

July 9, 2007

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **July 9, 2007**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Annmarie Duda, Anthony Laudati, Livio Mancino, Antonio Pugliese and Nancy Zimmerman. Absent was: Maria Anderson, Gerry Laudati, and Mark LoBello.

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Charles Cappello, Principal, Kathleen Murphy, Principal, Joseph Lafferty, Athletic Director, and Brian Luciani, Assistant Principal.

Four (4) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (June 11, 2007) were approved upon motion by A. Laudati, seconded by Duda. Motion carried 5 to 1. Voting yes was: Benko, Duda, A. Laudati, Pugliese, and Zimmerman. Voting no was: Mancino

President Zimmerman called for discussion on the **Superintendent's Report**:

- Leschuk reviewed modifications to the district's travel policy, citing State required changes.
- Policy revisions continue, only the 5000 and 6000 series remain to be revised.
- The administrator's action plans will be submitted in draft form to the Board by Friday.
- The Board discussed a maternity leave replacement.

The **Superintendent's Report (with administrators' reports)**, a copy having been sent to each Board Member, **was approved** without reading and after discussion upon motion by Duda, seconded by Benko.

Members of the Administrative Team highlighted their monthly reports:

- Mr. Lafferty, Supervisor of Athletics: Summer project and Fall planning were reviewed.

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- Mrs. Murphy, Harding School Principal: Summer school has had a great turnout, especially the Library Reading Program. Attendance has been good.
- Mr. Luciani, Brearley Assistant Principal: The Middle School summer school is running well.
- Mr. Cappello, Brearley Principal: The Virtual High School planning is going ahead very well.

COMMITTEE REPORTS: None.

Correspondence: (see attachments)

Distributed May 4, 2007:

1. Email dated 4/2/07 from Edwina Lee/NJSBA to Gonnella Re: Her retirement.
2. Letter dated 4/18/07 from Dr. Centuolo to Hedy Lipke with enclosed letter from William King Re: Defeated Budget Review Process for 2007-08.
3. Press release dated 4/23/07 Re: KBOE Reorganization for 2007-2008.
4. Letter dated 4/24/07 from Gonnella to Hedy Lipke Re: Budget Defeat/Non-Tenured Staff.
5. Email dated 4/24/07 from Gonnella to Hedy Lipke Re: Recommendation date of 5/7/07 for Budget Defeat Meeting.

Distributed May 11, 2007:

1. Memo dated 4/25/07 from Lori Handaly-Kaye/NJSBA Re: Annual Spring Dinner and Student Recognition Awards Program on 5/23/07.
2. Letter dated 4/26/07 from Carmen Centuolo to Viteka Re: Representation on the KBOE.
3. Letter dated 5/8/07 from Mayor David to Gonnella Re: Use of Harding and Brearley Fields for fireworks celebration.
1. Notice dated 5/11/07 from Hedy Lipke advising that the Special Meeting will be on 5/15/07.
2. Resolution of the Borough Council dated 5/15/07 Re: \$87,000.00 reduction in the school budget and categories to be affected.

Distributed June 8, 2007:

1. Notice dated 6/6/07 from Edwina Lee/NJSBA Re: Resolutions Cutoff Date.

Distributed June 29, 2007:

1. Letter dated 5/23/07 from Bernard E. Piaia/Dept. of Education to Dr. Leschuk Re: Approval of Long Range Facilities Plan.
2. Letter with enclosures dated 6/8/07 from Alex DeCroce/Assembly Republican Leader Re: Budget plan and property tax relief.

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3. Letter received on 6/12/07 from NJSBA to SBA/BS Re: District's participation at 5/19/07 Delegate Assembly; letter to Laudati from Edwina Lee thanking him for his attendance at Assembly.
4. Letter dated 6/18/07 from Carmen Centuolo to Dr. Leschuk Re: Approval of district technology plan by representatives of the Union County Technology Coordinating Council.
5. Property notice received on June 19, 2007 Re: 457 Boulevard.
6. Letter dated 6/25/07 from Joseph Masperi to Gonnella Re: TV 36.
7. Email dated 6/25/07 from G. Laudati to Dr. Leschuk Re: Senator Lautenberg response concerning IDEA Full Funding Act.

Motion was made by Mancino, seconded by Benko, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Mancino stated the Planning Board has rejected the Church located at 457 Boulevard to operate a day care center due to the proximity to the school and the potential for parking and traffic concerns.
- Mancino stated the Kenilworth firework display on school grounds were outstanding, but cited an incident in Oklahoma where people were injured at a fireworks display.
- Mancino asked about the rumble strip for the Brearley parking lot. Gonnella stated that would be a good discussion for the Finance and Facility Committee.

NEW BUSINESS:

- Mancino asked why there was an increase in the Debt Service. Gonnella stated Debt Service is paid in accordance with the schedule approved when the bonds were issued and varies. He would forward the schedules to Mr. Mancino for review.
- Mancino asked who determined who was eligible for free or reduced lunch. Leschuk stated there are specific guidelines that school administration follows to determine eligibility.
- Mancino stated that a recent Brearley graduate stated the condition of the textbooks in the school were poor.

Motion was made by Duda, seconded by Benko, that the **meeting be opened to the public**. Motion carried unanimously.

- Michelle Triano asked about the pre-kindergarten registration. She also asked whether the Board looked into modifying the STAY Program to a traditional Gifted and Talented Program. She also asked if differentiated instruction was being used in the classroom. Mrs. Murphy reviewed the process and program and possible changes being considered.
- Tina Lynaugh stated the STAY Program gives every student the opportunity to be involved and part of the educational process.
- Mancino stated he is looking at alternatives.

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Motion was made by Mancino, seconded by A. Laudati, that the **meeting be closed to the public.** Motion carried unanimously.

Discussion of Resolutions:

- Resolution #7 (Score Board): Mancino asked whether we have solicited organizations and the Siragusa Family to pay for the scoreboard. Gonnella stated requests have been made, but the project needs to be done regardless of whether private funding is available or not. The scoreboard is in disrepair and the timing mechanism is a NJSIAA requirement for playing a football game. Mancino stated he would solicit donations.
- Resolution #14 (FY '07 NCLB Grant Acceptance): Mancino asked whether this grant was considered in the budget. Gonnella stated the grant was for the previous school year and was anticipated in the FY '07 and FY '08 budgets.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by Benko, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the **attached bill list be approved for the month of June 2007 (1 of 2) in the amount of \$1,455,579.90.** Motion carried 5-1-0. Voting yes was: Benko, Duda, A. Laudati, Pugliese and Zimmerman. Voting no was: Mancino

RESOLUTION #2: Introduced by Benko, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of May 2007.** Motion carried 5-1-0. Voting yes was: Benko, Duda, A. Laudati, Pugliese and Zimmerman. Voting no was: Mancino

RESOLUTION #3: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the Union County Educational Services Commission Coordinated Transportation Services Agreement for the 2007-2008 school year.** Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #4: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the Trinitas Healthcare Agreement to provide physical therapy services to the District for the 2007-2008 school year** at rates as prescribed in the attached agreement. Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

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RESOLUTION #5: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the Trinitas Healthcare Agreement to provide occupational therapy to the District for the 2007-2008 school year** at rates as prescribed in the attached agreement. Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #6: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **accepts the generous donation of Classroom Jeopardy teaching aide for grades 2 and up from CBS Television Distribution (King World Productions).** Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #7: Introduced by Benko, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the purchase of a scoreboard for Ward Field from K & J Accessories, Inc. of Clifton, NJ in the amount of \$16,800** as referenced in PO #701671, as per low quote; price includes scoreboard, freight, installation and removal of old scoreboard. Motion carried 5-1-0. Voting yes was: Benko, Duda, A. Laudati, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #8: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Board of Education **reimburse the following teachers for successfully completing graduate courses in education (2006-2007),** in accordance with the Agreement between the Board of Education and the KEA:

| <u>Name</u> | <u>Submitted Tuition</u> | <u>Eligible</u> | <u>Not Eligible</u> | <u>Credits Taken</u> |
|----------------------|------------------------------|-----------------|---------------------|--------------------------|
| Altomare, Mary | \$ 1,107.00 | \$ 1,107 | \$ - | 3 |
| Bedford, Leslie | \$ 5,742.00 | \$ 4,594 | \$ 1,148 | 12 |
| Birmingham, Jennifer | \$ 2,214.00 | \$ 2,214 | \$ - | 6 |
| Brunette, Deborah | \$ 3,321.00 | \$ 3,321 | \$ - | 9 |
| Donohue, Jennifer | \$ 1,600.00 | \$ 1,600 | \$ - | 12 |
| Efchak, Amy | \$ 2,040.00 | \$ 2,040 | \$ - | 6 |
| Elson, Phyllis | \$ 3,360.00 | \$ 3,360 | \$ - | 12 |
| Farber, Jeannine | \$ 4,320.00 | \$ 4,320 | \$ - | 12 |
| Ferraris, Melissa | \$ 3,148.00 | \$ 1,531 | \$ 1,617 | 4 |
| Kaprowski, Lora | \$ 4,080.00 | \$ 4,080 | \$ - | 12 |
| McGee, Angela | \$ 3,321.00 | \$ 3,321 | \$ - | 9 |
| Shapiro, Jason | \$ 4,320.00 | \$ 4,320 | \$ - | 12 |
| Spony, Janet | \$ 2,325.00 | \$ 2,297 | \$ 28 | 6 |
| Wurster-Smith, Tammy | \$ 3,900.00 | \$ 3,900 | \$ - | 12 |
| | \$ 44,790 | \$ 42,005 | \$ 2,793 | 121 |

Rutgers Cost Per Credit = \$478.50 : 85% rate is

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\$382.50

2006-2007 Max=\$65,000 (Unit)

Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #9: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the payment of two hundred sixty (260) unused sick leave days to Suzanne Burke-Ervin, upon her retirement, in the amount of \$40,505.40 (\$93,474/300/2*260 days) in two equal payments on July 30, 2007 and July 15, 2008** in accordance with the Agreement (Teacher's Unit) between the Board of Education and the KEA Article XIV, Section B1(a). Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #10: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the payment of one hundred (100) unused sick leave days to Joanne Devlin, upon her retirement, in the amount of \$9,026.67 (\$54,160/300/2*100 days) in one payment on July 30, 2007** in accordance with the Agreement (Teacher's Unit) between the Board of Education and the KEA Article XIV, Section B1(a). Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #11: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the payment of one hundred seventy-eight (178) unused sick leave days to Cynthia Ferguson, upon her retirement, in the amount of \$25,227.05 (\$85,035/300/2*178 days) in two equal payments on July 30, 2007 and July 15, 2008** in accordance with the Agreement (Teacher's Unit) between the Board of Education and the KEA Article XIV, Section B1(a). Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #12: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the payment of three hundred (300) unused sick leave days to Emily Kaulfers upon her retirement, in the amount of \$46,704.00 (\$93,408/300/2*300 days) in one payment on July 30, 2007** in accordance with the Agreement (Teacher's Unit) between the Board of Education and the KEA Article XIV, Section B1(a). Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #13: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the payment of sixty-four and one-half (64.5) unused sick leave days to Ann Grote, upon her retirement, in the amount of \$6,886.45, (\$64,060/300/2*64.50) in one payment on July 30, 2007** in accordance

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with the Agreement (Teacher's Unit) between the Board of Education and the KEA Article XIV, Section B1(a). Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #14: Introduced by Mancino, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **accepts the No Child Left Behind Consolidated Grant Acceptance for Fiscal Year 2007 in the following amounts:**

| | |
|-----------|-----------|
| Title I | \$132,332 |
| Title IIA | \$23,369 |
| Title IID | \$576 |
| Title III | \$10,272 |
| Title IV | \$5,271 |
| Title V | \$2,278 |

Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

PERSONNEL/MANAGEMENT

RESOLUTION #15: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the following teachers as induction trainers for first through third year non-mentored teachers at the workshops on August 27, 28 and 29, 2007 from 8:30 a.m. to 3:00 p.m. with two (2) additional hours of preparation time each day** at a rate of \$31.00/hour, pending completion of contract negotiations:

Leslie Bedford
Stacy Miller
Joseph Pickton
Michelle Van Steenacker

Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #16: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Kimberly Banis-Hernandez as a Spanish teacher at the Harding Elementary School, on Step 1, BA at an annual salary of \$45,304**, pending completion of contract negotiations, effective September 1, 2007, with full benefits. Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

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RESOLUTION #17: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Janette Razon as a first grade teacher at the Harding Elementary School, on Step 2, MA at an annual salary of \$51,987**, pending completion of contract negotiations, effective September 1, 2007, with full benefits. Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #18: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Regina O'Connor as a Speech/Language Specialist, on Step 10, MA at an annual salary of \$58,229, pending completion of contract negotiations, effective September 1, 2007, with full benefits.** Mrs. O'Connor will also provide speech services during the special education extended summer session for two (2) days a week for a total of twelve (12) days at a rate of \$291.15/day, pending completion of contract negotiations. Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #19: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Patrice Cantalupo as a special education summer classroom aide, at a salary of \$17.35/hour**, pending completion of contract negotiations, commencing June 22, 2007 through July 20, 2007. Ms. Cantalupo will be a replacement for Michelle Zickgraf who was approved for summer employment at the June 10th board meeting and subsequently declined the assignment. Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #20: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Melissa Geoghan as a part-time physical education/health teacher at the David Brearley Middle/High School at an annual salary of \$26,437** (1068/2080mpw*\$51,487), pending completion of contract negotiations, effective September 1, 2007, with no benefits. Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #21: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Diana Simoes as an ESL/Basic Skills teacher at the Harding Elementary School, on Step 1, BA, at an annual salary of \$45,304**, pending completion of contract negotiations, with full benefits. Ms. Simoes will be a maternity leave replacement for Danielle Matsushita for the 2007-2008 school year. Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #22: Introduced by Duda, who moved its adoption, seconded by Benko, Be It

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Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Nicole Placca as the maternity leave replacement for Stacey Miller, commencing September 5, 2007 through November 30, 2007, at a salary of \$80/day, until receipt of her teaching certificate at which time she will be moved to Step 1, BA, at a pro-rated salary of \$45,304**, pending completion of contract negotiations. Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #23: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Gia Bandeira, a special education classroom aide at the Harding Elementary School effective June 22, 2007.** Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #24: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Lauren McAlister, the Athletic Trainer at the David Brearley Middle/High School, effective August 15, 2007.** Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION #25: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, **accepts the resignation of Renee Carnevale, a special education teacher at the Harding Elementary School, effective August 29, 2007.** Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

CURRICULUM/INSTRUCTION

RESOLUTION #26: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the revisions to Bylaw No. 0147, 0147A-Board Member Travel Expenses, Policy No. 3440-Teaching Staff Members Travel Expenses and Policy No. 4440-Support Staff Members Travel Expenses as mandated by the New Jersey State Department of Education.** Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

RESOLUTION: Introduced by Benko, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA Teacher negotiations**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:31 p.m. President Zimmerman called a **5-minute recess** prior to convening private session.

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At 8:55 p.m. President Zimmerman reconvened the public session, at which time the Board took the following action:

RESOLUTION #27: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the Memorandum of Agreement dated May 15, 2007 between the Board of Education and the Kenilworth Education Association with regard to the Teachers' Unit for the period of July 1, 2006 to June 30, 2010** as attached. Motion carried 6-0-0. Voting yes was: Benko, Duda, A. Laudati, Mancino, Pugliese and Zimmerman.

Motion was made by A. Laudati, seconded by Pugliese, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 8:57 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

August 13, 2007

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by Vice President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **August 13, 2007**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

Vice President Laudati led the **salute to the Flag**.

Upon **roll call**, the following members were present: Maria Anderson, Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, and Livio Mancino. Absent was: Antonio Pugliese, and Nancy Zimmerman.

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Cristina Campanella, Attorney.

The following members of the administrative team were present: Ann Karpenski-Cooke, Supervisor of Special Services, and Brian Luciani, Assistant Principal.

Four (4) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (July 9, 2007) were approved upon motion by Mancino seconded by Duda. Motion carried 7 to 0. Voting yes was: Anderson, Benko, Campanella, Duda, A. Laudati, G. Laudati, LoBello, and Mancino.

PRESENTATION: 2007 Preliminary Assessment Results: Dr. Lloyd M. Leschuk

Motion was made by Mancino, seconded by Duda, that the **meeting be opened to the public**. Motion carried unanimously.

- Linda Oliva asked questions regarding the testing of the special education population.
- Tina Lynaugh asked what students are included in the special education population.

Motion was made by Duda, seconded by Mancino, that the **meeting be closed to the public**. Motion carried unanimously.

The **Superintendent's Report (with administrators' reports)**, a copy having been sent to each

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Board Member, **was approved** without reading and after discussion upon motion by Duda, seconded by Benko.

Members of the Administrative Team highlighted their monthly reports:

- Mrs. Cooke, Supervisor of Special Education: She acknowledged the hard work of Mr. Lepore and his staff during the office location change. She reviewed class enrollments in the self contained special education classes at Harding School.
- Mr. Luciani, Brearley Assistant Principal: Summer school was a success this year. Seven (7) new students have enrolled in the Middle School, bringing the 7th grade to 95 students and the 8th grade to 112 students.
- Mr. Gonnella, School Business Administrator/Board Secretary: The new Harding School phone system has been installed. Several custodians are out for the summer due to injuries (non school related). Mr. Lepore is doing the best he can with a reduced staff, but we anticipate school will be ready for the first day.

