ 13,305.00	Restore portion of CO #10 Credit	Added

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Line Item Transfers

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (September 2012) in the 2012-2013 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.**

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati,

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Lospinoso and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date
<u>Teaching Staff:</u>		
Carrara, Carol	Morris Union Jointure Commission Autism Symposium	10/3/2012
Farber, Jeannine	SRI & ETTC I&RS One Day Training	10/26/2012
Ferraris, Melissa	SRI & ETTC I&RS One Day Training	10/26/2012
Johnson, Clarice	NJASL Annual Fall Conference	11/30/2012
Maraviglia, Michael	Morris Union Jointure Commission Autism Symposium	10/3/2012
Marsili, Janice	Philadelphia Magic Gardens Mosaic Mural Workshop	10/27-28/2012
Perez, Cynthia	Jostens Publishing Cover Workshop	9/27/2012
Ruopp, Jennifer	Kean University Effective Inclusion for Autistic Students	10/7/2012
Sara, Christina	SRI & ETTC I&RS One Day Training	10/26/2012
<u>Administration:</u>		
Luciani, Brian	Institute for Prevention Bullying Breaking a Trend	11/2/2012
Luciani, Brian	Special Education Law in NJ	11/16/2012
Luciani, Brian	Institute for Prevention How to Bring Student Wellness	11/30/2012
Luciani, Brian	Institute for Prevention Creating Student Assistance Prg	1/25/2013
Luciani, Brian	Institute for Prevention Section 504/I&RS	2/8/2013
Murphy, Kathleen	Morris Union Jointure Commission Teacher Evaluation	10/17/2012
Taylor, Scott	NJSDC 2012 Leadership Conference	10/4/2012

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

NJ School Boards Association Conference

RESOLUTION #7: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of Board of Education Members, the Superintendent of Schools, School Business Administrator and Assistant Superintendent of Schools at the NJ School Boards Association Conference in Atlantic City, New Jersey from October 23-25, 2012 and reimburse in accordance with Board Policy No. 6471-School District (M) as described**

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below as follows:

	Conference/ Meeting Title	Date & Location	Anticipated Reimbursemen t	Purpose
Board of Education Members & Administrators Attending S. Hershey S. Taylor V. Gonnella	NJSBA/NJASA & NJASBO Annual Workshop	October 23-25, 2012 Atlantic City, NJ	Convention Lodging: \$85 + \$5 tourism fee + \$5 assessment fee per room per night. Mileage: \$.31 M & IE: \$54/day 1 st & Last: \$40.5 Total: \$135 Group Registration: \$900	Board Members will attend various workshops on current topics in education and have an opportunity to examine new programming. Several members will be taking mandatory training sessions.

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

MUJC Transportation Contracts

RESOLUTION #8: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the Morris-Union Jointure Commission Coordinated Transportation Services contracts for the 2012-2013 school year.**

Route #	Destination	Per Annum	Aide Per Diem
MU901	Choice	\$27,468.00	
MU903	West/Beadle/CAP	\$27,617.92	
MU909	ECLC	\$17,815.57	
MU910	Choice/UC Magnet mid	\$37,248.30	
MU911	Choice	\$30,129.30	
MU921	DLC - New Providence	\$28,102.36	
MU923	UC Voc/Magnet	\$58,010.40	

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MU928	Horizon School	\$35,205.39	\$52.70
MU931	Center School	\$40,859.10	
MU953	Newmark School 2	\$27,703.44	
MU955	Deron School	\$20,300.24	
MU956	JFK/Harding	\$65,535.30	\$105.40
MU957	UC Voc/Magnet	\$42,894.00	
MU969	Bright Beginnings	\$21,975.54	
MU971	Center LLL	\$66,082.50	\$92.23
MU972	Mt. Carmel Guild	\$47,817.00	

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

CMP and M1 Facilities Approval

RESOLUTION #9: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the Comprehensive Maintenance Plan for Fiscal Year 2013, the Annual Maintenance Budget Amount Worksheet Form M-1, and the Detailed Actual Expenditures by Year by Building Worksheet.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

PERSONNEL/MANAGEMENT

Nichols - Paternity Leave of Absence Request

RESOLUTION #10: Introduced by Zimmerman, who moved its adoption, seconded by David, WHEREAS, David Nichols is a non-tenured teaching staff member assigned to the Harding Elementary School; and

WHEREAS, David Nichols has submitted a request to begin a paternity leave effective on or about October 19, 2012; and

NOW THEREFORE BE IT RESOLVED that **David Nichols be and hereby is authorized to commence a paternity on or about October 19, 2012 through October 26, 2012;** and

BE IT FURTHER RESOLVED that David Nichols be and is hereby permitted to extend the leave through October 26, 2012 by use of his five (5) family illness days. Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

DelBarba Letter of Resignation

RESOLUTION #11: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **accepts the letter of resignation from Laura DelBarba, a secretary at the David Brearley Middle/High School, effective**

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September 21, 2012. Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Priolo – M/HS Secretary Position

RESOLUTION #12: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Mercedes Priolo as a secretary at the David Brearley Middle/High School on Step 1 of the secretaries’ guide at an annual salary of \$28,393, effective October 1, 2012 with full benefits.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Duffy Increase in hours

RESOLUTION #13: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the increase in hours for Jaclyn Duffy, a teacher at the Harding Elementary School, to 1080 mpw at an annual salary of \$29,027 (1080/2080 x \$55,904) with no benefits.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Classroom Aides Increase in Hours

RESOLUTION #14: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the increase in hours for the following classroom aides, with no benefits:**

Name	Hrs./week	Hrly. Rate	Annual Salary
Tina Lynaugh	35 hrs.	\$21.71	\$27,811
Jennifer Ramos	30 hrs.	\$21.71	\$23,838

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

2012-2013 Coaching Positions

RESOLUTION #15: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as coaches for the 2012-2013 school year:**

WINTER SPORTS:

FY '13

BOE

Position

Stipend

Name

**Approval
Date**

MS Boys' Basketball Coach	\$3,924	David Nichols	10/9/2012
Varsity Girls' Basketball Coach	\$9,273	Vincent Gulbin	10/9/2012
MS Girls' Basketball Coach	\$3,924	Amy Efchak	10/9/2012

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Assistant Indoor Track Coach	\$4,335	LeAnne Clausen	10/9/2012
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SPRING SPORTS:

FY '13

**BOE
Approval
Date**

Position	Stipend	Name	
Assistant Track Coach	\$5,720	VACANCY	
Assistant Track Coach	\$5,720	VACANCY	
Assistant Track Coach	\$5,720	VACANCY	

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

2012-2013 Extra-Curricular Assignments

RESOLUTION #16: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the modifications to the 2012-13 extra- curricular assignments as follows:**

Brearley High School:

FY '13

**BOE Approval
Date**

<u>Program/Advisor</u>	<u>Stipend</u>	<u>Name</u>	
Freshman Class Advisor (1)	\$ 741	LeAnne Clausen, Samantha Saporito	10/9/2012

(1) Staff members have agreed to split the stipend.

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Wrestling Volunteers

RESOLUTION #17: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to utilize the following as volunteers for the wrestling program at no cost to the Board:**

Anthony Mielnicki
Brendan Guarino
Glen Sandull

Alex Karnitski
Don Weibel
Michael Gibbons

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

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Substitute Staff

RESOLUTION #18: Introduced by Zimmerman, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:**

Justine Curran	Teacher	\$75/day
Ira Geiger	Teacher	\$85/day
Katie Hayeck	Teacher	\$85/day
Anne Nelson	Teacher	\$75/day
Amanda Parker	Teacher	\$75/day
Jared Pasko	Teacher	\$85/day
Maria Pugliese	Classroom Aide	\$21.71/hr
	LR/PG Aide	\$13.80/hr
	Secretary	\$7.50/hr
Catherine Scheuermann	Teacher	\$75/day
Kathleen Trelease	School Nurse	\$200/day

Motion carried 8-0-1. Voting yes was: Benko, Braun, Colón, A. Laudati, G. Laudati, Lospinoso and Zimmerman. Abstaining was David.

Student Teachers

RESOLUTION #19: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

Student Teacher	College/University	Cooperating Teacher
Angstadt, Emily	Rutgers University	Vincent McGowan
Batkiw, Michael	Union County College	Melissa Ferraris
Baulkman, Sade	Union County College	Janette Wong
Cobo, Michael	Union County College	Allen Lee
Dobromilsky, Alexandra	Rutgers University	William Hopper
Encarnacion, Haley	Rutgers University	Vincent McGowan
Garcia, Alexandra	New Jersey City University	Carol Carrara
Kang, Hannah	Rutgers University	Vincent McGowan
Kielczewski, Bartosz	Rutgers University	Pina Toto
Kleinman, Daniel	Rutgers University	Lora Kaprowski

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Lavecchia, Danielle	Rutgers University	Vincent McGowan
Limongi, Alana	Rutgers University	Gina Serpico
Malcolm, Stanley	Rutgers University	Mendy Petti
Monaco, Angelo	Rutgers University	Saveria Campanile
O'Boyle, Kathleen	Kean University	Kristie Fowlkes
Parducci, Jason	Kean University	Michael Klimchak
Schnitzer, Brianna	Union County College	Stacey Miller
Vacca, Nicole	Rutgers University	Kristine Parente
Yip, Edwin	Rutgers University	Angela McGee

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

CURRICULUM/INSTRUCTION

Home Instruction

RESOLUTION #20: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours of home instruction for Student No. 200936 while the student is in Summit Oakes Hospital with services provided by Education Incorporated at a rate of \$33.00/hour, commencing October 2 – 9, 2012.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Wrestling Competition Trips

RESOLUTION #21: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves a trip for the wrestling team to compete in the Beast of the East in Newark, Delaware on December 22-23, 2012 and the Battle of the Bridge in Chesapeake City, Maryland on January 4-5, 2013 at no cost to the Board.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Textbook Approval

RESOLUTION #22: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the following textbooks:**

Grades 7 - 12 - Language Arts

<i>Textbook Title</i>	Publisher	Copyright
<i>Holt McDougal Literature Grades 7-12</i>	Holt McDougal	2012

Grades 7 - 12 - Mathematics

<i>Textbook Title</i>	Publisher	Copyright
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Holt McDougal Larsen Algebra Holt McDougal Larsen 2012
Holt McDougal Larsen Geometry Holt McDougal Larsen 2012

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Curriculum Writing

RESOLUTION #23: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the payment of stipends for curriculum writing at a rate of \$37.00/hour as follows:**

Hours	Name	Description	Amount
3	Nicholas DeBlasio	Edmodo Social Networking Workshop	\$ 111.00
6	Amie Faigenbaum	Guidance Curriculum K-12	\$ 222.00
6	Kristen Jeans	Guidance Curriculum K-12	\$ 222.00
4.5	Cynthia Perez	The Premier Editor Photoshop Workshop	\$ 166.50
6	Stephanie Scasso	Guidance Curriculum K-12	\$ 222.00
4.5	Jaime Schilling	Sensory Integration Strategies Workshop	\$ 166.50
4.5	Danielle Wilkinson	The Premier Editor Photoshop Workshop	\$ 166.50

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Lospinoso and Zimmerman.

Motion was made by Benko, seconded by Lospinoso, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned 8:40 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

November 12, 2012

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Hector E. Colon, in the Board of Education Conference Room of the Brearley School on **November 12, 2012**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held May 7, 2012. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Colon led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, Hector E. Colon, Gregg David, Anthony Laudati, Gerry Laudati, Livio Mancino, and Nancy Zimmerman. Absent was: Joseph Lospinoso.

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito Gagliardi, Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal; Charles Bryant, Interim Supervisor of Special Services; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; Jennifer Osemwegie, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds and Joant Rodriguez, Manager of Information Technology.

Approximately thirty (30) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (October 9, 2012) were approved upon motion by Zimmerman, seconded by G. Laudati. Motion carried 7-0-1. Voting yes was: Benko, Braun, Colon, David, A. Laudati, G. Laudati, and Zimmerman. Abstaining: Mancino

President Colon called for discussion on the **Superintendent's Report**:

PRESENTATIONS:

- Boys and Girls Soccer Teams – Conference Champions – Scott Miller
- Teen Read Week – Lauren Blizzard & Nichole Warchol
- Class of 2014 Senior Class Trip – Lauren Blizzard & Brian Luciani
- Standardized Assessment Report – Part 1 – Scott Taylor
- New Choice Regulations and Its Impact on Brearley Middle/High School
- HIB Report – October 1 – 31, 2012

November 12, 2012

COMMITTEE REPORTS:

Finance & Facilities: Anthony Laudati, Chairperson.

Budget process for 2013-14 school year has begun. Mr. Lepore and his staff were commended for their efforts during “SuperStorm” Sandy in keeping the school and grounds safe and ready for students and staff to return as soon as the power was restored.

Curriculum & Instruction: Gerry Laudati, Chairperson.

The curriculum plans being approved this evening were reviewed. Additional revisions will be completed in time for NJQSAC. Several professional development opportunities including “Go-Math” were reviewed.

Personnel & Management: Nancy Zimmerman, Chairperson.

Teacher Evaluation Committee is going well. The next meeting is this Friday. The Board will be selecting an evaluation tool at the December meeting provided the deadline is not changed due to the storm.

Board Self Evaluation will still be set up through NJSBA, President Colon will email link to BOE Members for completion.

UCSBA – New Board Members will have an opportunity to meet on December 12th with NJSBA representatives.

Correspondence: (see attachments)

Distributed November 9, 2012:

1. Proposal received on 11/6/12 from Nicole Warchol and Lauren Blizzard, 2014 Brearley Class Advisors, Re: Class of 2014’s senior trip to Florida.

Motion was made by G. Laudati, seconded by Benko, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

PUBLIC PARTICIPATION:

Motion was made by G. Laudati, seconded by Benko, that the **meeting be opened to the public**. Motion carried unanimously.

- Mrs. Lynaugh asked Dr. Taylor about the test results and how Special Education, BSI and 504 students were categorized. She also requested the statistics for inclusion in the HIB report.
- Paulette Drogan, who was elected to the Board, was introduced.

November 12, 2012

Motion was made by Benko, seconded by Mancino, that the **meeting be closed to the public**. Motion carried unanimously.

OLD BUSINESS:

- **Superintendent's Search Process:** The Board received three (3) proposals for consideration to conduct the Superintendent Search. The Board will interview the firms on either November 26th or the 28th and make a selection at the December BOE meeting.
- Mr. Mancino was still concerned with the condition of the property. He also stated that the lights in the parking lights were not all working. He also suggested that lights be installed where the buses are parked.

NEW BUSINESS:

- Mr. Mancino stated he is concerned that the Board is not provided with information about the facilities. Mancino asked if there is also a way to know who is using the buildings on any given day.
- Mr. Mancino was also concerned that the public/Board is texting during Board meetings. Gagliardi clarified what the law is regarding this. The Board will look for a policy to possibly address this matter.
- Mr. Benko stated that some of the MUJC buses were coming in the wrong way.
- Mrs. Zimmerman suggested we get together with the municipality to make better use of the facilities during an event like the storm we just went through.
- G. Laudati stated that there are free programs such as Junior Achievement and FAA STEM that should be investigated.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of October, 2012.**

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills and school bus evacuations conducted during the month of October 2012 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	10/5/12	Lockdown
Harding	10/11/12	Fire
Harding	10/17/12	Bus Evac.
Brearley	10/15/12	Fire
Brearley	10/26/12	Bomb Threat
Brearley	10/12/12	Bus Evac.

November 12, 2012

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Bill List

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the **attached bill list be approved for the month of October 2012 in the amount \$1,998,739.07.** Motion carried 7-1-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Financial Reports

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of September 2012.** Motion carried 7-1-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Line Item Transfers

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Whereas, pursuant to Board of Education Policy #3160, **the Superintendent and Secretary to the Board have made the following line item transfers (October 2012) in the 2012-2013 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 7-1-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date
<i>Teaching Staff:</i>		

November 12, 2012

Bound, Lauren	NJAGC Annual Conference	3/8/2013
Cagney, Jill	UMDNJ- Clinical Assess. & Management Suicidal Youth	12/11/2012
Healy, Erin	LRCNS - Learning Through Doing: Motor Skills	12/6/2012
Miller, Monica	LRCNS - Integrated Therapies in Preschool Classroom	11/14/2012
Schilling, Jaime	Visual Processing Therapy Workshop	12/14/2012
Tetzlaff, Michael	The Holocaust in Poland - Drew University	11/15/2012
<i>Administration:</i>		
Lepore, Anthony	Leadership Skills in Facilities Management	11/2/2012
Taylor, Scott	MUJC - Two Models of Principal Evaluation Workshop	11/14/2012

Motion carried 7-1-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

NJQSAC Statement of Assurance

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA) for the 2012-2013 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

NJQSAC District Performance Reviews

RESOLUTION #7: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Reviews for the 2012-2013 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2012-2013 Memorandum of Agreement

RESOLUTION #8: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the Memorandum of Agreement between the Kenilworth Board of Education and Law Enforcement Officials for the 2012-2013 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

School Bus Evacuation Report

RESOLUTION #9: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the School Bus Emergency Evacuation Drill Reports for Harding Elementary School and David Brearley Middle/High School for the first half of the 2012-2013 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

November 12, 2012

2012-2013 Nursing Plan

RESOLUTION #10: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the district Nursing Plan for the 2012-2013 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

NCLB Grant Staff Assignments

RESOLUTION #11: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **assigns the following staff to work under the FY '13 NCLB: Title I Grant as follows:**

Kurek, Maureen	BSI: Harding	\$ 78,658
Duffy, Jacklyn	BSI: Harding	\$ <u>1,342</u>
		\$ 80,000

The salaries are charged to account 20-231-100-101-000.

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

PERSONNEL/MANAGEMENT

Martinez – Classroom Aide

RESOLUTION #12: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Marci Martinez as a classroom aide for two (2) hours a week at an annual salary of \$7,946.00 (2 hrs./day x \$21.71/hr x 183 days) pro-rated from her start date of October 16, 2012, with no benefits for the 2012-2013 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Substitute Staff

RESOLUTION #13: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teachers, home instructors, secretaries and/or aides for the 2012-2013 school year:**

Jean-Paul Panizza	Teacher	\$75/day
Prafula Patel	Teacher	\$85/day

November 12, 2012

	Classroom Aide	\$21.71/hr.
Theodore Sattur	Teacher	\$85/day
Shannon Scanio	LR/PG Aide	\$13.80/hr
	Classroom Aide	\$21.71/hr.
	Secretary	\$7.50/hr.
Joseph Scanzillo	Teacher	\$85.00/day
Lance Tupper	Teacher	\$85/day

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Student Teachers

RESOLUTION #14: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

Student Teacher	College/University	Cooperating Teacher
Calatayud, Melanie	Kean University	Neal DeLuisi
Calatayud, Melanie	Kean University	Grace Mueller
Calatayud, Melanie	Kean University	Lorrae Schau
Gillooly, Maura	Kean University	Melissa Geoghan
Gillooly, Maura	Kean University	Steven Shohfi
Margolin, Stephen	Fairleigh Dickinson University	Jason Shapiro
McCusker, Lorna	Kean University	Michelle Alvarez
Nicastro, Joanne	Kean University	Kristine Parente
Santos, Rita	Kean University	Kristie Fowlkes

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

CURRICULUM/INSTRUCTION

Home Instruction

RESOLUTION #15: Introduced by G. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours of home instruction for Student No. 202087 with services provided by Union County Educational Services at Trinitas Hospital at a rate of \$58.00/hour, commencing October 25, 2012 until release from the hospital.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Revised Curriculum

November 12, 2012

RESOLUTION #16: Introduced by G. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the following curriculum:**

Curriculum Content Area	Grades
21 st Century Life and Careers	K-12
School Counseling & Guidance	K-12

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

HIB September 2012

RESOLUTION #17: Introduced by G. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his September 1, 2012 to September 30, 2012 HIB Incident Report.**

This report was disseminated to the Board of Education in October and reviewed by the Superintendent at the October, 2012 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 6-2-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati and Zimmerman. Voting no was: G. Laudati and Mancino.

POLICY & REGULATION

Revisions – Adopt

RESOLUTION #18: Introduced by Colón who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 5411 Promotion from Sixth Grade

Motion carried 8-0-0. Voting yes was: Benko, Braun, Colón, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Motion was made by Benko, seconded by Mancino, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:46 p.m.

November 12, 2012

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

November 26, 2012

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by President Hector E. Colon, in the Board of Education Conference Room in the Brearley School on **November 26, 2012.**

President Colon led the **salute to the Flag.**

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, Roselle Park/Kenilworth Leader, Cranford Chronicle, and The Star-Ledger on November 15, 2012. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, Hector Colon, Gregg David, Gerard Laudati, Livio Mancino, and Nancy Zimmerman. The following members arrived after roll call at the times indicated: Absent was: Anthony Laudati and Joseph Lospinoso.

Also in attendance was Vincent A. Gonnella, Business Administrator/Board Secretary. Mr. Sylvan Hershey was greeting the consultants as they arrived and was not present at the meeting.

President Colon stated the purpose of this meeting is to allow the Board of Education to meet in closed executive session for the purpose of conducting interviews of Superintendent Search Firms.

The following search firms are being considered:

<u>Time</u>	<u>Firm</u>	<u>Contact</u>
7:30	Leadership Advantage	Mr. Richard Marasco
8:15	NJ School Boards Association	Ms. Gwen Thornton
9:00	Educational Executives	Dr. Anthony Novembre

RESOLUTION: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, to interview Superintendent Search Firms, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

November 26, 2012

At 10:02 p.m. President Colon **reconvened the public session** and stated the Board of Education took no action in executive session.

Discussion of Superintendent Search and the Open Public Meeting Act:

1. Interviews with CSA Search Firms are to be conducted in closed executive session.
2. Meet with consultants to review criteria in selection of the candidate; discussion of the process and timelines will be conducted in open public session. Note: this can be conducted in closed session, BOE did this in public session in 2009.
3. Interviews with the candidates are conducted in closed executive session.
4. Meetings with the Board and consultant to discuss the qualifications of specific candidates are conducted in closed executive session.
5. Contract negotiations with the finalist are conducted in closed executive session.
 - All meetings must be properly advertised if a majority of the board is expected.
 - This assumes majority of the board members are present.
 - Work in committee format need not be advertised or conducted in public.

Motion was made by David, seconded by G. Laudati to open the meeting to the public for comments regarding Superintendent's Search Process.

Motion was made by David, seconded by G. Laudati to close the meeting to the public.

Motion was made by Benko, seconded by G. Laudati, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 10:05 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

December 10, 2012

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by Vice President Steven Benko, in the Board of Education Conference Room of the Brearley School on **December 10, 2012**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held May 7, 2012. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

Vice President Benko led the **salute to the Flag**.

Vacancy on the Board of Education

Gonnella stated that “It is with regret that I inform the public that Board of Education Member Mr. Hector Colon has resigned from the Board effective November 29, 2012, citing personal reasons. He has served on the Board since 2008.”

In his letter, Mr. Colon stated “It has been a pleasure working with the administrative team and my fellow Board Members. I wish the children and community of the district nothing but the very best.”

The Board of Education would like to thank Mr. Colon for his years of dedicated service to the Board and children of Kenilworth and wish him and his family health and happiness in all future endeavors.

Colon Letter of Resignation

RESOLUTION: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved That the Kenilworth Board of Education accepts, with regret, the letter of resignation to the Board from Hector Colon November 29, 2012. Motion carried unanimously.

Discussion: Filling position of Board President.

Motion was made by Zimmerman, who moved its adoption, seconded by Braun, that Vice President Benko serves in the capacity as “chair” during the meeting until the Board has the option to reorganize on January 2, 2013. Motion carried unanimously.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, Gregg David, Anthony Laudati, Gerry Laudati, Livio Mancino, and Nancy Zimmerman. Absent was: Joseph Lospinoso.

December 10, 2012

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Renae Bush, Supervisor of Guidance & Assessment; Ronald Bubnowski, Assistant Principal; Jennifer Osemwegie, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds; and Joant Rodriguez, Manager of Technology.

Approximately fifteen (15) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (November 12 & 26, 2012) were approved upon motion by Zimmerman, seconded by A. Laudati. Motion carried 7 to 0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino, and Zimmerman.

PRESENTATIONS:

- 2011-2012 Annual Audit Report: Robert Hulsart, Robert A. Hulsart & Company
- Standardized Assessment Report – Part 2 – Scott Taylor and Renae Bush
- 2014 Senior Class Trip Proposal
- HIB Report – November 1 – 30, 2012

COMMITTEE REPORTS:

Finance & Facilities: Anthony Laudati, Chairperson.

Committee met this evening to review a proposal from PSE&G to retrofit our classrooms with motion detectors controls for the lights and new lights in the gymnasiums.

The Budget review process has begun.

Curriculum & Instruction: Gerry Laudati, Chairperson.

Education Transformation Task Force findings and how it could impact Kenilworth. Gagliardi stated that most of the findings were impacting private schools for the handicapped.

Personnel & Management: Nancy Zimmerman, Chairperson.

Superintendent Search Process was reviewed. The search firm will be approved this evening.

Board of Education Vacancy: Board reviewed the guidelines for filling the vacancy that exists on the Board due to Mr. Colon's resignation. The Board will continue with its past practice regarding filling the vacancy and will seek applicants. The procedures are as follows:

December 10, 2012

- Place a paid advertisement in the Local Source; send a press release to The Star-Ledger, Cranford Chronicle, and News Tribune, stating a vacancy has opened on the Board of Education (attached).
- Establish a cut-off date for filing of applications, do not use post mark, but use delivery date.
- The Board will interview candidates – all interviews will be conducted in public.
- Standard questioning should be established for all candidates. (see attached).
- The Board may deliberate and discuss candidates in public session.
- The Board of Education must take action in public.
- The term of office once filled will last until the organization meeting of the Board of Education in January 2014.
- The vacancy is being filled in accordance with N.J.S.A. 18A: 12-15.