COMMITTEE REPORTS:

Steering Committee: The Committee is scheduled to meet at 6:30 p.m. on September 10, 2007 prior to the regular meeting.

Correspondence: (see attachments)

Distributed July 27, 2007:

1. Letter dated 7/2/07 from John Ruth/Div. of Contract Compliance & EEO to Zimmerman confirming that KBOE is in compliance.

Motion was made by Duda, seconded by Benko, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Mancino has surveyed the neighbors around Brearley and they are in agreement with the Chief of Police that rumble strips should be installed in the parking lot. Gonnella will attempt to seek proposals for consideration.
- Mancino stated he would like to modify by-law #0168 "Recording of Meetings" that the tapes are kept for 90 days. He would seek support at a future meeting.

NEW BUSINESS:

- Mancino stated the Board should support a bill requiring all 2nd graders have an eye exam.
- Mancino asked what the entrance criteria were for students attending the Magnet School.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

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FINANCE & FACILITIES

RESOLUTION #1: Introduced by G. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the **attached bill list be approved for the month of June 2007 (final run) in the amount of \$1,532,085.33.** Motion carried 6-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, and LoBello. Voting no was: Mancino.

RESOLUTION #2: Introduced by G. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the **attached bill list be approved for the month of July 2007 in the amount of \$1,360,695.90.** Motion carried 6-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, and LoBello. Voting no was: Mancino.

RESOLUTION #3: Introduced by G. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of June 30, 2007, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of June 2007.** Motion carried 6-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, and LoBello. Voting no was: Mancino.

RESOLUTION #4: Introduced by G. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (June 2007) in the 2006-2007 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 6-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, and LoBello. Voting no was: Mancino.

RESOLUTION #5: Introduced by G. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves, in accordance with Policy No. 3440, the attendance of Clarice Johnson at the NJASL Conference on November 15, 2007 at a cost of \$95.00 and the Libraries Unlimited Workshop on October 7, 2007 at a cost of \$179.00.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

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PERSONNEL/MANAGEMENT

RESOLUTION #6: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Thomas Boniello, a sixth grade teacher at the Harding Elementary School, effective July 30, 2007.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #7: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Doris Wong, special education teacher at the Harding Elementary School, effective June 30, 2007.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #8: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Nicole Placca, a maternity leave replacement for Stacey Miller. Ms. Placca never started in this position.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #9: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Allen Lee as a maternity leave replacement for Stacey Miller, commencing September 1, 2007 through November 30, 2007, on Step 1, BA, at a pro-rated annual salary of \$45,304,** pending completion of contract negotiations, with full benefits. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #10: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Cynthia Kovac as a technology teacher at the David Brearley Middle/High School for the 2007-2008 school year,** on Step 1, BA, at an annual salary of \$45,304, pending completion of contract negotiations, with full benefits. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #11: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Jessica Barnes as an elementary school teacher at the Harding Elementary School for the 2007-2008 school year,** on Step 2, BA, at an annual salary of \$45,804, pending completion of contract negotiations, with full benefits. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

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RESOLUTION #12: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Jennifer Monto as a special education teacher in the Preschool Disabled class, at the Harding Elementary School for the 2007-2008 school year, on Step 1, MA, at an annual salary of \$51,487, pending completion of contract negotiations, with full benefits.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #13: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Jennifer Hayes as a special education teacher for the Multiple Handicapped class, at the Harding Elementary School for the 2007-2008 school, on Step 1, BA, year at an annual salary of \$45,304, pending completion of contract negotiations, with full benefits.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #14: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the placement of two (2) graduate students, Tara Burleigh and Kari Ring, from Seton Hall University to meet the college required 300 hours of practicum.** These students will be under the supervision of the Kenilworth school psychologists. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #15: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the transfer/reassignment of Jennifer Donohue to the David Brearley Middle/High School as a special education teacher, the reassignment of Donna Kirkpatrick to the Resource Center at the Harding Elementary School and the reassignment of Clarice Johnson as the literacy teacher at the Harding Elementary School.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #16: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the summer casework for the following personnel at daily rates listed, pending completion of contract negotiations:**

| | | | |
|----------------|----------|--------------------------------|--------------|
| Carol Carrara | (2) days | Student ID# 202894, AF | \$313.31/day |
| Erin McElwain | (1) day | Student PH, AF | \$226.52/day |
| Marylou Spohr | (1) day | Student PH, AF | \$382.93/day |
| Jason Smith | (2) days | Student ID#202509, | \$320.30/day |
| Jennifer Ruopp | (3) days | Student # 202894, 202509, AF | \$354.36/day |
| Jill Cagney | (3) days | Student# 202804,202509, PH, AF | \$259.94/day |

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Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #17: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2007-2008 school year:**

| Last | First | Position | Rate |
|-------------|--------------|-----------------|-------------|
| AbuAdas | Ahmad | Teacher | 60 |
| Ackerman | Susan | Teacher | 80 |
| Acosta | Miriam | Teacher | 70 |
| Arnold | David | Teacher | 85 |
| Astone | Laura | Teacher | 60 |
| Berger | Jordan | Teacher | 60 |
| Bonilla | Yvette | Teacher | 80 |
| Caivano | Gina | Teacher | 80 |
| Carpenter | Elizabeth | Home Instr. | 31/hr. |
| Clohohey | Judith | Teacher | 80 |
| Coccia | Patricia | Teacher | 80 |
| Crisitello | Victoria | Teacher | 60 |
| Cuty | Eleni | Teacher | 85 |
| Dombrowski | Traci | Teacher | 60 |
| Durso | John | Teacher | 70 |
| Ehmann | Tiffany | Teacher | 60 |
| Ferguson | Cynthia | Teacher | 80 |
| Finistrella | Mariann | Teacher | 70 |
| Fitzpatrick | Robert | Teacher | 80 |
| Flores | Jessica | Teacher | 60 |
| Friedman | Veronica | Teacher | 75 |
| Fulton | Krystal | Teacher | 80 |
| Frigand | Susan | Teacher | 80 |
| Geyer | Brent | Teacher | 80 |
| Grady | James | Teacher | 70 |
| Heady | Pamela | Teacher | 60 |
| Hoffman | Kenneth | Teacher | 60 |
| Jo | Claudia | Teacher | 60 |
| Keating | Lauren | Teacher | 60 |
| Kelly | Jillian | Teacher | 60 |
| Kent | Mary | Nurse | 100 |

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| | | | |
|---------------|------------|---------|-----|
| Kopec | Michelle | Teacher | 80 |
| Kotch | Susan | Teacher | 85 |
| Lamont | Douglas | Teacher | 60 |
| Lugara | Jacqueline | Teacher | 80 |
| Maier | Eleanor | Teacher | 90 |
| Martinez | Lauren | Teacher | 80 |
| Martinez | Ruth | Teacher | 70 |
| Martini | Jessica | Teacher | 70 |
| Medved | Elyse | Teacher | 70 |
| Miller | Edward | Teacher | 90 |
| Monaghan | Shawna | Teacher | 80 |
| Morino | Stephanie | Teacher | 80 |
| Navega | Elizabeth | Teacher | 80 |
| O'Malley | William | Teacher | 75 |
| Patel | Kathleen | Teacher | 70 |
| Pater | Laurie | Teacher | 80 |
| Patetta | Melissa | Teacher | 80 |
| Pietrulewicz | Nancy | Teacher | 60 |
| Pinto | Richard | Teacher | 70 |
| Pontoriero | Rosemarie | Teacher | 80 |
| Pranckevicius | Rimgaudas | Teacher | 80 |
| Ruerup | E. Scott | Teacher | 70 |
| Ruggiero | Michelle | Teacher | 80 |
| Salthouse | Julie | Teacher | 80 |
| Segro | Christine | Teacher | 80 |
| Schachtel | Thomas | Teacher | 70 |
| Shaw | Brenda | Teacher | 70 |
| Sherry | Diane | Teacher | 80 |
| Smarook | Cynthia | Teacher | 80 |
| Soares | Vivian | Teacher | 80 |
| Sonntag | Fred | Teacher | 80 |
| Stallings | Karen | Teacher | 60 |
| Terranova | Debra | Teacher | 70 |
| Toy | Mary | Teacher | 80 |
| Wacholder | Kate | Teacher | 70 |
| Walsh | Laura | Teacher | 70 |
| Widdows | Jillian | Teacher | 80 |
| Wyrick | Dyanne | Nurse | 100 |
| Young | James | Teacher | 80 |
| Zengewald | Kimberly | Teacher | 60 |
| Zingaro | Margarita | Teacher | 75 |

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| Last | First | Lnch/Plygrd Aide* | Classroom Aide* | Secty | Custodian |
|-------------|------------|-------------------|-----------------|--------|-----------|
| Abdelfattah | Joan | | | \$7.50 | |
| Banos | Mary | | | | \$14.00 |
| Cantalupo | Gail | | | \$7.50 | |
| Clementi | Kelly | | | \$7.50 | |
| DelPiano | Margaret | \$11.00 | \$17.35 | \$7.50 | |
| DeLuca | Jacqueline | | \$17.35 | | |
| Falsetano | Lillian | \$11.00 | \$17.35 | | |
| Farnsworth | Maria | | \$17.35 | | |
| Filippone | Colleen | | \$17.35 | | |
| Finistrella | Marianne | | | \$7.50 | |
| Haydu | Lisa | | | | \$14.00 |
| Kovacs | Melissa | | \$17.35 | | |
| Kutler | Andrew | | \$17.35 | | |
| Lotito | Anthony | | | | \$14.00 |
| Maier | AnnMarie | \$11.00 | \$17.35 | \$7.50 | |
| Martinez | Maria | \$11.00 | \$17.35 | | |
| McEvoy | Carolina | | \$17.35 | | |
| Muller | Janet | | \$17.35 | | |
| Pugliese | Maria | | \$17.35 | | |
| Rica | Deborah | \$11.00 | | | |
| Rodrigues | Marisa | | | | |
| Scarillo | Donna | | \$17.35 | \$7.50 | |
| Scorese | Paula | \$11.00 | \$17.35 | \$7.50 | |
| Vellanti | Debbie | | | \$7.50 | |
| Wood | Donna | | | | \$14.00 |

*pending completion of contract negotiations

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #18: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as classroom aides for the 2007-2008 school year at an hourly rate of \$17.35**, pending completion of contract negotiations:

| <u>Name</u> | <u>School</u> | <u>Time</u> | <u>Minutes/Week</u> | <u>Salary</u> |
|---------------------|---------------|-------------|---------------------|---------------|
| Elizabeth Carpenter | Harding | 8:35-12:30 | 1175mpw PT | \$12,446 |
| Jennifer Ringler | Harding | 8:35-12:30 | 1175mpw PT. | \$12,446 |

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Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #19: B Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board:**

| <u>Name</u> | <u>College</u> | <u>Subject</u> |
|----------------------|----------------|----------------|
| Julia Hynes | St. Elizabeth | Social Studies |
| Stephanie Giordano | St. Elizabeth | Social Studies |
| Megan Anastos | St. Elizabeth | K-5/Spec. Ed |
| Odette Barraque | St. Elizabeth | K-5/P-3 |
| Stephanie Gonzalez | St. Elizabeth | Spanish |
| Kim Ballard | St. Elizabeth | English |
| Ashley Morris | St. Elizabeth | English |
| Karen Seibert | Kean | Elementary |
| Jacqueline Fernandez | Kean | English |
| Dina Vital | Kean | English |
| Sarah Newman | Kean | Elementary |
| Brittney Greene | Kean | Art |

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #20: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Colleen Filippone as a lunchroom/playground aide at the Harding Elementary School for the 2007-2008 school year for two (2) hours a day, at an hourly rate of \$11.00, at an annual salary of \$3,960.00,** pending completion of contract negotiations. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

CURRICULUM/INSTRUCTION

RESOLUTION #21: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves ten (10) hours of home instruction for Student No. 202078 provided by Elizabeth Carpenter commencing on July 27, 2007 and continuing until out-of-district placement can be secured for this student** (estimate October, 2007.) Additional services for one (1) hour of occupational therapy and one (1) hour of speech/language therapy will be provided by Trinitas Therapy Services with a behavioral assessment to be done by the Morris-Union Jointure Commission. All transportation

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will be provided by the parent. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #22: Be It Resolved, That the Kenilworth Board of Education **approves the job description for Literacy Teacher.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #23: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the first reading of the 5000-Pupils series board policies and regulations as follows:**

| | |
|---------|--|
| 5111 | Eligibility of Resident/Nonresident Pupils |
| 5112 | Entrance Age |
| 5114 | Children Displaced by Domestic Violence |
| 5116 | Education of Homeless Children |
| 5120 | Assignment of Pupils |
| 5130 | Withdrawal From School |
| 5200 | Attendance |
| 5230 | Late Arrival and Early Dismissal |
| 5240 | Tardiness |
| 5250 | Excusal from Class or Program |
| 5300 | Use of Defibrillator(s) |
| 5310 | Health Services |
| 5320 | Immunization |
| 5330 | Administration of Medication |
| 5331 | Anaphylaxis to Food and Other Substances |
| 5350 | Pupil Suicide Prevention |
| 5410 | Promotion and Retention |
| 5411 | Promotion From Eighth Grade |
| 5420 | Reporting Pupil Progress |
| 5430 | Class Rank |
| 5431 | “Good Pupil” Status |
| 5440 | Honoring Pupil Achievement |
| 5450 | Athletic Awards |
| 5460 | High School Graduation |
| 5465 | Early Graduation |
| 5466 | Graduation and Year Book Fees |
| 5500 | Expectations for Pupil Conduct |
| 5511 | Dress and Grooming |
| 5512 | Hazing |
| 5512.01 | Harassment, Intimidation and Bullying |

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| | |
|------|--|
| 5513 | Care of School Property |
| 5514 | Pupil Use of Vehicles |
| 5516 | Remotely Activating Communication Devices – Pagers & Cellular Telephones |
| 5517 | Pupil Identification Cards |
| 5520 | Disorder and Demonstration |
| 5530 | Substance Abuse |
| 5533 | Smoking |
| 5550 | Disaffected Pupils |
| 5560 | Disruptive Pupils |
| 5570 | Sportsmanship |
| 5600 | Pupil Discipline/Code of Conduct |
| 5610 | Suspension |
| 5611 | Removal of Pupils From The General Education Program for Weapons/Firearms Offenses |
| 5612 | Assault by Pupils on Board Members or Employees |
| 5620 | Expulsion |
| 5700 | Pupil Rights |
| 5701 | Plagiarism |
| 5710 | Pupil Grievance |
| 5721 | Independent Publications |
| 5750 | Equal Educational Opportunity |
| 5751 | Sexual Harassment |
| 5752 | Marital Status and Pregnancy |
| 5755 | Equity in Educational Programs and Services |
| 5770 | Pupil Right of Privacy |
| 5820 | Student Government |
| 5830 | Pupil Fund Raising |
| 5841 | Secret Societies |
| 5842 | Equal Access of Pupil Organizations |
| 5850 | Social Events and Class Trips |
| 5860 | Safety Patrol |
| 5880 | Public Performances by Pupils |

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #24: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the following out-of-district placements and transportation providers for the 2007-2008 school year:**

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| <u>Student No.</u> | <u>Placement</u> | <u>Transportation</u> |
|--------------------|------------------------|-----------------------|
| 201541 | Lakeview | MUJC |
| 200532 | Deron II | MUJC |
| 200624 | Deron II | MJUC |
| 201322 | Deron II | MUJC |
| 201539 | DLC-New Providence | MUJC |
| 201650 | Lakeview | MUJC |
| 350185 | Center School | MUJC |
| 233617 | Milton School | MUJC |
| 202336 | CAP | MUJC |
| 202074 | Crossroads | MUJC |
| 202083 | CAP | MUJC |
| 201879 | Bright Beginnings | MUJC |
| 201005 | ECLC | MUJC |
| 202509 | Kean Univ. Campus | Parent |
| 200522 | UCESC-Career Academy | MUJC |
| 201540 | ECLC | MUJC |
| 202503 | UC/Career Academy | MUJC |
| 203182 | Raritan Valley Academy | UCESC |
| 201932 | Mt. Carmel Guild | UCESC |
| 202503 | UC/Career Academy | MUJC |
| 200711 | ECLC | MUJC |
| *202078 | Pending | Pending |

*Currently – Home Instruction

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION: Introduced by A. Laudati, who moved its adoption, seconded by Anderson, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of KEA Teachers negotiations**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. (8:55 p.m.)

At 9:00 p.m. Vice President Laudati reconvened the public session, at which time the Board of Education took the following action:

RESOLUTION #25: Introduced by G. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approve the Agreement Between the Kenilworth Board of Education and the Kenilworth Education Association (Teacher's**

August 13, 2007

Unit) for the period beginning July 1, 2006 and ending June 30, 2010, and

Be It Further Resolved, That the Kenilworth Board of Education **authorize the Board President and Board Secretary to execute said contract,** and

Be It Further Resolved, That the Kenilworth Board of Education **authorizes the payment of retro-active pay to the members of the unit in accordance with the approved salary guides and upon the execution of the agreement by the Kenilworth Education Association.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and LoBello.