PUBLIC PARTICIPATION:

Motion was made by Zimmerman, seconded by A. Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

- Lillian Falcetano asked about the Senior Class Trip and whether students had a choice of going to other venues other than Universal Studios. She was concerned about the status of Project Graduation in future years. Mr. Luciani clarified that it is a PTO activity and not a Brearley function.
- Maryann Finistrella asked about the nurse attending the Senior Trip.
- Paulette Drogan is concerned about the trip to Florida.
- Carmine Bucco asked about the inconsistency of test scores.
- Tina Lynaugh discussed the negative impact of cutting programs and textbooks on test scores.

Motion was made by Mancino, seconded by G, that the **meeting be closed to the public**. Motion carried unanimously.

Correspondence: (see attachments)

Distributed November 23, 2012:

- Letter dated 11/16/12 to Mr. Hershey from John Ruth, Jr., Contract Compliance/State of NJ, stating that the KBOE is in compliance.

December 10, 2012

- Letters dated 11/15/12 to Ms. Thornton, and Messrs. Marasco and Novembre Re: Interviewing prospective search firms concerning the selection of a new Superintendent.

Distributed December 7, 2012:

- Letter dated 11/15/12 to KBOE from Ray Pinney/NJSBA Re: Completion of Governance III training by Joseph Lospinoso.
- Email dated 11/29/12 from Mr. Colon to Messrs. Hershey and Gonnella Re: Resignation from the KBOE due to move out of district.
- Letter dated 12/5/12 from Mr. Gonnella to Mr. Passiment Re: Resignation of Mr. Colón from the Board.

Motion was made by Mancino, seconded by G. Laudati, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

- Mancino stated that there are still people driving the wrong way into the parking lot.
- Mancino asked for test results from 2006 to present.
- Mancino asked whether students are receiving breakfast and how we can solve concerns.
- G. Laudati referenced a report about teacher absences and the continuity of instruction.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of November, 2012.**

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills conducted during the month of November 2012 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	11/14/12	Lockdown
Harding	11/19/12	Fire
Brearley	11/9/12	Lockdown
Brearley	11/20/12	Fire

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino

December 10, 2012

and Zimmerman.

Bill List

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the **attached bill list be approved for the month of November 2012 in the amount of \$1,891,085.19.** Motion carried 6-1-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Financial Reports

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, **to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of October 2012.** Motion carried 6-1-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Conferences, Workshops & Travel

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date
<u>Teaching Staff:</u>		
Carrara, Carol	NJASP Winter Conference	12/14/2012
Little, Maryrose	NJASL Annual Fall Conference	11/30/2012
<u>Administration:</u>		
None		

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Leadership Advantage – Superintendent Search

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by G.

December 10, 2012

Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the agreement with Leadership Advantage to conduct the superintendent search for the district at a cost not to exceed \$7,500.00, with the cost of advertisements borne by the Board.** Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Comprehensive Annual Financial Report

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **accept the Comprehensive Annual Financial Report of the Kenilworth Board of Education covering the financial accounts and records of the Kenilworth Board of Education, the Food Service Fund, and the Student Activity Accounts for the 2011-2012 school year** as prepared by Vincent A. Gonnella, Business Administrator/Board Secretary and Robert A. Hulsart & Co., Board of Education Auditors. Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Audit Corrective Action Plan

RESOLUTION #7: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **accepts the Corrective Action Plan for the Annual Audit Fiscal Year 2012 as follows:**

Finding: 2012-01: Time records were not maintained by employees who were paid out of Title I grant funding.

- Corrective Action Approved by BOE: That all employees paid with Title I grant funding maintain time records specific to Title I activities in accordance with the compliance requirements as per the OMB Circular A-133 compliance supplement.
- Method of Implementation: A form will be developed to maintain time records for teachers being paid with Title I funds. Teachers will complete these forms on a monthly basis and forward them to the Assistant Superintendent for filing. At year end, the forms will be forwarded to the School Business Administrator for audit purposes.
- Person Responsible for Implementation: Dr. Scott Taylor, Assistant Superintendent, Vincent A. Gonnella, SBA/BS, and Title I Staff.
- Completion Date of Implementation: September 15, 2012

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Fiscal Year 2013 IDEA-B, Basic and Preschool Grants

RESOLUTION #8: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the submission of the Fiscal Year 2013 IDEA-B, Basic and Preschool (Individuals with Disabilities Education Improvement Act) Grants and accepts the grant award of funds upon subsequent approval**

December 10, 2012

of the FY 2013 IDEA application as follows:

Basic Grant Allocation	\$304,416
Non-Public Share:	\$ 48,341
Preschool Grant Allocation	\$ 9,881

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Pitney-Bowes Postage Machine Lease

RESOLUTION #9: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approve a lease for the purchase of two (2) Digital Postage Machines from Pitney Bowes as follows:**

**DM400C Digital Meter System: 60 month lease for \$123/month per unit.
Lease commencing January 1, 2013 through December 31, 2017.**

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

PERSONNEL/MANAGEMENT

Healy - Maternity Leave of Absence Request

RESOLUTION #10: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave of absence request from Erin Healy, a teacher at the Harding Elementary School, as follows:**

March 19, 2013	Expected date of delivery
March 4, 2013 - April 16, 2013	Use of personal illness days
April 17, 2013 – June 28, 2013	Ten (10) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Hershey – Letter of Retirement

RESOLUTION #11: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts, with regret, the retirement letter from Sylvan Hershey effective June 30, 2013.** Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

December 10, 2012

Spampinato – PSLP Team Leader Grade 10

RESOLUTION #12: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves Nicole Spampinato as the PSLP Team Leader-Grade 10 with a stipend of \$774.00.** Ms. Spampinato is replacing Lauren Widner, who resigned from the position. Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Del Barba Vacation Pay

RESOLUTION #13: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the payment of vacation days to Laura DelBarba in the amount of \$564.00 (\$29,328 / 260 days = \$112.80 x 5 days.)** Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Regeski Resignation

RESOLUTION #14: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the letter of resignation from Annette Regeski, a lunchroom aide at the Harding Elementary School effective November 27, 2012.** Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Increase in Lunchroom Aide Hours

RESOLUTION #15: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the change in hours for the following lunchroom aides with a start date of December 11, 2012:**

Ana McClafferty 3hrs/day x \$13.80/hour x 180 days = \$7,452 (From 2 to 3 hrs.)
Maria Pugliese 2hrs/day x \$13.80/hr x 180 days = \$4,968 (New staff replace Martinez)

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Cugliari – Volunteer Wrestling Coach

RESOLUTION #16: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves Mark Cugliari as a volunteer wrestling coach for the 2012-2013 season at no cost to the Board.** Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Substitute Staff

RESOLUTION #17: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or**

December 10, 2012

N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:

Kimmarie Buontempo	Teacher	\$85/day
Karlee Darby	Teacher	\$75/day
Anita Moreira-DeSousa	Teacher	\$75/day

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Student Teachers

RESOLUTION #18: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

Student Teacher	College/University	Cooperating Teacher
Calatayud, Melanie	Kean University	Joseph Pickton
Mlynarski, Lisa	Fairleigh Dickinson University	Lynne Smith

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

CURRICULUM/INSTRUCTION

Home Instruction

RESOLUTION #19: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours of home instruction for Student No. 201047 with services provided by Kimberly McGowan at a rate of \$37.00/hour, commencing November 16, 2012 to November 23, 2012.** Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #20: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves two and one-half (2.5) hours of home instruction for Student No. 201047 with services provided by Kimberly McGowan at a rate of \$37.00/hour, commencing November 26, 2012 to December 21, 2012.** Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Applied Behavior Analysis Consultation Services.

RESOLUTION #21: Introduced by G. Laudati, who moved its adoption, seconded by A.

December 10, 2012

Laudati, Be It Resolved, That the Kenilworth Board of Education **approve The DATA Group to provide Applied Behavior Analysis Consultation Services at an hourly rate of \$115.00.** Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 Brearley Middle/High Programs of Studies

RESOLUTION #22: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the 2013-2014 David Brearley Middle/High School Programs of Studies.** Motion carried 5-2-0. Voting yes was: Benko, Braun, A. Laudati, G. Laudati and Zimmerman. Voting no was: David and Mancino.

Competition Cheerleading Trip

RESOLUTION #23: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves a trip for the David Brearley Middle/High School Competition Cheerleading team to Ocean City, Maryland from February 22-24, 2013 to compete in the Reach the Beach competition at no cost to the Board.** Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Curriculum Approval

RESOLUTION #24: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the following curriculum:**

Curriculum Content Area	Grades
Performing Arts	K-6 General Music 4-8 Instrumental Music 7-12 Theater Appreciation 7-12 Music Appreciation

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Approval of Submission of Teacher Evaluation Rubric

RESOLUTION #25: Be It Resolved, That the Kenilworth Board of Education **approves the submission of the Teacher Evaluation rubrics to the New Jersey Department of Education after review and consultation with the Kenilworth Education Association.** Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Hurricane Make-up Days

RESOLUTION #26: Introduced by G. Laudati, who moved its adoption, seconded by A.

December 10, 2012

Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the revision to the 2012-2013 school calendar to make up three (3) days of lost time due to Hurricane Sandy as follows:**

- 1. January 21 – Early Dismissal for Students/Professional Development for Staff (PM)**
- 2. February 15 (Friday) – Early Dismissal for Students/Professional Development for Staff (PM)**
- 3. February 19 (Tuesday) – Early Dismissal for Students/Professional Development for Staff (PM)**

Motion carried 7-0-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

HIB October 2012

RESOLUTION #27: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his October 1, 2012 to October 31, 2012 HIB Incident Report.**

This report was disseminated to the Board of Education in March and reviewed by the Superintendent at the November 12, 2012 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 6-1-0. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Motion was made by Zimmerman, seconded by G. Laudati, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:48 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

January 2, 2013

The **Organization Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by Board Secretary/Business Administrator Vincent A. Gonnella, in the Board of Education Conference Room of the Brearley School on **January 2, 2013**.

Adequate notice of this Meeting of the Kenilworth Board of Education has been provided to the Home-News Tribune, The Star-Ledger, Cranford Chronicle and the Roselle Park/Kenilworth Leader on May 9, 2012 and again on December 14, 2012. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

Gonnella stated that the **purpose of this meeting** is to reorganize the Board of Education as a result of the annual school election held on November 6, 2012.

Gonnella led the **salute to the Flag**.

Gonnella read the following **Certification of Newly Elected Members**, after which he administered the **oath of office** to the new members:

I, Vincent A. Gonnella, Secretary of the School District of The Borough of Kenilworth, County of Union, New Jersey, do hereby certify that the following named persons received the highest number of votes and were duly elected as members of the Board of Education of the School District of the Borough of Kenilworth, County of Union, New Jersey, at the school election held November 6, 2012 in the Borough of Kenilworth, to wit:

Unexpired two-year term expiring in January 2015:

Gregg F. David

Three (3) Year Terms expiring in January 2016:

Steven E. Benko

Paulette Drogon

Gerard Laudati

and I do further certify that Steven E. Benko, Gregg David, Paulette Drogon and Gerard Laudati were elected for the terms set forth above.

Gonnella **administered the oath of office** to the above reference newly elected BOE Members. Upon **roll call**, the following members were present: Steven Benko, Genean Braun, Gregg David,

January 2, 2013

Paulette Drogon, Anthony Laudati, Gerry Laudati, Livio Mancino, and Nancy Zimmerman.

Gonnella stated that there is still a vacancy on the BOE due to the resignation of Mr. Colon. The Board is in the process of selecting a replacement and is soliciting interested candidates.

Board Secretary Gonnella called for **nominations for President:**

Gerard Laudati was nominated by Mancino, seconded by David.

Nancy Zimmerman was nominated by Braun, seconded by Benko.

Hearing no additional nominations, Gonnella called for a **motion to close nominations for President:** Mancino, seconded by Benko, made the Motion. Motion carried unanimously.

A vote was taken on the nomination of Gerard Laudati: Drogon, David, A. Laudati, G. Laudati and Mancino voted for the nomination. Voting no was Benko, Braun, and Zimmerman.

A majority of the Board having voted in favor of the nomination of Gerard Laudati for President, Gonnella **declared Gerard Laudati President of the Kenilworth Board of Education.**

In a brief statement, President Laudati stated he was honored to serve as Board President. He stated that both he and Mrs. Zimmerman have been on the Board long enough to get the job accomplished. He feels the Board is strong and moving in the right direction. Whether a member is on the majority or minority side of an issue, all Board members' opinions are valued and need proper consideration. He resolved that a priority of the Board was to continue to improve the school district.

President Laudati called for **nominations for Vice President:**

David was nominated by G. Laudati seconded by Drogon. Mr. David respectfully declined the nomination.

Zimmerman was nominated by Benko, seconded by Braun.

Motion was made by Benko, seconded by A. Laudati, that the **nominations for Vice President be closed.** Motion carried unanimously.

A vote was taken on the nomination of Zimmerman for Vice President: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman voted for the nomination.

A majority of the Board having voted in favor of the nomination of Zimmerman for Vice President, President Laudati **declared Nancy Zimmerman Vice-President of the Kenilworth Board of**

January 2, 2013

Education.

COMMITTEES:

President Laudati asked that the Board Members list their committee preferences and present them to him by the end of the evening. The Board discussed the various committees, including the reinstatement of the TAB Committee and starting up the Educational Foundation again.

ANNUAL ETHICS TRAINING: Mr. Gonnella presented the Annual Review of the Board of Education Code of Ethics which satisfied the board's annual ethics training requirement under N.J.A.C. 6:3-1.3 and N.J.A.C. 6A:30.

Roll Call was taken on the following Resolutions:

By-laws, Regulations & Policy

RESOLUTION #1: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, Be It Resolved, That the **by-laws, rules and regulations, contracts, policies and job descriptions currently in force and effect are hereby adopted by the Board of Education for the 2013 organizational year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Parliamentary Procedures

RESOLUTION #2: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, Be It Resolved, That the Kenilworth Board of Education **adopts Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the 2013 organizational year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Adoption of Official Newspapers

RESOLUTION #3: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, Be It Resolved, That **The Star-Ledger, the Cranford Chronicle and the Local Source be and are hereby designated as the official newspapers of the Kenilworth Board of Education for its proceedings and that the Local Source, Cranford Chronicle and The Star-Ledger be designated for its announcements and legal advertisements for the 2013 organizational year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

**Open Public Meetings Act
Meeting Schedule**

January 2, 2013

RESOLUTION #4: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, Be It Resolved, that the Kenilworth Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim **the public meetings of the Board of Education will be held in the Kenilworth Board of Education Conference Room, 401 Monroe Avenue at 7:30 p.m.**, as set forth below unless indicated otherwise. In the event the attendance at the meeting exceeds the capacity of the BOE Conference Room, the Board of Education reserves the right to relocate to another room at Brearley to accommodate the public present.

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than five (5) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED That the Regular Meetings of the Kenilworth Board of Education shall be held on the second Monday of each month, with the exception of October when the meeting will be held on the second Tuesday of the month. In January, the Board Re-organizational Meeting will be held on Wednesday, January 2, 2013. In May, the District Organizational Meeting shall be held on the first Monday of the month. The following meeting dates are scheduled for the 2012-2013 organizational year:

January 2, 2013

Wednesday, January 02, 2013	Board Organization Meeting.
Monday, January 14, 2013	Special BOE Meeting
Monday, January 14, 2013	Regular Meeting
Wednesday, January 30, 2013	Budget Meeting
Monday, February 04, 2013	Workshop Meeting
Monday, February 11, 2013	Regular Meeting
Monday, March 04, 2013	Workshop Meeting
Monday, March 11, 2013	Regular Meeting
Monday, April 08, 2013	Regular Meeting
Monday, May 13, 2013	Regular Meeting
Monday, June 10, 2013	Regular Meeting
Monday, July 08, 2013	Regular Meeting
Monday, August 12, 2013	Regular Meeting
Monday, September 09, 2013	Regular Meeting
Tuesday, October 15, 2013	Regular Meeting
Tuesday, November 05, 2013	Election Day-Board
Monday, November 11, 2013	Regular Meeting
Monday, December 09, 2013	Regular Meeting
Monday, January 06, 2014	Board Organization Meeting

Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

**Custodian of Records
Public Access to Records
Fee for Copies of Public Documents**

RESOLUTION #5: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, Be It Resolved, that the Kenilworth Board of Education **approves the following resolution:**

WHEREAS, P.L.2011, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c.73.P.L. 1995, c.23 AND P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted **government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation,** and

January 2, 2013

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be \$.05 per page for letter size paper or smaller and \$.07 per page for legal size paper or larger,

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education **appoints the Business Administrator/Board Secretary as the custodian of government records**, and

BE IT FURTHER RESOLVED, that the Kenilworth School District approves the attached form for the use of any person, who request access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education. Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Doctrine of Necessity

RESOLUTION #6: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, Be It Resolved, That the Kenilworth Board of Education **approves the following resolution:**

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et.seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education had conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

January 2, 2013

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity.

NOW THEREFORE BE IT RESOLVED that the **School Ethics Commission hereby requires Boards of Education that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest;** and

BE IT FURTHER RESOLVED that the Boards of Education that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for thirty (30) days and provide the Commission with a copy. Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Authorized Signatures

RESOLUTION #7: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, Be It Resolved, That **the signatures of the President or Vice President, the Board Secretary, and the Treasurer of School Monies shall be affixed to the check warrants of the Board Operating Account before same shall be delivered to any payee. The names of the respective parties above mentioned are:**

President:	
Vice President:	
Secretary:	Vincent A. Gonnella
Treasurer:	Jeanne Decker

Be It Further Resolved, That the signatures of the parties above mentioned shall be subscribed on signature cards of the designated depositories of the Board. On payroll and payroll agency checks, only the signature of the Treasurer of School Monies shall be affixed to the checks;

Be It Further Resolved, That the Kenilworth Board of Education approves as mandated by N.J.S.A. 18A:19-10 amended which requires that authorized signatories on the payroll account must include the Board Secretary and the Treasurer of Monies;

Be It Further Resolved, That the names of the Board Secretary and the Superintendent be subscribed on signature cards for the cafeteria account;

Be It Further Resolved, That the names of the Board Secretary and the Treasurer of School Monies be subscribed on signature cards for the Unemployment Trust Fund Account;

January 2, 2013

Be It Further Resolved, That the names of the Board Secretary and Treasurer of School Monies be subscribed on signature cards for the Employee Summer Savings Account;

Be It Further Resolved, That the names of the Principal, Chief School Administrator, School Business Administrator, and Asst. Principal be subscribed on signature cards for the Harding Student Activities;

Be It Further Resolved, That the names of the Principal, Chief School Administrator, School Business Administrator, and Asst. Principal be subscribed on signature cards for the Brearley Student Activities;

Be It Further Resolved, That the names of the Principal, Asst. Principal and Athletic Director be subscribed on signature cards for the Athletic Officials Fund;

Be It Further Resolved, That the names of the Athletic Director, Chief School Administrator, and School Business Administrator be subscribed on signature cards for the Facility Security Account;

Be It Further Resolved, That the names of the Chief School Administrator, School Business Administrator be subscribed on signature cards for the Heyman Scholarship Account. Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Finance Chair as Acting Treasurer

RESOLUTION #8: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, Be It Resolved, **That in the absence or unavailability of the Treasurer of School Monies, the Chairperson of the Finance Committee of the Kenilworth Board of Education shall be and is hereby appointed as Acting Treasurer of School Monies, and is hereby empowered to deposit and withdraw funds on the Kenilworth Board of Education of the Borough of Kenilworth.** When acting as Treasurer of School Monies, he/she shall be bonded for the faithful performance of his/her duties as Acting Treasurer in the amount of \$2,500.00. Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

ANNUAL APPOINTMENT RESOLUTIONS

**Appointment of the Business Administrator
Board Secretary**

RESOLUTION #9: Introduced by Zimmerman, who moved its adoption, seconded by Braun,

January 2, 2013

Be It Resolved, Be It Resolved, That the Kenilworth Board of Education **appoints Vincent A. Gonnella as Business Administrator/Board Secretary for the 2013 Organizational year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Treasurer of School Monies

RESOLUTION #10: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, Be It Resolved, That the Kenilworth Board of Education **appoints Jeanne Decker as Treasurer of School Monies for the 2013 Organizational year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Board Attorney

RESOLUTION #11: Approval of Board Attorney:

Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, WHEREAS, there exists a need for board counsel services in connection with Kenilworth Board of Education, for the 2013 Organizational Year, and

WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of *Porzio, Bromberg & Newman* of Morristown, NJ, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be payable to *Porzio, Bromberg & Newman* of Morristown, NJ, upon the submission of a voucher setting forth the time expended as follows:

Annual Retainer \$10,000 includes:

- Attendance at up to 12 Board Meetings, as needed, or at the discretion of the Board
- All telephone calls from Board President, Superintendent, and Business Administrator
- Simple legal opinions needing little or no research (verbal opinions)
- Simple review of board documents, policy review not requiring written opinions or extensive research, review of monthly Board meeting agenda

Hourly Rate for other legal matters will be billed at a rate of:

\$175 for all attorneys
\$125 for Paralegals

NOW, THEREFORE, BE IT RESOLVED, BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

January 2, 2013

1. **The board counsel firm of *Porzio, Bromberg & Newman* of Morristown, NJ is hereby retained to provide board counsel services necessary in conjunction with the Kenilworth Board of Education.**
2. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. *Porzio, Bromberg & Newman* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
5. The approval of this resolution is based upon the approval of the Board Attorney.

Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Labor Counsel

RESOLUTION #12: Approval of Labor Counsel:

Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, WHEREAS, there exists a need for labor counsel services in connection with Kenilworth Board of Education, for the 2013 Organizational year, and

WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of *Lindabury, McCormick & Estabrook* of Cranford, NJ, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be payable to *Lindabury, McCormick & Estabrook*, upon the submission of a voucher setting forth the time expended as follows:

\$160/hour: All administrative hearings, court proceedings, litigation, arbitration, grievances, unfair labor practices, negotiations mediation, fact-finding, all research, preparation, and consultation with the board representatives, interviewing witnesses, and the like, associated with negotiations, litigation, administrative hearings and court proceedings, general research and miscellaneous legal work.

January 2, 2013

NOW, THEREFORE, BE IT RESOLVED, BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. **The board counsel firm *Lindabury, McCormick & Estabrook* is hereby retained to provide board counsel services necessary in conjunction with the Kenilworth Board of Education.**
2. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. *Lindabury, McCormick & Estabrook* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
5. The approval of this resolution is based upon the approval of the Board Attorney.

Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Bond Counsel

RESOLUTION #13: Approval of Bond Counsel:

Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, WHEREAS, there exists a need for bond counsel services in connection with Kenilworth Board of Education, for the 2013 Organizational year, and

WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of *Wilentz, Goldman and Spitzer*, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be payable to *Wilentz, Goldman and Spitzer*, upon the submission of a voucher setting forth the time.

NOW, THEREFORE, BE IT RESOLVED, BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. **The board counsel firm *Wilentz, Goldman and Spitzer* is hereby retained to provide board counsel services necessary in conjunction with the Kenilworth Board of Education.**

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2. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. *Wilentz, Goldman and Spitzer* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
5. The approval of this resolution is based upon the approval of the Board Attorney.

Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Auditing Services

RESOLUTION #14: Appointment of Auditor:

Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, WHEREAS, there exists a need for Auditing Services, and

WHEREAS, the firm of *Robert Hulsart & Company* is licensed to provide such services, and

WHEREAS, the Board of Education has reviewed the firm’s most recent Peer Review report, and

WHEREAS, funds in the amount of \$15,500 are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. **The auditing firm of *Robert Hulsart & Company* is hereby retained to provide Auditing services for the 2012-2013 School Year in accordance with the Request for Proposal and their proposal.**
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The Board appoints Robert Hulsart as the Partner in charge of the audit.
4. The Board of Education is required to review firm’s most recent Peer Review report prior

January 2, 2013

to the engagement of the annual audit, and to acknowledge its review of the report in the minutes that authorize the engagement of the public school accountant.

5. *Robert Hulsart & Company* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.

6. A copy of this resolution as well as the engagement letter shall be placed on file with the Secretary of the Board.

Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Appointment of Advisors & Consultants

RESOLUTION #15: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, Be It Resolved, That the Kenilworth Board of Education **appoints the following professional services for the 2013 Organizational year:**

Property Casualty Insurance Agent

Centric Insurance Agency

Agent: Lee Nestel

Financial Advisory Services

Capital Financial Advisors, Inc.

Advisor: Robbi S. Acampora

Architect of Record

SSP Architectural Firm

Representative: Scott Mihalick

Health Benefits Broker

Brown & Brown Benefits Advisors

Agent: Anthony Ciardella

Environmental Services

PMK Group

Representative: Patrick Lorimer

Board Policy Service

Strauss Esmay Associates, Inc.

Representative: Philip Nicastro

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E-Rate Consultants:

On-Tech Consulting, Inc.

Representative: Dan Riordon

Be It Further Resolved, that these Contracts are awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. Motion carried 8-0-0. Voting yes was: Benko, Braun, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Motion was made by Zimmerman, seconded by David, that the **meeting be opened to the public**. Motion carried unanimously.