RESOLUTION #26: Introduced by G. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the following stipend positions for the 2007-2008 school year at the newly negotiated rates:**

Elementary School:

| | | | <u>Assignment</u> |
|-----------------------|---------|-------|-------------------|
| Student Council | \$2,008 | Split | To be determined |
| Yearbook | \$1,907 | Split | To be determined |
| Audio Visual Director | \$2,244 | | To be determined |
| Newspaper | \$1,922 | | To be determined |
| Chorus | \$2,499 | | To be determined |
| Family Math | \$2,085 | Each | To be determined |
| Family Science | \$2,085 | Each | To be determined |

Middle School:

| | | | |
|-------------------------------|---------|--------|--------------------------------------|
| Student Council | \$2,587 | | Bechtler |
| Yearbook | \$1,852 | | Ciborowski Yakovchuk/VanSteenacke |
| Newspaper | \$1,867 | Split | r |
| Chorus | \$2,428 | | Widner |
| Band Director | \$2,428 | | Ondrey |
| Play Director | \$1,674 | | Van Steenacker |
| Family Tools and Technology | \$2,085 | Each | Cerillo/Grimaldi |
| 7th Grade Advisor | \$ 510 | Each | Shapiro/Blizzard |
| 8th Grade Advisor | \$ 612 | Each | Yakovchuk/Farber |
| National Junior Honor Society | \$ 561 | | Odin |
| STAR Program Coordinator | \$ 357 | Each | Odin/Yakovchuk |
| Peer Mediation Advisor | \$ 525 | Each | Farber/VanSteenacker |
| Peer Leadership Advisor | \$ 525 | Each | Schau/Spohr |
| Peer Tutoring Advisor | \$ 525 | | Odin/Alvarez |
| Bruins That Care Advisor | \$ 525 | | Candon |
| Computer (Hourly) (2 days a | \$ 32 | Hourly | Kress/Grimaldi/Matone |

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week)

High School:

| | | |
|-----------------------------------|---------|-----------|
| Fall Play Director | \$3,966 | Weinstein |
| Fall Assistant Director | \$2,385 | Widner |
| Spring Musicale Director/Producer | \$3,459 | Widner |
| Assistant Director Musicale | \$2,385 | Weinstein |
| Assistant Director Musicale | \$2,385 | Pickton |
| Band & Ensemble Director | \$3,966 | Ondrey |
| Mastersingers | \$1,570 | Widner |
| Color Guard | \$1,570 | Placca |

High School Advisors:

| | | | |
|--------------------------------|---------|----------|----------------------|
| Yearbook Advisor | \$3,720 | Boyden | |
| Newspaper Advisor | \$3,720 | Phillips | |
| Debate Coach | \$2,050 | Pickton | |
| Literary Magazine Advisor | \$1,360 | Phillips | |
| Freshman Class Advisor | \$ 677 | Each | Betlow/DeLuisi |
| Sophomore Class Advisor | \$ 827 | Each | Hegna/Marranca |
| Junior Class Advisor | \$1,266 | Each | Bush/Lewis |
| Senior Class Advisor | \$1,503 | Each | Focht/Gonzalez |
| Student Council Advisor | \$ 891 | Each | Efchak/Feiner |
| Peer Leadership Advisor | \$ 525 | Each | McGowan/Bush |
| Peer Mediation Advisor | \$ 525 | Each | Kress/Schneider |
| Peer Tutoring Advisor | \$ 525 | Each | Novak/Pickton |
| Drug Awareness Supervisor | \$ 525 | | Bush |
| Bears That Care Advisor | \$ 525 | | Westbrook |
| National Honor Society Advisor | \$ 709 | | Ferraris |
| Central Detention (Hourly) | \$ 32 | Hourly | All Staff |
| Saturday School (Hourly) | \$ 52 | Hourly | All Staff |
| AM Patrol (7:30 to 8:00) | \$19.69 | Hourly | McGowan/Hopper/Focht |
| Breakfast Duty (7:15 -7:45) | \$19.69 | Hourly | Smith/Marsili |

Motion carried 6-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello. Voting no was Mancino.

Motion was made by Duda, seconded by Benko, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 9:02 p.m.

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Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

September 10, 2007

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **September 10, 2007**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, Antonio Pugliese, and Nancy Zimmerman. Arriving after roll call was Maria Anderson (7:40 p.m.)

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Charles Cappello, Principal, Kathleen Murphy, Principal, Eileen O'Donnell, Supervisor, Ann Karpenski-Cooke, Supervisor of Special Services, Valarie Baker, Supervisor, Joseph Lafferty, Athletic Director, Joseph Schaffren, Supervisor of Guidance & Assessment, and Brian Luciani, Assistant Principal.

Four (4) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (August 13, 2007) were approved upon motion by LoBello, seconded by Mancino. Motion carried 8 to 0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese, and Zimmerman.

PRESENTATION: Study Island: NJASK/GEPA/HSPA Preparation: Tiffany Alewel presenting.

Members of the Administrative Team highlighted their monthly reports:

- Mr. Schaffren, Supervisor of Guidance & Assessment: Scheduling was completed and was very smooth with little adjustments needed. The new State data base for student records was discussed and its' potential use to provide valuable information.
- Mrs. O'Donnell, Supervisor of Instruction & Technology: The IT Department worked very hard to get the school ready.
- Mrs. Baker, Supervisor of Math & Science: The new teacher and mentor programs were reviewed.
- Mrs. Cooke, Supervisor of Special Education: The move of the office to Harding School

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went nicely, thanks to the efforts of Mr. Lepore and his staff and Mr. Rodriguez and his staff.

- Mr. Lafferty, Supervisor of Athletics: The fall season is under way, all teams are currently practicing. The Metuchen BOE donated several pieces of equipment to the weight room. Brearley received an outstanding sportsmanship letter from NJISAA. Mr. Benko asked what team was using our field the other night. Mr. Lafferty informed them that Columbia High School asked to practice under the lights to get accustomed to the lights. This courtesy was extended, as we have asked various districts for similar courtesies as well.
- Mrs. Murphy, Harding School Principal: Great beginning to the school year, she was very impressed with the custodial and maintenance staff's dedication considering all the challenges they faced. The school will be focusing on character education. Mrs. Zimmerman commented that she heard there were several complaints about the lunch lines. Mrs. Murphy stated this is not uncommon the first couple of weeks of school, with new students learning the system for the first time. This will be monitored.
- Mr. Luciani, Brearley Assistant Principal: There was an excellent turnout at the 7th grade induction with 94 out of 112 attending.
- Mr. Cappello, Brearley Principal: The Virtual High School is up and running, the students are excited.
- Mr. Gonnella, School Business Administrator/Board Secretary: Mr. Lepore has done some research on the "rumble strips" for the Brearley parking lot. In a solicitation of information for facilities supervisors, we learned that rumble strips are designed for high speed areas to alert drivers of an upcoming change in traffic pattern or obstruction such as a toll. Speed bumps or humps, though effective if properly spaced, cause a problem when plowing snow, and limit the ability to properly clean a parking lot. We are currently investigating speed bumps made of rubber which can be removed during the winter months.

COMMITTEE REPORTS:

Steering Committee: The committee met this evening. Each committee chairperson will contact its members to establish dates. The Education Committee would like to focus on NJQSAC and curriculum alignment. The Finance and Facility Committee will focus on the LRFP and the budget process and the Personnel Committee will focus on the superintendent search and other administrative vacancies.

Correspondence: (see attachments)

There was no formal correspondence, but the passing of Mrs. Janet Glynos was noted. Mrs. Glynos served on the Board of Education for 9 years, serving as its President for 2 terms. Mrs. Glynos was instrumental in the dissolution process and spearheaded the efforts to reopen David Brearley High School. Mrs. Glynos was an inductee to the Brearley Hall of Fame.

OLD BUSINESS: Mr. Mancino stated he was soliciting information from several schools on their Gifted and Talented Programs.

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NEW BUSINESS:

- G. Laudati asked if it was necessary to have building level administrators and supervisors at the meetings.
- It was suggested that we try to rearrange the agenda to allow for more public discourse at the beginning of the meeting.
- Mancino asked about the school's cell phone policy for students. He asked about the parking permits for students. He also suggested the Board consider imposing a uniform policy, and will provide the Board with a report in 60 days for their consideration. He informed the Board about the 5K run this week as part of the Kenilworth Centennial Celebration.

Motion was made by G. Laudati, seconded by Mancino, that the **meeting be opened to the public.** Motion carried unanimously.

- Mrs. Lynaugh asked Mr. Laudati about his comments regarding the 3 year-old special education program.
- Mrs. Oliva was concerned with the safety in the Harding School parking lot at the end of the day.
- Mrs. Lynaugh stated the middle and high school students are acting up behind Harding after school.
- Mrs. Troiano stated the summer library program was outstanding.

Motion was made by Mancino, seconded by Benko, that the **meeting be closed to the public.** Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the attached bill list be **approved for the month of August 2007 in the amount of \$1,200,772.98.** Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of August 31, 2007, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.** Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G.

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Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (August 2007) in the 2007-2008 school budget**, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the submission of the Fiscal Year 2008 IDEIA-B, Basic and Preschool (Individuals with Disabilities Education Improvement Act) Grants as follows:**

| | |
|--------------------------------|-----------|
| IDEIA-B – Basic | \$284,429 |
| Proportionate share Non-Public | \$50,120 |
| IDEIA-Preschool | \$10,069 |
| Proportionate share Non-Public | \$438 |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **acknowledge the kind donation of weight and exercise equipment from the Metuchen Board of Education and authorize the Business Administrator to execute the purchase agreement and release as attached.**

Be It Further Resolved, That the Kenilworth Board of Education thanks the Metuchen Board of Education for the kind donation. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of Eileen O'Donnell, Supervisor of Curriculum, Instruction and Technology and Valarie Baker, Supervisor of Mathematics and Science at the Schooling by Design Workshop on September 25-26, 2007 at Mercer County Community College and reimburse in accordance with Board Policy No. 4440** as described below and as follows and on the attached spreadsheet:

| Attendee Name | Conference/Workshop Title | Date | Location City, State |
|----------------------|----------------------------------|--------------|-----------------------------|
| O'Donnell, Eileen | Schooling by Design | 9/25-26/2007 | West Windsor, NJ |

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| | | | |
|----------------|---------------------|--------------|------------------|
| Baker, Valarie | Schooling by Design | 9/25-26/2007 | West Windsor, NJ |
|----------------|---------------------|--------------|------------------|

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #7: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of Dr. Lloyd M. Leschuk, Superintendent of Schools at the AASA National Conference on Education, February 12-18, 2008 and reimburse in accordance with Board Policy #4440** as described below and as follows and on the attached spreadsheet:

| Attendee Name | Conference/Workshop Title | Date | Location City, State |
|----------------|-----------------------------------|------------|----------------------|
| Leschuk, Lloyd | ASSA National Conference on Educ. | 2/12-18/07 | Tampa, FL |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #8: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of Board of Education Members, the Superintendent of Schools and the School Business Administrator at the NJ School Boards Association Conference in Atlantic City, New Jersey from October 24-26, 2007 and reimburse in accordance with Board Policy #4440** as described below as and follows and on the attached spreadsheet:

| Attendee Name | Conference/Workshop Title | Date | Location City, State |
|-------------------|---------------------------|----------------|----------------------|
| BOE Members | NJSBA/NJASA/NJSBO Annual | 10/24-10/26/07 | Atlantic City, NJ |
| Leschuk, Lloyd | Workshop & Conference | | |
| Gonnella, Vincent | | | |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #9: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the personnel listed below at the Science Convention, in Somerset, NJ, October 9-10, 2007 and reimburse in accordance with Board Policy #4440** as described below and as follows and on the attached spreadsheet:

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| Attendee Name | Conference/Workshop Title | Date | Location City, State |
|----------------------|----------------------------------|---------------|-----------------------------|
| Ciborowski, John | NJ Science Convention | 10/9-10/10/07 | Somerset, NJ |
| Grimaldi, Candace | NJ Science Convention | 10/9-10/10/07 | Somerset, NJ |
| Cerillo, Curtis | NJ Science Convention | 10/9-10/10/07 | Somerset, NJ |
| Novak, David | NJ Science Convention | 10/9-10/10/07 | Somerset, NJ |
| Baker, Valarie | NJ Science Convention | 10/9-10/10/07 | Somerset, NJ |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #10: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Kenilworth Board of Education has the need, on a timely basis to procure goods and services utilizing state contracts, and

WHEREAS, the Kenilworth Board of Education desires to authorize its purchasing agent for the 2007-2008 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Kenilworth Board of Education does hereby **authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:**

VENDOR

State Contract #

| | |
|-------------------------|--------------|
| Cascade School Supplies | #65589 |
| CDW-G, Inc. | #67176 |
| Circle Systems | #89610 |
| Dell Marketing | #81247 |
| Hannon Floor Coverings | #67364/65749 |
| Johnstone Supplies | #60309 |
| Pitney Bowes | #63753/55220 |
| School Specialty | #65606 |

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| | |
|-----------------------------|--------------------|
| Spruce Industries Custodial | #60725 |
| Stewart Industries/Savin | #46727/53591/46624 |
| Storr Tracker | #67764 |
| Supplies/Supplies | #59760 |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #11: Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the use of Educational Data Services for competitive/cooperative bidding (2007-2008) for school supplies and services in the following categories:**

| | | |
|----------------------------|------------------------|------------------------------|
| General Classroom Supplies | Fine Art | Technology |
| Physical Education | Music | Computer/Office Supplies |
| Health | Photography | Computer Office Toner |
| Health Tape | Science | Athletics Equipment/Uniforms |
| Family Consumer Science | Elementary Science | Custodial Supplies |
| Maintenance Supplies | Audio Visual Equipment | Library Supplies |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #12 Introduced by A. Laudati, who moved its adoption, seconded by LoBello, Whereas **after a careful review of reconciling items in the general fund cash reconciliation between the Treasurer, the school business administrator and the auditor it was determined that items totaling \$24,445.41 should be liquidated by excess balances in the payroll accounts after cancellation of old checks in those accounts as follows:**

| | |
|---|--------------------|
| Payroll Agency checks 5387 to NY State check (Jan 04) | \$10,948.63 |
| Net payroll account checks 993 to 38947 (7/1/06) | <u>18,436.95</u> |
| | \$29,385.58 |
| General Account | <u>(24,445.41)</u> |
| Miscellaneous Revenue in 2007-2008 | <u>\$ 4,940.17</u> |

Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

PERSONNEL/MANAGEMENT

September 10, 2007

RESOLUTION #13: Introduced by Duda, who moved its adoption, seconded by Benko, WHEREAS, Jaclyn Schmidtberg is a tenured teaching staff member assigned to the Harding Elementary School; and

WHEREAS, Jaclyn Schmidtberg has submitted a request to begin a maternity leave effective on or about November 12, 2007; and

WHEREAS, Jaclyn Schmidtberg wishes to extend her leave through the end of the school year by use of her remaining sick days and to take an extended leave thereafter without pay, through September 1, 2008,

NOW THEREFORE BE IT RESOLVED that **Jaclyn Schmidtberg be and hereby is authorized to commence maternity on or about November 12, 2007 through September 1, 2008;** and

BE IT FURTHER RESOLVED that Jaclyn Schmidtberg be and is hereby permitted to extend the leave through the end of the 2007-2008 school year by use of her accumulated sick days (and submission of a Doctor's Certification of Disability), of which she has eighty-one and one-half sick days (81.5) remaining, upon her written request to do so; and

BE IT FURTHER RESOLVED that Jaclyn Schmidtberg is authorized to take unpaid leave for the 2007-2008 school year pursuant to Article XVI, Section C of the governing collective bargaining agreement; and

BE IT FURTHER RESOLVED that Jaclyn Schmidtberg must notify the Superintendent of Schools in writing on or before April 1, 2008 that she is returning to work as scheduled on September 1, 2008 as required by Article XVI, Section F of the governing collective bargaining agreement. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #14: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts, with regret, the letter of retirement from Joseph Schaffren, the Supervisor of Guidance and Assessment, at the David Brearley Middle/High School, effective December 31, 2007.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #15: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Diana Simoes, an ESL/Basic Skills teacher at the Harding Elementary School, effective October 24, 2007.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

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RESOLUTION #16: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendation of the Superintendent of Schools to employ the following individuals as lunchroom aides for the 2007-2008 school year, *pending completion of negotiations:**

| <u>Name</u> | <u>Hr/Day</u> | <u>Rate/\$</u> | <u>Est. Annual Salary</u> |
|------------------|---------------|----------------|---------------------------|
| Cantalupo, Gail | 3 | \$11.00/hr* | \$5,940 |
| Ferrante, Sherry | 2 | \$11.00/hr* | \$3,960 |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #17: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Ethan Gato as the Athletic Trainer at the David Brearley Middle/High School, on Step 1, BA, at an off-guide annual salary of \$38,683** (Step 1, BA, annual salary \$48,354 / 80%) with full benefits for the 2007-2008 school year. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #18: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Tyler Venice as an Assistant Wrestling Coach for the 2007-2008 season at a split stipend in the amount of \$2,892.50 (full stipend \$5,785 / 2). Additionally, the Superintendent recommends Michael Priore and Christopher Venice as wrestling volunteers at no cost to the Board.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #19: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Joseph Capizzano as the Fall Weight Room Supervisor at a stipend of \$1,821.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #20: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Michael Policastro as the Junior Varsity Boys Basketball Coach for the 2007-2008 season at a stipend of \$5,785.** Motion carried 9-0-0. Voting yes was:

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Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #21: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s) and/or aide(s) for the 2007-08 school year:**

| | | |
|-------------------|---------|----------|
| Caroline DiTullio | Teacher | \$80/day |
| Nelsa Gonzalez | Teacher | \$80/day |
| Norma Lyman | Teacher | \$80/day |
| Mirian Quiroga | Teacher | \$80/day |
| Matthew Santos | Teacher | \$60/day |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #22: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the following stipend positions for the 2007-2008 school year** (the following positions were not filled in August 2007):

| <u>Elementary School:</u> | | | Assignment |
|----------------------------------|---------|-------|--|
| Student Council | \$2,008 | Split | Mills/Silva |
| Yearbook | \$1,907 | Split | Elson/Jack |
| Audio Visual Director | \$2,244 | | Paolercio |
| Newspaper | \$1,922 | Split | Jack/Miller |
| Chorus | \$2,499 | | Delaney |
| Family Math | \$2,085 | Each | Kaprowski/Jack |
| Family Science | \$2,085 | Each | Paolercio/Donna Barnes Cariello/Bedford/Marinar |
| AFG Coordinator | \$ 709 | Each | o |
| High School Advisors: | | | |
| Virtual High School | \$5,692 | Each | William MacDonald |
| AFG Coordinator | \$ 709 | Each | Cerillo/Hopper |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

CURRICULUM/INSTRUCTION

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RESOLUTION #23: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the assignment plan for certified and non-certified nurses as required in the Quality Assurance Annual Report and in accordance with N.J.A.C. 6A:16-2.1(f)E and N.J.A.C. 6:2.1(a) 10 as follows:**

The Kenilworth School District presently services approximately 1,350 students in Pre K through Grade 12 in two educational facilities. It employs two fully-certified school nurses during those hours when the school is in session to complete those duties outlined in N.J.A.C. 6A:16-2.1(e)1. Both nurses are CPR certified and do not have a regularly scheduled teaching load. The school nurse assigned to the Harding School provides nursing and health related services to approximately 650 students in grades Pre –K to 6. The school nurse assigned to the David Brearley Middle/High School provides nursing and health related services to approximately 700 students in grades 7 – 12. No other nursing personnel are employed.