No public comments or questions.

Motion was made by David, seconded by Mancino, that the **meeting be closed to the public**. Motion carried unanimously.

Other Items of Discussion:

- President Laudati congratulated Mrs. Drogon on her election to the Board. He looked forward to working with her and acknowledged her vast experience with grants and the drug alliance. Mr. Mancino echoed his sentiments.
- President Laudati expressed his desire to have a member of the Board write a blog (Patch.com). The Board would need to work on the logistics of this effort to keep the public informed.
- Zimmerman stated the CSA Search Committee needs to get an honest evaluation of what is needed in our next educational leader. Meetings with the search consultant have been scheduled with the PSA, KEA, Superintendent, Assistant Superintendent and Business Administrator.

Motion was made by Braun, seconded by Benko, that when the **meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 8:30 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

January 14, 2013

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 6:00 p.m. by President Gerry Laudati, in the Board of Education Conference Room in the Brearley School on **January 14, 2013**.

President Laudati led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, The Local Source, Cranford Chronicle, and The Star-Ledger on December 11, 2012. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Genean Braun, Gregg David, Anthony Laudati, Gerard Laudati, and Nancy Zimmerman. The following members arrived after roll call at the times indicated: Livio Mancino (6:24 p.m.) Absent was: Steven Benko and Paulette Drogen.

Also in attendance were Sylvan C. Hershey, Superintendent, Vincent A. Gonnella, Business Administrator/Board Secretary and Dr. Scott Taylor, Assistant Superintendent of Schools.

President Laudati stated the purpose of this meeting is to interview and select a candidate to fill the vacancy on the Board of Education in accordance with N.J.S.A. 18A: 12-15. The vacancy exists due to the resignation of Mr. Hector Colon on November 29, 2012.

Motion was made by Zimmerman, second by David, that the meeting be adjourned for 10 minutes until 6:15 to allow additional members to attend.

CANDIDATE INTERVIEW:

The Board received one application for the vacant position. Mr. David Curtin was interviewed by the Board for the position, reviewing his qualifications for the position.

PUBLIC COMMENT:

Motion was made Braun seconded by Mancino that the meeting be opened to the public. Motion carried unanimously.

No comments.

Motion was made Mancino seconded by Benko that the meeting be closed to the public. Motion carried unanimously.

NOMINATING & VACANCY VOTING PROCEDURES:

Nominations are now open to fill the vacant seat on the Board of Education, once nominations are closed, I will call for a vote on each of the nominations in the order they were nominated, as

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soon as one of the nominees has received a majority vote, an individual will be declared elected. Per 18A:12-15, the candidate for the vacant seat would need “a majority vote of the remaining members of the board” in order to be selected, therefore five (5) affirmative votes are required.

NOMINATIONS:

David Curtin was nominated by David, seconded by Mancino.

Hearing no additional nominations, a **motion to close nominations** was made by Mancino, seconded by Zimmerman. Motion carried unanimously.

A vote was taken on the nomination of David Curtin: The nomination received a majority (6-0) of the Board’s approval, Mr. Curtin was declared the successful candidate to fill the vacancy. Voting yes was: Braun, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Motion was made by David, seconded by Mancino, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 6:50 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

January 14, 2013

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **January 14, 2013**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 2, 2013. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Gerry Laudati led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, David Curtin, Gregg David, Anthony Laudati, Gerry Laudati, Livio Mancino, and Nancy Zimmerman. Absent was: Paulette Drogon.

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Charles Bryant, Supervisor of Special Services; Scott Miller, Supervisor of Athletics; Renae Bush, Supervisor of Guidance & Assessment; Jennifer Osemwegie, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds; and Joant Rodriguez, Manager of Technology.

Eight (8) members of the public were present.

President Laudati **introduced the public to the newly installed Board Member David Curtin**. The Board held a meeting early this evening for the purpose of filling the vacancy on the Board due to the resignation of Mr. Colon in November 2012.

Minutes of the Secretary, a copy having been sent to each Board Member (December 10, 2012 and January 2, 2013) were approved upon motion by David, seconded by Mancino. Motion carried 7-0-1. Voting yes was: Benko, Braun, David, A. Laudati, G. Laudati, Mancino, and Zimmerman. Abstaining was Curtin.

President Laudati called for discussion on the **Superintendent's Report**:

- Mr. Hershey read part of Governor Christie's proclamation naming January "School Board Recognition Month."

January 14, 2013

PRESENTATIONS:

- Alternate Classroom Experience (ACE) Program – Brian Luciani
- Changing Harding School Mascot – Kathleen Murphy
- District Evaluation Advisory Committee (DEAC) – Dr. Scott Taylor & Nancy Zimmerman.
- EVVRS Period 1 Report – September 1, 2012 to December 31, 2012 – Sylvan Hershey
- HIB Report – December 1-31, 2012

Members of the Administrative Team highlighted their monthly reports:

- Charlie Bryant, Supervisor of Special Education:
Laudati asked about the SPED Advisory Committee. Bryant is soliciting parental support for participation. Zimmerman suggested a general call go out to SPED parents to participate. Bryant stated that a variety of parents were needed; student age, classification, and whether the student was in or out of district.

COMMITTEE REPORTS:

Finance & Facilities: Anthony Laudati, Chairperson.

Resolution #7 regarding the Direct Install Program through PSE&G was reviewed. The administration and the Kenilworth Police Department met to review the safety procedures in the aftermath of the Newtown ES massacre. It was suggested that we continue to look for a grant for additional SRO support. Mancino suggested that parents/guardians pick up students outside of the school and that there should be some restrictions or monitoring of those who do enter.

Curriculum & Instruction: Steve Benko, Chairperson.

The Evaluation Process was already presented by Dr. Taylor, but he was able to personally see the T-Eval process in person. All curriculums will soon be in line with the CCC. Teachers are being trained on use of new textbooks and the balance literacy program.

Personnel & Management: Nancy Zimmerman, Chairperson.

Superintendent Search Process: Leadership Advantage met with Dr. Taylor, members of the Principal/Supervisor Association and the Kenilworth Education Association to gather information useful to the selection process. The following is the timeline that remains:

Cutoff on receipt of applications	January 31, 2013
Leadership Advantage presents candidates	February 11, 2013 (Special Meeting)
Board Round 1 interviews	February 26-27, 2013
Board Round 2 interviews	March 12-13, 2013
Site visits	Last week of March, 2013
Contract negotiation and County approval	First 2 weeks of April, 2013
Board approval of new superintendent	End of April, 2013

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Correspondence: (see attachments)

Distributed January 11, 2013:

1. Letter dated 12/16/12 from William Dugan Re: Using Dugan Security Company services.
2. Letter dated 12/20/12 from the Kenilworth Senior Citizens Club to Diane Westbrook thanking her, colleagues and students for entertaining them.
3. Letter dated 1/6/13 from Dave Curtin to the KBOE Re: Filling the vacated board position.

Motion was made by Mancino, seconded by Benko, that the Board of Education **accepts the correspondence as read.** Motion carried unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

- Mancino asked about the use of the parking lot late at night, concerned that students were gathering there at night. It was noted that the KPD does patrol our parking lot, but Mr. Hershey will give Chief Grady a call to advise him of the concern.
- Anthony Laudati suggested holding committee meetings in another room when possible.

PUBLIC PARTICIPATION:

Motion was made by Benko, seconded by David, that the meeting be opened to the public. Motion carried unanimously.

- No public comments.

Motion was made by Mancino, seconded by David, that the meeting be closed to the public. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of December, 2012.**

Be It Further Resolved, That the Board of Education accept the list of emergency drills conducted during the month of December 2012 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	12/11/12	Fire
Harding	12/14/12	Lockdown

January 14, 2013

Brearley 12/5/12 Fire
Brearley 12/12/12 Lockdown

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Bill List

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved, That the **attached bill list be approved for the month of December 2012 in the amount of \$1,939,375.56.** Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino

Financial Reports

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of November 2012.** Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Zimmerman. Voting no was: Mancino.

Line Item Transfers

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (November and December 2012) in the 2012-2013 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Zimmerman. Voting no was: Mancino.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop	
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January 14, 2013

	Title	Date
<u>Teaching Staff:</u>		
Cagney, Jill	MAGLOCLLEN Denville PBA - Why Teens Kill	4/22/2013
Cahott, Allison	Medical Minds Motion Kinesiology Taping Workshop	2/3/2013
Carrara, Carol	Newmark School Student Behavior Workshop	1/10/2013
Carrara, Carol	Newmark School Student Behavior Workshop	1/17/2013
Carrara, Carol	Newmark School Student Behavior Workshop	1/24/2013
Glacken, Cathy	Newmark School Student Behavior Workshop	1/10/2013
Glacken, Cathy	Newmark School Student Behavior Workshop	1/17/2013
Glacken, Cathy	Newmark School Student Behavior Workshop	1/24/2013
Jeans, Janet	NJSSNA Annual Conference	3/9/2013
Kaiser, Jessica	MAGLOCLLEN Denville PBA - Why Teens Kill	4/22/2013
Nichols, David	Newmark School Student Behavior Workshop	1/10/2013
Nichols, David	Newmark School Student Behavior Workshop	1/17/2013
Nichols, David	Newmark School Student Behavior Workshop	1/24/2013
Russo, Vincent	Northeast Football Coaches Clinic	1/31 & 2/1, 2013
<u>Administration:</u>		
Bubnowski, Ronald	NJSBAIG & Legal ONE Keep Students Safe	1/10/2013
Bubnowski, Ronald	NJSBAIG & Legal ONE Keep Students Safe	2/14/2013
Bubnowski, Ronald	NJSBAIG & Legal ONE Keep Students Safe	3/12/2013
Bubnowski, Ronald	NJSBAIG & Legal ONE Keep Students Safe	4/11/2013
Lepore, Anthony	NJSBGA Leadership Skills in Facilities Management	2/8/2013
Lepore, Anthony	NJSBGA Annual Conference	3/26-27/2013
Luciani, Brian	LEGAL ONE NJ School Law Workshop	1/10/2013
Luciani, Brian	LEGAL ONE NJ School Law Workshop	2/14/2013
Luciani, Brian	LEGAL ONE NJ School Law Workshop	3/12/2013
Luciani, Brian	LEGAL ONE NJ School Law Workshop	4/11/2013
Miller, Scott	Northeast Football Coaches Clinic	1/31 & 2/1,

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		2013
Miller, Scott	Directors of Athletics Annual Conference	3/18-21/2013
Osemwegie, Jennifer	Harvard University New School Leaders Conference	3/3-6/2013

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Nonpublic School Technology Initiative Program Agreement

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved, That the Kenilworth Board of Education **approves the Nonpublic School Technology Initiative Program Agreement for the participating school located within the district.**

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Direct Install Program

RESOLUTION #7: Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved, That the Kenilworth Board of Education **enters into an agreement with PSE&G for the Direct Install Program for Government Facilities,** pending final review by Board Attorney.

The Harding and Brearley Schools will undergo energy efficiency upgrades to their lighting systems:

	<u>Harding</u>	<u>Brearley</u>
Total Project Cost:	\$ 93,115.00	\$ 122,267.81
Less: PSE&G Contribution (80% installed Cost)	\$ <u>74,492.00</u>	\$ <u>97,814.25</u>
Net Project After Rebate (BOE cost)	\$ 18,623.00	\$ 24,453.56

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

PERSONNEL/MANAGEMENT

Donough - Maternity Leave of Absence Request

RESOLUTION #8: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave of absence request from Cynthia Donough, a teacher at the Harding Elementary School,** as follows:

February 17, 2013

Expected date of delivery

January 14, 2013

February 15, 2013 – March 15, 2013 Use of personal illness days
March 16, 2013 – June 28, 2013 Ten (10) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave.

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Terranova – MLOA Replacement

RESOLUTION #9: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Debra Terranova as a maternity leave replacement for Cynthia Donough commencing February 15, 2013 to the last day of school in June, 2013 at a rate of \$135/day with no benefits.** Mrs. Terranova is currently a substitute teacher in the district.

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Meagher – Classroom Aide

RESOLUTION #10: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Patricia Meagher as a classroom aide at the David Brearley Middle/High School at an annual salary of \$19,865.00 (\$21.71/hr x 5 hrs/day x 183 days) commencing January 22, 2013 to May 11, 2013, with no benefits.** Ms. Meagher is a temporary replacement for David Kaplow, a classroom aide, who will be doing student teaching for four (4) months at the David Brearley Middle/High School. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Fontana – Intramural Supervisor

RESOLUTION #11: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves Mark Fontana as the Spring 2013 intramural supervisor with a stipend of \$1,990.00. Mr. Fontana is replacing Vincent Russo, who was unable to fulfill the commitment.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Conroy – Volunteer Wrestling Coach

RESOLUTION #12: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves Martin Conroy as a volunteer wrestling coach for the 2012-2013 season at no cost to the Board.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Teacher and Principal Evaluation Programs

RESOLUTION #13: Introduced by Zimmerman, who moved its adoption, seconded by Braun,

January 14, 2013

Be It Resolved, That the Kenilworth Board of Education **approves the Teacher Evaluation and Principal Evaluation Programs.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Substitute Staff

RESOLUTION #14: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:**

Matthew Acosta	Teacher	\$75/day
Kevin Costa	Teacher	\$75/day
Haili Crenshaw	Teacher	\$85/day
Daria Glynos	Athletic Trainer	\$200/day
Stephen Margolin	Teacher	\$75/day
Anita Moreira-Desousa	Classroom Aide	\$21.71/hr.

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Student Teachers

RESOLUTION #15: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

Student Teacher	College/University	Cooperating Teacher
Ashmun, Margery	Rutgers University	Maryrose Little
Caroselli, Christopher	Kean University	Renae Bush
Castro, Andres	Kean University	Joseph Pickton

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

CURRICULUM/INSTRUCTION

Home Instruction

RESOLUTION #16: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours of home instruction for Student No. 201669 with services provided by Kimberly McGowan at a rate of \$37.00/hour, commencing December 24, 2012 through January 31, 2013.** Motion carried

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8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #17: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours of home instruction for Student No. 204069 with services provided by Educational Learning Services through High Focus Treatment Center at a rate of \$37.00/hour, commencing January 3, 2013 through January 31, 2013.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #18: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves ten (10) hours of home instruction for Student No. 200996 with services provided by Educational Learning Services through High Focus Treatment Center at a rate of \$37.00/hour, commencing January 2, 2013 through January 31, 2013.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #19: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves ten (10) hours of home instruction for Student No. 204504 with services provided by Leah Horesh for six (6) hours and Louise Quagliata for four (4) hours at a rate of \$37.00/hour each, commencing January 10, 2013 ending date to be determined.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Metropolitan Museum Class Trip

RESOLUTION #20: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the Scholars' Academy students class trip to the Metropolitan Museum in New York City on January 25, 2013 at no cost to the Board.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

New/Revised Curriculum

RESOLUTION #21: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following curriculum:**

Curriculum Content Area	Supplement/Revision
Comprehensive Health & Physical Education	Grades K-6 Physical Education
	Grades 7-12 Physical Education

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	Grades 7-12 Health Education
Language Arts Literacy	Grade 6 Language Arts NJCCCS
Mathematics	Grades 11-12 Pre-Calculus
	Grades 11-12 Calculus
Technology	Grades 9-12 Web Design
Visual & Performing Arts	Grades K-6 Art
	Grade 8 Art Cycle
	Grades 9-12 Drawing
	Grades 9-12 Graphic Design
	Grades 9-12 Painting
	Grades 9-12 Digital Imaging & Photography I
	Grades 10-12 Digital Imaging & Photography II
	Grades 10-12 Printmaking & Ceramics
World Languages	Grades K-6 Spanish
	Grades 7-12 Spanish

Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Zimmerman. Voting no was: Mancino.

HIB November 2012

RESOLUTION #22: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his November 1, 2012 to November 30, 2012 HIB Incident Report.**

This report was disseminated to the Board of Education in December and reviewed by the Superintendent at the December, 2012 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Zimmerman. Voting no was: Mancino.

ADDITIONAL RESOLUTIONS

Special Education Medicaid Initiative (SEMI)

RESOLUTION #23: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the Special Education Medicaid Initiative (SEMI) waiver since after review of the projected reimbursement amount, the SEMI would not provide a cost benefit to the district for the 2013-2014 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino

January 14, 2013

and Zimmerman.

HIB and Violence and Vandalism Report – Period 1

RESOLUTION #24: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves HIB and Violence & Vandalism Report Period 1, September 1, 2012 to December 31, 2012, of the 2012-2013 school year.** Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Zimmerman. Voting no was: Mancino.

Motion was made by A. Laudati, seconded by Mancino, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:10 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

February 4, 2013

A **workshop meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **February 4, 2013**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 2, 2013. **Adequate notice of this Special/Budget Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Gerry Laudati led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, David Curtin, Gregg David, Paulette Drogon, Anthony Laudati, Gerry Laudati, Livio Mancino, and Nancy Zimmerman.

Also in attendance were Sylvan Hershey, Superintendent and Vincent A. Gonnella, Board Secretary/Business Administrator.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Charles Bryant, Supervisor of Special Services; Scott Miller, Supervisor of Athletics; Renae Bush, Supervisor of Guidance & Assessment; Ronald Bubnowski, Assistant Principal; and Jennifer Osemwegie, Assistant Principal.

Two (2) members of the public were present.

Student Performance:

Prior to the budget review, the Board of Education adjourned at 7:35 to the auditorium to see a student performance with a motion made by A. Laudati and seconded by Benko. Motion carried 9-0.

The Board reconvened the meeting at 7:44p.m.

Committee Reports – Finance/Facilities-Budget Review

Purpose: Over the past several weeks, members of the Finance and Facility Committee met with members of the administration and completed a line-by-line analysis of the 2013-2014 school budget. This meeting will focus on the building level administrators and district level supervisors outlining and highlighting components of their proposed 2013-2014 budgets.

February 4, 2013

Phase I Budget Review: Administrator/Supervisor Programmatic Justification

<u>Program</u>	<u>Administrator</u>
Harding Elementary Program	Mrs. Murphy & Mr. Bubnowski
Brearley Middle/High School Program	Mr. Luciani & Mrs. Osemwegie
Guidance & Assessment	Mrs. Bush
Special Education Program	Mr. Bryant
Interscholastic Athletic & Physical Education Program	Mr. Miller
Curriculum- Professional Development - Textbooks	Dr. Taylor

Discussion on matters involving the Board of Education:

- 2013-2014 School Calendar

PUBLIC PARTICIPATION:

Motion was made by David, seconded by Benko, that the **meeting be opened to the public**. Motion carried unanimously.

- No comments.

Motion was made by A. Laudati, seconded by David, that the **meeting be closed to the public**. Motion carried unanimously.

RESOLUTION: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, to **discuss the topics of KEA Teacher negotiations** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. Note: Mancino not present for closed session.

At 9:13 p.m. President Gerry Laudati called a 5-minute recess.

At 9:33 p.m. President Gerry Laudati reconvened the public session, and informed the public that **the Board took no action in private executive session**.

Motion was made by David, seconded by Benko, that when the **meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 9:34 p.m.

February 4, 2013

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

February 11, 2013

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 6:30 p.m. by President Gerry Laudati, in the Board of Education Conference Room in the Brearley School on **February 11, 2013**.

President Laudati led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, The Local Source, Cranford Chronicle, and the Star Ledger on January 30, 2013. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Steven Benko, David Curtin (arrived at 6:40 p.m.), Gregg David, Paulette Drogon, Anthony Laudati, Gerry Laudati, and Nancy Zimmerman. Absent was: Genean Braun, and Livio Mancino.

Also in attendance were Sylvan C. Hershey, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary.

President Laudati stated the purpose of this meeting is to meet in closed session to review superintendent candidates' credentials with the consultant conducting the search.

RESOLUTION: Introduced by Benko, who moved its adoption, seconded by David, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of personnel** (Superintendent Search) which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 7:29 p.m. President Laudati **reconvened the public session** and stated the Board of Education took no action in executive session. Since the Board did not have time to allow the public the opportunity to speak on this topic due to the regular meeting starting at 7:30 p.m., the Board will open the Regular Meeting to the public as soon as procedural business is attended to.

Motion was made by Benko, seconded by David, that **when the meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned at 7:29 p.m.

February 11, 2013

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

February 11, 2013

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **February 11, 2013**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 2, 2013. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Gerry Laudati led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, David Curtin, Gregg David, Paulette Drogon, Anthony Laudati, Gerry Laudati, and Nancy Zimmerman. Absent was: Livio Mancino.

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Scott Miller, Supervisor of Athletics; Renae Bush, Supervisor of Guidance & Assessment; Ronald Bubnowski, Assistant Principal; and Jennifer Osemwegie, Assistant Principal.

Eight (8) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (January 13, 2013) were approved upon motion by David, seconded by Benko. Motion carried 8 to 0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

PUBLIC PARTICIPATION:

Earlier this evening, the Board of Education held a Special Meeting to meet with Leadership Advantage, LLC, the Board's consultant conducting the Superintendent's Search. The Board did not have an opportunity to allow the public to comment at that meeting, so the public is being afforded the opportunity to do so at this time. Public comment is limited to this topic only:

Motion was made by Zimmerman, seconded by A. Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

- No Comments

Motion was made by Zimmerman, seconded by A. Laudati, that the **meeting be closed to the**

February 11, 2013

public. Motion carried unanimously.

President Laudati called for discussion on the **Superintendent's Report:**

PRESENTATIONS:

- HIB Report – January 1 – January 31, 2013
- Harding School - Student Council Update – Mrs. Murphy

Administrative Team Questions:

- Mrs. Jennifer Osemwegie, Brearley Assistant Principal
G. Laudati asked for an update on the Junior Achievement Program she attended last week. Mrs. Osemwegie stated the experience was outstanding and she gathered a great deal of information on careers.

COMMITTEE REPORTS:

Finance & Facilities: Anthony Laudati, Chairperson.

- The committee met and reviewed Phase I of the Budget. The full Board met with administrators on February 4th.
- Mr. Lepore and his staff should be commended for their efforts with the recent snow storm.

Curriculum & Instruction: Gerry Laudati, Chairperson.

- The Balanced Literacy program has begun with professional development. The T-Eval system was started this semester.

Personnel & Management: Nancy Zimmerman, Chairperson.

- BOE Self Evaluation should have been completed by all BOE members.
- Superintendent Evaluation does need to be completed.
- **Superintendent Search Process:** The full Board met earlier this evening to review the credentials and qualifications of candidates for the positions. The Board will begin the interview process later this month. The Board will also continue this discussion later this evening in closed session.

Policy: Genean Braun, Chairperson.

The Board discussed the need to be able to better see the changes to recommended policies.

Correspondence: (see attachments)

KBOE Questions

1. Email dated 1/14/13 Re: BOE Election Process.
2. Email dated 1/21/13 Re: Employment.

February 11, 2013

3. Email dated 1/23/13 Re: Registration at Brearley MS/HS.
4. Email dated 1/27/13 Re: Substitute Teaching.
5. Email dated 1/28/13 Re: Superintendent Search Process
6. Email dated 2/5/13 Re: Alternate Route Program.

Motion was made by Benko, seconded by David, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

- A. Laudati asked Mr. Hershey to clarify the residency issue and the changes to State regulations and procedures.

PUBLIC PARTICIPATION:

Motion was made by David, seconded by A. Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

- No Public Comment

Motion was made by David, seconded by A. Laudati, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of January 2013**.

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills conducted during the month of January 2013 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	1/8/12	Fire
Harding	1/30/13	Lockdown
Brearley	1/3/13	Lockdown
Brearley	1/11/13	Fire

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

February 11, 2013

Bill List

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the **attached bill list be approved for the month of January 2013 in the amount of \$2,290,993.38.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of December 2012.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Whereas, pursuant to Board of Education Policy #3160, **the Superintendent and Secretary to the Board have made the following line item transfers (December 2012) in the 2012-2013 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date
<i>Teaching Staff:</i>		
Faigenbaum, Amie	NJ ASK District Test Coordinator Training	3/20/2013
Jeans, Kristen	NJ ASK District Test Coordinator Training	3/20/2013

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Kaiser, Jessica	NJ ASK District Test Coordinator Training	3/20/2013
Maraviglia, Michael	UCASE Annual Workshop	3/18/2013
Sattur, Rosanne	UCASE Annual Workshop	3/18/2013
<u>Administration:</u>		
Bubnowski, Ronald	USR PBA Lessons Learned from School Shootings	2/15/2013
Bush, Renae	HSPA & BJBCT District Coordinator Training	1/24/2013
Bush, Renae	NJ ASK District Test Coordinator Training	3/20/2013
Osemwegie, Jennifer	USR PBA Lessons Learned from School Shootings	2/15/2013

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Pre-K Tuition Rates

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the 2013-2014 school year Pre-K tuition rate as follows:**

\$2,000 Eligible for Free Lunch
\$2,250 Eligible for Reduced Lunch
\$2,500 Ineligible for Free or Reduced Lunch

Tuition rates are based on the Income Eligibility Guidelines used to determine eligibility for free and reduced price meals in accordance with the National School Lunch Program. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Public Budget Hearing Date

RESOLUTION #7: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves March 27, 2013 as the date of the Public Budget Hearing at 7:30 p.m. in the Board of Education Conference Room at David Brearley.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

PERSONNEL/MANAGEMENT

Condo - Maternity Leave of Absence Request

RESOLUTION #8: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave of absence request from Melissa Condo, a school nurse at the David Brearley Middle/High School, as follows:**

February 11, 2013

May 7, 2013	Expected date of delivery
April 22, 2013 – May 7, 2013	Use of personal illness days
May 7, 2013 – June 19, 2013	Ten (10) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Donough - Maternity Leave of Absence Request

RESOLUTION #9: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the revised maternity leave of absence request from Cindy Donough, an elementary school teacher at the Harding Elementary School, as follows:**

February 17, 2013	Expected date of delivery
February 11, 2013 – April 12, 2013	Use of personal illness days
April 15, 2013 – June 19, 2013	Ten (10) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave

This replaces Resolution No. 8 approved on January 14, 2013. Original start date for use of personal illness days was February 15, 2013, now revised to February 11, 2103. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Meyer- MLOA replacement

RESOLUTION #10: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Lauren Meyer as a maternity leave replacement teacher for Erin Healy at the Harding Elementary School commencing March 4, 2013 through June 19, 2013, at a rate of \$135/day, with no benefits.** Mrs. Meyer will team with Mrs. Healy for five (5) days at a rate of \$85.00/day commencing February 21, 22, 25, 26 and 27, 2013. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Lynaugh – Increase in hours

RESOLUTION #11: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the increase in hours for Tina Lynaugh from seven (7) hours to seven (7) hours and forty-five minutes (45) minutes at an annual salary of \$30,790.00 (7.75 hrs/day x \$21.71/hr x 183 days), pro-rated from**

February 11, 2013

January 24, 2013, with no benefits. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

2013 Season Volunteer Softball Coach

RESOLUTION #12: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves Jenna Vitale as a volunteer softball coach for the 2013 season, at no cost to the Board.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Substitute Staff

RESOLUTION #13: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:**

Allison Cahott	Teacher	\$75/day
Matthew Fusco	Teacher	\$75/day
Daria Resnick	Teacher	\$85/day

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Student Teachers

RESOLUTION #14: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

Student Teacher	College/University	Cooperating Teacher
Driscoll, Caitlin	Seton Hall University	Ewa Lavin
Glavan, Daniel	Kean University	Melissa Geoghan
Jess, Tannasha	UCVTS	Janette Wong
Loria, Rachel	Union County College	Gina Serpico
Pisani, Giselle	Tufts University	Ewa Lavin
Rebelo, Melissa	Union County College	Kristine Parente
Santos, Rita	Kean University	Kristie Fowlkes

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

CURRICULUM/INSTRUCTION

February 11, 2013

Out-of-District Placement

RESOLUTION #15: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the out-of-district placement of Student No. 204504 in the LEAP (Lincoln Elementary Achievement Program) commencing January 24, 2013 to June 25, 2013 with transportation services provided by the Morris-Union Jointure Commission.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Home Instruction

RESOLUTION #16: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 20250145 with services provided by Stacey Miller at a rate of \$37.00/hour, dates to be determined.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Home Instruction

RESOLUTION #17: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 20160290 with services provided by Educational, Inc. an affiliate of the medical facility, at a rate of \$33.00/hour, commencing January 30, 2013 through February 28, 2013.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Curriculum Writing

RESOLUTION #18: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the payment of stipends for curriculum writing at a rate of \$37.00/hour as follows:**

Hours	Name	Description	Amount
4.5	Clarice Johnson	The eBook Collection on Follett Shelf	\$ 166.50

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

Rowan University Trip-Cheerleaders

RESOLUTION #19: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves a trip to Rowan University summer camp for the cheerleading squad at the David Brearley Middle/High School on July 20-23, 2013 at no cost to the Board.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

February 11, 2013

Cheerleading Summer Camp

RESOLUTION #20: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves a summer camp for the Fall cheerleading squad to be held at the David Brearley Middle/High School in August, 2013, dates to be determined, at no cost to the Board.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

2013-2014 School Calendar

RESOLUTION #21: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the 2013-2014 school calendar.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

HIB December 2012

RESOLUTION #22: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his December 1, 2012 to December 31, 2012 HIB Incident Report.**

This report was disseminated to the Board of Education in January and reviewed by the Superintendent at the January 14, 2013 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 6-2-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, and A. Laudati. Voting no was: G. Laudati and Zimmerman.

POLICY & REGULATION

First Reading

RESOLUTION #23: Introduced by Braun, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 2468 Independent Educational Evaluations
Policy No. 6163 Advertising on School Property

Motion carried 6-2-0. Voting yes was: Benko, Braun, Curtin, Drogon, A. Laudati and Zimmerman. Voting no was: David and G. Laudati.

Revisions – Adopt

February 11, 2013

RESOLUTION #24: Introduced by Braun, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Bylaw No. 0132	Executive Authority
Policy No. 2415	No Child Left Behind Programs (M)
Policy No. 2431	Athletic Competition (M)
Regulation No. 2431.1R	Emergency Procedures for Athletic Practices and Competitions (M)
Regulation No. 2431.2R	Medical Examination to Determine Fitness for Participation in Athletics (M)
Policy No. 3230	Outside Activities
Regulation No. 3230R	Outside Activities
Policy No. 3281	Inappropriate Staff Conduct
Regulation No. 3281R	Inappropriate Staff Conduct
Policy No. 4230	Outside Activities
Regulation No. 4230R	Outside Activities
Policy No. 4281	Inappropriate Staff Conduct
Regulation No. 4281R	Inappropriate Staff Conduct
Policy No. 8505	School Nutrition (M)

Motion carried 6-2-0. Voting yes was: Benko, Braun, Curtin, Drogon, A. Laudati and Zimmerman. Voting no was: David and G. Laudati.

NCLB Consolidated Grant – FY 2013

RESOLUTION #25: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education hereby **authorizes the submission of the NCLB amendment application for Fiscal Year (FY) 2013, and accepts the grant modifications for these funds upon the subsequent approval of the FY 2013 NCLB amendment application:**

Title IA:	\$142,141
Title IIA:	\$ 22,770
Title III (Consortium)	\$ 9,669

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman.

RESOLUTION: Introduced by Benko, who moved its adoption, seconded by A. Laudati, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of negotiations (KEA –**

February 11, 2013

Teacher – Secretary/Clerks/Aides – Custodians) & Personnel (Superintendent Search Process) which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:25 p.m. President Laudati called a 5-minute recess.

At 9:38 p.m. President Laudati reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by David, seconded by Benko, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:38 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

March 4, 2013

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by President Gerry Laudati, in the Board of Education Conference Room in the Brearley School on **March 4, 2013**.

President Laudati led the **salute to the Flag**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 2, 2013. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, David Curtin, Gregg David, Paulette Drogon, Gerry Laudati, Livio Mancino, and Nancy Zimmerman. Absent was: Anthony Laudati.

Also in attendance were Sylvan C. Hershey, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary.

There was one (1) member of the public present.

President Laudati stated the **purpose of this meeting is to adopt the tentative 2013-2014 Annual School budget for submission to the Executive County Superintendent for technical review**.

PRESENTATIONS: 2013-14 Tentative Budget & State Aid Analysis, Vincent A. Gonnella, SBA/BS.

Committee Reports:

Superintendent Search: The committee recently completed the first round of interviews with seven (7) candidates. The Board will be going into closed session to review the credentials of the candidates.

PUBLIC PARTICIPATION:

Motion was made by Zimmerman, seconded by Benko, that the **meeting be opened to the public**. Motion carried unanimously.

- No public comments

Motion was made by David, seconded by Braun, that the **meeting be closed to the public**. Motion carried unanimously.

March 4, 2013

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTION:

RESOLUTION #1: Introduced by David, who moved its adoption, seconded by Braun:

Submission of 2013-14 Tentative Budget to the County Office for Technical Review

**Adjustment
Enrollment**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$604,624. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

**Adjustment
Health Benefits**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$92,446. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

**Adjustment
PERS Pension**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for deferral of the PERS pension cost and the additional interest incurred in the amount of \$0. The district intends to utilize this adjustment for the purpose of paying the additional interest charges.

**Adjustment
Responsibility Transferred**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for increase (decrease) of costs associated with the transfer of responsibilities in the amount of \$0. The district intends to utilize this adjustment for increase (decrease) of costs.

**Adjustment
Banked Cap**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$0.

March 4, 2013

**Maintenance Reserve Account Withdrawal
(Science Lab & Art Room Renovation – David Brearley)**

RESOLVED that the Kenilworth Board of Education requests the approval of a Maintenance Reserve withdrawal in the amount of \$250,000. The district intends to utilize these funds for the science lab and art room renovations at the David Brearley Middle/High School.

**Travel and Related Expense Reimbursement
2013-2014**

WHEREAS, the Kenilworth Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$150,000 for all staff and board members.

**Adoption of Tentative Budget
2013-2014**

BE IT RESOLVED that the tentative budget be approved for the 2013-2014 School Year using the 2013-2014 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

March 4, 2013

	General Fund	Special Revenues	Debt Service	Total
2013-14 Total Expenditures:	22,251,360	710,465	995,357	23,957,182
Less: Anticipated Revenues:	5,681,736	710,465	300,027	6,692,228
Taxes to be Raised:	<u>\$ 16,569,624</u>	<u>\$ -</u>	<u>\$695,330</u>	<u>17,264,954</u>

and to advertise said tentative budget in the Local Source in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Board of Education Conference Room of David Brearley High School, Kenilworth, New Jersey on March 27, 2013 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2013-2014 School Year.

BE IT FURTHER RESOLVED, That the Kenilworth Board of Education reserves the right to modify and amend the budget up until formal adoption at the annual public hearing on March 27, 2013, and

BE IT FURTHER RESOLVED, That the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations, and

BE IT FURTHER RESOLVED, That the administration is authorized to advertise said tentative budget in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, That the Board of Education authorizes the Superintendent and Business Administrator, after consultation with the Board President to make any technical adjustments necessary in order to submit the budget to the ECS by the March 7, 2013 deadline.

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

RESOLUTION: Introduced by Benko, who moved its adoption, seconded by Zimmerman, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of personnel (Superintendent Search) and potential litigation/negotiations** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:30 p.m. President Laudati called a **5-minute recess** prior to convening private session.

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At 9:02 p.m. President Laudati **reconvened the public session** and stated the Board of Education took no action in executive session.

Motion was made by David, seconded by Braun, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:02 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

March 11, 2013

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **March 11, 2013**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 2, 2013. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Gerry Laudati led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, David Curtin, Gregg David, Paulette Drogon, Anthony Laudati, Gerry Laudati, Livio Mancino, and Nancy Zimmerman.

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Charles Bryant, Interim Supervisor of Special Services; Scott Miller, Supervisor of Athletics; Renae Bush, Supervisor of Guidance & Assessment; Ronald Bubnowski, Assistant Principal; Jennifer Osemwegie, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds; and Joant Rodriguez, Manager of Technology.

Ten (10) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (February 4 and 11, 2013) were approved upon motion by Benko, seconded by Braun. Motion carried 8- 0-1. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, and Zimmerman. Abstaining was Mancino.

President Laudati called for discussion on the **Superintendent's Report**:

- Joseph and John Balboni finished 3rd and 5th in the NJSIAA State Wrestling Tournament in Atlantic City this past weekend. Mr. Jeff Velez also participated in the tournament.
- The administration will look at policy regarding participation in extra-curricular activities and maintaining minimum student achievement.

March 11, 2013

PRESENTATIONS:

- Scholars Academy Update – Mrs. Jennifer Osemwegie, Assistant Principal. The Board was given an opportunity to hear firsthand from Paul Pastor, Natalia Kawowska and Anna Giacolone about their positive Academy experiences.
- HIB Report – February 1-28, 2013

COMMITTEE REPORTS:

Finance & Facilities: Anthony Laudati, Chairperson.

- The budget that was approved last Monday was submitted to the Executive County Superintendent by the March 7, 2013 deadline. The administration will continue to monitor the budget and make any recommendations for modification by the March 27, 2013 Public Budget Hearing.
- Mr. Gonnella will be meeting with the architect this week to continue the planning of the room renovations scheduled for the summer of 2013.
- Our attorney has reviewed the PSE&G Direct Install Program and it is back in PSE&G hands.
- Mr. Mancino was concerned with the budget increase and would like to meet again to further discuss the budget and look for reductions. Mrs. Dregon also expressed a concern with the increases in the budget.

Curriculum & Instruction: Steven E. Benko, Chairperson.

The balanced literacy program will be presented to the Board. Benchmarks for evaluation were reviewed.

- Brenda Johnson, literacy expert, will be talking with the Board soon about her work with Harding teachers.
- Professional development in February has focused on supporting the new teacher evaluation system.
- Administrators have reviewed the latest teacher evaluation regulations and will be piloting the program in the spring.

Personnel & Management: Nancy Zimmerman, Chairperson.

The Board is continuing the Search for Superintendent of Schools.

Correspondence: (see attachments)

Distributed March 8, 2013:

1. Letter dated 1/31/13 from St. Theresa's to Mrs. Westbrook thanking her and the Bruins for organizing a toy and food drive.
2. Memo dated 2/21/13 from Joanne Rajoppi to School Board Secretaries Re: Board Election Information on County Clerk's Web site.

March 11, 2013

Motion was made by Benko, seconded by A. Laudati, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Zimmerman distributed information on the Teacher Evaluation Formula that the DEAC Committee reviewed. The Board discussed the new evaluation process and tenure procedures.
- Zimmerman asked about the Pre K program. There is no more regular Pre K in 2013-14. There will be two sections of inclusive program with approximately 18 regular education students.

NEW BUSINESS:

- Mr. Mancino suggested a light be installed in the parking lot near the buses since it is very dark in that area.
- Mr. Mancino asked about students, aged 3 and 4, with special needs and whether we needed to provide services for them. Mr. Hershey responded that all communities are required to provide those services.

PUBLIC PARTICIPATION:

Motion was made by Mancino, seconded by A. Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

- Mrs. Finistrella asked about the Pre K and BSI and whether there was a correlation between charging for Pre K and an increase in Basic Skills.

Motion was made by Benko, seconded by Braun, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of February, 2013.**

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills conducted during the month of February 2013 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	2/12/13	Fire
Harding	2/25/13	Lockdown

March 11, 2013

Brearley 2/22/13 Fire
Brearley 2/28/13 Lockdown

Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Bill List

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the **attached bill list be approved for the month of February 2013 in the amount of \$1,971,337.95.** Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Financial Reports

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of January 2013.** Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Line Item Transfers

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (February 2013) in the 2012-2013 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop	
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March 11, 2013

	Title	Date
<i>Teaching Staff:</i>		
Faigenbaum, Amie	ADA and 504 Plans: Employee Rights	3/22/2013
Jeans, Kristen	ADA and 504 Plans: Employee Rights	3/22/2013
Johnson, Clarice	Judy Freeman's Winner! Annual Workshop	4/25/2013
Kaiser, Jessica	Annual School Counselor Conference	4/12/2013
Lavin, Ewa	Helping Young People Transition Out of High School	3/8/2013
Lavin, Ewa	Effective Transition from School to Adult Life	4/19/2013
Schilling, Jaime	MUJC Sensory Processing & ASD Workshop	3/22/2013
<i>Administration:</i>		
Gonnella, Vincent	NJA-School Business Officials Annual Conference	6/5-7/2013
Luciani, Brian	KT's Security Forum School Violence	2/25/2013

Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Kean University Occupational Therapy Agreement

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the agreement between the Board and Kean University to participate in their Occupational Therapy field experience program commencing April 1, 2013 to April 1, 2016.** Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Petrakos - Maternity Leave of Absence Request

RESOLUTION #7: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave of absence request from Stephanie Petrakos, a teacher at the David Brearley Middle/High School, as follows:**

May 21, 2013	Expected date of delivery
May 13, 2013 – June 19, 2013	Use of personal illness days
	No FMLA/NJFLA is requested

Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Dieckmann – Maternity Leave Extension

RESOLUTION #8: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the extension of the**

March 11, 2013

maternity leave for Jennifer Dieckmann until September 1, 2013. Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Bryant – Interim Supervisor of Special Services

RESOLUTION #9: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Charles Bryant as an interim Supervisor of Special Services for the 2013-2014 school year, at a rate of \$650/day, not to exceed one hundred and thirty days (130), commencing July 1, 2013 with no benefits.** Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

LaMorte - Letter of Resignation

RESOLUTION #10: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **accepts the letter of resignation from Michael LaMorte who will no longer serve as I&RS facilitator effective February 15, 2013.** Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Peruggia – ACE Support Staff

RESOLUTION #11: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves Michele Peruggia as support staff for the ACE program at a rate of \$37.00/hour.** Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

PSA/Central Office Administrators' Schedule

RESOLUTION #12: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the **members of the Principals and Supervisors Association, along with the Central Office Administrators, be granted a vacation day Monday, April 1 as a give-back day for working on hurricane make-up days originally scheduled as holidays on the Board approved District Calendar.** Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Substitute Staff

RESOLUTION #13: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:**

Matthew Acosta

Teacher

\$85/day

March 11, 2013

Karlee Darby	Classroom Aide	\$21.71/hr.
Adrianna Hackett	Teacher	\$85/day
Andrew Kindler	Teacher	\$85/day
	Classroom Aide	\$21.71/hr.
Jason Parducci	Teacher	\$85/day
Melissa Resnick	Teacher	\$95/day

Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Student Teachers

RESOLUTION #14: Introduced by Zimmerman, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

Student Teacher	College/University	Cooperating Teacher
Brown, Megan	Rutgers University	Nichole Spampinato
Butler, Courtney	Rutgers University	Michael Klimchak
Crews, Jalisha	Rutgers University	Allen Lee
Darreff, Erin	Rutgers University	Margaret Greten
Esulto, Randall	Rutgers University	Deborah Brunette
Fadia, Sneha	Rutgers University	Janette Wong
Flynn, Michelle	Rutgers University	Lynne Smith
Hajtas, Natye	Rutgers University	Janice Marsili
Maranzano, Donna	Rutgers University	Laura Walsh
Mills, Bradford	Kean University	Steven Shohfi
Murray, Bridget	Rutgers University	Gina Serpico
Suh, John	Rutgers University	William Hopper

Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

CURRICULUM/INSTRUCTION

Home Instruction

RESOLUTION #15: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves ten (10) hours/week of home instruction for Student No. 204504 with six (6) hrs. of services provided by David Nichols and four (4) hours of services provided by Louise Quagliata at a rate of \$37.00/hour each, commencing February 28, 2013 with the ending date to be determined.** Motion carried 9-0-0.

March 11, 2013

Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #16: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves **five (5) hours/week of home instruction for Student No. 201723 with services provided by Educational Inc. through the medical facility at a rate of \$33.00/hour, commencing March 6, 2013 through March 22, 2013.** Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

2012-2013 Progress Target Action Plans Approval

RESOLUTION #17: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the Progress Target Action Plans for the 2012-2013 school year.** Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

HIB January 2013

RESOLUTION #18: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his January 1, 2013 to January 31, 2013 HIB Incident Report.**

This report was disseminated to the Board of Education in February and reviewed by the Superintendent at the February 11, 2013 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

POLICY & REGULATION

Second Reading – Adopt

RESOLUTION #19: Introduced by Braun, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 2468 Independent Educational Evaluations
Policy No. 6163 Advertising on School Property

March 11, 2013

Motion carried 6-3-0. Voting yes was: Benko, Braun, Curtin, A. Laudati, G. Laudati and Zimmerman. Voting no was: David, Drogon and Mancino.

Motion was made by Benko, seconded by Braun, that when the **meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 9:13 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

March 12, 2013

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 6:00 by President Gerry Laudati, in the Board of Education Conference Room in the Brearley School on **March 12, 2013**.

President Laudati led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, The Local Source, Cranford Chronicle, and The Star-Ledger on March 7, 2013. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, David Curtin, Gregg David, Paulette Drogon, Anthony Laudati, Gerry Laudati, Livio Mancino, and Nancy Zimmerman.

Also in attendance was Vincent A. Gonnella, Business Administrator/Board Secretary. Sylvan C. Hershey, Superintendent was greeting candidates and was not present for interviews.

President Laudati stated the purpose of this meeting is to meet in closed executive session to interview candidates for the position of Superintendent of Schools.

RESOLUTION: Introduced by Benko, who moved its adoption, seconded by Curtin, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of personnel** (Superintendent Interviews) which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 10:05 p.m. President Laudati **reconvened the public session** and stated the Board of Education took no action in executive session. Motion was made by Benko, seconded by A. Laudati, that **when the meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 10:05 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

March 27, 2013

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 6:30 by President Gerry Laudati, in the Board of Education Conference Room in the Brearley School on **March 27, 2013**.

President Laudati led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, The Local Source, Cranford Chronicle, and The Star-Ledger on March 19, 2013. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun (6:35 p.m.), Gregg David, Paulette Drogon, Anthony Laudati, Gerry Laudati, and Livio Mancino (6:40 p.m.). Absent was: David Curtin & Nancy Zimmerman.

Also in attendance were Sylvan C. Hershey, Superintendent, Vincent A. Gonnella, Business Administrator/Board Secretary and Vito Gagliardi, Jr., Board Attorney.

President Laudati stated the **purpose of this meeting is to allow the Board of Education to meet in closed executive session with counsel to review matters of personnel pertaining to the appointment of a Superintendent of Schools**.

RESOLUTION: Introduced by Benko, who moved its adoption, seconded by A. Laudati, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of personnel and negotiations (Superintendent of Schools)** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

The Board returned from closed executive session at 7:15 p.m., at which time the Board took the following action:

RESOLUTION: Introduced by A. Laudati, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education **hire Dr. Scott Taylor as Superintendent of Schools**, beginning July 1, 2013, for a three-year term at a starting salary of \$145,000, plus the \$2,500 high school salary increment provided by law, subject to negotiations and Executive County Superintendent of Schools' approval of a contract as required by law. Motion was approved 6-1. Voting yes was Benko, Braun, David, A. Laudati, G. Laudati and Mancino. Voting no was Drogon.

Motion was made by Benko, seconded by Braun, that **when the meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

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Meeting adjourned 7:20 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

March 27, 2013

The **Annual Public Budget Hearing** of the Kenilworth Board of Education was **called to order** at 7:30 by President Gerry Laudati, in the Board of Education Conference Room in the Brearley School on **March 27, 2013**.

President Laudati led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, The Local Source, Cranford Chronicle, and The Star-Ledger on March 19, 2013. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act. A copy of the proposed school budget has been on file for review in the Business Office and a copy of the budget appeared in the March 19, 2013 edition of the Local Source.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, David Curtin, Gregg David, Paulette Drogon, Anthony Laudati, Gerry Laudati, and Livio Mancino. Absent was: Nancy Zimmerman.

Also in attendance were Sylvan C. Hershey, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary.

President Laudati stated the **purpose of this meeting is to present the 2013-2014 Annual School District Budget to the community and adopt the budget**.

Annual School District Budget Presentation 2013-2014: Vincent A. Gonnella

Public Comment:

Motion was made by Benko and seconded by Braun that the meeting be opened to the public for comment:

No Comments.

Motion was made by A. Laudati, seconded by David, that the meeting be closed to the public.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Adoption of the 2013-2014 Annual School Budget
RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by Benko:

March 27, 2013

**Adjustment
Enrollment**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$604,624. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

**Adjustment
Health Benefits**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$92,446. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

**Adjustment
PERS Pension**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for deferral of the PERS pension cost and the additional interest incurred in the amount of \$0. The district intends to utilize this adjustment for the purpose of paying the additional interest charges.

**Adjustment
Responsibility Transferred**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for increase (decrease) of costs associated with the transfer of responsibilities in the amount of \$0. The district intends to utilize this adjustment for increase (decrease) of costs.

**Adjustment
Banked Cap**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$0.

**Maintenance Reserve Account Withdrawal
(Science Lab & Art Room Renovation – David Brearley)**

RESOLVED that the Kenilworth Board of Education requests the approval of a Maintenance reserve withdrawal in the amount of \$250,000. The district intends to utilize these funds for the science lab and art room renovations at the David Brearley Middle/High School.

**Travel and Related Expense Reimbursement
2013-2014**

WHEREAS, the Kenilworth Board of Education recognizes that school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

March 27, 2013

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$150,000 for all staff and board members.

**Adoption of Budget
2013-2014**

BE IT RESOLVED that the budget be approved for the 2013-2014 School Year using the 2013-2014 state aid figures

	General Fund	Special Revenues	Debt Service	Total
2013-14 Total Expenditures:	22,201,360	710,465	995,357	23,907,182
Less: Anticipated Revenues:	5,681,736	710,465	300,027	6,692,228
Taxes to be Raised:	<u>\$ 16,519,624</u>	<u>\$ -</u>	<u>\$695,330</u>	<u>17,214,954</u>

Regular General Fund Tax Levy-Base Budget: Be it Further Resolved, That there should be raised for General Funds \$ \$16,519,624 for the ensuing FY 2013-2014 School Year.

BE IT FURTHER RESOLVED, That the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati and G. Laudati, and Mancino. Voting no was: Drogon.

Amending the LRF

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **amend the approved Long Range Facility Plan to modify projects and update enrollments.** Motion carried 8-0-0. Voting yes was: Benko,

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Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Mancino.

Approval of Architectural/Engineering Services

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approve the services of SSP Architectural Group for architecture and engineering services associated with the summer 2013 renovation work at a cost not to exceed \$46,960 as outlined in SSP's March 19, 2013 proposal.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Mancino.

Laboratory Furniture-Casework: Longo Associates

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approve the proposal for laboratory furniture and casework and art room furniture in the amount of \$243,515.09 through Longo Associates, Inc. under the auspices of the NJ State approved cooperative purchasing system #65MCESCCPS as outlined in the March 14, 2013 proposal from Longo Associates.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Mancino.