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #24: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **adopts, on second reading, the 5000-Pupils Policies and Regulations as follows:**

| | |
|------|--|
| 5111 | Eligibility of Resident/Nonresident Pupils |
| 5112 | Entrance Age |
| 5114 | Children Displaced by Domestic Violence |
| 5116 | Education of Homeless Children |
| 5120 | Assignment of Pupils |
| 5130 | Withdrawal From School |
| 5200 | Attendance |
| 5230 | Late Arrival and Early Dismissal |
| 5240 | Tardiness |
| 5250 | Excusal from Class or Program |
| 5300 | Use of Defibrillator(s) |
| 5310 | Health Services |
| 5320 | Immunization |
| 5330 | Administration of Medication |
| 5331 | Anaphylaxis to Food and Other Substances |
| 5350 | Pupil Suicide Prevention |
| 5410 | Promotion and Retention |
| 5411 | Promotion From Eighth Grade |
| 5420 | Reporting Pupil Progress |
| 5430 | Class Rank |

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| | |
|---------|--|
| 5431 | “Good Pupil” Status |
| 5440 | Honoring Pupil Achievement |
| 5450 | Athletic Awards |
| 5460 | High School Graduation |
| 5465 | Early Graduation |
| 5466 | Graduation and Year Book Fees |
| 5500 | Expectations for Pupil Conduct |
| 5511 | Dress and Grooming |
| 5512 | Hazing |
| 5512.01 | Harassment, Intimidation and Bullying |
| 5513 | Care of School Property |
| 5514 | Pupil Use of Vehicles |
| 5516 | Remotely Activating Communication Devices – Pagers & Cellular Telephones |
| 5517 | Pupil Identification Cards |
| 5520 | Disorder and Demonstration |
| 5530 | Substance Abuse |
| 5533 | Smoking |
| 5550 | Disaffected Pupils |
| 5560 | Disruptive Pupils |
| 5570 | Sportsmanship |
| 5600 | Pupil Discipline/Code of Conduct |
| 5610 | Suspension |
| 5611 | Removal of Pupils From The General Education Program for Weapons/Firearms Offenses |
| 5612 | Assault by Pupils on Board Members or Employees |
| 5620 | Expulsion |
| 5700 | Pupil Rights |
| 5701 | Plagiarism |
| 5710 | Pupil Grievance |
| 5721 | Independent Publications |
| 5750 | Equal Educational Opportunity |
| 5751 | Sexual Harassment |
| 5752 | Marital Status and Pregnancy |
| 5755 | Equity in Educational Programs and Services |
| 5770 | Pupil Right of Privacy |
| 5820 | Student Government |
| 5830 | Pupil Fund Raising |
| 5841 | Secret Societies |
| 5842 | Equal Access of Pupil Organizations |
| 5850 | Social Events and Class Trips |

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| | |
|------|-------------------------------|
| 5860 | Safety Patrol |
| 5880 | Public Performances by Pupils |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #25: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the first reading of the 6000-Finances series board policies and regulations as follows:**

| | |
|------|--|
| 6141 | Tax Revenues |
| 6150 | Tuition Income |
| 6160 | Grants from Private Sources |
| 6162 | Corporate Sponsorships |
| 6210 | Fiscal Planning |
| 6220 | Budget Preparation |
| 6230 | Budget Hearing |
| 6320 | Purchases Subject to Bid |
| 6340 | Multiple Year Contracts |
| 6350 | Competitive Contracting |
| 6421 | Purchases Budgeted |
| 6422 | Budget Transfers, Emergency Purchases and Overexpenditure of Funds |
| 6440 | Cooperative Purchasing |
| 6450 | Choice of Vendor |
| 6470 | Payment of Claims |
| 6510 | Payroll Authorization |
| 6520 | Payroll Deductions |
| 6630 | Athletic Fund |
| 6640 | Cafeteria Fund |
| 6660 | Student Activity Fund |
| 6700 | Investments |
| 6810 | Financial Objectives |
| 6820 | Financial Reports |
| 6830 | Audit and Comprehensive Annual Financial Report |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION: Introduced by LoBello, who moved its adoption, seconded by Mancino, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of KEA Secretary/Clerk/Aid**

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negotiations, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:48 p.m. President Zimmerman called a **5-minute recess** prior to convening private session.

At 9:18 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by LoBello, seconded by A. Laudati, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 9:18 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

October 9, 2007

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **October 9, 2007**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Maria Anderson, Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Livio Mancino, and Nancy Zimmerman. Absent was: Mark LoBello and Antonio Pugliese.

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Cristina Campanella, Attorney.

The following members of the administrative team were present: Charles Cappello, Principal, Kathleen Murphy, Principal, Eileen O'Donnell, Supervisor, Ann Karpenski-Cooke, Supervisor of Special Services, Valarie Baker, Supervisor, Joseph Lafferty, Athletic Director, Joseph Schaffren, Supervisor of Guidance & Assessment, and Brian Luciani, Assistant Principal.

Six (6) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (September 9, 2007) were approved upon motion by Mancino, seconded by A. Laudati. Motion carried unanimously.

PRESENTATIONS:

- Quality Annual Assurance Report 2007: Dr. Lloyd M. Leschuk
- Annual Violence & Vandalism Report 2006-2007: Dr. Lloyd M. Leschuk

Members of the Administrative Team highlighted their monthly reports:

- Mr. Schaffren, Supervisor of Guidance & Assessment: IR&S process and procedures are being streamlined in an effort to reduce paperwork and increase productivity. Mrs. Jeans has been working diligently on character education in the elementary school.
- Mrs. O'Donnell, Supervisor of Instruction & Technology: The Schooling by Design Workshop attended with Mrs. Baker has provided a format for revising curriculum.
- Mrs. Baker, Supervisor of Math & Science: The district's objective to improve science and

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math scores using Title II NCLB funding was discussed.

- Mrs. Cooke, Supervisor of Special Education: The FY '08 NCLB Grant has been submitted to the DOE. Laudati asked about IEP's, stating the UCESC has gone with a web-based IEP. He also raised the issue with "burden of proof" and the County Superintendent. Mr. Mancino asked what the BOE can do to get the legislature to pay for these expensive Special Education programs.
- Mr. Lafferty, Supervisor of Athletics: The status of teams and fields was reviewed.
- Mrs. Murphy, Harding School Principal: Back to School Night saw a new format to allow parents with 2 students in different grades to visit both classes. The new computer labs are being used extensively throughout the day.
- Mr. Luciani, Brearley Assistant Principal: The rules and regulation assembly went well. There was approximately 80% participation in Back to School night. The Choice Open House and tour went very well. The Board briefly discussed segmenting the discipline report into categories of Kenilworth/Choice/Winfield, but opted to use the information generated from Dr. Leschuk "Choice" Report as the base to determine statistical differences in discipline.
- Mr. Cappello, Brearley Principal: Over 430 parents participated in Back to School Night. The Virtual High School Program is running very well. Mayor Gregg David and Karen DeMaio are the new inductees into the Brearley Hall of Fame.

COMMITTEE REPORTS:

Finance & Facilities: Livio Mancino, Chairperson.

The committee met on September 27. Facilities including the Long Range Facility Plan and the budget were the highlighted portions of the meeting.

Curriculum & Instruction: Gerry Laudati, Chairperson.

The committee met this evening prior to this meeting. The time was used to plan a course for future meetings throughout the year. Future topics will include; the curriculum development process, the G & T Program, Volunteer pool, and the establishment of public engagement opportunities.

Correspondence: (see attachments)

Distributed September 7, 2007:

1. Letter dated 6/14/07 from Assemblyman Joe Pennacchio Re: Atlantic City Gaming.
2. Press release dated 8/14/07 Re: Kenilworth BOE and Teachers Finalizing Agreement.
3. Memo dated 8/14/07 to KBOE from Lori Handaly-Kaye/NJSBA Re: School Accountability Program on 10/2/07.
4. Letter, dated 8/16/07, and report from Dr. Leschuk to Dr. Centuolo Re: Report on the Attainment of Objectives for the 2006-2007 School Year.
5. Thank you card from the family of Janet Glynos.
6. Email dated 9/5/07 from Michael Klein to Dr. Leschuk, Gonnella, and Anderson Re: School security and efficient use of tax dollars.

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Motion was made by G. Laudati, seconded by Mancino, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Mr. Mancino stated the school zone markers from the County never materialized.
- Mr. Mancino stated that in 30 days, his report on school uniforms will be completed and submitted for Board consideration.

NEW BUSINESS:

- Mr. Mancino stated proposals should be solicited to light up the entrance to the Brearley parking lot.
- Mr. Laudati stated that the UCESC was outsourcing its mail exchange server.
- Dr. Leschuk stated that a volunteer was needed on the Kenilworth Municipal Alliance. Mr. Mancino volunteered.
- Mr. Mancino asked if it was necessary to replace Mr. Schaffren once he retired as Supervisor of Guidance and Assessment. Dr. Leschuk stated this is a vital position and is needed for accountability.

Motion was made by Duda, seconded by A. Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

- Donna Corbisiero was concerned that the Board was not allowing the Pop Warner Football League to use the new controls for the score board. Mr. Lafferty stated it was his recommendation that the Pop Warner purchase their own unit for next year. The school cannot jeopardize this piece of equipment being damaged and not available for use at school events.

Motion was made by G. Laudati, seconded by Mancino, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by Anderson, who moved its adoption, seconded by Benko, Be It Resolved, That the attached **bill list be approved for the month of September 2007 in the amount of \$1,735,152.83**. Motion carried 6-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, and Zimmerman. Voting no was: Mancino.

RESOLUTION #2: Introduced by Anderson, who moved its adoption, seconded by Benko, Pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of September 30, 2007, after review of the secretary's monthly financial report

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(appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the months of July and August 2007.** Motion carried 6-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, and Zimmerman. Voting no was: Mancino.

RESOLUTION #3: Introduced by Anderson, who moved its adoption, seconded by Benko, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (September 2007) in the 2007-2008 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 6-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, and Zimmerman. Voting no was: Mancino.

RESOLUTION #4: Introduced by Mancino, who moved its adoption, seconded by Benko, Whereas, The Kenilworth Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

Whereas, The board of education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and

Whereas, The board of education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

Whereas, The board of education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

Whereas, The board of education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

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Whereas, The board of education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of [\$0.48.5] per mile is a reasonable rate; and

Whereas, The board of education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel;

Therefore Be It Resolved, That the board of education hereby **approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount;** and,

Be It Further Resolved, That the Kenilworth Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

| Attendee Name | Conference/Mtg Title | Date | Location | Anticipated Reimbursement | | Purpose |
|--|--|----------|------------|---------------------------|---------|---|
| | | | | Itemization | Fee | |
| Vincent Gonnella Lloyd Leschuk BOE Members | Union County School Boards Association | 10/2/07 | New Jersey | Registration | \$15.00 | The Reality of the School District Accountability Act |
| Vincent Gonnella Lloyd Leschuk BOE Members | Union County School Boards Association | 11/28/07 | New Jersey | Registration | \$15.00 | Conference with Executive County Supt. |
| Vincent Gonnella Lloyd Leschuk BOE Members | Union County School Boards Association | 1/9/08 | New Jersey | Registration | \$28.00 | Special Education |
| Vincent Gonnella Lloyd Leschuk | Union County School Boards | 2/6/08 | New Jersey | Registration | \$19.00 | QSAC Mandatory Board Member Trg. |

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BOE Members Association

| | | | | | | | |
|------------------|---------------|--------|------------|--------------|---|---------|-------------------|
| Vincent Gonnella | Union County | 3/6/08 | New Jersey | Registration | : | \$30.00 | Legislative Forum |
| Lloyd Leschuk | School Boards | | | | | | |
| BOE Members | Association | | | | | | |

| | | | | | | | |
|------------------|---------------|---------|------------|--------------|---|---------|---------------------------------------|
| Vincent Gonnella | Union County | 5/14/08 | New Jersey | Registration | : | \$28.00 | Annual Spring Mtg & Recognition Award |
| Lloyd Leschuk | School Boards | | | | | | |
| BOE Members | Association | | | | | | |

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #5: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences with reimbursement in accordance with Board Policies No. 3440 and 4440 as described below** and as per the attachment:

| Attendee Name | Conference/Workshop Title | Date |
|-------------------------------|---|------------------|
| <u>Teaching Staff:</u> | | |
| Devito, Pina | The Language of Mentoring | 10/17/2007 |
| Hegna, Cynthia | Team Approach to Child w/ Diabetes | 10/24/2007 |
| Lewis, Mary | NJ Assoc. of School Librarians | 11/14 & 11/15/07 |
| Phillips, Anne | College Bd. AP Literature Comp Wkshp | 10/27/2007 |
| Weinstein, Paul | College Bd. AP Literature Comp Wkshp | 10/27/2007 |
| Whritenour, Joan | Assoc of Math Teacher's Conf | 10/26/2007 |
| Whritenour, Joan | Behavior Assessment for the Teacher | 11/2/2007 |
| Yakovchuk, Cynthia | The Language of Mentoring | 10/17/2007 |
| <u>Administration:</u> | | |
| Cappello, Charles | National Assoc. of Secondary Principals | 2/21 to 2/26/08 |

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #6: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the Comprehensive**

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Maintenance Plan for Fiscal Year 2007 for inclusion in the Quality Assurance Annual Report. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #7: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the Annual Maintenance Budget Amount Worksheet Form M-1 and M-2 for Fiscal Year 2007 for inclusion in the Quality Assurance Annual Report.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #8: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the School Level Objectives for the 2007-2008 school year to be submitted to the Department of Education as part of the Quality Assurance Annual Report.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #9: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the 2006-2007 Violence & Vandalism Report.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #10: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves Quality Assurance Annual Report, Fiscal Year 2007.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #11: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the submission of the No Child Left Behind application for Fiscal Year 2008** as follows:

| NCLB: Grant | Entitlement | St. Theresa's Share |
|------------------|--------------|---------------------|
| Title I: | \$ 80,950.00 | \$ - |
| Title II Part A: | \$ 23,368.00 | \$ 4,767.00 |
| Title II Part D: | \$ 593.00 | \$ 126.00 |
| Title III | \$ - | \$ - |
| Title IV | \$ 4,880.00 | \$ 1,031.00 |
| Title V | \$ 1,971.00 | \$ 414.00 |
| | \$111,762.00 | \$ 6,338.00 |

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

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RESOLUTION #12: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the Grant Acceptance Certification for the Fiscal Year 2008 IDEIA Consolidated Grant** as follows:

| | |
|-----------|-----------|
| Basic | \$284,429 |
| Preschool | \$10,069 |

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #13: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the Morris-Union Jointure Commission transportation contracts for both the regular and extended school year for the 2007-2008 school year.**

FY '08 Extended School Year:

| <u>Route #</u> | <u>School</u> | <u>Annual Cost</u> |
|----------------|--------------------|--------------------|
| 914S | ECLC | \$ 2,562.22 |
| 918S | DLC Union | \$ 2,471.76 |
| 922S | Lakeview School | \$ 7,170.00 |
| 924S | Crossroads School | \$ 5,398.50 |
| 927S | DLC New Providence | \$ 3,618.63 |
| 928S | Bright Beginnings | \$ 2,733.27 |
| 937S | Center School | \$ 3,227.25 |
| 943S | Deron II | \$ 5,111.97 |
| | | <hr/> |
| | | \$ 32,293.60 |