Asbestos Management Services

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approve the services of Birdsall Services Group for professional services related to asbestos management services associated with classroom and laboratory renovations during the summer of 2013 in the amount of \$8,700 as per Birdsall Proposal No. 130662.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Mancino.

Opposing S-1191/A-3627

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Undermining a School Board's Ability to Subcontract Service:

WHEREAS, New Jersey's boards of education represent the community's interests in the governance and budget oversight of school districts that collectively serve the health and educational needs of nearly 1.4 million children; and

WHEREAS, school boards continually strive to provide cost-effective ways to deliver services, which will free up additional funds to be used in the classroom or for property tax relief; and

WHEREAS, many New Jersey school boards have found subcontracting of services such as transportation, cafeteria and maintenance is an option that has saved millions of tax dollars every year; and

March 27, 2013

WHEREAS, 40 percent of school districts responded to a 2009 survey conducted by the New Jersey School Boards Association, which found the responding districts saved more than \$34 million annually through subcontracting services; and

WHEREAS, Senate Bill 1191 and Assembly Bill 3627 of the 2012-2013 Legislative Session is a union-backed bill that would place severe obstacles in the way of a school board's ability to subcontract services and save tax dollars; and

WHEREAS, the sole purpose of Senate Bill 1191 and Assembly Bill 3627 is to undermine a board's ability to subcontract services, thereby increasing school employees and increasing the rolls of union membership, which generates more dues for union coffers; and

WHEREAS, Senate Bill 1191 and Assembly Bill 3627 would remove a school board's option to subcontract services, thereby diverting funds from the classroom and burdening property taxpayers.

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education, **in its continued effort to provide cost-effective school operations to the community, opposes Senate Bill 1191 and Assembly Bill 3627;** and be it further

RESOLVED, that the Kenilworth Board of Education calls on the New Jersey Legislature to reject any such measures that will have the effect of depleting limited resources from our classroom; and be it further

RESOLVED, that a copy of this resolution shall be forwarded to members of the NJ 21st legislative district delegation, legislative leadership and to the Governor of the State of New Jersey, and to the New Jersey School Boards Association. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Mancino.

Motion was made by Benko, seconded by A. Laudati, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:35 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

April 8, 2013

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **April 8, 2013**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 2, 2013. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Gerry Laudati led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun (7:34 p.m.), David Curtin, Gregg David, Paulette Drogon, Anthony Laudati, Gerry Laudati, Livio Mancino, and Nancy Zimmerman.

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; and Jennifer Osemwegie, Assistant Principal.

Approximately twenty-five (25) members of the public were present. After the student performance, five (5) remained.

Minutes of the Secretary, a copy having been sent to each Board Member (March 4, 11, 12 & 27, 2013) were approved upon motion by Benko, seconded by Mancino. Motion carried 8 to 0. Voting yes was: Benko, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino, and Zimmerman.

President Laudati called for discussion on the **Superintendent's Report**:

PRESENTATIONS:

- Stone Soup – Harding Play – Mrs. Conte and Mr. Mills; Student Performance
- NJ School Performance Report Review-Mr. Hershey
- HIB Report – March 1- 31, 2013

COMMITTEE REPORTS:

Finance & Facilities: Anthony Laudati, Chairperson.

April 8, 2013

- The ESC has approved the 2013-14 budget as submitted after the Board's approval at the March 27th Annual Public Budget Hearing.
- The PSE&G Direct Install Program is still in the planning stages.
- The summer 2013 projects, including the lab and art room renovations, are on schedule.
- All required safety drills were conducted.

Curriculum & Instruction: Steven Benko, Chairperson.

- The Board is invited to participate in a workshop on April 11, 2013 for all K-2 teachers as they work with Brenda Johnson on balanced literacy.
- Language Arts K-5 curricula will be completed and prepared for Board review by June. All are prepared to implement the program in September 2013.
- Administrators are being trained on T-Eval to conduct the pilot evaluation study that will take place in April. Results of the pilot will be shared with the District Evaluation Advisory Committee.

Personnel & Management: Nancy Zimmerman, Chairperson.

Superintendent Search: The Board concluded its search on March 27th, at which time they hired Dr. Scott Taylor as Mr. Hershey's successor. The Board and Dr. Taylor will continue the negotiations process and provide a copy of the agreement to the Executive County Superintendent for final approval. The Board welcomed Dr. Taylor and wished him success.

Negotiations Committee: The committee met this evening with the Kenilworth Education Association, all units (Teachers; Secretary/Clerks/Aides; Custodians) were represented.

Correspondence: (see attachments)

Distributed March 22, 2013:

1. Letter dated 3/11/13 from Messrs. Miller and Jeans from VFW Post 2230 to Mr. Luciani Re: Valentines for Veterans Program.

Motion was made by Benko, seconded by David, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Mancino: The back of the Brearley parking lot is very dark and needs to be addressed.

NEW BUSINESS:

- Mancino asked about the KBOE Questions and how questions were handled. A request was

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made to update the Board with the number of questions received on a monthly basis.

PUBLIC PARTICIPATION:

Motion was made by Benko, seconded by David, that the **meeting be opened to the public**. Motion carried unanimously.

- None

Motion was made by Benko, seconded by David, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of March, 2013.**

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills conducted during the month of March 2013 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	3/7/13	Lockdown
Harding	3/22/13	Fire
Brearley	3/19/13	Active Shooter
Brearley	3/27/13	Fire

Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Bill List

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the **attached bill list be approved for the month of March 2013 in the amount of \$2,106,441.07.** Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Financial Reports

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, **certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate**

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district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of February 2013.** Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Line Item Transfers

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board **have made the following line item transfers (March 2013) in the 2012-2013 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date
<i>Administration:</i>		
Osemwegie, Jennifer	FEA Essentials of HIB Investigations	5/7/2013
Taylor, Scott	NJASA/NJAPSA 31st Annual Conference	5/20-22/2013
Taylor, Scott	MUJC Marshall Principal Evaluation System	5/31/2013

Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Kean Counseling Practicum/Intern Agreement

RESOLUTION #6: Be It Resolved, That the Kenilworth Board of Education approves the Counseling Practicum/Intern Affiliation Agreement between the Kenilworth Board of Education and Kean University for three (3) years commencing in the 2013-2014 school year. **TABLED**

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PERSONNEL/MANAGEMENT

Rodriguez - Maternity Leave of Absence Request

RESOLUTION #7: Introduced by Zimmerman, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave of absence request from Nicole Rodriguez, a teacher at the David Brearley Middle/High School, as follows:**

August 2, 2013	Expected date of delivery
September 2, 2013 –September 27, 2013	Use of personal illness days
September 30, 2013	Return to work

Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Schmidtberg MLOA Return

RESOLUTION #8: Introduced by Zimmerman, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the return of Jaclyn Schmidtberg, a teacher on maternity leave of absence at the Harding Elementary School, on September 1, 2013 for the 2013-2014 school year.** Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Teachers of the Year

RESOLUTION #9: Introduced by Zimmerman, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **recognizes the following teachers as recipients of the 2013 Union County's Teacher of the Year award:**

Gina Serpico – Harding School
Cynthia Yakovchuk – David Brearley Middle School
Danielle Wilkinson – David Brearley High School

Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Substitute Staff

RESOLUTION #10: Introduced by Zimmerman, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:**

Christine Conahan	Teacher	\$75/day
	Classroom Aide	\$21.71/hr.

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	LR/PG Aide	\$13.80/hr.
Michael F. Klimchak	Teacher	\$75/day
Lisa Obiedzinski	Classroom Aide	\$21.71/hr.
	LR/PG Aide	\$13.80/hr.

Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Student Teachers

RESOLUTION #11: Introduced by Zimmerman, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

Student Teacher	College/University	Cooperating Teacher
Lyman, Christine	Montclair State University	Renae Bush

Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

CURRICULUM/INSTRUCTION

Home Instruction

RESOLUTION #12: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 200953 with services provided by Kimberly McGowan for four (4) hours and Annmarie McNamara for one (1) hour at a rate of \$37.00/hour, commencing March 12, 2013 through April 19, 2013.** Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #13: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves ten (10) hours/week of home instruction for Student No. 204426 with services provided by Kimberly McGowan and Michele Peruggia teaching five (5) hours each at a rate of \$37.00/hour, commencing March 18, 2013 through March 29, 2013.** Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #14: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home**

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instruction for Student No. 201723 with services provided by Educational Inc. at a rate of \$33.00/hour, commencing March 22, 2013 through April 5, 2013. Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

Curriculum Writing

RESOLUTION #15: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the payment of stipends for curriculum writing at a rate of \$37.00/hour as follows:**

TEACHER	SUBJECT	HOURS	TOTAL
Curtis Cerillo	Academy Science - MS	6	\$ 222.00
Margaret Greten	Academy English - HS	6	\$ 222.00
Candace Grimaldi	Academy Science - MS	6	\$ 222.00
Dawn Horling	Academy English - HS	6	\$ 222.00
Elizabeth Marranca	Global Studies - HS	12	\$ 444.00
Frances Odin	Social Studies - MS	6	\$ 222.00
Nichole Spampinato	Global Studies - HS	12	\$ 444.00
Paul Weinstein	Academy English - HS	6	\$ 222.00
Diane Westbrook	Social Studies - MS	6	\$ 222.00
Cynthia Yakovchuk	Academy English - HS	6	\$ 222.00

Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

2013 Summer School Application

RESOLUTION #16: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the district's Application to Operate Summer School for Summer 2013.** Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 Cooperative Sports Program

RESOLUTION #17: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved That, the Kenilworth Board of Education **approves the cooperative sports program for the 2013-2014 school year between the Kenilworth David Brearley Middle/High School and the Springfield Jonathan Dayton High School as follows:**

Jonathan Dayton	High School Gymnastics
	High School Ice Hockey
	High School Swimming
David Brearley	High School Wrestling

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Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 Professional Development Plan

RESOLUTION #18: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education accepts the Professional Development Plan for the 2013-2014 school year as **approved by the Union County Professional Development Board**. Motion carried 9-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati, Mancino and Zimmerman.

HIB February 2013

RESOLUTION #19: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his February 1, 2013 to February 28, 2013 HIB Incident Report**.

This report was disseminated to the Board of Education in March and reviewed by the Superintendent at the March 11, 2013 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 8-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

RESOLUTION: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of personnel** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. (8:37 p.m.)

At 9:10 p.m. President Laudati **reconvened the public session** and stated the Board of Education took no action in executive session.

Motion was made by Benko, seconded by Braun, that when the **meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 9:10 p.m.

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Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

April 25, 2013

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by President Gerry Laudati, in the Board of Education Conference Room in the Brearley School on **April 25, 2013**.

President Laudati led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, The Local Source, Cranford Chronicle, and The Star-Ledger on April 22, 2013. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, David Curtin, Gregg David, Gerry Laudati, Livio Mancino, and Nancy Zimmerman. Absent was: Paulette Drogon and Anthony Laudati.

Also in attendance was Vincent A. Gonnella, Business Administrator/Board Secretary.

President Laudati stated the purpose of this meeting for the Kenilworth Board of Education to discuss and employ an asbestos management company to coordinate asbestos tile removal associated with the summer 2013 renovation work.

PUBLIC PARTICIPATION:

Motion was made by Benko, seconded by David, that the **meeting be opened to the public**. Motion carried unanimously.

- None

Motion was made by Benko, seconded by David, that the **meeting be closed to the public**. Motion carried unanimously.

RESOLUTION: Introduced by David, who moved its adoption, seconded by Benko, Whereas on March 27, 2013, the Board approved the services of Birdsall Services Group (Birdsall) for professional services related to asbestos management services, and

Whereas since that time, it has come to light that Birdsall's high ranking officials have been indicted by the State of New Jersey, the company's assets frozen and their employees furloughed, and

Whereas the Business Administrator/Board Secretary did not sign the proposal or issue a purchase order for this work to be conducted,

Now Therefore Be It Resolved, that the Board's action on March 27, 2013 to approve the services of

April 25, 2013

Birdsall be rescinded, and

Be It Further Resolved, That the Kenilworth Board of Education approve the services of Matrix New World Engineering Group for professional services related to asbestos management services associated with classroom and laboratory renovations during the summer of 2013 in an approximate amount of \$10,739 as per Matrix New World Proposal No. 13-245E. Motion carried unanimously 7-0. Voting yes were: Benko, Braun, Curtin, David, G. Laudati, Mancino and Zimmerman.

Motion was made by Zimmerman, seconded by Braun, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 7:38 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

May 13, 2013

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **May 13, 2013**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 2, 2013. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Gerry Laudati led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, David Curtin, Gregg David, Paulette Drogon, Gerry Laudati, Livio Mancino, and Nancy Zimmerman. Absent was: Anthony Laudati.

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Charles Bryant, Interim Supervisor of Special Services; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; Jennifer Osemwegie, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds; and Joant Rodriguez, Manager of Technology.

Approximately forty (40) members of the public were present, the majority of which left after the presentations.

Minutes of the Secretary, a copy having been sent to each Board Member (April 8 and 25, 2013) were approved upon motion by Benko, seconded by Zimmerman. Motion carried 8 to 0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino, and Zimmerman.

President Laudati thanked the Personnel Committee for all their hard work and efforts over the past couple of months. Their time and commitment is greatly appreciated.

PRESENTATIONS:

- **Teachers of the Year** – Sylvan Hershey
Gina Serpico – Harding Elementary School
Cynthia Yakovchuk – David Brearley Middle School
Danielle Wilkinson – David Brearley High School

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- **Special Recognition**
Sean Spillane – Eagle Scout and 2013 Valedictorian
- **Sports Awards** – Scott Miller
Joseph Balboni – Wrestling
John Balboni – Wrestling
Nicholas Zickgraf – Winter Track
Joseph Cereste – All State Soccer Player
- **National Honor Society** – Stephanie Scasso – Guidance Counselor
- **Tenure Portfolio Presentation**
Mary Santoro – Harding Elementary School – 6th Grade Teacher
- **New Jersey Department of Education-School Self Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act*** – *Mr. Scott Miller*
- **Monthly HIB Report** – April 1 – 30, 2013-Mr. Sylvan Hershey

COMMITTEE REPORTS:

Curriculum & Instruction: Steven Benko, Chairperson.

Curriculum

Developed and distributed balanced literacy requirements list for teachers (see attached). This list will ensure all teachers are using a “common language” when teaching reading and writing in Grades K-2.

Instruction

Finished teacher evaluation pilot. Four teachers were test-evaluated using the new rubrics and T-Eval software. Pilot teachers will participate in teacher evaluation meetings on May 24.

Professional Development

Middle school language arts teachers will be working with an NJASK preparation specialist to help teachers build a test preparation component to the program next year.

Correspondence: (see attachments)

Distributed April 19, 2013:

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1. Letter dated 3/19/13 from Diane Morris/NJSBA to Mr. G. Laudati Re: Board Member Certification.
2. Letter dated 3/21/13 from Mayor Fiamingo to KBOE Re: Fireworks Celebration on 6/30/13.
3. Letters dated 3/28/13 to Governor Christie, et al. Re: Senate Bill 1191 and Assembly Bill 3627.
4. Letter dated 4/2/13 from Assemblyman Bramnick to Mr. Gonnella Re: Resolution in opposition of Senate Bill 1191 and Assembly Bill 3627.

Distributed May 10, 2013:

1. Letter dated 4/19/13 from Senator Kean to Mr. Gonnella Re: Senate Bill 1191 and Assembly Bill 3627.
2. Letter dated 4/28/13 from Mr. Braun/Atlas Pythagoras Lodge No. 10 to Janice Marsili Re: Being named educator of the year.
3. Letter dated 4/29/13 from Mr. Bulima/NJSBA to Mr. Gonnella Re: Senate Bill 1191 and Assembly Bill 3627.

KBOE Questions:

1. Question and response Re: Registering student in Brearley Middle School after moving to another town.

Motion was made by Mancino, seconded by Zimmerman, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Gregg David asked about the resolution that was tabled last month regarding the Kean Counseling Practicum/Intern Agreement (Resolution #23). Dr. Taylor stated that the agreement was reviewed and was determined acceptable for further BOE consideration this evening.
- Mr. Mancino asked about the lighting in the parking lot. He felt that the lights were inadequate, especially in the back corner. Students were loitering in the parking lot. The Board discussed whether it was acceptable for students to assemble in the parking lot. The matter was referred to the Finance and Facility Committee.

NEW BUSINESS:

- Gregg David asked if there is a policy that outlines the process used in the event of Bomb Threats. Gonnella requested that it be discussed in closed executive session.

PUBLIC PARTICIPATION:

Motion was made by Benko, seconded by David, that the **meeting be opened to the public**. Motion carried unanimously.

- Barbara Lospinoso- Asked about the writing of curriculum and the use of teachers during the day versus during the summer.

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- Patti Lospinoso- Elaborated on Barbara Lospinoso’s comments and was concerned with the use of substitutes and whether they are qualified to fully implement the instructional program. Mr. Hershey suggested they contact him to further discuss the matter.
- Carmen Bucco – Thanked Gonnella for taking some time out of his schedule to review budget concerns. Mr. Bucco made some statements and suggestions regarding the budget. He asked if it was necessary to hire an Assistant Superintendent, and asked the Board to consider spending the money directly on the children.

Motion was made by Zimmerman, seconded by Mancino, that the **meeting be closed to the public.** Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent’s Report

RESOLUTION #1: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of April, 2013.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of April, 2013 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	4/9/13	Fire
Harding	4/30/13	Lockdown
Brearley	4/15/13	Lockdown
Brearley	4/25/13	Fire

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Bill List

RESOLUTION #2: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the attached bill list be approved for the month of April 2013 in the amount of \$2,030,068.19.

Be It Further Resolved, That the Kenilworth Board of Education authorizes the payment to the following contractors for work performed in association with the 2008 Referendum (Fund 30) after review by the Business Administrator and Certification of the Architect:

<u>Contractor</u>	<u>Application #</u>	<u>Amount</u>
Thassian	Application #11 (Final)	\$ 9,854.62

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Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati and Zimmerman. Voting no was: Mancino.

Financial Reports

RESOLUTION #3: Introduced by David, who moved its adoption, seconded by Mancino, Pursuant to *N.J.A.C. 6A:23A-16.10*©(4), we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary’s and treasurer’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of March 2013. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati and Zimmerman. Voting no was: Mancino.

Line Item Transfers

RESOLUTION #4: Introduced by David, who moved its adoption, seconded by Mancino, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (April 2013) in the 2012-2013 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati and Zimmerman. Voting no was: Mancino.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date
<i>Administration:</i>		
Bush, Renae	NJDOE Implementing PSLPs	4/17/2013 3
Bush, Renae	NJDOE 21st Century Life and Careers Conference	5/7/2013
Taylor, Scott	Strauss Esmay Educational School Law - Tenure	6/14/2013 3

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati,

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Mancino and Zimmerman.

Implement 2013-2014 Budget Minimum Chart of Accounts

RESOLUTION #6: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2013-2014 budget pursuant to local and state policies.

Be It Further Resolved, that the Board of Education authorizes the Uniform Minimum Chart of Accounts for New Jersey Public Schools for 2013-2014 Year. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Tax Payment Schedule 2013-2014

RESOLUTION #7: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approve the following tax payment schedule for the 2013-2014 school year based upon the Certificate and Report of School Taxes:

	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
July -13*	1,376,635.33	231,776.67	\$ 1,608,412.00
August-13	1,376,635.33	231,776.67	\$ 1,608,412.00
September-13	1,376,635.33	231,776.66	\$ 1,608,411.99
October-13	1,376,635.33	-	\$ 1,376,635.33
November-13	1,376,635.33	-	\$ 1,376,635.33
December-13	1,376,635.33	-	\$ 1,376,635.33
January-14	1,376,635.33	-	\$ 1,376,635.33
February-14	1,376,635.33	-	\$ 1,376,635.33
March-14	1,376,635.33	-	\$ 1,376,635.33
April-14	1,376,635.33	-	\$ 1,376,635.33
May-14	1,376,635.33	-	\$ 1,376,635.33
June-14	1,376,635.37	-	\$ 1,376,635.37
Total Taxes	16,519,624.00	\$695,330.00	\$17,214,954.00

*July Payment payable in two installments, 10th and 30th of the month.

Be It Further Resolved, That the funds shall be submitted by the 10th of each month other than July which will be the 10th and 30th of the month in order for the school district to meet its monthly obligations. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Approval of Depositories

RESOLUTION #8: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That Wells Fargo or its successor be and is hereby designated as the depository for the

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general operating funds, the payroll accounts, the unemployment trust fund, Capital Projects accounts, Employee Summer Savings Account, and the cafeteria account of the board, and;

Be It Further Resolved, That Wells Fargo or its successor, be and is hereby designated as the depository for the payments of bonded indebtedness and interest hereon of the school board when and if applicable;

Be It Further Resolved that the following banks also be designated as depositories for the Board of Education Funds: Bank of America, TD Bank, PNC Bank, Garden State Community Bank, Investors Savings Bank, Chase Bank, Valley National Bank, Beneficial Bank and New Jersey ARM. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Claims Auditor Pre-Payment Authority

RESOLUTION #9: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Designation of Superintendent Transfer Authority

RESOLUTION #10: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and

FURTHER BE IT RESOLVED that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati and Zimmerman. Voting no was: Mancino.

2013-2014 Requesting Federal & State Funds

RESOLUTION #11: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Superintendent of Schools and the Business Administrator/Board Secretary for the Kenilworth Board of Education or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the 2013-2014 school year. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Appointment of District Certified Purchasing Agent

RESOLUTION #12: Introduced by David, who moved its adoption, seconded by Mancino,

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Whereas 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a purchasing agent who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

Whereas 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and

Whereas 18A:18A-3 provides that when the cost or price of any contract in the aggregate does not exceed in a contract year the bid threshold of \$36,000, the purchasing agent may award such contracts without public advertising for bids and bidding when so authorized by board resolution, and

Whereas 18A:18A-37(a) provides that when the cost or price of any contract in the aggregate is less than the bid threshold of \$36,000, but 15% (fifteen percent) or more of that amount (\$5,400), the purchasing agent may award such contract after soliciting at least two (2) competitive quotations, if practicable, and

Whereas 18A:18A-37(c) provides that when the cost or price of any contract in the aggregate is less than 15% (fifteen percent) of the bid threshold (\$5,400), the purchasing agent may award such contract without soliciting competitive quotations, and

Be It Further Resolved, that the Kenilworth Board of Education pursuant to the statutes cited above hereby appoints Vincent A. Gonnella, Business Administrator/Board Secretary as its duly authorized purchasing agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Kenilworth Board of Education, and

Be It Further Resolved, that Vincent A. Gonnella, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Kenilworth Board of Education, that do not exceed in a contract year the bid threshold of \$36,000 without public advertising for bids, and

Be It Further Resolved, that Vincent A. Gonnella, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Kenilworth Board of Education, when the cost or price of any contract in the aggregate is less than the bid threshold of \$36,000, but 15% (fifteen percent) or more of that amount (\$5,400) after soliciting at least three (3) competitive quotations, if practicable, and

Be It Further Resolved, that Vincent A. Gonnella, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Kenilworth Board of Education that are in

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the aggregate less than 15% (fifteen percent) of the bid threshold (\$5,400) without soliciting competitive quotations. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 State Contract Vendors

RESOLUTION #13: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the following resolution:

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Kenilworth Board of Education has the need, on a timely basis to procure goods and services utilizing state contracts, and

WHEREAS, the Kenilworth Board of Education desires to authorize its purchasing agent for the 2013-2014 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Kenilworth Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts.

<i>VENDOR</i>	<i>State Contract #</i>
Cascade School Supplies	#65589
CDW-G, Inc.	#67176
Dell Marketing	#81247
Hannon Floor Coverings	#67364/65749
Johnstone Supplies	#60309
Pitney Bowes	#63753/55220
RFP Solutions, Inc.	#A42293
School Specialty	#65606
Spruce Industries Custodial	#60725
Stewart Industries	#46727/53591/46624
Storr Tractor	#67764
Supplies/Supplies	#59760

The purchasing agent shall make known to the Board Commodity/Service, Vendor and State

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Contract Numbers utilized in addition to the list above. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Educational Data Service, Inc.

RESOLUTION #14: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the use of Educational Data Services for competitive/cooperative bidding for school supplies and services for the 2013-2014 school year in the following categories:

General Classroom Supplies	Fine Art	Technology/Smartboards
Physical Education	Music	Computer/Office Supplies
Health	Photography	Computer Office Toner
Health Tape	Science	Athletics Equipment/Uniforms
Family Consumer Science	Elementary Science	Custodial Supplies
Maintenance Supplies	Audio Visual Equipment	Library Supplies

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Middlesex Regional ESC Coop

RESOLUTION #15: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the use of Middlesex Regional ESC Co-op #65MCESSCCPS for competitive/cooperative bidding for supplies equipment and services for the 2013-2014 school year. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Tax Shelter Annuity Companies

RESOLUTION #16: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the following Tax Shelter Vendors (as outlined in Appendix A of the District's 403B Plan) for employees to make payroll deductions for tax shelter purposes for the 2013-2014 school year:

	<u>403B</u>	<u>457</u>
Ameriprise Financial Services	x	
AXA/Equitable	x	x
Lincoln Investments	x	x
Lincoln National	x	x
Met Life	x	x
Valic	x	

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Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Computer Solutions Budgetary Accounting

RESOLUTION #17: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves Computer Solutions Inc. as a supplier of Budgetary Accounting/Personnel/Payroll Software for the 2013-2014 school year. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Genesis Student Information Software

RESOLUTION #18: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves Genesis as a supplier of Student Information Software for the 2013-2014 school year. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Maschio's Food Service Agreement

RESOLUTION #19: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the Maschio Food Service Management Company as the food service management company for the 2013-2014 school year with an annual management fee of \$7,975.00 and authorizes execution of contract documents following Board Attorney review. The management fee shall be payable in ten (10) monthly installment of \$797.50 per month commencing September 1, 2013 and ending on June 30, 2014.