FY '08: Regular School Year:

| <u>Route #</u> | <u>School</u> | <u>Annual Cost</u> |
|----------------|-----------------------------|--------------------|
| 901 | Choice #1 | \$ 27,180.00 |
| 909 | ECLC | \$ 14,122.50 |
| 910 | Choice #2/UC Magnet Mid Day | \$ 31,455.00 |
| 911 | Choice #3 | \$ 24,785.00 |
| 921 | DLC New Providence | \$ 24,612.29 |
| 922 | Lakeview School | \$ 43,020.00 |
| 923 | UC Vo-Tech/Magnet School | \$ 54,765.00 |
| 928 | Milton School | \$ 23,802.18 |
| 938 | Center School | \$ 16,642.91 |

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| | | | |
|-----|--------------------------|----|------------------|
| 942 | Crossroads School | \$ | 35,550.00 |
| 955 | Deron II | \$ | 29,354.46 |
| 963 | CAP, LEAP, UC Beadleston | \$ | 29,115.00 |
| 994 | Bright Beginnings | \$ | <u>14,912.12</u> |
| | | \$ | 369,316.46 |

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #14: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **assign the following staff to work under the No Child Left Behind, Title I Grant as follows:**

| <u>Teacher</u> | <u>Assignment</u> | <u>Total Salary</u> | <u>Title I Salary</u> | <u>% Grant Funded</u> |
|------------------|-------------------|---------------------|-----------------------|-----------------------|
| Kurek, Maureen | BSI | \$ 67,489 | \$ 7,662 | 11.4% |
| Soffel, Margaret | Reading Recovery | \$ <u>52,338</u> | \$ <u>52,338</u> | 100.0% |
| | | \$ 119,827 | \$ 60,000 | |

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #15: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **accepts, with gratitude, the donation of glassware to the David Brearley Middle/High School science department from John Devigili of ISP.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

PERSONNEL/MANAGEMENT

RESOLUTION #16: Introduced by Duda, who moved its adoption, seconded by Benko, WHEREAS, Danielle Wilkinson is a tenured teaching staff member assigned to the David Brearley Middle/High School; and

WHEREAS, Danielle Wilkinson has submitted a request to begin a maternity leave effective on or about November 26, 2007; and

WHEREAS, Danielle Wilkinson wishes to extend her leave through the end of the school year by use of her remaining sick days and to take an extended leave thereafter without pay, through April 1, 2008,

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NOW THEREFORE BE IT RESOLVED that **Danielle Wilkinson be and hereby is authorized to commence maternity on or about November 26, 2007 through April 1, 2008;** and

BE IT FURTHER RESOLVED that Danielle Wilkinson be and is hereby permitted to extend the leave through to April 1, 2008 by use of her accumulated sick days (and submission of a Doctor's Certification of Disability), of which she has twenty (20) remaining, upon her written request to do so; and

BE IT FURTHER RESOLVED that Danielle Wilkinson is authorized to take unpaid leave April 1, 2008 pursuant to Article XVI, Section C of the governing collective bargaining agreement. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #17: Introduced by Duda, who moved its adoption, seconded by Benko, WHEREAS, Graceann Griffin is a tenured teaching staff member assigned to the Harding Elementary School; and

WHEREAS, Graceann Griffin has submitted a request to begin a maternity leave effective on or about January 2, 2008; and

WHEREAS, Graceann Griffin wishes to extend her leave through the school year by use of her remaining sick days and to take an extended leave thereafter without pay, through April 1, 2008,

NOW THEREFORE BE IT RESOLVED that **Graceann Griffin be and hereby is authorized to commence maternity on or about January 2, 2008 through April 1, 2008;** and

BE IT FURTHER RESOLVED that Graceann Griffin be and is hereby permitted to extend the leave through to April 1, 2008 by use of her accumulated sick days (and submission of a Doctor's Certification of Disability), of which she has Fifty-six (56) remaining, upon her written request to do so; and

BE IT FURTHER RESOLVED that Graceann Griffin is authorized to take unpaid leave April 1, 2008 pursuant to Article XVI, Section C of the governing collective bargaining agreement.

BE IT FURTHER RESOLVED that Graceann Griffin must notify the Superintendent of Schools in writing on or before April 1, 2008 that she is returning to work as scheduled on September 1, 2008 as required by Article XVI, Section F of the governing collective bargaining agreement. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #18: Introduced by Duda, who moved its adoption, seconded by Benko, Be It

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Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s) and/or aide(s) for the 2007-08 school year:**

| | | |
|---------------------|---------------------------|--------------------------|
| Lori McMahon | Lunchroom/Playground Aide | \$11.00* |
| | Classroom Aide | \$17.35* |
| | Secretary | \$7.50* |
| Debra Terranova | Teacher | \$80/day |
| Patrice Cantalupo | Lunchroom/Playground Aide | \$11.00* |
| | Classroom Aide | \$17.35* |
| Gina Serpico | Teacher | \$80/day |
| Lisa Calabrese | Teacher | \$70/day |
| Evan Geiger | Teacher | \$80/day |
| Bonni McCoy | Teacher | \$80/day |
| Emanuele Pontoriero | Teacher | \$60/day (Pending County |
| | Home Instructor | \$32.00 Certificate) |
| Ethan Gato | Teacher | \$70/day |

*pending completion of contract negotiations

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #19: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Jeffrey O'Donnell as the Middle School Boys' Soccer coach for the 2007-2008 season at a stipend of \$3,438.00.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #20: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Maria Lichtenstein as a BSI/ESL teacher at the Harding Elementary School on Step 4, MA+30 at an annual salary of \$63,366, pro-rated from start date, effective at an anticipated start date of October 15, 2007, with full benefits for the 2007-2008 school year.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #21: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Allia Witter as the Middle School Cheerleading Coach for the 2007-2008 Winter season at a stipend of \$2,114.00.** Motion carried 7-0-0. Voting yes was:

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Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #22: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to utilize Jillian Kelly as a volunteer for the Girls' Basketball team for the 2007-2008 season.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #23: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to appoint Ann Cooke as the coordinator of The Governor's Initiative Grant for the 2007-2008 school year at a stipend of \$7,500.00.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #24: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the voluntary change in assignment for Bernadette Gatto, a physical education teacher, from a full-time position at Harding Elementary School to a part-time position at the David Brearley Middle/High School, on Step 4, MA at an annual salary of \$29,082.46 (1068/2080mpw*56,640), with no benefits effective December 1, 2007 or sooner** with permission of Superintendent for the 2007-2008 school year. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #25: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the voluntary change in assignment for Melissa Geoghan, a physical education teacher, from a part-time position at the David Brearley Middle/High School to a full-time position at the Harding Elementary School, on Step 1, BA, at an annual of \$48,354 with full benefits effective December 1, 2007 or sooner** with permission of Superintendent for the 2007-2008 school year. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #26: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Allen Lee, currently a second grade maternity leave replacement for Stacey Miller, to fill the second grade maternity leave request of Jaclyn Schmidtberg, who is scheduled to begin her leave on November 7, 2007.** Mr. Lee will remain on Step 1, BA, at an annual salary of \$48,354.00 with full benefits for the remainder of the 2007-2008 school year. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #27: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the**

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Superintendent to employ Mary Clohosey and Debra Terranova as part-time classroom aides in Mrs. Barnes' and Mrs. Fisezi's, 4th grade classes. The aides will work 19.6 hours/week (1175 mpw) with an annual salary of \$12,446.00 effective October 15, 2007 with no benefits for the remainder of the 2007-2008 school year. These aides are being employed in accordance with Board guidelines regarding class size.

RESOLUTION #28: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Margarita Zingaro as a part-time special education classroom aide, Monday through Friday from 8:35-12:30 (1175 mpw) at an annual salary of \$12,446.00, pending completion of contract negotiations,** with no benefits for the remainder of the 2007-2008 school year. Ms. Zingaro will be an aide to a three-year old student who will be placed in Ms. Monto's preschool disabled class upon completion of the IEP. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #29: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Emanuele Pontoriero as a part-time special education classroom aide, Monday through Friday from 10:05-2:00 (1175 mpw) at an annual salary of \$12,446.00, pending completion of contract negotiations,** with no benefits. Mr. Pontoriero will be shared among three classes. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #30: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the intradistrict transfer of Jennifer Ringler, a part-time special education classroom aide, from the Harding Elementary School to the at the David Brearley Middle/High School where she will provide support to a high school student returning to the district from an out-of-district placement.** Ms. Ringler's hours (1175mpw) and annual salary (\$12,446) will remain the same with no benefits. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #31: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Caroline McEvoy, a lunchroom aide at the David Brearley Middle/High School effective October 12, 2007.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #32: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approve the following individuals as authorized users of school cafeteria equipment for special school related events in accordance with the Food Service Bio-Security Management Plan:**

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Carol Boyden
Nicole Burns
Toni Chessa
Lisa Dilts
Joanne Petruzzella
Mirella Elshiekh

Patty Stafford
Tia Tancs
Terry Sues
Janet Padlo
Gail Laudati
Jackie Wetzel

Lisa Palmadessa
Debbie Margolin
Maria Cantalupo
Patti Lospinoso
Audrey Savona

These individuals will be authorized to use the equipment upon completion of training by Food Service Management Staff. The individuals and organizations are expressly forbidden to use or access the district's refrigerators, freezers or food storage areas. Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #33: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as intern(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

| <u>Name</u> | <u>College</u> | <u>Assigned to</u> |
|-----------------|--------------------|--------------------|
| Megan Schneider | Rutgers University | Renaë Bush |

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

CURRICULUM/INSTRUCTION

RESOLUTION #34: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the out-of-district placement of Student No. 203317 at the Lakeview School for the 2007-2008 school year with transportation services provided by the Morris-Union Jointure Commission.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #35: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves ten (10) hours/week of home instruction for Student No. 201041 with services provided by Louise Quagliata at a salary of \$32.00/hour for a duration of twelve (12) weeks.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #36: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the submission of the application for establishment of the Primary Autistic program, a new Special Education class at the Harding Elementary School.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda,

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A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #37: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **adopts the revisions to the Regulation of Board Policy No. 5530-Substance Abuse.** Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

RESOLUTION #38: Introduced by G. Laudati, who moved its adoption, seconded by A. Laudati, Be It Resolved, That the Kenilworth Board of Education **adopts on second reading the 6000-Finances policies and regulations as follows:**

| | |
|------|--|
| 6141 | Tax Revenues |
| 6150 | Tuition Income |
| 6160 | Grants from Private Sources |
| 6162 | Corporate Sponsorships |
| 6210 | Fiscal Planning |
| 6220 | Budget Preparation |
| 6230 | Budget Hearing |
| 6320 | Purchases Subject to Bid |
| 6340 | Multiple Year Contracts |
| 6350 | Competitive Contracting |
| 6421 | Purchases Budgeted |
| 6422 | Budget Transfers, Emergency Purchases and Overexpenditure of Funds |
| 6440 | Cooperative Purchasing |
| 6450 | Choice of Vendor |
| 6470 | Payment of Claims |
| 6510 | Payroll Authorization |
| 6520 | Payroll Deductions |
| 6630 | Athletic Fund |
| 6640 | Cafeteria Fund |
| 6660 | Student Activity Fund |
| 6700 | Investments |
| 6810 | Financial Objectives |
| 6820 | Financial Reports |
| 6830 | Audit and Comprehensive Annual Financial Report |

Motion carried 7-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Mancino and Zimmerman.

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RESOLUTION #39: Introduced by Mancino, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education, **in accordance with Bylaw 0131 “Bylaws and Policies” modify Bylaw 0168 “Recording Board Meetings” as follows:**

Section: “Audio Recordings of Meetings by Board of Education to read:
#2: After approval, the minutes, the tapes shall be stored for 60
Days in the Board office, then destroyed.”

The two sponsors of this Bylaw change are Livio Mancino and Gerard Laudati.

Motion carried 5-2-0. Voting yes was: Anderson, A. Laudati, G. Laudati, Mancino and Zimmerman. Voting no was: Benko and Duda.

RESOLUTION: Introduced by G. Laudati, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of personnel (KEA Grievance 78-1)**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 9:10 p.m. President Zimmerman called a **5-minute recess** prior to convening private session.

At 9:25 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

RESOLUTION: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, that after review of all written materials presented and consideration of the recommendations of the district administration and the advice of counsel, that the Kenilworth Board of Education denies grievance 78-1 (Placement on Guide) submitted by the Kenilworth Education Association. Motion carried unanimously.

Motion was made by Duda, seconded by A; Laudati, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 9:35 p.m.

Respectfully submitted,

October 9, 2007

Vincent A. Gonnella
Secretary to the Board

November 12, 2007

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by Vice President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **November 12, 2007**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007 (Revised 11-2-07 location). **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

Vice President Laudati led the **salute to the Flag**.

Upon **roll call**, the following members were present: Maria Anderson, Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, and Antonio Pugliese. Absent was: Nancy Zimmerman.

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Charles Cappello, Principal; Kathleen Murphy, Principal; Eileen O'Donnell, Supervisor; Ann Karpenski-Cooke, Supervisor of Special Services; Valarie Baker, Supervisor; Joseph Lafferty, Athletic Director; Joseph Schaffren, Supervisor of Guidance & Assessment; and Brian Luciani, Assistant Principal.

Three (3) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (October 9, 2007) were approved upon motion by Duda, seconded by Mancino. Motion carried 6-0-2. Voting yes was: Anderson, Benko, Campanella, Duda, A. Laudati, G. Laudati, and Mancino. Abstaining was: LoBello and Pugliese.

PRESENTATIONS:

- 2006-2007 Annual Audit Presentation: Robert Hulsart, Jr., Auditor.
- Inter-district Public School Choice Program: Dr. Leschuk

Motion was made by Duda, seconded by LoBello, that the **meeting be opened to the public**. Motion carried unanimously.

- Mrs. Finistrella asked about a Choice student being retained and the impact on class size and funding.

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Motion was made by Mancino, seconded by LoBello, that the **meeting be closed to the public**. Motion carried unanimously.

The **Superintendent's Report (with administrators' reports)**, a copy having been sent to each Board Member, **was approved** without reading and after discussion upon motion by Duda, seconded by Benko.

Members of the Administrative Team highlighted their monthly reports:

- Mr. Schaffren, Supervisor of Guidance & Assessment: Mrs. Jean's presentation at the in-service day on harassment and bullying was well received by the staff. Scholarship information and essay competitions were reviewed.
- Mrs. O'Donnell, Supervisor of Instruction & Technology: The in-service day was highlighted with presentations by our staff. In addition to Mrs. Jeans' presentation on harassment and bullying, Dr. Smith, Mrs. Carrara, and Ms. Cagney presented an informative segment on "suicide prevention." In the afternoon, staff concentrated on curriculum work.
- Mrs. Baker, Supervisor of Math & Science: Happenings in the Algebra II and Math classes were highlighted.
- Mrs. Cooke, Supervisor of Special Education: The Child Study Team is making an effort to bring back students from out-of-district placements. Mrs. Cooke was proud of the presentations that her staff did on the in-service day.
- Mr. Lafferty, Supervisor of Athletics: The Fall athletic season will conclude with the Thanksgiving Day Football game. The MRSA virus was discussed in all Physical Education classes.
- Mrs. Murphy, Harding School Principal: Mrs. Jeans' effort in coordinating "Red Ribbon Week" was acknowledged. A Veteran's Day assembly is scheduled for 11-13-07. Mr. Benko was recognized for his efforts as this year's PTO "Tricky Tray" Chairman.
- Mr. Luciani, Brearley Assistant Principal: Middle School happenings were highlighted, as well as attendance and discipline statistics.
- Mr. Cappello, Brearley Principal: The renaissance trip to Rutgers University went very well, as did the Halloween Assembly. Mr. Cappello complimented the staff for their efforts to improve the quality of instruction taking place during the opportunity periods.
- Mr. Gonnella, School Business Administrator/Board Secretary: An update on the administration's efforts to deal with the MRSA virus issue was reviewed. Gonnella also reviewed his recommendation regarding the copier resolution on this evening's agenda.

Mrs. Duda and the Board recognized the efforts of Mr. Schaffren during his tenure with the Kenilworth Schools. Through his efforts, the Guidance Department is an efficient, well run and respected component of the Kenilworth Educational community. The Board wished him and his family the best during his retirement.

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COMMITTEE REPORTS:

Finance & Facilities: Livio Mancino, Chairperson.

Mancino informed the Board of the 60% voter approval requirement on 2nd questions in this year's budget process. The committee is scheduled to meet with PTO representatives on December 10th. LoBello stated the board needs to consider a project that would "re-crown" Ward field.

Curriculum & Instruction: Gerry Laudati, Chairperson.

The Committee met this evening to review the Gifted and Talented Program. Laudati noted the presentation was thorough and well done. It was the committee's recommendation to "stay" the course and continue to operate the program as identified, while modifying it to continually meet students' needs.

Personnel & Management: Annmarie Duda, Chairperson.

The committee and/or board need to meet to discuss the CSA evaluation process and the potential CSA search process.

Correspondence: (see attachments)

1. Memo dated 9/11/07 from Gonnella Re: Finance and Facility Committee Meeting on 9/26/07.
2. Notice dated 9/17/07 Re: Curriculum Instruction Meeting on 10/9/07.
3. Letter dated 10/3/07 from Gonnella to Ronnie Hartshorn Re: Replacing two plaques in front of Harding School.

Motion was made by Duda, seconded by Benko, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Mancino reviewed his recommendation for "school uniforms" with the Board and stated additional information will be forthcoming.
- Duda stated the session at the NJSBA conference on "Get the yes vote out" was very informative and would share the information with the rest of the board.
- Anderson stated that the Holocaust survivor friends would feel uncomfortable speaking to students about their experiences.