Maschio's guarantees an unlimited minimum profit to the Local Education Agency in the amount of \$18,000.00. In the event the actual bottom line of the operational report (totals revenue from all sources less program costs, including administrative/management fee) is below this amount, Maschio's shall be responsible for any shortfall. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 NJ State Interscholastic Athletic Association

RESOLUTION #20: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the membership of the district in the New Jersey State Interscholastic Athletic Association (NJSIAA) with annual dues in the amount of \$2,150.00 for the 2013-2014 school year. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Annual Fireworks Display

RESOLUTION #21: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approve the use of school grounds by the Borough of Kenilworth for a fireworks display on Sunday, June 30, 2013 or Rain Date: Sunday, July 7, 2013 from 6:00 to 10:00 p.m.

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The event is to be coordinated by the Fire Department with no outside promoters. The Committee may set up small food and beverage concessions on the premises. Police and Fire Departments will be present during the event.

The use of the grounds is under the conditions that the Borough and the fireworks vendor to be determined, provides a certificate of insurance for the event naming the Kenilworth Board of Education as additional insured, and the Department of Public Works is responsible for cleanup after the event. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Trinitas Physical Therapy Agreement

RESOLUTION #22: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the Trinitas Physical Therapy Agreement for the 2013-2014 school year at a cost of \$83.50/hour for services rendered. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Kean Counseling Practicum/Intern Agreement

RESOLUTION #23: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the Counseling Practicum/Intern Affiliation Agreement between the Kenilworth Board of Education and Kean University for three (3) years commencing in the 2013-2014 school year. This resolution was tabled at the April 8, 2013 board meeting. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Longo Associates – Library Furniture Purchase

RESOLUTION #24: Introduced by David, who moved its adoption, seconded by Mancino, Be It Resolved, That the Kenilworth Board of Education approves the purchase of Library Furniture for the renovation of the Brearley Library in the amount of \$10,607.36 from Longo Associates and use of NJ State Approved Cooperative Pricing System: #65MCESCCPS; Bid #MRESC 11/12-12. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Re-advertise for Bids Authorization

RESOLUTION #25: Introduced by David, who moved its adoption, seconded by Mancino, Whereas, the Kenilworth Board of Education solicited bids for the Interior Alteration at David Brearley Middle/High School, and

Whereas, once opened on May 8, 2013, these bids far exceeded the estimated budget for the project, and

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Whereas, after consultation with the district’s architect and engineer on the project it was determined that the bids received were not reflective of the amount of work outlined in the specifications,

Now Therefore, Be It Resolved, That the Kenilworth Board of Education rejects the bids received for the Interior Alteration at David Brearley Middle/High School and authorizes the Business Administrator to re-advertise the project and authorize SSP Architect to revise the specification to conform to the original budget estimates. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

PERSONNEL/MANAGEMENT

Conte - Maternity Leave of Absence Request

RESOLUTION #26: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence request from Erin Conte, a teacher at the Harding Elementary School, as follows:

6/29/13	Expected date of delivery
9/3/13 – 11/26/13	Twelve (12) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave
11/27/13 – 1/2/14	Extended leave

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Lawrence Resignation

RESOLUTION #27: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Jacquelyn Lawrence, a special education teacher at the David Brearley Middle/High School, effective June 30, 2013. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Certified Instructional Staff

RESOLUTION #28: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the members of the certified instructional staff and the certified support staff for the 2013-2014 school year, pending completion of contract negotiations:

Name	Tentative Assignment	2012-2013 Step	2012-2013 Salary	Notes and PT minutes
Adamcik, Michael	Science: HS	2 BA	56,204	

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Alvarez, Michelle	Math: MS	8 MA+30	74,074	ML: 9/1 to 12/31
Antao, Manuel	Technology	CC MA	71,284	
Bechtler, Nancy	SE: MS RC	AA MA+30	80,998	
Bedford, Leslie	Grade 1	BB MA+30	79,492	
Blizzard, Lauren	Lang. Arts: MS	8 MA	66,910	
Bound, Lauren	BSI/G&T: Harding	4 MA+30	71,882	
Brunette, Deborah	Kindergarten	U MA+30	91,917	
Cadorete, Jennifer	Grade 2	FF MA+30	75,980	
Cagney, Jill	CST: Social Worker	9 MA	67,543	
Cahott, Allison	Athletic Trainer	4 BA	56,804	
Campanile, Saveria	Grade 6	CC MA+30	78,031	
Candon, Christa	SE RCHS: LA/Math	Y MA+30	85,617	
Capizzano, Joseph	PE/Health: Brearley	AA MA+30	80,998	
Carrara, Carol	CST: Psyc.	BB MA+30	79,492	
Cerillo, Curtis	Science: MS	X MA+30	86,572	
Clausen, LeAnne	PE/Health: Brearley	1 BA	55,904	
Condo, Melissa	Nurse: Brearley	2 BA	56,204	
Conte, Erin	Music: Harding	9 MA	67,543	ML: 9/1 to 12/31
DeBlasio, Nicholas	Grade 3	2 MA	64,106	
Decavalles, Anna	Grade 5	3 BA	56,504	
DeCristoforo, Kathleen	BSI: Harding (PT)	1 BA (PT)	40,315	1500 Min/Week
DeLuisi, Neal	SE RCHS: English	9 MA	67,543	
Dieckmann, Jennifer	Reading Specialist	BB MA+30	79,492	
Donohue, Jennifer	SE: RC ICS (Grade 6)	Z MA+30	82,555	
Donough, Cynthia	Grade 2	3 BA	56,504	
Duda, Jacklyn	Grade 3	2 BA	56,204	
Duffy, Jacklyn	BSI: Harding (PT)	1 BA (PT)	40,315	1500 Min/Week
Efchak, Amy	PE/Health: Brearley	EE MA+30	76,670	
Ehmann, Tiffany	Grade 4	3 MA	64,406	
Faigenbaum, Aime	Guidance Counselor	2 MA	64,106	
Farber, Jeannine	Math: MS	FF MA+30	75,980	
Ferraris, Melissa	Science: HS	Y MA+30	85,617	
Fontana, Mark	PE/Health: Brearley (PT)	2 BA (PT)	35,263	1305 Min/Week
Fowlkes, Kristie	SE: Speech	5 MA	65,218	
Galpern, Michelle	ELL: Harding (PT)	1 MA (PT)	46,014	1500 Min/Week
Geoghan, Melissa	PE/Health: Harding	6 MA	65,722	
Giordano, Philip	Science: HS	5 BA	57,316	
Glacken, Cathy	SE: RC ICS (K)	8 MA	66,910	
Goger, Karen	Grade 5	3 BA	56,504	

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Gonzalez, Veronica	WL: Spanish	CC MA	71,284	
Greten, Margaret	Lang. Arts: HS	W MA+30	87,854	
Griffin, Graceann	Grade 3	EE MA+30	76,670	
Grimaldi, Candace	Science: MS	Q MA+30	97,329	
Healy, Erin	SE: PSD	6 MA	65,722	
Higgins, Meaghan	Grade 1	2 MA	64,106	
Hopper, William	WL: Spanish/ESL	Y MA+30	85,617	
Horesh, Leah	SE: RC ICS (Grade 5)	7 BA	58,412	
Horling, Dawn	Lang. Arts: HS	6 MA	65,722	
Jeans, Janet	Nurse: Harding	1 BA	55,904	
Jeans, Kristen	Guidance Counselor	DD MA	70,172	
Jeans, Stacie	Grade 4	2 MA	64,106	
Jernigan, Renee	Grade 5	3 MA	64,406	
Johnson, Clarice	Library Media: Harding	8 MA	66,910	
Kaiser, Jessica	Guidance Counselor	5 MA	65,218	
Kaprowski, Lora	Grade 6	CC MA+30	78,031	
Kirkpatrick, Donna	SE: LLD 4-6	V MA+30	88,862	
Klimchak, Michael	Grade 5	5 MA	65,218	
Knepper, Lisa	SE: RC ICS Grade 2	FF MA	68,892	
Kress, Cheryl	Technology	R MA+30	96,283	
Kucharyk, Jessica	BSI: Brearley (PT-LA)	1 BA (PT)	35,074	1305 Min/Week
Kurek, Maureen	BSI: Harding	W MA	78,658	
LaBruno, Anthony	Music: Brearley	1 MA	63,806	
LaMorte, Michael	SE RCHS: Science	Y MA+30	85,617	
Lavin, Ewa	CST: Psyc.	1 MA +30	70,982	
Lee, Allen	Grade 2	6 MA	65,722	
Little, Maryrose	Library Media: Brearley	7 MA	66,305	
LoConte, Megan	Grade 3	3 BA	56,504	
Lonergan, Dennis	PE/Health: Harding	BB BA	63,532	
Luerssen, Heidi	Grade 6	2 BA	56,204	
Maraviglia, Michael	CST: Social Worker	3 MA+30	71,582	
Marinero, Angela	BSI: Harding	H MA+30	114,097	
Marranca, Elizabeth	SE RCHS: SS	9 MA+30	74,682	
Marsili, Janice	Art: Brearley	Y MA+30	85,617	
McGee, Angela	Kindergarten	9 MA+30*	74,682	
McGowan, Vincent	Social Studies: HS	Z MA+30	82,555	
McNamara, Anne Marie	BSI: Brearley (PT-Math)	1 BA (PT)	35,074	1305 Min/Week
McSherry, Lisa	SE: RC ICS (Grade 4)	FF BA	60,903	
Miller, Monica	PS Inclusion	1 BA	55,904	

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Miller, Stacey	Kindergarten	Z MA+30	82,555	
Mills, Joseph	Grade 4	10 MA+30	75,317	
Molina, Rose	Grade 4	3 BA	56,504	
Monesmith, Jaime	SE: RC ICS (Grade 3)	3 MA	64,406	
Mueller, Grace	SE: MS RC	DD BA	62,311	
Nichols, David	SE: LLD K-3	3 BA	56,504	
Novak, David	Science: HS	BB MA+30	79,492	
O'Connor, Regina	SE: Speech	BB MA	71,682	
Odin, Frances	Social Studies: MS	Z MA	73,746	
Ondrey, John	Music: Harding	BB MA	71,682	
Parente, Kristine	Kindergarten	8 MA+30	74,074	
Perez, Cynthia	Technology	6 BA	57,852	
Peruggia, Michelle	SE: RCHS Math	4 BA	56,804	
Petrakos, Stephanie	Art: Brearley	3 BA	56,504	
Petti, Mendy	Math: HS	9 BA	59,605	
Phillips, Anne	Lang. Arts: HS	AA MA+30	80,998	
Pickton, Joseph	Lang. Arts: HS	EE MA+30	76,670	
Pollock, Kaitlyn	Social Studies: HS	2 BA	56,204	
Quintero, Johanna	WL: Spanish PT	1 MA (PT)	40,032	1305 Min/Week
Radice, Denise	BSI: Harding (PT)	1 BA (PT)	40,315	1500 Min/Week
Rodriguez, Nicole	WL: Spanish	8 MA+30	74,074	
Rossetti, Anthony	Math: HS	3 BA	56,504	
Ruopp, Jennifer	CST: LDTC	V MA+30	88,862	
Santoro, Mary	Grade 6	3 BA	56,504	
Saporito, Samantha	Social Studies: HS	1 BA	55,904	
Sara, Christina	SE: MS Transitions	3 MA	64,406	
Sattur, Rosanne	CST: LDTC	10 MA+30	75,317	
Scasso, Stephanie	Guidance Counselor	6 MA +30	72,929	
Schau, Lorrae	SE: MS RC	V MA+30	88,862	
Schilling, Jamie	SE: OT	3 MA	64,406	
Schmidtberg, Jaclyn	Grade 2	8 BA	58,996	
Serpico, Gina	Grade 4	5 MA	65,218	
Shapiro, Jason	Math: MS	10 MA+30	75,317	
Shohfi, Steven	PE/Health: Brearley	H MA+30	114,097	
Smith, Helynne	Math: HS	9 MA	67,543	
Sona, Dale	Science: HS	5 MA	65,218	
Spampinato, Nichole	Social Studies: HS	3 MA	64,406	
Spony, Janet	Art: Harding	CC MA	71,284	
Starke, Kelly	Grade 1	2 BA	56,204	

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Tetzlaff, Michael	Social Studies: HS	2 BA	56,204	
Tintorer, Marc	Math: HS	8 MA	66,910	
Toto, Pina	Grade 2	10 MA+30	75,317	
Tropeano, Martha	ELL: Harding	8 BA	58,996	
VanSteenacker, Michelle	Lang. Arts: MS	Z MA	73,746	
Walsh, Laura	Grade 1	5 MA	65,218	
Warchol, Nicole	Lang. Arts: MS	6 MA+30	72,929	
Weinstein, Paul	Lang. Arts: HS	AA MA+30	80,998	
Westbrook, Diane	Social Studies: MS	AA BA	64,420	
Whritenour, Joan	Math: MS	BB MA	71,682	
Widner, Lauren	Music: Brearley	EE MA+30	76,670	
Wilkinson, Danielle	Art: Brearley	9 BA	59,605	
Wong, Janette	Grade 1	7 MA	66,305	
Wurster-Smith, Tammy	Grade 3	DD MA	70,172	
Yakovchuk, Cynthia	Lang. Arts: MS	10 BA	60,240	
Zsamba, Marisa	WL: Italian	AA BA	64,420	
Vacancy	Grade 5			
Vacancy	Math: MS (Part-Time)			1305 Min/Week
Vacancy	Science: HS			
Vacancy	SE: MS RC			
Vacancy	SE: RC ICS (Grade5)			

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Administrative Staff

RESOLUTION #29: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following members of the Administrative Team for the 2013-2014 school year in accordance with the terms and conditions outlined in the PSA Agreement:

<u>Name</u>	<u>Title</u>	<u>FY '14</u>
Bubnowski, Ronald	Assistant Principal: Harding	94,047
Bush, Renae	Supervisor: Guidance	107,648
Lepore, Anthony	Supv. of B & G	85,406
Luciani, Brian	Principal: Brearley	136,756
Miller, Scott	Supervisor: Athletics	96,870
Murphy, Kathleen	Principal: Harding	135,233
Osemwegie, Jennifer	Assistant Principal: Brearley	88,740

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Rodriguez, Joant Manager of Tech. 90,767

Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati and Zimmerman. Voting no was: Mancino.

2013-2014 Secretarial and Clerical Staff

RESOLUTION #30: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following members of the Secretarial and Clerical Staff for the 2013-2014 school year, pending completion of negotiations:

<u>Name</u>	<u>Title</u>	<u># Months</u>	<u>Step</u>	<u>Salary</u>
Cantalupo, Denise	Secretary: CST/Supervisor	12	11A	\$ 42,042
Carbone, Lynn	Secretary: Principal (Brearley)	10	10	\$ 31,737
Dutkevicz, Lorrell	Secretary: Principal (Harding)	12	2	\$ 29,328
Jeans, Lenore	Secretary: Athletic Office	10	13	\$ 39,654
LoForte, Denise	School Clerk: Brearley HS	10	12A	\$ 37,430
Mazza, Jolene	Secretary: Guidance Office	12	1	\$ 28,393
Priolo, Mercedes	School Clerk: Brearley HS	12	1	\$ 28,393
Ringler, Judy	School Clerk: Harding	10	11A	\$ 35,035

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Confidential Secretaries & Non-bargaining Unit

RESOLUTION #31: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following confidential secretaries and non-bargaining unit employees for the 2013-2014 school year:

<u>Secretary</u>	<u>Salary</u>
Casamento, Lisa	\$ 34,169
Davidson, Lorraine	\$ 60,225
Duggan, Mary Ellen	\$ 65,697
Rinaldi, Roseann	\$ 34,333
Stavros, Connie	\$ 45,268

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Mejia, Gilardo	Head Custodian	58,134
Pontoriero, Emanuele	Comp. Tech.	35,000

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Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Custodial/Maintenance Staff

RESOLUTION #32: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following members of the Custodial/Maintenance Staff for the 2013-2014 school year, pending completion of negotiations:

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Salary</u>
DeLeo, Alfonso	Brearley	C	54,560
Mierzejewski, Henryk	Maintenance	L	50,777
Naumiuk, Janusz	Maintenance	6	44,838
Parkhill, Chris	Groundskeeper	5	43,675
Price, Peter	Harding	N	49,940

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Custodian of School Monies

RESOLUTION #33: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Jeanne Decker as Custodian of School Monies for the 2013-2014 school year at an annual salary of \$7,800.00. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Business Administrator/Board Secretary

RESOLUTION #34: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Vincent A. Gonnella as School Business Administrator/Board Secretary for the 2013-2014 school year at an annual salary of \$159,240, pending completion of contract negotiations, and Executive County Superintendent review and approval of the agreement. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati and Zimmerman. Voting no was: Mancino.

2013-2014 Classroom Aides

RESOLUTION #35: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following as classroom aides for the 2013-2014 school year at an hourly rate of \$21.71 pending student assignments and pending completion of negotiations. Hours will be determined upon completion of student annual reviews:

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Alvarino, Lisette	Glynos, Daria	Tancs, Tia
Barton, Pat	Kaplow, Dave	Zepka, Pamela
Clementi, Kelly	Kelly, Donna	Zickgraf, Michele
Drivas, Zoe	Lynaugh, Tina	Zingaro, Margarita
Ehmann, Irene	Palumbo, Joanne	
Elshiekh, Mirella	Ramos, Jennifer	
Finistrella, Marianne	Sues, Terry	

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Classroom Aide - Quagliata

RESOLUTION #36: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Louise Quagliata as classroom aide for the 2013-2014 school year at an annual salary of \$36,422 (Step 18) in accordance with the KEA Teacher's Agreement, pending completion of negotiations. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Lunchroom/Playground Aides

RESOLUTION #37: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following as lunchroom/playground aides for the 2013-2014 school year at an hourly rate of \$13.80, pending completion of negotiations:

<u>Name</u>	<u>School</u>	<u>#Hours/Day</u>
Cantalupo, Gail	Harding	3.25
Chessa, Toni	Brearley	3.00
Falcetano, Lillian	Harding	3.25
Farnsworth, Maria	Harding	3.25
Ferrante, Sherri	Harding	3.25
Filippone, Colleen	Harding	3.25
McClafferty, Ana	Harding	3.25
Pugliese, Maria	Harding	2.25
Vellanti, Deborah	Harding	2.00
Vacancy	Harding	3.25

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati,

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Mancino and Zimmerman.

2013-2014 Residency Investigating Services

RESOLUTION #38: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Vested Protection System, L.L.C., as residency investigators for the Kenilworth School District for the 2013-2014 school year at a rate of \$50.00/hour. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Appointment of Doctors & Dentists

RESOLUTION #39: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the employment of doctors and dentists for the 2013-2014 school year as follows:

Dentists (all at \$10.00/hour):

Dr. Forman
Dr. Derkasch
Dr. Dehkan
Dr. Klugman
Dr. Koechling

Special Education (at \$300.00/case):

Dr. Christopher Stuckey
Dr. DeSousa
Dr. Uday Mehta
Dr. Laurence DeMilio

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Appointment of School Physician

RESOLUTION #40: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education appoints Dr. Agresti as the school physician for the 2013-2014 school year at an annual fee of \$12,000. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013-2014 Appointments

RESOLUTION #41: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the following appointees for the 2013-2014 school year:

<u>Position</u>	<u>Appointee</u>
504 Committee Coordinator	Renae Bush
Affirmative Action Officer	Assistant Superintendent
AHERA Coordinator	Anthony Lepore
Americans with Disabilities Act Officer	Charles Bryant

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Asbestos Officer	Anthony Lepore
Chemical Hygiene Officer	Anthony Lepore
Custodian of Records	Vincent A. Gonnella
Homeless Liaison	Jill Cagney
Indoor Air Quality Officer	Anthony Lepore
Integrated Pest Management Coordinator	Anthony Lepore
NJ PEOSHA Indoor Air Quality	Anthony Lepore
Public Agency Compliance Officer (PACO)	Vincent A. Gonnella
Right to Know Officers	Vincent Gonnella/Anthony Lepore
Safety Officer	Vincent A. Gonnella
Substance Abuse Counselor	Rena Bush
Title 9 Officer	Dr. Scott Taylor

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013 Summer School Facilitators

RESOLUTION #42: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves Cheryl Kress and Melissa Ferraris as 2013 Summer School facilitators at a stipend of \$3,161.00, pending completion of negotiations. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013 Extended School Year Staff

RESOLUTION #43: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the following staff for the 2013 Extended School Year:

Start date: 6-24-13 End date: 8-5-13. Five (5) hrs/day for twenty-four (24) days.

<u>School Nurses</u>	<u># Days</u>	<u>Salary</u>
Janet Jeans	24	\$3794.00
<u>Speech/Language Specialist</u>		
Mrs. Kristie Fowlkes	6	\$948.50
Mrs. Regina O'Connor	6	\$948.50
<u>Occupational Therapist</u>		
Ms. Jaime Schilling	12	\$1897.00

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Teachers

Mr. David Nichols	24	\$3,794.00
Mr. Matt Acosta	24	\$3,794.00
Mrs. Lisa Knepper	24	\$3,794.00
Mrs. Leah Horesh	24	\$3,794.00
Ms. Monica Miller	24	\$3,794.00

Aides

Mrs. Jennifer Ramos	24	\$2,606.00
Mrs. Lisette Alvarino	24	\$2,606.00
Mrs. Louise Quagliata	24	\$2,606.00
Mrs. Irene Ehmann	24	\$2,606.00
Mrs. Michele Zickgraf	24	\$2,606.00
Mrs. Kelly Clemente	24	\$2,606.00
Mrs. Marianne Finistrella	24	\$2,606.00
Mr. Dave Kaplow	24	\$2,606.00

Substitute Aides; Available and scheduled as follow:

Mrs. Judy Ringler on call after 6-30-12

Ms. Tiffany Ehmann

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

NJ AHSA Job Description

RESOLUTION #44: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the New Jersey Alternate High School Assessment (AHSA) job description. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Substitute Staff

RESOLUTION #45: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:

Michael Batkiw	Teacher	\$75/day
James Dal Canton	Teacher	\$105/day
Sharon DeBenedetto	Teacher	\$85/day
Adriana Gonzalez	Teacher	\$75/day
Adrianna Hackett	Teacher	\$95/day (Rate adjustment)

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Benjamin Harrison	Teacher	\$95/day (Rate adjustment)
Carl Peterson	Teacher	\$95/day (Rate adjustment)
Michael Ringler	LR/PG Aide	\$13.80/hr.
Lance Tupper	Teacher	\$95/day (Rate adjustment)

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Student Teachers

RESOLUTION #46: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.

Student Teacher	College/University	Cooperating Teacher
Sforza, Adrienne	Union County College	Laura Walsh

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

CURRICULUM/INSTRUCTION

Home Instruction

RESOLUTION #47: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves five (5) hours/week of home instruction for Student No. 201723 with services provided by Educational Inc. at a rate of \$33.00/hour, commencing April 11, 2013 through May 3, 2013. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #48: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves five (5) hours/week of home instruction for Student No. 203487 with services provided by Union County Educational Services at a rate of \$58.00/hour, commencing May 3, 2013 end date to be determined. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #49: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves five (5) hours/week of home instruction for Student No. 204102 with services provided by Kimberly McGowan at a rate of

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\$37.00/hour, commencing April 15, 2013 through June 7, 2013. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #50: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves five (5) hours/week of home instruction for Student No. 202215 with services provided by Union County Educational Services at a rate of \$58.00/hour, commencing May 3, 2013 end date to be determined. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

2013 Extended School Year Transportation

RESOLUTION #51: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the transportation services for the 2013 Extended School Year as follows:

ID #	Grade	Placement	Transportation
202551	5	DLC-New Providence	MUJC
204503*	K	Harding	MUJC
201932	7	Mt. Carmel Guild	MUJC
202950	6	Ctr. Lifelong Learning	MUJC
203317	3	Ctr. Lifelong Learning	MUJC
202078	8	Horizon	MUJC
20220011	3	Bright Beginnings	MUJC
202871	10	ECLC	MUJC
204501*	PK	Harding	MUJC
202711	12	DLC-New Providence	MUJC
203174	4	DLC-New Providence	MUJC
202952	4	Newmark	MUJC
202889	6	ECLC/Chatham	MUJC
201653	8	Center School	MUJC
201540	12	ECLC/Chatham	MUJC
202907	7	Mt. Carmel Guild	MUJC
20150030	10	Newmark School	MUJC
203314*	2	Harding	MUJC
204282*	PK	Harding	MUJC
201516	10	Westlake	MUJC
201063	11	Westlake	MUJC
201951	7	Ctr. Lifelong Learning	MUJC

*Transported to Harding School 6-24-13 thru 8-5-13 (No sessions on Friday's & no sessions on 7/4-7/5/13.)

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Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

Curriculum Writing

RESOLUTION #52: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the payment of stipends for curriculum writing at a rate of \$37.00/hour as follows:

SUBJECT	TEACHER	HOURS	TOTAL
English Language Arts - K-2	Leslie Bedford	4	\$ 148.00
English Language Arts - K	Deborah Brunette	12	\$ 444.00
English Language Arts - 2	Jennifer Cadorette	12	\$ 444.00
English Language Arts - 3 BSI	Kathy DeCristoforo	12	\$ 444.00
English Language Arts - K SE	Cathy Glacken	12	\$ 444.00
English Language Arts - 3	Graceann Griffin	12	\$ 444.00
English Language Arts - 1 BSI	Meghan Hand	12	\$ 444.00
English Language Arts - 5	Renee Jernigan	12	\$ 444.00
English Language Arts - 4 BSI	Maureen Kurek	12	\$ 444.00
English Language Arts - K BSI	Angela Marinaro	12	\$ 444.00
English Language Arts - 4 SE	Lisa McSherry	12	\$ 444.00
English Language Arts - 4	Rose Molina	12	\$ 444.00
English Language Arts - 6	Mary Santoro	12	\$ 444.00
English Language Arts - 2 SE	Jaime Schilling	12	\$ 444.00
English Language Arts - 2	Pina Toto	12	\$ 444.00
English Language Arts - K-6 ELL	Martha Tropeano	12	\$ 444.00
English Language Arts - 1	Janette Wong	12	\$ 444.00

Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati and Zimmerman. Voting no was: Mancino.

HIB March 2013

RESOLUTION #53: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his March 1, 2013 to March 31, 2013 HIB Incident Report.

This report was disseminated to the Board of Education in March and reviewed by the Superintendent at the April 8, 2013 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati and Zimmerman. Voting no

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was: Mancino.

Bullying Awareness and Prevention Program Mission Statements

RESOLUTION #54: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the Bullying Awareness and Prevention Program Mission Statements as follows:

The mission of the Harding Elementary School for Bullying Awareness and Prevention Program is to increase awareness of bullying as a common serious problem of school-age children and to advocate for the implementation of effective bullying prevention approaches in the State of New Jersey.

In service of this mission, the objectives are:

1. To encourage all members of school communities, to advocate for and help implement school-based bullying prevention programs;
2. To promote awareness of the most effective approaches to bullying prevention;
3. To support school-based bullying prevention initiatives through school-wide education and program development.

The mission of the David Brearley Middle/High School for Bullying Awareness and Prevention Program is to increase awareness of bullying as a common serious problem of school-age children and to advocate for the implementation of effective bullying prevention approaches in the State of New Jersey.

In service of this mission, the objectives are:

1. To encourage all members of school communities, to advocate for and help implement school-based bullying prevention programs;
2. To promote awareness of the most effective approaches to bullying prevention;
3. To support school-based bullying prevention initiatives through school-wide education and program development.

Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati and Zimmerman. Voting no was: Mancino.

CLOSED EXECUTIVE SESSION

RESOLUTION 55: Introduced by Mancino who moved its adoption, seconded by Benko, Be It Resolved by the Kenilworth Board of Education that the Board **meet in private session, from which the public shall be excluded**, to discuss the topics of Negotiations (KEA- all units,

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Superintendent and School Business Administrator) and Personnel (Assistant Superintendent position) and the tactics and techniques utilized in protecting the safety and property of the public, keeping in mind that disclosure could impair such protection, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. The Board reserves the right to appoint a candidate to the position of Assistant Superintendent; any such action will take place in public session. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, Drogon, G. Laudati, Mancino and Zimmerman.

At 9:55 p.m. President Laudati called a 5-minute recess.

At 10:44 p.m. President Laudati reconvened the public session, at which time the Board took the following action:

MOUTIS, ASSISTANT SUPERINTENDENT APPOINTMENT

RESOLUTION 56: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Tiffany J. Moutis as Assistant Superintendent of Schools for the 2013-2014 school year at an annual salary of \$130,000, (pro-rated to start date) and Executive County Superintendent review and approval of the agreement. Motion carried 6-2-0. Voting yes was: Benko, Braun, Curtin, G. Laudati, Mancino and Zimmerman. Voting no was: David and Drogon.

Motion was made by Zimmerman, seconded by Mancino, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 10:45 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

June 10, 2013

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **June 10, 2013**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 2, 2013. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Gerry Laudati led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Genean Braun, David Curtin, Gregg David, Anthony Laudati, Gerry Laudati, Livio Mancino, and Nancy Zimmerman. Absent was: Paulette Drogon.

Also in attendance were Sylvan Hershey, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Scott Taylor, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Charles Bryant, Interim Supervisor of Special Services; Renae Bush, Supervisor of Guidance & Assessment; Ronald Bubnowski, Assistant Principal; Jennifer Osemwegie, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds; and Joant Rodriguez, Manager of Technology.

Thirty-five (35) members of the public were present for the awards and presentations. Approximately six (6) remained after the presentations.

Minutes of the Secretary, a copy having been sent to each Board Member (May 13, 2013) were approved upon motion by Benko, seconded by David. Motion carried 7- 0-1. Voting yes was: Benko, Braun, Curtin, David, G. Laudati, Mancino, and Zimmerman. Abstaining was A. Laudati.

PRESENTATIONS:

- Tiffany Moutis was introduced to the Board and public as the Assistant Superintendent of Schools for the 2013-2014 school year.
- Fifth Grade Family Science Program - Karen Goger and Tiffany Ehmann
- Student Recognition – Renae Bush
 - Sean Spillane
 - Nick Zickgraf
 - Gina Milazzo
 - Melissa Voorhees

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John Cayetano
Anthony Cordero

- Follow-up to May 2013 Presentation – Mary Santoro – 6th Grade
- HIB Report – May 1 – 31, 2013

Members of the Administrative Team highlighted their monthly reports:

- Mr. Luciani, Principal: G. Laudati asked about the Genesis program and whether the program is fully implemented. A. Laudati asked about the status of seniors and whether they were all graduating.
- Mr. Gonnella, School Business Administrator: Mr. David asked about Mr. Lepore's report. Mr. Lepore's May 2013 report was not included in the Superintendent's report and was forwarded to the Board that evening during the meeting.
- Mrs. Murphy reported on the summer reading program and lists.

COMMITTEE REPORTS:

Finance & Facilities: Anthony Laudati, Chairperson.

The June resolutions are in preparation for the 2013-14 school year. Mr. Laudati reviewed some of the more intricate ones. He asked the Board to carefully review Mr. Gonnella's report since it contained a lot of information.

Curriculum & Instruction: Steven Benko, Chairperson.

Curriculum

- Language arts K-5 curricula will be sent to the Board for July 8 approval. A brief review of the program will be presented by Dr. Taylor at the meeting.
- All Reading Street resources are in teachers' hands so they have time over the summer to review the materials. Reading Street will support the balanced literacy program.

Instruction

- Grades 3-5 teachers have been told of their training schedule for balanced literacy next year. They will be trained in the same manner as the Grades K-2 teachers were trained.
- The District Evaluation Advisory Committee (DEAC) met and resolved some concerns about teacher observations that came out of the pilot we conducted. The pilot concluded and teachers who volunteered to be test-observed briefed the committee on their experiences.

Professional Development

- All K-5 teachers have completed training for Reading Street.
- Plans are in place for the opening days for teachers for the 2013-2014 school year.

Personnel & Management: Nancy Zimmerman, Chairperson.

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The Board met Mrs. Moutis this evening. Our next vacancy will be the Supervisor of Special Services. The committee also needs to meet to discuss the Superintendent Annual Evaluation.

Correspondence: (see attachments)

Distributed June 7, 2013:

1. Letter dated 5/7/13 from Ms. Gantwerk/Dept. of Education Re: QSAC scores.

KBOE Questions

1. Question and response Re: Harding School summer reading lists.

Motion was made by Mancino, seconded by Benko, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

PUBLIC PARTICIPATION:

Motion was made by David, seconded by Benko, that the **meeting be opened to the public**. Motion carried unanimously.

- Mrs. Annmarie Duda asked what the status of the ACE program was. Mr. Luciani provided an update of the program. She made a statement regarding Mr. Hershey upon his retirement. His kindness, patience, insight were greatly appreciated. She wished Mr. Hershey the best in his retirement.

Motion was made by David, seconded by Mancino, that the **meeting be closed to the public**. Motion carried unanimously.

OLD BUSINESS:

- Mancino was concerned with people using the exit to the Brearley lot as an entrance.

NEW BUSINESS:

- Mancino brought up the way we are removing teachers from the classroom to write curriculum. Dr. Taylor addressed the manner again with the Board.
- G. Laudati stated that UCESC just hired a new Superintendent, Ms. Terry Foppert.
- G. Laudati stated Carmela Colosimo, an educator and friend of our schools, passed away last week.
- Mancino suggested the Board establish a barometer for student achievement and that the administration be held accountable.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It

June 10, 2013

Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of May, 2013.**

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of May 2013 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	5/23/13	Fire
Harding	5/24/13	Evacuation
Brearley	5/9/13	Fire
Brearley	5/17/13	Lockdown

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Bill List

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That **the attached bill list be approved for the month of May 2013 in the amount of \$1,989,077.48.** Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati and Zimmerman. Voting no was Mancino.

Financial Reports

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by David, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of April 2013. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati and Zimmerman. Voting no was Mancino.

Line Item Transfers

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by David, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made **the following line item transfers (May 2013) in the 2012-2013 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati and

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Zimmerman. Voting no was Mancino.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date
<u>Teaching Staff:</u>		
Greten, Margaret	DOE Workshop CCSS, PARCC & Educator Evaluation	6/6/2013
Hopper, William	DOE Workshop CCSS, PARCC & Educator Evaluation	6/6/2013
Marsili, Janice	Arts Horizons Artist Teacher Institute Workshop	7/28-8/4/2013
Warchol, Nicole	Arts Horizons Artist Teacher Institute Workshop	7/28-8/4/2013
<u>Administration:</u>		
Luciani, Brian	DOE Workshop CCSS, PARCC & Educator Evaluation	6/6/2013
Luciani, Brian	Strauss Esmay Educational Policy & School Law	6/14/2013

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 UC Vocational-Technical Tuition Agreement

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the Union County Vocational-Technical School Tuition Agreement for the 2013-2014 school year with terms as per the attached.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 UC Educational Services Tuition Agreement

RESOLUTION #7: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the Union County Educational Services Commission tuition agreement for out-of-district placements for the 2013-2014 school year as attached.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

MUJC Tuition Agreement

RESOLUTION #8: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the Morris-Union Jointure Commission tuition agreement for out-of-district placements for the 2013-2014 school year.**

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Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

MUJC Transportation Services

RESOLUTION #9: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the Morris-Union Jointure Commission Coordinated Transportation Services agreement for the 2013-2014 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

UCESC Transportation Services

RESOLUTION #10: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the participation in coordinated transportation services with Union County Educational Services Commission for the 2013-2014 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

UCESC Transition Program

RESOLUTION #11: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the Union County Educational Services Commission Transition Program for the 2013-2014 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

UCESC Professional Services

RESOLUTION #12: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the Agreement for Professional Services (e.g. student psychological, educational evaluations, etc.) with Union County Educational Services Commission for the 2013-2014 school year as attached.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Custodial Cleaning Services

RESOLUTION #13: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **awards a contract for the 2013-2014 school year, effective July 1, 2013, for Evening and Summer Custodial/Cleaning Services to Pritchard Industries which, upon attorney review, was determined to be the lowest responsible bidder.**

AWARD CONTRACT TO: Pritchard Industries, Inc.
147 Columbia Turnpike
Florham Park, NJ 07932

Base Bid Harding School: \$116,956.14

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Base Bid Brearley School: \$116,956.14
District Supervisor: \$ 37,702.55

TOTAL RECOMMENDED AWARD \$ 271,614.83

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Transfers to Reserves

RESOLUTION #14: Introduced by A. Laudati, who moved its adoption, seconded by David, WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, in an effort to provide fiscal stability to the district, the Board of Education does not wish to be in "excess surplus" at the conclusion of the 2012-2013 school year, and

WHEREAS, the Kenilworth Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into an Maintenance Reserve account at year end, and

WHEREAS, the Kenilworth Board of Education has determined that up to \$750,000 is available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED by the Kenilworth Board of Education that it hereby **authorizes the district's School Business Administrator to establish this account if necessary and make the transfer consistent with all applicable laws and regulations.** Motion carried 7-1-0.

Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati and Zimmerman. Voting no was Mancino.

ACT Telecommunication Services

RESOLUTION #15: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves a contract with X-Tel Communications for Local and Long Distance Service effective 7/1/13 to 6/30/14, through the ACT (Alliance for Competitive Telecommunications) MRESC Bid #11/12 #38.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

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ACES: Natural Gas

RESOLUTION #16: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves this resolution binding the Kenilworth Board of Education to purchase NATURAL GAS Services through the Alliance For Competitive Energy Services (“ACES”) bid Cooperative Pricing System ID#E88-01-ACESCPS.**

Originally approved in November 2009 for a period through May 2014, this award is for Gas Supply Service Agreement with Compass Energy Services, Inc. who will provide the district with Natural Gas for the period of June 2012 to May 2014. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 Insurance Package Renewal

RESOLUTION #17: Introduced by A. Laudati, who moved its adoption, seconded by David, WHEREAS, the New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Kenilworth School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Kenilworth School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Board of Education of the Kenilworth School District under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group;

WHEREAS, in July, 2011, the Board of Education of the Kenilworth School District **joined with other school districts in organizing and becoming members of the ERIC WEST Subfund, a fund within the New Jersey School Boards Association Insurance Group, for the duration of three consecutive years (July 1, 2011 to June 30, 2014) for all coverage bound during the policy year this resolution is adopted.**

Now Therefore Be It Resolved, That the Kenilworth Board of Education continue with this agreement for the 2013-2014 school year, and

Be It Further Resolved, That the Kenilworth Board of Education authorizes the School Business

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Administrator to pay properly submitted invoices upon receipt.

<u>Coverage</u>	<u>Premium</u>
Errors & Omissions	\$ 29,444.00
Property	\$ 44,448.00
Electronic Data Processing	\$ 1,401.00
Auto Liability	\$ 12,170.00
Auto: Physical Damage	\$ 272.00
Equipment Breakdown	\$ 3,035.00
General Liability: \$16,000,000	\$ 32,267.00
Workers' Compensation (MOD .7)	\$ 85,606.00
Employee Bonds	\$ 1,444.00
Crime	\$ 3,282.00
Supplemental Indemnity	<u>\$ 3,656.00</u>
Total Premium	\$ 217,025.00

Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati and Zimmerman. Voting no was Mancino.

Student Accident Insurance

RESOLUTION #18: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the purchase of Student Accident Insurance through Bollinger for the 2013-2014 school year with the following coverage for an annual premium of \$26,250.00.**

Coverage: \$1,000,000 Maximum Benefit Student Accident Insurance for all students including interscholastic athletics & HS Football. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati and Zimmerman. Voting no was Mancino.

Benefit Carrier Approval

RESOLUTION #19: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education approves the following:

Whereas, the Kenilworth Board of Education has **engaged the services of Brown and Brown Benefit Advisors as the district's broker-of-record to solicit competitive proposals for the district's medical/prescription, dental and vision program;** and

Whereas, as a result of their work, Brown and Brown Benefit Advisors provided the School Business Administrator with a full marketing report outlining the proposals solicited and submitted, and

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Now Therefore Be It Resolved, That the Kenilworth Board of Education continue with the following carriers at the following increase in rates for the 2013-2014 school year:

Medical/Prescription: Horizon Blue Cross/Blue Shield of NJ: Composite rate increase of 6.71%.

Dental: Horizon Blue Cross/Blue Shield Trust: 0% rate increase.

Vision: National Vision Administrators (NVA) Trust: 0% rate increase.

Be It Further Resolved, That the Kenilworth Board of Education authorizes the School Business Administrator to pay properly submitted invoices upon receipt. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati and Zimmerman. Voting no was Mancino.

Kenilworth Recreation Summer Program

RESOLUTION #20: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **authorizes the use of school facilities by the Kenilworth Recreation Department for their summer 2013 camps beginning June 24, 2013 to August 16, 2013 from 8:00 a.m. to 3:00 p.m.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Before and After-Care Programs

RESOLUTION #21: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the Harding Before and After Care Program.** The program will be supervised and staffed with district teachers and aides and clerical staff. Monthly costs, as outlined below, will be borne by the parents.

	Full Price	2nd Child (or more)	Reduced Lunch Rate	2nd Child (or more)	Free Lunch Rate	2nd Child (or more)
Before-Care 5 Days	\$145	\$138	\$131	\$125	\$116	\$110
After-Care 3 Days	\$185	\$176	\$167	\$159	\$148	\$141
After-Care 5 Days	\$260	\$247	\$234	\$222	\$208	\$198

- Reduced Lunch Rate - 10% Discount
- Free Lunch Rate - 20% Discount
- 2nd Child (or more) Rate - Additional 5% Discount

Before Care Hours: 7:15 a.m. to 8:15 a.m.
After Care Hours: 3:05 p.m. to 6:30 p.m.

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Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

NJ School Boards Assoc. Insurance Group

RESOLUTION #22: Introduced by A. Laudati, who moved its adoption, seconded by David, WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on March 20, 2013 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (75%) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments;

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Kenilworth Board of Education held on the 10th day of June 2013, the Board does hereby **approve the proposed amendments to the NJSBAIG Bylaws.** Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

Lilich Corporation Asbestos Removal Agreement

RESOLUTION #23: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of Matrix New World, asbestos management firm, after receiving three (3) competitive proposals for the Asbestos Abatement Activities & Floor Tile and Mastic Removal at the David Brearley School to contract with Lilich Corporation of Woodland Park in the amount of \$19,880.00.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 Lunch Price Increase

RESOLUTION #24: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the increase in lunch prices for the 2013-2014 school year as recommended by Maschio's Food Services, the district food service management company.**

	<u>Federal</u> <u>Maximum</u>	<u>2012-2013</u>	<u>2013-2014</u>
Elementary	\$3.75	\$2.60	\$2.70
Middle School	\$4.00	\$2.85	\$2.95
High School	\$4.25	\$3.10	\$3.20

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Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 Union County Conference

RESOLUTION #25: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the membership of the district in the Union County Conference Athletic Association with annual dues in the amount of \$1,800.00 for the 2013-2014 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Liberty Healthcare Services Agreement

RESOLUTION #26: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the Liberty Healthcare Services agreement to provide substitute nurses as needed at a cost of \$55.00/hour for a Registered Nurse.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Ready Nurse Staffing Services Agreement

RESOLUTION #27: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the Ready Nurse Staffing Services agreement to provide substitute nurses as needed at a cost of \$50.00/hour for a Registered Nurse.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Brearley Summer Renovation Award

RESOLUTION #28: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **awards a contract for Brearley summer renovation project to Salazar & Associates; upon attorney and architect review, Salazar & Associates was determined to be the lowest responsible bidder,** as follows:

AWARD CONTRACT TO: **Salazar & Associates, Inc.**
625 Rahway Avenue, Union, NJ, 07083
Tel. (908) 206-1275 Fax (908) 206-1484

Base Bid GC-1 GC Overall	\$ 274,000
Alt. Bid GC-1 Connection to Glass Piping	<u>(\$ 3,000)</u>
TOTAL RECOMMENDED AWARD	\$ 271,000

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013 Extended Year Route Costs

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RESOLUTION #29: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approve the extended school year route costs through the MUJC as follows:**

MU#	Receiving School	Location	Route Cost	# Students	Attendant Per Diem	Time	Dates
902S	Harding/Westlake	Kenilworth	\$3,682.20	4.00		8:30 - 2:00	6/24 - 8/1
907S	ECLC	Chatham	\$3,505.78	3.00		8:45 - 2:45	7/1 - 7/29
915S	Center School	Branchburg	\$4,324.48	1.00		9:00 - 1:30	7/1 - 8/6
919S	Bright Beginnings	Piscataway	\$4,205.43	1.00		9:00 - 2:00	7/1 - 8/9
927S	DLC - New Providence	New Providence	\$7,637.57	3.00	\$120.83	8:45 - 2:45	6/26 - 8/7
933S	Horizon School	Livingston	\$5,825.32	1.00	\$60.42	9:00 - 2:30	7/1 - 8/12
943S	Mt. Carmel Guild	West Orange	\$5,192.20	2.00		8:30 - 1:30	7/8 - 8/2
945S	Center LLL	Parlin	\$5,678.32	3.00	\$53.70	9:00 - 2:00	7/1 - 8/9
967S	Newmark School	Scotch Plains	\$2,739.34	1.00		8:20 - 2:05	7/1 - 7/26
968S	Westlake School	Westfield	\$3,002.49	2.00		9:00 - 2:00	7/2 - 8/3
970S	Newmark School	Scotch Plains	\$2,555.70	1.00		8:45 - 2:30	7/1 - 7/26
				22.00			

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Cafeteria Equipment Purchase

RESOLUTION #30: Introduced by A. Laudati, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the purchase of cafeteria equipment for the David Brearley Middle/High School from Culinary Depot in the amount of \$17,552.64 as per low quote.** Funding for this project will come from the School Cafeteria Fund. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

PERSONNEL/MANAGEMENT

Alvarez-Maternity Leave of Absence Request

RESOLUTION #31: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave of absence request from Michelle Alvarez, a teacher at the David Brearley Middle/High School, as follows:**

September 16, 2013	Expected date of delivery
September 16, 2013-November 15, 2013	Use of personal illness days
November 18, 2013-January 2, 2014	Eight (8) weeks of unpaid leave to bond with newly-born child; concurrently designated

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as FMLA and NJFLA leave

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Duffy – 2013-2014 Harding 5th Grade

RESOLUTION #32: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Jaclyn Duffy as a 5th Grade teacher, at the Harding Elementary School, on Step 1, BA, at an annual salary of \$55,904, pending completion of negotiations, with full benefits for the 2013-2014 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Witko – 2013-2014 Harding 5th Grade

RESOLUTION #33: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Tiffany Witko as a 5th Grade inclusion teacher, at the Harding Elementary School, on Step 1, MA, at an annual salary of \$63,806, pending completion of negotiations, with full benefits for the 2013-2014 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Kaplow – 2013-2014 Brearley MS Special Education

RESOLUTION #34: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ David Kaplow as a Special Education teacher, at the David Brearley Middle/High School , on Step 1, BA, at an annual salary of \$55,904, pending completion of negotiations, with full benefits for the 2013-2014 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Russomanno – 2013-2014 Part-time Math Teacher

RESOLUTION #35: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Deanna Russomanno as a part-time math teacher at the David Brearley Middle/High School at an annual salary of \$35,074 (1305/2080 x \$55,904), pending completion of negotiations, with no benefits, for the 2013-2014 school year.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

ESY Substitute Replacement

RESOLUTION #36: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves Jaclyn Duffy as an extended school year substitute teacher. She will replace Tiffany Ehmman.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

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ESY One-on-One Aide

RESOLUTION #37: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves Tina Lynaugh as an Extended School Year one-on-one aide for Student No. 203174 who attends DLC-New Providence commencing June 24, 2013 through August 7, 2013 at an hourly rate of \$21.71, pending completion of negotiations.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 Lunchroom/Playground Aides

RESOLUTION #38: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as lunchroom/playground aides for the 2013-2014 school year at an hourly rate of \$13.80, pending completion of negotiations:**

<u>Name</u>	<u>School</u>	<u>#hours/day</u>
Marci Martinez	Harding	2.25
Maria Pugliese	Harding	3.25*

* This is an increase of hours from 2.25 to 3.25 hrs/day.