NEW BUSINESS:

- Mancino suggested the board write to the Siragusa Foundation to fund the scoreboard. It was noted the scoreboard had already been installed and paid for, but there were other projects the Foundation may want to consider.
- Mancino suggested the Board President and Vice President be given a weekly report on

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incidents that go on in the schools. The Board discussed this for a period of time and concluded the administration adequately keeps the Board and Board leadership informed of important incidents that occur at the schools.

Motion was made by Anderson, seconded by Mancino, that the **meeting be opened to the public**. Motion carried unanimously.

- Mrs. Triano was concerned with the number of students in the lunchtime enrichment program. Leschuk stated he will work with staff to develop a portion of that time to be devoted to accelerated students.

Motion was made by Mancino, seconded by LoBello, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by Pugliese, who moved its adoption, seconded by Anderson, Be It Resolved, That the **attached bill list be approved for the month of October 2007 in the amount of \$1,829,238.43**. Motion carried 7-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, and Pugliese. Voting no was: Mancino.

RESOLUTION #2: Introduced by Pugliese, who moved its adoption, seconded by Anderson, Pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of October 31, 2007, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of September 2007**. Motion carried 7-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, and Pugliese. Voting no was: Mancino.

RESOLUTION #3: Introduced by Pugliese, who moved its adoption, seconded by Anderson, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (October 2007) in the 2007-2008 school budget**, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 7-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati,

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LoBello, and Pugliese. Voting no was: Mancino.

RESOLUTION #4: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policies No. 3440 and 4440-Travel Expenses as follows:**

| Attendee Name | Conference/Workshop Title | Date |
|-------------------------------|---|---------------|
| <u>Teaching Staff:</u> | | |
| Altomare, Mary | Respiratory Problems in School Aged Children | 11/13/2007 |
| Cagney, Jill | Functional Behavior Assessments & Class Manage | 11/19/2007 |
| Cagney, Jill | Social Skills Trg & Managing Challenging Behavior | 12/6/2007 |
| Cantalupo, Denise | ASSA Training | 10/9/2007 |
| Capizzano, Joseph | NJSIAA Baseball | 12/7/2007 |
| Cusimano, Jacquelyn | APA Training | 10/18/2007 |
| Davidson, Lorraine | NJDOE Highly Qualified Teachers Planning & Rptg | 10/25/2007 |
| Epstein, Jennifer | Collaborative Teaching | 1/22/2008 |
| Johnson, Clarice | Storytelling/Creative Drama/Workshop | 10/5/2007 |
| Johnson, Clarice | NJ Assoc. of School Librarians | 11/16/2007 |
| McElwain, Erin | MUJC Communication for Special Needs Children | 12/5/2007 |
| McElwain, Erin | Introduction to PROMPT Technique | 3/10,11,12/08 |
| Miller, Scott | Holocaust Remembrance | 11/5/2007 |
| O'Connor, Regina | Introduction to PROMPT Technique | 3/10,11,12/08 |
| O'Connor, Regina | Springboard Augmentative Communication Training | 11/30/2007 |
| Ruopp, Jennifer | APA Training | 10/18/2007 |
| Ruopp, Jennifer | Springboard Training - Aug. Device | 11/30/2007 |
| Ruopp, Jennifer | Neuropsychological of Reading Disorders | 12/17/2007 |
| Soffell, Margaret | Reading Recovery Contact Sessions | 9/28/2007 |
| Soffell, Margaret | Reading Recovery Contact Sessions | 10/26/2007 |
| Soffell, Margaret | Reading Recovery Contact Sessions | 11/2/2007 |
| Soffell, Margaret | Reading Recovery Contact Sessions | 12/14/2007 |
| Soffell, Margaret | Reading Recovery Contact Sessions | 1/18/2008 |
| Soffell, Margaret | Reading Recovery Contact Sessions | 2/15/2008 |
| Soffell, Margaret | Reading Recovery Contact Sessions | 4/11/2008 |
| Soffell, Margaret | Reading Recovery Contact Sessions | 5/16/2008 |
| Westbrook, Diane | Mid-Atlantic World History Conference | 10/12,13/07 |
| <u>Administration:</u> | | |

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| | | |
|-----------------|------------------------------------|------------|
| Luciani, Brian | Anti-Bullying Presentation | 10/12/2007 |
| Luciani, Brian | Introduction to Teasing/Bullying | 11/2/2007 |
| Cooke, Ann | Legal Update for Autistic Students | 12/6/2007 |
| Laudati, Gerard | NJSBA Delegate Assembly | 11/17/07 |

Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #5: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **accept the Comprehensive Annual Financial Report of the Kenilworth Board of Education covering the financial accounts and records of the Kenilworth Board of Education, the Food Service Fund, and the Student Activity Accounts for the 2006-2007 school year as prepared by Vincent A. Gonnella, Business Administrator/Board Secretary and Robert Hulsart & Co., Board of Education Auditors.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #6: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **accepts the Corrective Action Plan for the Annual Audit Fiscal Year 2007 as follows:**

Recommendation 07-01: There is an account receivable on the financial statements for the 2004-2005 ELLI Grant of \$12,000.

- *Corrective Action Approved by BOE:* The district will review the outstanding balance and collect the remaining balance from the state as the grant has been fully expended.
- *Method of Implementation:* The Business Administrator will contact the NJ DOE Division of School Finance to determine why this account receivable has not been paid.
- *Person Responsible for Implementation:* Vincent A. Gonnella, SBA
- *Completion Date of Implementation:* 12/30/07

Recommendation 07-02: Athletic Fund-Partially used ticket rolls that had not been included in the ticket inventory presented for audit verification the previous year were used for sales in 2006-2007. Due to this, we could not verify the starting ticket number and verify actual sales. Both of these rolls were used for adult sales.

- *Corrective Action Approved by BOE:* That no tickets that have not been presented for audit in the previous year be used, except for new purchases. All unused tickets at year-end must always be provided for audit verification.

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- *Method of Implementation:* The Athletic Director will ensure proper use of tickets in the 2007-2008 school year. The Business Administrator will review the benefits of using “Brearley” specific tickets for use at all athletic events.
- *Person Responsible for Implementation:* Joseph Lafferty, Athletic Director and Vincent A. Gonnella, SBA
- *Completion Date of Implementation:* 12/30/07

Recommendation 07-03: Athletic Fund – Dual type tickets were used, which is not proper for sales of athletic events. Dual type tickets are often used for prize lotteries or 50/50 raffles. A control of sales is created when single tickets are used, as each ticket used from the roll presents a sale. When two similar tickets with the same number are used, the control is compromised, and sales cannot be verified.

- *Corrective Action Approved by BOE:* That dual type tickets never be used, as these are improper for single sale and renders the controls useless.
- *Method of Implementation:* The Athletic Director will ensure proper use of tickets in the 2007-2008 school year. The Business Administrator will review the benefits of using “Brearley” specific tickets for use at all athletic events.
- *Person Responsible for Implementation:* Joseph Lafferty, Athletic Director and Vincent A. Gonnella, SBA
- *Completion Date of Implementation:* 12/30/07

Recommendation 07-04 ASSA: It was noted during the review that one student listed as attending private schools for the handicapped was enrolled in a county school, not a private school.

- *Corrective Action Approved by BOE:* Documentation provided should be carefully reviewed to ensure that the figures on the A.S.S.A report are accurate.
- *Method of Implementation:* A careful item-by-item review should be employed to ensure accurate counts are provided. The auditors will be asked to come in between the initial ASSA submission and final ASSA submission and verify accuracy of the submission
- *Person Responsible for Implementation:* Ann Cooke, Supervisor of Special Education and Robert Hulsart, Auditor.
- *Completion Date of Implementation:* 11-01-07 – ASSA submission & Final ASSA submission due date.

Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #7: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the Uniform State**

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Memorandum of Agreement-1999 Revisions, signed by the chief school administrator and law enforcement official, remains unchanged, with no additional terms/provisions. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #8: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves a cost per copy agreement for forty-eight (48) months with Stewart Industries for the following copier equipment:**

| <u>Location</u> | <u>Equipment</u> | <u>Monthly Base</u> | <u>Copy Allowance</u> | <u>Est. Monthly Volume</u> | <u>CPC Overage</u> |
|----------------------|------------------|---------------------|-----------------------|----------------------------|--------------------|
| Brearley HS Workroom | XEROX 4595 | \$ 699.00 | 50,000 | 110,000 | \$ 0.0045 |
| Brearley MS Workroom | XEROX 5675 PT | \$ 436.00 | 40,000 | 40,000 | \$ 0.0045 |
| Central Office | XEROX 5665 PT | \$ 381.00 | 30,000 | 26,666 | \$ 0.0045 |
| Harding ES Workroom | XEROX 5675 PT | \$ 436.00 | 40,000 | 45,000 | \$ 0.0045 |
| Harding ES Workroom | XEROX 5675 PT | <u>\$ 436.00</u> | <u>40,000</u> | <u>45,000</u> | <u>\$ 0.0045</u> |
| | | \$ 2,388.00 | 200,000 | 266,666 | |

- All devices will be set up to do color scan file/folder/e-mail/network.
- All devices will be set up as printers on the district network.
- Vendor will provide onsite staff to work with Kenilworth's Technology Department to configure all devices and proposed software.
- Vendor will provide staff training as per proposal specifications.
- All supplies including staples, service parts and labor included.
- Monthly overage will be billed quarterly at \$.0045 per copy and reconciled annually based on a volume of 3,200,000 copies per year.
- Vendor will comply with all other specifications outlined in the "request for proposal."

This contract is being awarded as a result of a competitive "Request for Proposal" under "General Services Administration's Federal Supply Schedules" and/or Cost Per Copy pricing to which a total of seven (7) qualified copier vendors submitted responsive proposals.

The XEROX 5675PT and 5665PT units are being awarded under the State Contract for multipurpose copier #A64042. The XEROX 4595 is being awarded on a competitive basis, not under the State Contract pricing schedule.

Be It Further Resolved, That the Kenilworth Board of Education purchases five (5) Color Scanning Enablement Kits from Stewart Industries at a cost of \$450/unit. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

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PERSONNEL/MANAGEMENT

RESOLUTION #9: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s) and/or aide(s) for the 2007-08 school year, *pending completion of contract negotiations:**

| | | |
|---------------------|-------------------|---------------|
| Dolores Masucci | Teacher | \$80/day |
| Elizabeth Carpenter | Home Instructor | \$32.00/hour |
| Kenneth Lucadema | Teacher | \$70/day |
| Jennifer Ramos | Lunch/Plygrd Aide | \$11.00/hour* |
| | Secretary | \$7.50/hour |
| Lorrell Dutkevicz | Lunch/Plygrd Aide | \$11.00/hour* |
| | Secretary | \$7.50/hour |
| Tina Lynaugh | Classroom Aide | \$17.35/hour* |
| | Lunch/Plygrd Aide | \$11.00/hour* |
| | Secretary | \$7.50/hour |

Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #10: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as a lunchroom aide at the David Brearley Middle/High with no benefits, *hourly salary pending completion of contract negotiations:**

| <u>Name</u> | <u>Hr/Day</u> | <u>Rate/\$</u> | <u>Est. Annual Salary</u> |
|-------------|---------------|----------------|---------------------------|
| Zoe Drivas | 3 | \$11.00/hr* | \$5,940.00 |

Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #11: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Miriam Calabrese as a Middle School Girls' Basketball coach at a stipend of \$3,590.00 for the 2007-2008 season.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #12: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the**

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Superintendent to employ Frank Beckhorn, Jr. as the Freshman Boys' Basketball Coach at a stipend of \$5,785.00 for the 2007-2008 season. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #13: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Gina Serpico as a third grade maternity leave replacement for Graceann Griffin effective on January 2, 2008 through the end of the year. Ms. Serpico will be placed on Step 1, BA, at an annual salary of \$48,354.00, pro-rated from the start date, with full benefits. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #14: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the voluntary change of assignment for Debra Terranova, a classroom aide at Harding School, from a part-time aide position to a full-time fifth grade maternity leave replacement for Saveria Campanile effective on February 16, 2008 through May 31, 2008.** Ms. Terranova will be placed on Step 1, BA, at an annual salary of \$48,354.00, pro-rated from the start date, with full benefits. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #15: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to utilize Glen Sandull as a wrestling volunteer for the 2007-2008 season.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

CURRICULUM/INSTRUCTION

RESOLUTION #16: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the out-of-district placement of Student No. 202078 at the Horizon School commencing on November 5, 2007 and continuing until the end of the school year.** Transportation services will be provided by Morris-Union Jointure Commission. This student requires nursing services, as prescribed by Dr. Agresti, which will be provided by National Staffing Associates at a rate as stated in the attached agreement. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #17: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of Applied Behavior Analysis testing at home for Student No. 203314 provided by Elizabeth Carpenter commencing November 26, 2007.** Motion carried 8-0-0. Voting yes was: Anderson,

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Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #18: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves ten (10) hours/week home instruction for Student No. 200525, services provided by Neal DeLuisi commencing December 1, 2007 through February 28, 2008.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #19: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves Renae Bush as Supervisor of Guidance and Assessment at a salary of \$91,000 prorated to start date of January 1, 2008 and benefits in accordance with the PSA Agreement.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #20: Introduced by Benko, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **ratify the attached Memorandum of Agreement dated October 18, 2007 between the Kenilworth Board of Education and the Kenilworth Association on behalf of the Secretaries, Clerks and Aides Unit for the period of July 1, 2006 to June 30, 2010.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION: Introduced by Benko, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of student matters (residency matters)**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 9:50 p.m. Vice President Laudati called a **5-minute recess** prior to convening private session.

At 10:05 p.m. Vice President Laudati reconvened the public session, and informed the public that **the Board took no action in private executive session.** The Board had originally scheduled a residency hearing regarding the status of several students. Through the efforts of the Board Attorney, the matter has been settled and the students are legally permitted to attend the Kenilworth Schools.

Motion was made by Benko, seconded by Duda, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 10:05 p.m.

Respectfully submitted,

November 12, 2007

Vincent A. Gonnella
Secretary to the Board

December 10, 2007

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by Vice President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **December 10, 2007**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

Vice President G. Laudati led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, and Livio Mancino. The following members arrived after roll call at the times indicated: Antonio Pugliese (7:40 p.m.) Absent was: Maria Anderson and Nancy Zimmerman.

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

Four (4) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (November 12, 2007) were approved upon motion by LoBello, seconded by A. Laudati. Motion carried 6 to 0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, and Mancino.

Vice President G. Laudati called for discussion on the **Superintendent's Report**:

- Dr. Leschuk noted that the Memo of Agreement between the Police and the Prosecutor's Office needed to be re-approved due to timing issues.
- Dr. Leschuk reviewed several policy revisions for consideration.
- Dr. Leschuk distributed and reviewed some statistical information regarding Choice Students and discipline.
- G. Laudati asked about the impact of the pre-school students being required to have flu shots.

The **Superintendent's Report (with administrators' reports)**, a copy having been sent to each Board Member, **was approved** without reading and after discussion upon motion by LoBello, seconded by Benko.

COMMITTEE REPORTS:

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Finance & Facilities: Livio Mancino, Chairperson.

- The committee met this evening with members of the school PTO Leadership in an effort to increase support for the school budget during the election.
- Mancino stated he had a good meeting with Mr. Gonnella regarding several financial matters and was concerned with the 60% rule on 2nd questions and requested support of the resolution this evening regarding that matter.
- The UC Board of Elections has denied our request to consolidate polling places due to “statutory” requirements.

Curriculum & Instruction: Gerry Laudati, Chairperson.

The committee is scheduled to meet on January 14, 2008 at 6:30 p.m. and the topic for discussion is the district’s science programs.

Personnel & Management: Annmarie Duda, Chairperson.

The Board needs to start reviewing the CSA Search Process. Mrs. Duda distributed some documents for members to review.

Correspondence: (see attachments)

Distributed November 7, 2007:

1. Letter dated 9/24/07 from Stephen Williams/NJSBAIG Re: Walkthrough inspection on 8/24/07.
2. Letter dated 10/15/07 from Gonnella to Dennis Kobitz/County of Union Bd. of Elections Re: Consolidation of Polling Places.
3. Letter dated 10/16/07 from Gonnella to Toplansky Re: New dental plan benefit.
4. Letter dated 11/2/07 from Gonnella to Ciardella/Grinspec with attached letters confirming that the KBOE accepts proposal regarding extra dental benefits.
5. Notice of Public Meeting on 11/12/07 at 6:30 p.m. to review Gifted and Talented Program.
6. Notice of Public Meeting on 11/12/07 at 7:30 p.m. to be held at Brearley instead of Harding School.

Motion was made by LoBello, seconded by Mancino, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Mancino distributed copies of his school uniform policy report.
- Mancino recommended that the rubber stripping material be installed in the parking lot.

NEW BUSINESS:

- A. Laudati asked about the clothes dryer in the cooking classroom; Leschuk stated that one had

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already been ordered.

- Mancino cited concerns regarding early dismissal and students loitering around town.
- G. Laudati reviewed proposed modifications to the special education formula and his concern regarding tying special education funding to the economics of the school district. Also cited was the due process in special education and the “burden of proof” being put back on the local district.
- Mancino commended Gagliardi for his efforts in the HVAC Litigation case.

Motion was made by LoBello, seconded by Pugliese, that the **meeting be opened to the public.** Motion carried unanimously.

- Tina Lynaugh had a question regarding Dr. Leschuk’s report on discipline and Choice Students.

Motion was made by Duda, seconded by A. Laudati, that the **meeting be closed to the public.** Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by Pugliese, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the **attached bill list be approved for the month of November 2007 in the amount of \$1,562,844.51.** Motion carried 6-1-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, and Pugliese. Voting no was: Mancino.

RESOLUTION #2: Introduced by Pugliese, who moved its adoption, seconded by G. Laudati, Pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of November 30, 2007, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of October 2007.** Motion carried 6-1-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, and Pugliese. Voting no was: Mancino.

RESOLUTION #3: Introduced by Pugliese, who moved its adoption, seconded by G. Laudati, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (November 2007) in the 2007-2008 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per

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attached. Motion carried 6-1-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, and Pugliese. Voting no was: Mancino.

RESOLUTION #4: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policies No. 3440 and 4440-Travel Expenses as follows:**

| Attendee Name | Conference/Workshop Title | Date |
|-------------------------------|---------------------------------------|------------|
| <u>Teaching Staff:</u> | | |
| Bedford, Leslie | Autism & Asperger Syndrome | 12/7/2007 |
| Bedford, Leslie | Tackling ADD/ADHD | 5/14/2008 |
| Bedford, Leslie | Demystifying Dyslexia | 1/29/2007 |
| Carrara, Carol | NJASP: The School Psychologist | 12/14/2007 |
| Carrara, Carol | Functional Behavior Assessments | 11/19/2007 |
| Feiner, Charles | Financial Aid Workshop | 11/20/2007 |
| Knepper, Lisa | Auditory Processing Disorders | 1/31/2008 |
| McElwain, Erin | Maximizing Springboard's Potential | 11/30/2007 |
| McElwain, Erin | Introduction to PROMPT Technique | 1/2/2008 |
| McElwain, Erin | Introduction to PROMPT Technique | 1/3/2008 |
| McElwain, Erin | Introduction to PROMPT Technique | 1/4/2008 |
| O'Connor, Regina | Introduction to PROMPT Technique | 1/2/2008 |
| O'Connor, Regina | Introduction to PROMPT Technique | 1/3/2008 |
| O'Connor, Regina | Introduction to PROMPT Technique | 1/4/2008 |
| Silva, Pearl | Auditory Processing Disorders | 1/31/2008 |
| Smith, Jason | Functional Behavior Assessments | 11/19/2007 |
| Soffel, Margaret | Annual Literacy & Reading Recovery | 12/1/2007 |
| Weinstein, Paul | Theatre Day for Teachers | 1/11/2008 |
| Widner, Lauren | Theatre Day for Teachers | 1/11/2008 |
| <u>Administration:</u> | | |
| Anderson, Maria | Conversation with Dr. Carmen Centuolo | 1/9/2008 |
| Benko, Steven | Conversation with Dr. Carmen Centuolo | 1/9/2008 |
| Duda, Annmarie | Conversation with Dr. Carmen Centuolo | 1/9/2008 |
| Laudati, Anthony | Conversation with Dr. Carmen Centuolo | 1/9/2008 |
| Laudati, Gerard | Conversation with Dr. Carmen Centuolo | 1/9/2008 |
| LoBello, Mark | Conversation with Dr. Carmen Centuolo | 1/9/2008 |

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| | | |
|-----------------------|---------------------------------------|----------|
| Mancino, Livio | Conversation with Dr. Carmen Centuolo | 1/9/2008 |
| Pugliese, Dr. Antonio | Conversation with Dr. Carmen Centuolo | 1/9/2008 |
| Zimmerman, Nancy | Conversation with Dr. Carmen Centuolo | 1/9/2008 |
| Leschuk, Dr. Lloyd M. | Conversation with Dr. Carmen Centuolo | 1/9/2008 |
| Gonnella, Vincent A. | Conversation with Dr. Carmen Centuolo | 1/9/2008 |
| | | |

Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #5: Introduced by Mancino, who moved its adoption, seconded by Pugliese, WHEREAS, the **New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2007 and 2008.**

WHEREAS, Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils at the per pupil rate as approved by the New Jersey Department of Education in a manner that is consistent with the provisions of the federal and state constitutions, and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district, and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school, and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment, and

WHEREAS, the Union County Educational Services Commission has agreed to handle the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education **enter into an**

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agreement with the Union County Educational Services Commission, whereby the Commission will administer the Nonpublic School Initiative Program for nonpublic schools located within its boundaries for the 2007-2008 school year; and

BE IT FURTHER RESOLVED that the Kenilworth Board of Education pay five percent (5%) of the allocation for the Nonpublic School Technology Initiative Program to cover the Commission's cost for administering the program. The total amount allocated by the State for the New Jersey Nonpublic School Technology Initiative Program will be paid to the Commission on or before October 15, 2007. A five percent (5%) fee will be deducted for the Commission's administrative expenses. Any unexpended funds will be refunded to the local district. Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #6: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials, 2007 Revisions**, signed by the chief school administrator, board president and law enforcement official, as revised and approved by the New Jersey Department of Law & Public Safety and the New Jersey Department of Education, with no additional terms/provisions. This agreement shall remain in full force and effect from December 10, 2007 until such time as it may be modified. Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #7: Introduced by Mancino, who moved its adoption, seconded by Pugliese, **Restore the Principle of Majority Rule in the State of New Jersey as it Pertains to Special Budget Questions in School Board Annual Elections.**

Whereas, New Jersey Public School Districts face increasing budgetary challenges to maintain effective and high quality educational programs, and

Whereas, greater budgetary constraints (caps) imposed by recent legislation (Assembly Bill A1 and formally known as P.L. 2007, c.62) force many school districts to present high quality educational programs to district voters by means of special questions, and

Whereas, P.L. 2007, c.62 imposes an unprecedented 60% majority vote requirement for a special question to be successful and further declares that school districts have no right of appeal to the local municipality or the Commissioner of Education should such questions fail, and

Whereas, low voter turnout (often less than 15%) for school budgetary questions often means that success or failure is often based on very low margins, and

Whereas, this requirement violates all principles of majority rule and gives those persons who

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vote in the negative greater voice and control in their respective communities,

Now Therefore Be It Resolved, that the Kenilworth Board of Education requests its legislative representatives and Governor Jon Corzine to amend Chapter 62 to eliminate the provision of a super-majority (60%) vote for school district special questions and restore the principle of “one person, one vote” in the State of New Jersey, and

Be It Further Resolved, that a copy of this resolution be sent to our local legislative representatives in the General Assembly and Senate, the Governor of the State of New Jersey, and to the New Jersey School Board’s Association. Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

PERSONNEL/MANAGEMENT

RESOLUTION #8: Introduced by Duda, who moved its adoption, seconded by Benko, WHEREAS, Mendy Roberts is a tenured teaching staff member assigned to the David Brearley Middle/High School; and

WHEREAS, Mendy Roberts has submitted a request to begin a maternity leave effective on or about February 4, 2008; and

WHEREAS, Mendy Roberts wishes to extend her leave by use of her remaining sick days and to take an extended leave thereafter without pay, through April 28, 2008,

NOW THEREFORE BE IT RESOLVED that Mendy Roberts be and hereby is authorized to commence maternity on or about February 4, 2008 through April 28, 2008; and

BE IT FURTHER RESOLVED that Mendy Roberts be and is hereby permitted to extend the leave through to April 28, 2008 by use of her accumulated sick days (and submission of a Doctor’s Certification of Disability), of which she has twenty (20) remaining, upon her written request to do so; and

BE IT FURTHER RESOLVED that Mendy Roberts is authorized to take unpaid leave for the 2007-2008 school year pursuant to Article XVI, Section C of the governing collective bargaining agreement. Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #9: Introduced by Duda, who moved its adoption, seconded by Benko, WHEREAS, Saveria Campanile is a tenured teaching staff member assigned to the Harding Elementary School; and

WHEREAS, Saveria Campanile has submitted a request to begin a maternity leave effective on

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or about February 19, 2008; and

WHEREAS, Saveria Campanile wishes to extend her leave by use of her remaining sick days and to take an extended leave thereafter without pay, through June 2, 2008,

NOW THEREFORE BE IT RESOLVED that **Saveria Campanile be and hereby is authorized to commence maternity on or about February 19, 2008 through June 2, 2008;** and

BE IT FURTHER RESOLVED that Saveria Campanile be and is hereby permitted to extend the leave through May 31, 2008 by use of her accumulated sick days (and submission of a Doctor's Certification of Disability), of which she has Sixty (60) remaining, upon her written request to do so; and

BE IT FURTHER RESOLVED that Saveria Campanile is authorized to take unpaid leave for the 2007-2008 school year pursuant to Article XVI, Section C of the governing collective bargaining agreement; and

BE IT FURTHER RESOLVED that Saveria Campanile must notify the Superintendent of Schools in writing on or before April 1, 2008 that she is returning to work as scheduled on June 2, 2008 as required by Article XVI, Section F of the governing collective bargaining agreement. Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #10: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s) and/or aide(s) for the 2007-08 school year:**

| | | |
|---------------|---------------------|---------------|
| Stacie Jeans | Teacher | \$60/day |
| | Classroom Aide | \$17.35/hour* |
| | Lunchrm/Plygrd Aide | \$11.00/hour* |
| David Paterno | Teacher | \$70/day |

*pending completion of contract negotiations

Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #11: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the correction to the October 9, 2007 Resolution No. 25 regarding Melissa Geoghan, to read Step 1, MA, at an annual**

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salary of \$55,074 with full benefits effective December 1, 2007 for the 2007-2008 school year. Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #12: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Allia Witter, the Middle School Cheerleading Coach, effective December 3, 2007.** Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #13: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Stefanie Loneker as the Middle School Cheerleading Coach for the Winter season at a stipend of \$2,114.** Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #14: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Jacqueline Catanzaro, as a maternity leave replacement for Danielle Wilkinson, who is an art teacher at the David Brearley Middle/High School.** Ms. Catanzaro will be placed on Step 1, BA at an annual salary of \$48,354, pro-rated from her start date of December 1, 2007, with full benefits. Mrs. Catanzaro will begin her employment on November 26, 2007 as a substitute teacher at a rate of \$80/day. Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #15: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Melissa Geoghan as the Middle School Girls' Basketball Coach at a stipend of \$3,590 for the 2007-2008 season.** Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #16: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Kathi Goldmann as a substitute Guidance Counselor at the David Brearley Middle/High School, commencing December 4, 2007** at a rate of \$280.00/day, with no benefits. Mrs. Goldmann will work 2-3 days a week until a replacement is hired to fill the position. Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #17: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as Fall STAY program instructors at stipends as indicated:**

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| | | | |
|-----------------|---------|---------------------|---------|
| Joseph Mills | \$1,254 | Carol Carrara | \$ 627 |
| Margaret Soffel | \$1,254 | Tammy Smith | \$1,254 |
| Jennifer Jack | \$1,254 | Leah Kaplow | \$ 627 |
| Lora Kaprowski | \$ 627 | Janet Spony | \$ 627 |
| Erin Delaney | \$1,254 | Kimberly Hernandez | \$ 627 |
| Janet Cariello | \$1,254 | Jeffrey Kaltreider | \$1,254 |
| Cathy Glacken | \$ 627 | Jennifer Birmingham | \$1,254 |

Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #18: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Dr. Marc Lombardy as a Guidance Counselor at the David Brearley Middle/High School with a start date of January 1, 2008 on Step 1, MA+30, at an annual salary of \$61,800 pro-rated from start date, with full benefits.** Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #19: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education, after consultation with the Kenilworth Education Association, **establishes the stipend for Clock Operator: Freshman Sports at a cost of \$34.50 per game.** (See attached letter) Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #20: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education, **establish the 2007-2008 salaries for members of the Information Technology Staff at the following annual salaries retroactive to July 1, 2007:**

| | | |
|-----------------|------------------|-----------|
| Ottomanelli, P. | Comp. Tech. | \$ 23,795 |
| Rodriguez, J. | Manager of Tech. | \$ 76,774 |

Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

CURRICULUM/INSTRUCTION

RESOLUTION #21: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours a week of home instruction for Student No. 201665, on an as needed basis, due to the student's extended illness, with services provided by Janet Cariello at a rate of \$32.00/hour to the**

December 10, 2007

end of the school year. Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #22: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves home instruction for Student No. 200585 commencing November 28, 2007 and ending on December 21, 2007 with services provided as follows: eight (8) hours/week with Kimberly McGowan and two (2) hours/week with Christa Candon, both at a rate of \$32.00/hour.** Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #23: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the 2008-2009 Program of Studies for the David Brearley High School.** Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

RESOLUTION #24: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the revisions to Policies No. 5330-Administration of Medication, 5530-Substance Abuse and 5512.01-Harassment, Intimidation and Bullying.** The revisions are required due to changes in statute, code or law. Motion carried 7-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Pugliese.

Motion was made by LoBello, seconded by Mancino, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 8:31 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

January 14, 2008

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **January 14, 2008**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Maria Anderson, Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Antonio Pugliese, and Nancy Zimmerman. Absent was: Livio Mancino

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Charles Cappello, Principal; Kathleen Murphy, Principal; Eileen O'Donnell, Supervisor; Ann Karpenski-Cooke, Supervisor of Special Services; Valarie Baker, Supervisor; Joseph Lafferty, Athletic Director; Renae Bush, Supervisor of Guidance & Assessment; and Brian Luciani, Assistant Principal.

Approximately eight (8) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (December 10, 2007), were approved upon motion by LoBello, seconded by Duda. Motion carried 8 to 0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese, and Zimmerman.

Presentation: "A Formula for Success – The Impact on the Kenilworth Schools." Vincent A. Gonnella, Business Administrator/Board Secretary. (Attached).

President Zimmerman called for discussion on the **Superintendent's Report:**

- Dr. Leschuk stated that Brearley junior Amber Cox has been selected as the NJ State "Student of the Month." This is a tremendous honor which the Board will acknowledge at a future meeting.
- Policies are continuing to be reviewed. Several series were reviewed and forwarded to the consultant for formatting.
- Dr. Leschuk thanked Mr. Gonnella for his efforts with TV-36. The program including the "Superintendent's Corner" is running very nicely.

January 14, 2008

The **Superintendent's Report (with administrators' reports)**, a copy having been sent to each Board Member, **was approved** without reading and after discussion upon motion by LoBello, seconded by Duda.

Members of the Administrative Team highlighted their monthly reports:

- Mrs. Bush, Supervisor of Guidance & Assessment: Several girls from the junior class participated in an event at Kean University which highlighted career exploration in the field of business. The students were very enthusiastic with the program.
- Mrs. O'Donnell, Supervisor of Instruction & Technology: The fall STAY program has been completed and the spring program is currently being planned.
- Mrs. Baker, Supervisor of Math & Science: The K-12 science program was the focus of the Curriculum and Instruction Committee this evening.
- Mrs. Cooke, Supervisor of Special Education: During the month of December, members of the staff received training associated with the Governor's Grant for Inclusive Education.
- Mr. Lafferty, Supervisor of Athletics: Winter sports are currently under way. The NJSIAA will begin to discuss "mega-conferences" which may result in new alignments.
- Mrs. Murphy, Harding School Principal: The month of December was very joyous with the concerts, shows and PTO Winter Wonderland. The children collected over 14 boxes of mittens, hats, and scarves for the less fortunate. She thanked the community for its generosity.
- Mr. Luciani, Brearley Assistant Principal: Lockdown drills and fires drills continue to operate efficiently. The PTO ran an ice cream social the last day of school before Christmas break. The middle school students were invited to see part of the High School play which proved to be very beneficial and exciting for the students.
- Mr. Cappello, Brearley Principal: The Virtual HS's first semester has concluded. The grades were very good. TV-36 will be highlighting the VHS in a segment of "Superintendent's Corner." The program includes student participation and was very informative. Dr. Leschuk stated the High School Band recently visited Harding School and found the program to be outstanding.

COMMITTEE REPORTS:

Curriculum & Instruction: Gerry Laudati, Chairperson.

The Committee met this evening and Mrs. Baker presented a program on the district's science program (K-12). Next up on the committee's agenda will be the Language Arts Program.

Correspondence: (see attachments)

Distributed December 7, 2007:

1. Report of Mr. Mancino Re: Students wearing uniforms.

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2. Letter dated 11/19/07 from Dennis Kobitz/Union County Board of Elections in response to Gonnella's letter with regard to consolidating polling places.
3. Letter dated 11/20/07 from Gonnella to Barbara Morison/Kenilworth Senior Citizens Club Re: April meeting with BOE candidates.
4. Email dated 11/20/07 from Gonnella to Cynthia Manto, et al. Re: Attending F&F Committee Meeting.
5. Email dated 11/20/07 from Manto responding that she will attend and perhaps others.
6. Letter dated 12/3/07 from Hedy Lipke to Gonnella thanking custodians, Gil Mejia and Peter Price, for their help in stripping and waxing the floors at Borough Hall.
7. Letter dated 12/4/07 to Gonnella from Kathleen Crotty/Senate Democratic Office Re: S.2814/A.4357 legislation.
8. Letter dated 12/5/07 from Walter Meyer/NJSBA confirming Anthony Laudati's attendance at the Orientation conference on 11/17/07.

Motion was made by LoBello, seconded by Duda, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

Motion was made by A. Laudati, seconded by LoBello, that the **meeting be opened to the public**. Mrs. Zimmerman asked that individuals limit their discussion to the Science Presentation which ran longer than anticipated. The public would have another opportunity to discuss other items later in the meeting. Motion carried unanimously.