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 Extra-curricular Stipends

RESOLUTION #39: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following personnel for extra-curricular stipend positions for the 2013-2014 school year, pending completion of negotiations:**

Harding School:

Program/Advisor	FY '13 Stipend	Staff Member Assigned
Student Government	\$ 2,000	Laura Walsh & Gina Serpico
Yearbook	\$ 2,055	Jenny Dieckmann & Kelly Starke
Computer Lab Coordinator	\$ 1,891	Lauren Bound & Allan Lee
Chorus Director	\$ 2,732	Erin Conte
Family Math	\$ 774	Michael Klimchak
Family Math	\$ 774	Renee Jernigan
Family Science	\$ 774	Karen Goger
Family Science	\$ 774	Tiffany Ehmann
I&RS Coordinator	\$ 1,066	Lisa Knepper
I&RS Coordinator	\$ 1,066	Leslie Bedford
PLC Coordinator	\$ 774	Leslie Bedford

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PLC Coordinator	\$ 774	Graceann Griffin
Peer Mediation Advisor	\$ 575	Amie Faigenbaum
NJASK Morning Prep Class	\$ 643	Kristen Jeans
NJASK Morning Prep Class	\$ 643	Lauren Bound
NJASK Morning Prep Class	\$ 643	Leah Horsh
NJASK Morning Prep Class	\$ 643	Michael Klimchak
NJASK Morning Prep Class	\$ 643	Lisa Knepper
NJASK Morning Prep Class	\$ 643	Tiffany Ehmann
NJASK Morning Prep Class	\$ 643	Gina Serpcio
NJASK Morning Prep Class	\$ 643	Megan Loconte
NJASK Morning Prep Class	\$ 643	Anna Decavilles
Elementary School Play	\$ 1,220	Joseph Mills
Elementary School Play	\$ 1,220	Erin Conte
Elementary School Play	\$ 1,220	Janet Spony

Brearley Middle School:

	FY '13	
	Stipend	Staff Member Assigned
Student Government	\$ 2,000	Nancy Bechtler
Yearbook	\$ 2,055	Cynthia Yakovchuk, Nicole Warchol (Split)
Newspaper	\$ 1,787	Cynthia Yakovchuk, Michelle Van Steenacker (Split)
Chorus Director	\$ 1,997	Vacancy
Middle School Band	\$ 1,997	Anthony La Bruno
Middle School Play	\$ 1,829	Michelle Van Steenacker
Middle School Play	\$ 1,829	Vacancy
Family Math	\$ 774	Michelle Alvarez
Family Math	\$ 774	Jeanine Farber
Family Science	\$ 774	Curtis Cerillo
Family Science	\$ 774	Candace Grimaldi
Family Tools and Technology	\$ 774	Curtis Cerillo
Family Tools and Technology	\$ 774	Candace Grimaldi
Peer Mediation Advisor	\$ 575	Jessica Kaiser
Peer Leadership Advisor	\$ 575	Lorrae Schau
Peer Tutoring Advisor	\$ 575	Fran Odin
Bruins That Care Advisor	\$ 575	Diane Westbrook
7th Grade Advisor	\$ 557	Jeannine Farber, Lauren Blizzard (Split)
8th Grade Advisor	\$ 668	Cynthia Yakovchuk , Jay Shapiro (Split)
National Junior Honor Society	\$ 613	Fran Odin
STAR Program Coordinator	\$ 390	Cynthia Yakovchuk
I&RS Coordinator	\$ 774	Nancy Bechtler
I&RS Coordinator	\$ 774	Jeannine Farber
I&RS Coordinator	\$ 774	Jay Shapiro

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PLC Coordinator	\$	774	Vacancy
NJASK Morning Prep Class	\$	643	Nancy Bechtler
NJASK Morning Prep Class	\$	643	Michelle Alvarez
NJASK Morning Prep Class	\$	643	Michelle Van Steenacker
NJASK Morning Prep Class	\$	643	Nicole Warchol
Computer (Hourly) (2 days a week)	\$	36	Cheryl Kress, Manny Antao

Brearley High School:

Program/Advisor	FY '13 Stipend	Staff Member Assigned
Band & Ensemble Director	\$ 5,497	Anthony La Bruno
Drama Director/Producer	\$ 4,335	Lauren Widner
Assistant Director Drama	\$ 2,608	Lauren Blizzard
Musical Director/Producer	\$ 3,781	Lauren Widner
Assistant Director Musical	\$ 2,608	Lauren Blizard
Assistant Director Musical	\$ 2,608	Vacancy
Chamber Singers Director	\$ 1,997	Vacancy
Virtual High School Coordinator	\$ 6,222	Stephanie Scasso, Maryrose Little (Split)
Portico (Yearbook)	\$ 4,066	Cynthia Perez
Bear Print (newspaper)	\$ 4,066	Joe Pickton
Forensics (Debate) Advisor	\$ 2,241	Joe Pickton
Literary Magazine	\$ 1,487	Anne Phillips
Freshman Class Advisor	\$ 741	Johanna Quintero, Nicole Rodriguez (Split)
Sophomore Class Advisor	\$ 905	LeAnne Clausen, Samantha Saporito (Split)
Junior Class Advisor	\$ 1,384	Anthony Rossetti, Katie Pollock (Split)
Senior Class Advisor	\$ 1,643	Lauren Blizzard, Nicole Warchol (Split)
Student Government (Council)	\$ 2,000	Anthony Rossetti
Peer Leadership	\$ 575	Katie Pollok, Nichiole Spampinato (Split)
Peer Mediation	\$ 575	Stephanie Scasso
Peer Tutoring Advisor	\$ 575	David Novak
Peer Tutoring Advisor	\$ 575	Michelle Alvarez
Peer Tutoring Advisor	\$ 575	Marisa Zsamba
Drug Awareness Supervisor	\$ 575	Renae Bush
Bears That Care Advisor	\$ 575	Christa Candon
National Honor Society	\$ 774	Stephanie Scasso
PLC Coordinator	\$ 774	Neal Deluisi
I&RS Coordinator	\$ 774	Christina Sara
I&RS Coordinator	\$ 774	Melissa Ferraris
I&RS Coordinator	\$ 774	Vacancy
Art Show Coordinator	\$ 774	J. Marsili, D. Wilkinson, C. Perez, S. Petrakos (Split)
TV Studio Manager BOE Share	\$ 5,000	Vincent Gonnella
Lead Teachers	\$ 1,066	Janice Marsili

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Lead Teachers	\$ 1,066	Meg Greten
Lead Teachers	\$ 1,066	Lynn Smith
Lead Teachers	\$ 1,066	Melissa Ferraris
Lead Teachers	\$ 1,066	Vince McGowan
Lead Teachers	\$ 1,066	Bill Hopper
Lead Teachers	\$ 1,066	Vacancy
Lead Teachers	\$ 1,066	Vacancy
PSLP Coordinator	\$ 1,066	Danielle Wilkinson
PSLP Team Leader	\$ 774	Dawn Horling
PSLP Team Leader	\$ 774	Nichiole Spampinato
PSLP Team Leader	\$ 774	Stephanie Petrakos
PSLP Team Leader	\$ 774	Michelle Van Steenacker
PSLP Team Leader	\$ 774	LeAnne Clausen
PSLP Team Leader	\$ 774	Vacancy
AHSA Facilitator	TBN**	Mendy Petti
AHSA Facilitator	TBN**	Paul Weinstein
Virtual PE/Health Program Facilitator	\$ 774	Amy Efchak

Discipline Programs:

	FY '13	
	<u>\$/hour</u>	
Saturday School	\$ 57.00	M. Peruggia, S. Petrakos, J. Marsili, L. Blizzard, N. Rodriguez, J. Shapiro, S. Scasso, M. Zsamba, M. Van Steenacker, A. Rosetti
Central Detention	\$ 36.00	S. Petrakos, J. Marsili, L. Blizzard, N. Rodriguez, M. Peruggia, S. Scasso, M. Zsamba, C. Sara, M. Van Steenacker, A. Rosetti
Chaperones AM Patrol/Breakfast	\$ 22.00	Vince McGowan, Bill Hopper, Janice Marsili, Lynn Smith
Chaperones PM Patrol/Cafeteria	\$ 22.00	Janice Marsili, Stephanie Petrakos, Mike Tetzlaff

*2013-2014 Stipend is the FY '13 rate pending completion of negotiations with the KEA

**To Be Negotiated- New stipend

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 Athletic Stipend Positions

RESOLUTION #40: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following personnel for athletic stipend positions for the 2013-2014 school year, pending completion of negotiations:**

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<u>Position</u>	<u>Stipend</u>	<u>Coach</u>
FALL SPORTS:		
Head Football Coach	\$ 10,485	Scott Miller
Assistant Football Coach	\$ 7,465	Justin Petino
Assistant Football Coach	\$ 7,465	Vincent Russo
Assistant Football Coach	\$ 7,465	Sean Kaverick
Assistant Football Coach	\$ 7,465	Scot Weaver
Assistant Football Coach	\$ 7,465	Dominick Mastroianni
Boys' Varsity Soccer	\$ 7,535	Vincent McGowan
Boys' Assistant Soccer Coach	\$ 5,104	Chris Moreno
Boys' Assistant Soccer Coach	\$ 5,104	Mario Della Fortuna
Girls' Head Soccer Coach	\$ 7,535	Gary Healey
Girls' Asst. Soccer Coach	\$ 5,104	Samantha Saporito
Fall Cheerleading Coach	\$ 2,855	Kim McGowan
Fall Cheerleading Coach	\$ 2,856	Amy Burke
WINTER SPORTS:		
Varsity Boys' Basketball Coach	\$ 9,273	Justin Petino
Assistant Coach	\$ 6,324	Sean Kaverick
MS Boys' Basketball Coach	\$ 3,924	David Nichols
Varsity Girls' Basketball Coach	\$ 9,273	Vin Gulbin
JV Girls' Basketball Coach	\$ 6,324	Melissa Geoghan
MS Girls' Basketball Coach	\$ 3,924	Amy Efchak
Varsity Wrestling Coach	\$ 9,273	Scot Weaver
Assistant Wrestling Coach	\$ 6,324	Mark Fontana/Mark Gugliari (Split)
Assistant Wrestling Coach	\$ 6,324	Jason Silverstein/Vacant (Split)
Varsity Indoor Track Coach	\$ 6,757	Joseph Capizzano
Assistant Indoor Track Coach	\$ 4,335	Vincent McGowan
Assistant Indoor Track Coach	\$ 4,335	Leann Clausen
Winter Cheerleading Coach	\$ 3,641	Kim McGowan/Amy Burke
SPRING SPORTS:		
Varsity Baseball Coach	\$ 7,535	Joseph Capizzano
JV Baseball Coach	\$ 5,104	Ralph LaConte
Varsity Softball Coach	\$ 7,535	Amy Efchak
JV Softball Coach	\$ 5,104	Nichole Spampinato
Varsity Track Coach	\$ 9,273	Dennis Lonergan
Assistant Track Coach	\$ 5,720	Justin Petino
Assistant Track Coach	\$ 5,720	Leann Clausen

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Assistant Track Coach	\$	5,720	Samantha Saporito
Competition Cheerleading	\$	2,855	Kim McGowan
Competition Cheerleading	\$	2,856	Amy Burke
Golf Coach	\$	3,376	Vincent McGowan

Other Athletic Stipend Positions:

Intramural Coaches (Weightroom-Fall)	\$	1,990	Joseph Capizzano
Intramural Coaches (Weightroom-Winter)	\$	1,990	Scott Miller
Intramural Coaches (Weightroom-Spring)	\$	1,990	Scott Miller

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Staff for Summer Scheduling Work

RESOLUTION #41: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following staff members to work during the summer of 2013 on student schedules and correct scheduling conflicts at a rate of \$240/day, pending completion of negotiations, as follows:**

<u>Staff Member</u>	<u>Days</u>
Rosanne Sattur	4.0
Ewa Lavin	4.0
Jill Cagney	1.0
Stephanie Scasso	10.0
Jessica Kaiser	10.0
Kristen Jeans	3.0
Amie Faigenbaum	3.0

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Summer Evaluation

RESOLUTION #42: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following for summer evaluation, pending completion of negotiations:**

Student No. 204488:

Jennifer Ruopp	LDT/c and Case Manager	\$625.00
Carol Carrara	Psychological Evaluation	\$425.00

Student No. 203814:

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Michael Maraviglia	Social Evaluation and Case Manager	\$625.00
Jennifer Ruopp	LDT/c	\$425.00
Carol Carrara	Psychological Evaluation	\$425.00

Student No. TBA

Carol Carrara	Psychological and Case Manager	\$625.00
Jennifer Ruopp	LDT/c	\$425.00
Michael Maraviglia	Social Evaluation	\$425.00
Regina O'Connor	Speech Evaluation	\$425.00
Jaime Schilling	Occupational Evaluation	\$425.00

Student No. 202400:

Jill Cagney	Social Evaluation and Case Manager	\$625.00
Ewa Lavin	Psychological Evaluation	\$425.00
Rosanne Sattur	LDT/c	\$425.00

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Before and After-Care Staff

RESOLUTION #43: Be It Resolved, That the Kenilworth Board of Education **approves the following administrator/teachers/aides for the Before-Care Program** Administrator and teachers to be paid \$40/hour and aides to be paid \$20/hour, pending completion of negotiations:

Kathleen Murphy	Supervisor
Nicholas DeBlasio	Teacher
Gina Serpico	Teacher
Kristine Parente	Teacher
Laura Walsh	Teacher
Deborah Brunette	Teacher
Lorrell Dutkevicz	Aide

Substitute Staff:

David Nichols	Teacher
Leah Horesh	Teacher
Judith Ringle	Aide
Pat Barton	Aide

The following administrator/teachers/aides for the After-Care Program administrator and teachers to be paid \$40/hour and aides to be paid \$20/hour, pending completion of negotiations:

Kathleen Murphy	Supervisor
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Tiffany Ehmann	Teacher
Amie Faigenbaum	Teacher
Lisa Knepper	Teacher
Joseph Mills	Teacher
Monica Miller	Teacher
Jamie Schilling	Teacher
Gina Serpico	Teacher
Janette Wong	Teacher
Pat Barton	Aide
Kelly Clementi	Aide
Lorrell Dutkevicz	Aide
Mariann Finistrella	Aide
Tina Lynaugh	Aide
Joanne Palumbo	Aide
Judith Ringler	Aide
Tia Tancs	Aide

Substitute Teachers:
David Nichols
Cathy Glacken

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Substitute Staff

RESOLUTION #44: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2012-2013 school year:**

Judith Clohosey	Teacher	\$95/day*
Yasminda Davis	Teacher	\$75/day
Frances Michetti	Teacher	\$95/day*
Melissa Resnick	Teacher	\$105/day*

*Increase in per diem rate.

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Student Teachers

RESOLUTION #45: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as**

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practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.

Student Teacher	College/University	Cooperating Teacher
Perez, Cynthia	Kean University	William Hopper
Scimeca, Kelly	Kean University	Jaime Schilling
Stiefel, James	County College of Morris	Jaime Schilling

Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

CURRICULUM/INSTRUCTION

Out-of-District Placement

RESOLUTION #46: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the ESY out-of-district placement of Student No. 203860 in the Crossroads School commencing July 8–31, 2013 with transportation services to be provided by the parent.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Out-of-District Placement

RESOLUTION #47: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the out-of-district placement of Student No. 20240115 in the Mt. Carmel Guild Academy commencing September 6, 2013 through June 18, 2014 with transportation services to be provided by Morris-Union Jointure Commission.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Home Instruction

RESOLUTION #48: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 204255 with services to be provided by Educational Inc. at a rate of \$33.00/hour, commencing May 24, 2013 through June 19, 2013.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Textbooks & Curriculum

RESOLUTION #49: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That **the textbook list, programs and curriculum guides currently in force and effect are hereby adopted by the Board of Education for the 2013-2014 school year.**

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Textbook List 2013-2014

Kindergarten

Textbook Title	Publisher	Copyright
Language Arts Reading Street K.1 Bookshelf Set	Pearson	2013
Language Arts Reading Street K.2 Bookshelf Set	Pearson	2013
Language Arts Reading Street K.3 Bookshelf Set	Pearson	2013
Language Arts Reading Street K.4 Bookshelf Set	Pearson	2013
Language Arts Reading Street K.5 Bookshelf Set	Pearson	2013
Language Arts Reading Street K.6 Bookshelf Set	Pearson	2013
Mathematics Go Math	Houghton Mifflin Harcourt	2012
Social Studies Big Book Set	Nystrom	2011
Life Science Foss Big Book & Kit	Delta Education	2005
Making Music Big Book Set	Silver Burdett	2006

Grade 1

Textbook Title	Publisher	Copyright
Language Arts Reading Street 1.R Anthology	Pearson	2013
Language Arts Reading Street 1.1 Anthology	Pearson	2013
Language Arts Reading Street 1.2 Anthology	Pearson	2013
Language Arts Reading Street 1.3 Anthology	Pearson	2013
Language Arts Reading Street 1.4 Anthology	Pearson	2013
Language Arts Reading Street 1.5 Anthology	Pearson	2013
Mathematics Go Math	Houghton Mifflin Harcourt	2012
Social Studies Map & Globe Kit	Nystrom	2011
Life Science Foss Big Book & Kit	Delta Education	2005
Making Music Big Book Set Volume 1	Silver Burdett	2006
Making Music Big Book Set Volume 2	Silver Burdett	2006

Grade 2

Textbook Title	Publisher	Copyright
Language Arts Reading Street 2.1 Anthology	Pearson	2013
Language Arts Reading Street 2.2 Anthology	Pearson	2013
Mathematics Go Math	Houghton Mifflin Harcourt	2012
Social Studies Map & Globe Kit	Nystrom	2011
Life Science Foss Big Book & Kit	Delta Education	2005
Making Music Big Book Set Volume 1	Silver Burdett	2006
Making Music Big Book Set Volume 2	Silver Burdett	2006

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Grade 3

Textbook Title	Publisher	Copyright
Language Arts Reading Street 3.1 Anthology	Pearson	2013
Language Arts Reading Street 3.2 Anthology	Pearson	2013
Mathematics Go Math	Houghton Mifflin Harcourt	2012
Social Studies Communities	Pearson	2011
Science Grade 3	Harcourt	2009
Making Music Grade 3	Silver Burdett	2005

Grade 4

Textbook Title	Publisher	Copyright
Language Arts Reading Street 4.1 Anthology	Pearson	2013
Language Arts Reading Street 4.2 Anthology	Pearson	2013
Mathematics Go Math	Houghton Mifflin Harcourt	2012
Social Studies New Jersey	Pearson	2011
Social Studies Regions	Pearson	2011
Science Grade 4	Scott Foresman	2006
Making Music Grade 4	Silver Burdett	2005
Standard of Excellence Comprehensive Band Method	Neil Kjos Music Co.	2006

Grade 5

Textbook Title	Publisher	Copyright
Language Arts Reading Street 5.1 Anthology	Pearson	2013
Language Arts Reading Street 5.2 Anthology	Pearson	2013
Mathematics Go Math	Houghton Mifflin Harcourt	2012
Social Studies United States	Pearson	2011
Science Grade 5	Harcourt	2005
Making Music Grade 5	Silver Burdett	2005
Standard of Excellence Comprehensive Band Method	Neil A. Kjos Music Co.	2006

Grade 6

Textbook Title	Publisher	Copyright
Social Studies My World History	Pearson	2012
Mathematics Grade 6	Holt McDougal	2012
Mathematics Grade 7	Holt McDougal	2012
Elements of Literature	Holt	2005
Science Course 1	McDougal Littell	2005
Making Music Grade 6	Silver Burdett	2005

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Standard of Excellence Comprehensive Band Method	Neil A. Kjos Music Co.	2006
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Grade 7

Textbook Title	Publisher	Copyright
Mathematics Grade 7	Holt McDougal	2012
Literature Grade 7	Holt McDougal	2012
Social Studies My World History	Pearson	2012
Science Course 2	McDougal Littell	2007

Grade 8

Textbook Title	Publisher	Copyright
Mathematics Grade 8	Holt McDougal	2012
Pre-Algebra	McDougal Littell	2008
Algebra I	Holt McDougal	2012
Geometry	Holt McDougal	2012
Literature Grade 8	Holt McDougal	2012
Social Studies The American Journey	McGraw Hill	2012
Science Course 3	McDougal Littell	2007

Grades 9-12 Language Arts & Health

Textbook Title	Publisher	Copyright
Health Skills for Wellness	Prentice Hall	2000
Human Sexuality	Glencoe McGraw Hill	2003
Language Arts Grade 9	Holt McDougal	2012
Language Arts Grade 10	Holt McDougal	2012
Language Arts Grade 11	Holt McDougal	2012
Language Arts Grade 12	Holt McDougal	2012

Grades 9-12 Math, Business & Technology

Textbook Title	Publisher	Copyright
Algebra I	Holt McDougal	2012
Algebra II	Holt McDougal	2012
Algebra & Trigonometry	McDougal Littell	2008
Algebra II	Glencoe McGraw Hill	2003
Geometry	Larson Holt McDougal	2012
Finite Mathematics	McDougal Littell	2005
Finite Mathematics - 2nd Edition	Houghton Mifflin	2005
Pre-Calculus 6th Edition - Larson	Houghton Mifflin	2003
Calculus - Larson	Houghton Mifflin	2006

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Ace the AP Calculus Exam	McDougal Littell	2006
Advanced Math Concepts Pre-Calculus	Prentice Hall	2004
Understandable Statistics	Houghton Mifflin	2006
Introduction to Business	South-Western	2004
Entrepreneurship	Cengage	2000
Business Principles & Management	South-Western	2005
Introductory Accounting I & II	South-Western	2008
Microsoft Office 2007	Cengage	2009
Computer Applications	EMC Paradigm	2009

Grades 9-12 Science

Textbook Title	Publisher	Copyright
Campbell Biology 8th-9th Editions	Pearson	2012
Earth Science	Holt McDougal	2009
Modern Biology	Holt	2008
Chemistry - Zumdahl 6th Edition - AP	Houghton Mifflin	2003
Honors Chemistry Connections	Prentice Hall	2002
Chemistry - Regular Modern Chemistry	Holt Rinehart & Winston	2009
Physics	Holt	2009
Environmental Science	Holt	2008

Grades 9-12 Social Studies

Textbook Title	Publisher	Copyright
History of the World	McDougal	1995
People in a Nation	Houghton Mifflin	1998
American History a Survey	Glencoe McGraw Hill	1995
American History a Survey	Glencoe McGraw Hill	1999
History of Free Nation	Glencoe McGraw Hill	2003
Psychology (Lefton)	Allyn & Bacon	2006
American Odyssey	Glencoe McGraw Hill	2004
Street Law: A Course in Practical Law	Glencoe McGraw Hill	2003
Street Law: A Course in Practical Law	Glencoe McGraw Hill	2004
Understanding the Holocaust	Walch	1995
Sociology (Henslin)	Allyn & Bacon	1997
Sociology: Down to earth Approach	Allyn & Bacon	2005
Myers' Psychology for AP	Worth Publishers/BFW	2011

Grades 7-12 World Languages & Music

Textbook Title	Publisher	Copyright
Exploring Italian (MS)	EMC Paradigm	2008

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Adesso (Italian 1, 2, 3, 4)	Heinle & Heinle	2004
Con Fantasia (Italian 5)	Heinle & Heinle	2004
Encuentros Maravillosos	Pearson	2011
Navegando 1	EMC Paradigm	2005
Navegando 2	EMC Paradigm	2005
Navegando 3	EMC Paradigm	2005
Una Vez Mas	Longman	1993
AP Spanish	Longman	1989
Abriendo Paso	Heinle & Heinle	1995
Music! It's Role & Importance in our Lives	Glencoe McGraw Hill	2006
Standard of Excellence Comprehensive Band Method	Neil A. Kjos Music Co.	2006

Grades K-12 Bilingual

Textbook Title	Publisher	Copyright
Longman Cornerstone Grade 1	Pearson	2009
Longman Cornerstone Grade 2	Pearson	2009
Longman Cornerstone Level A	Pearson	2009
Longman Cornerstone Level B	Pearson	2009
Longman Cornerstone Level C	Pearson	2009
Longman Cornerstone Level D	Pearson	2009
Longman Cornerstone Level E	Pearson	2009
Longman Cornerstone Level F	Pearson	2009
Grammar to Go Book 1	Pearson	2004
Grammar to Go Book 2	Pearson	2004
The USA: Customs & Institutions	Pearson	2001
Making Connections 1	Heinle & Heinle	1996
Making Connections 2	Heinle & Heinle	1996
Making Connections 3	Heinle & Heinle	1996
Voices in Literature Gold	Heinle & Heinle	1996
Voices in Literature Silver	Heinle & Heinle	1996
Voices in Literature Bronze	Heinle & Heinle	1996

Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, and Zimmerman. Voting no was: Mancino.

Gifted/Talented & Guidance Programs

RESOLUTION #50: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved That, the Kenilworth Board of Education **approves the Gifted and Talented programs and the Guidance programs for the 2013-2014 school year.** Motion carried 8-0-0. Voting yes

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was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

2013-2014 Elimination of LLD Class

RESOLUTION #51: Introduced by Benko, who moved its adoption, seconded by Braun, Be it resolved, That the Kenilworth Board of Education, **upon the recommendation of the Superintendent of Schools, eliminate for the 2013-2014 school year, the mild/moderate Learning/Language Disabilities class for 5 to 9 year old students at the Harding Elementary School because of declining enrollment.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Early Dismissal on Last Day of School

RESOLUTION #52: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves an early dismissal on June 19, 2013 in accordance with individual school practices.** Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

HIB April 2013

RESOLUTION #53: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his April 1, 2013 to April 30, 2013 HIB Incident Report.**

This report was disseminated to the Board of Education in May and reviewed by the Superintendent at the May 13, 2013 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 7-1-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati and Zimmerman. Voting no was: Mancino.

RESOLUTION #54: Introduced by Benko, who moved its adoption, seconded by Braun, Be It Resolved by the Board of Education of Kenilworth meet in private session, from which the public shall be excluded, to **discuss the topics of Negotiations (KEA- all units, Superintendent, School Business Administrator and Assistant Superintendent) which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act.** The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

At 10:03 p.m. President Laudati reconvened the public session of the meeting at which time the Board of Education took the following action:

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Moutis Employment Contract

RESOLUTION #55: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Whereas, on May 10, 2013 the Kenilworth Board of Education **appointed Tiffany E. Moutis as Assistant Superintendent of Schools effective July 1, 2013**, and

Whereas, in accordance with N.J.A.C. 6A:23A-3.1, the Executive County Superintendent of Schools has determined that the provisions of the contract are in compliance with regulations, and

Now Therefore Be It Resolved, That the Kenilworth Board of Education **approves the employment contract for Tiffany E. Moutis, Assistant Superintendent of Schools for the 2013-2014 school year**. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Taylor Employment Contract

RESOLUTION #56: Introduced by Zimmerman, who moved its adoption, seconded by Braun, Whereas, on March 27, 2013 the Kenilworth Board of Education **appointed Dr. Scott Taylor as Superintendent of Schools effective July 1, 2013**, and

Whereas, in accordance with N.J.A.C. 6A:23A-3.1, the Executive County Superintendent of Schools has determined that the provisions of the contract are in compliance with regulations, and

Now Therefore Be It Resolved, That the Kenilworth Board of Education **approves the employment contract for Dr. Scott Taylor, Superintendent of Schools for the 2013-2016 school years**. Motion carried 8-0-0. Voting yes was: Benko, Braun, Curtin, David, A. Laudati, G. Laudati, Mancino and Zimmerman.

Motion was made by A. Laudati, seconded by Curtin, that when the **meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 10:06 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board