- Mrs. Eager asked where the program goes from here. Mrs. Baker and Dr. Leschuk stated that the Science curriculum is being revised.
- Mrs. Eager and Mrs. Manto asked about timely distribution of tests and lab assignments to students in an effort to assist students to "learn from their mistakes." The administration stated a policy is in effect to address that matter, and that they needed to know if specific teachers were not complying with the directive.

Motion was made by Duda, seconded by LoBello, that the **meeting be closed to the public**. Motion carried unanimously.

OLD BUSINESS:

Zimmerman stated that Mr. Mancino was not able to make this evening's meeting, but would be distributing his "school uniform" report at the next meeting.

NEW BUSINESS:

The Board reviewed the superintendent search process. They asked Dr. Leschuk and Mr. Gagliardi to provide a list of several search firms to interview.

Motion was made by LoBello, seconded by Duda, that the **meeting be opened to the public**. Motion carried unanimously.

- Michelle Triano asked about the status of the speed bumps in the parking lot. Gonnella stated

January 14, 2008

that this project would be included in the 2008-2009 budget.

Motion was made by LoBello, seconded by Duda, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the attached **bill list be approved for the month of December 2007 in the amount of \$1,654,622.30**. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by Duda, Pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of December 31, 2007, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of November 2007**. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by Duda, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (December 2007) in the 2007-2008 school budget**, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policies No. 3440 and 4440-Travel Expenses** with full details attached as follows:

January 14, 2008

| Attendee Name | Conference/Workshop Title | Date |
|-------------------------------|-------------------------------------|-------------|
| <u>Teaching Staff:</u> | | |
| | | |
| Cantalupo, Denise | NJ Smart and NJ State Reports | 1/22/2008 |
| Ciborowski, John | Performance Assessment | 3/6/2008 |
| Donohue, Jennifer | Helping All Students Achieve | 1/25/2008 |
| Farber, Jeannine | Collaborative Teaching | 1/22/2008 |
| Ferraris, Melissa | Performance Assessment | 3/6/2008 |
| Gato, Ethan | Northeast Winter Conditioning Expo | 2/23/2008 |
| Jack, Jennifer | Family Math | 4/22/2008 |
| Jack, Jennifer | Family Math | 4/23/2008 |
| Jack, Jennifer | Family Math | 4/25/2008 |
| Jeans, Kristen | Sect. 504 NJ Updated Look | 2/28/2008 |
| Kaprowski, Lora | Family Math | 4/22/2008 |
| Kaprowski, Lora | Family Math | 4/23/2008 |
| Kaprowski, Lora | Family Math | 4/25/2008 |
| Lombardy, Marc | Sect. 504 NJ Updated Look | 2/28/2008 |
| Lonergan, Dennis | Northeast Football Coaches Clinic | 2/7/2008 |
| Lonergan, Dennis | Northeast Football Coaches Clinic | 2/8/2008 |
| Lonergan, Dennis | Northeast Football Coaches Clinic | 2/9/2008 |
| Lonergan, Dennis | NJSCA/NJSCO Coaches Clinic | 2/29/2008 |
| Miller, Scott | Northeast Football Coaches Clinic | 2/7/2008 |
| Miller, Scott | Northeast Football Coaches Clinic | 2/8/2008 |
| Miller, Scott | Northeast Football Coaches Clinic | 2/9/2008 |
| Miller, Scott | NJSCA/NJSCO Coaches Clinic | 2/29/2008 |
| Smith, Jason | The DSM IV in a Day | 3/7/2008 |
| | | |
| <u>Administration:</u> | | |
| | | |
| Bush, Renae | Conducting Practical Needs & Assess | 1/18/2008 |
| Bush, Renae | NJ SMART and NJ State Reports | 1/22/2008 |
| Bush, Renae | ASAP NJ 2008 Conference | 2/7/2008 |
| Bush, Renae | ASAP NJ 2008 Conference | 2/8/2008 |
| Bush, Renae | Section 504 in NJ: An Updated Look | 2/28/2008 |
| Cooke, Ann | NJ SMART and NJ State Reports | 1/22/2008 |
| Lepore, Tony | The Environment in Today's Schools | 2/29/2008 |

January 14, 2008

Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **waive the existing fee schedule for the use of facilities for the Kevin Boyle Basketball Camp for the Summer of 2008 and structure the rates as follows for the use of the Brearley Main Gym, Brearley Back Gym and the Brearley Cafeteria on the following dates with the following fees:**

| | | |
|-------------------------|-------------------|------------------------------------|
| June 23-27, 2008 | \$2,500.00 | |
| June 30 to July 3, 2008 | \$2,500.00 | |
| July 7-11, 2008 | \$2,500.00 | |
| July 14-18, 2008 | \$2,500.00 | |
| July 21-25, 2008 | \$2,500.00 | Front Gym Only |
| July 28- Aug 1, 2008 | \$2,500.00 | |
| Custodial Charges | <u>\$3,000.00</u> | (20 hr/week=120 hours @ \$25/hour) |
| Total: | \$18,000.00 | |

The \$18,000 fee is fixed and will not be adjusted for dropped dates.

Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the contract between the Board of Education and the YMCA of Eastern Union County/Five Points for the operation of the 2008 Summer Camp Program at Harding School during the summer of 2008 for a rental fee of \$9,800 plus a \$2,000 refundable security deposit with terms outlined in the attached agreement.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

PERSONNEL/MANAGEMENT

RESOLUTION #7: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the retirement letter from Joseph Giermanski, a custodian at the David Brearley Middle/High School, effective January 1, 2008.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #8: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Donna Scarillo,**

January 14, 2008

a lunchroom/playground aide at the Harding Elementary School, effective January 4, 2008. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #9: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Jennifer Ringler, a classroom aide at the David Brearley Middle/High School, effective January 7, 2008.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #10: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Lillian Falcetano as a lunchroom/playground aide at the Harding Elementary School at an annual salary of \$3,960.00,** prorated to start date, pending completion of contract negotiations, with no benefits for the 2007-2008 school year. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #11: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s) and/or lunchroom, playground, classroom aide(s) for the 2007-08 school year:**

| | | |
|-------------------|----------------|---------------|
| Lorrell Dutkevicz | Classroom Aide | \$17.35/hour* |
| Erin Ballard | Teacher | \$70/day |
| Maria Figueroa | Teacher | \$60/day |
| Marybeth LoBello | Teacher | \$70/day |
| | Classroom Aide | \$17.35/hour* |
| Dominic Olsen | Teacher | \$60/day |

*pending completion of contract negotiations

Motion carried 7-0-1. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, Pugliese and Zimmerman. Abstaining was LoBello.

RESOLUTION #12: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Irene Sabadics as a maternity replacement mathematics teacher for Mendy Roberts at the David Brearley Middle/High School on Step 1, MA+30, at an annual salary of \$61,800,** pro-rated from a start date of February 4, 2008, with full benefits. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello,

January 14, 2008

Pugliese and Zimmerman.

RESOLUTION #13: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves Maryann Gorka as a Middle School Cheerleading volunteer for the 2007-2008 season.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

CURRICULUM/INSTRUCTION

RESOLUTION #14: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours of home instruction for Student No. 202194 with services provided by Kimberly McGowan** at a salary of \$32.00/hour, commencing January 3, 2008 through to January 16, 2008. Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #15: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the first reading of the following policies and/or regulations as needed based on changes in statute, code or law, (M) indicates State Mandated:**

5307-Nursing Services Plan

Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION #16: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the Nursing Services Plan as prescribed in Policy No. 5307-Nursing Services Plan.** Motion carried 8-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

Motion was made by LoBello, seconded by Pugliese, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 9:53 p.m.

Respectfully submitted,

Vincent A. Gonnella

January 14, 2008

Secretary to the Board

January 28, 2008

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room in the Brearley School on **January 28, 2008**.

President Zimmerman led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Cranford Chronicle, Home News Tribune, The Star- Ledger and Roselle Park/Kenilworth Leader on April 23, 2007. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Brearley and Harding Schools and the Kenilworth Borough Hall, **as is provided by the Open Public Meetings Act**.

Upon **roll call**, the following members were present: Maria Anderson, Steven Benko, Annmarie Duda, Anthony Laudati, Gerard Laudati, Mark LoBello, Antonio Pugliese (7:50 p.m.) and Nancy Zimmerman. Absent was: Livio Mancino

Also in attendance were Lloyd M. Leschuk, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary.

President Zimmerman stated the **purpose of this meeting**: This will be the first of several meetings pertaining to the 2008-2009 annual school district budget. This meeting will focus on the building level administrators and district level supervisors outlining and highlighting components of their proposed 2008-2009 budgets.

The following was the order of presentations: Mr. Cappello and Mr. Luciani, Brearley Middle/High School; Mrs. Murphy, Harding School; Mr. Lafferty, Physical Education and Interscholastic Athletics; Mrs. Baker and Mrs. O'Donnell, Math, Science, Technology, and Curriculum modifications; Mrs. Cooke, Basic Skills, and Special Education; Mrs. Bush, Guidance Services and Assessment.

The following budget meetings were announced:

- February 4, 2008: Personnel Committee will meet to review staffing projections/modifications for the 2008-2009 school year.
- February 11, 2008: Finance & Facility Committee will meet to review facility needs for the 2008-2009 school year and modify the LRFP.
- February 11, 2008: The Business Administrator's Documentation & Staffing Projections will be presented at the regular public meeting. (Tentative Budget will be approved for submission to County Superintendent with waiver requests).
- February 27, 2008: Finance & Facility Committee will review modifications needed to incorporate state aid figures (if needed).
- March 3, 2008: Facility Update

January 28, 2008

- March 17, 2008: Meeting with Borough Council (Tentative)
- March 27, 2008: Public Budget Hearing

Motion was made by LoBello, seconded by Duda, that the meeting be opened to the public. Motion carried unanimously.

- None.

Motion was made by LoBello, seconded by Duda, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:38 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

February 4, 2008

A **Workshop Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **February 4, 2008**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice** of this Workshop Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman stated that the **purpose of this workshop meeting** is to discuss the items on the agenda for the February 11, 2008 meeting.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Maria Anderson (7:38 p.m.), Steven Benko, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, Antonio Pugliese (7:37 p.m.), Fred Viteka* and Nancy Zimmerman. Absent was: Annmarie Duda.

The following members of the administrative team were present: Charles Cappello, Principal; Eileen O'Donnell, Supervisor; Ann Karpenski-Cooke, Supervisor of Special Services; Valarie Baker, Supervisor; Renae Bush, Supervisor of Guidance & Assessment; and Brian Luciani, Assistant Principal.

Four (4) members of the public were present.

PRESENTATIONS: Passive Breath Device Policy Revision: Luciani & Bush.

Members of the Administrative Team highlighted their monthly reports:

- Mrs. Bush, Supervisor of Guidance & Assessment: A scholarship newsletter has been distributed to all students.
- Mrs. O'Donnell, Supervisor of Instruction & Technology: The spring STAY class has 285 students registered.
- Mrs. Baker, Supervisor of Math & Science: Curriculum coordination has begun with staff being trained later this month.
- Mrs. Cooke, Supervisor of Special Education: The preschool parent program "PALS" will be starting up at Harding. Several staff members received training on the "PROMPT" technique. G. Laudati asked about training for the autistic staff.
- Mr. Luciani, Brearley Assistant Principal: The Middle School "Quest Bowl" was held last week and will be televised on TV-36.

February 4, 2008

- Mr. Cappello, Brearley Principal: Midterms are complete. Amber Cox has been named “Student of the Month” by the NJ State Board of Education. AFG planning is continuing and going well.
- Mr. Gonnella, School Business Administrator/Board Secretary: Concerns regarding “Choice” Aid were reviewed.

COMMITTEE REPORTS:

Personnel & Management: Annmarie Duda, Chairperson.

The committee met this evening and reviewed staffing projections for 2008-2009. The plan calls for the inclusion of an additional elementary teacher to reduce class size. An additional special education teacher will be employed to handle the autistic class and a reading specialist is scheduled to assist with basic skills.

Other matters of discussion:

Motion was made by Mancino, seconded by LoBello that the **meeting be opened to the public.** Motion carried unanimously.

- Mrs. Finistrella asked about the program that has 5th graders tutoring 1st graders during recess.

Motion was made by Mancino, seconded by LoBello, that the **meeting be closed to the public.** Motion carried unanimously.

RESOLUTION: Introduced by Mancino, who moved its adoption, seconded by G. Laudati, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of personnel** (CSA Evaluation) which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. Note: Gonnella and Leschuk were not present during closed session.

At 9:00 p.m. President Zimmerman called a 5-minute recess.

At 9:25 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by G. Laudati, seconded by LoBello, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:25 p.m.

February 4, 2008

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

February 11, 2008

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **February 11, 2008**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, Antonio Pugliese (7:35 p.m.), and Nancy Zimmerman. Absent was: Maria Anderson.

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Joseph Lafferty, Athletic Director; and Brian Luciani, Assistant Principal.

Seven (7) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (January 14 & 28, 2008) were approved upon motion by Duda, seconded by Benko. Motion carried 8 to 0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese, and Zimmerman.

PRESENTATIONS:

- NJ State Board of Education Student of the Month: Amber Cox.
- 2008-2009 Budget Presentation: Phase II & III Expenditures: Vincent A. Gonnella

Members of the Administrative Team highlighted their monthly reports:

- Mr. Lafferty, Supervisor of Athletics: Due to team size, there will be no freshman baseball, but there will be a freshman softball team this spring.

COMMITTEE REPORTS:

Finance & Facilities: Livio Mancino, Chairperson.

The Committee met this evening with the district's architect to review options to remediate the

February 11, 2008

district's facility needs.

Correspondence: (see attachments)

Distributed January 11, 2008:

1. Email dated 11/16/07 from Gonnella to Board members Re: Early dismissal at Brearley.
2. Letter dated 12/5/07 to Gonnella from Senator Loretta Weinberg/District 37 Re: S.2814 legislation.

Distributed January 18, 2008:

1. Letter dated 1/10/08 from Hedy Lipke to Gonnella Re: Resolutions approved by the Borough of Kenilworth – Amending Chapter 62 and equitable state funding.
2. Press release dated 1/17/08 Re: Nominating Petitions for the BOE.
3. Printout Re: Mandatory Board member training requirements.

Motion was made by Mancino, seconded by Pugliese, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

Mr. Mancino discussed the speed bump issue. Gonnella stated that funds have been placed in the budget and several quotes have been obtained. Mr. Mancino stated he would like to get several more quotes.

NEW BUSINESS:

The following resolutions were discussed:

- Resolution #5: Gonnella stated that without the Choice Aid, the district would need to apply for a waiver; with it, it would not. This resolution protects the district and allows the administration to file for a waiver if needed.
- Resolution #8: As part of the new funding legislations, districts must examine all available group options for every insurance policy held by the district. This resolution states the district has complied with that requirement.
- Resolution #9: The bargaining agreement with the PSA Unit obligates the district to compensate retiring members for unused sick time. This resolution accomplishes this for Mr. Schaffren who retired effective 12-31-07.

Motion was made by Benko, seconded by G. Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

- Amy Risolo asked why the kindergarten students did not go to specials (Music, Art, Gym) and whether this was being considered in the future.

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- Mrs. Finistrella asked about why the 6th graders do not switch classes for different subjects like the Middle School students at Brearley.

Motion was made by LoBello, seconded by Mancino, that the **meeting be closed to the public.** Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the **attached bill list be approved for the month of January 2008 in the amount of \$1,774,570.78.** Motion carried 7-1-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of January 31, 2008, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of December 2007.** Motion carried 7-1-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (January 2008) in the 2007-2008 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 7-1-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policies No. 3440 and 4440-Travel Expenses,** with full details attached, as follows:

February 11, 2008

| Attendee Name | Conference/Workshop Title | Date |
|-------------------------------|------------------------------------|-----------|
| <i>Teaching Staff:</i> | | |
| Cantalupo, Denise | NJ SMART | 1/23/2008 |
| Carrara, Carol | Managing Problem Behaviors | 3/3/2008 |
| Gatto, Bernadette | NJAHPERD Annual Convention | 2/26/08 |
| Hopper, William | AFG Validation Committee | 3/3/2008 |
| Hopper, William | AFG Validation Committee | 3/4/2008 |
| Hopper, William | AFG Validation Committee | 3/5/2008 |
| Hopper, William | AFG Validation Committee | 3/6/2008 |
| Hopper, William | NJTESOL/NJBE Spring Conference | 5/20/2008 |
| Hopper, William | NJTESOL/NJBE Spring Conference | 5/21/2008 |
| Melici, Joanne | NJ SMART | 1/23/2008 |
| Sturchio, Lawrence | Rutgers University AP Institute | 2/7/2008 |
| <i>Administration:</i> | | |
| Gonnella, Vincent | Preparing for your Public Hearing | 2/27/2008 |
| Lafferty, Joseph | 48th Annual DAANJ Workshop | 3/17/2008 |
| Lafferty, Joseph | 48th Annual DAANJ Workshop | 3/18/2008 |
| Lafferty, Joseph | 48th Annual DAANJ Workshop | 3/19/2008 |
| Lafferty, Joseph | 48th Annual DAANJ Workshop | 3/20/2008 |
| Laudati, Gerard | Annual Delegate Assembly | 5/17/2008 |
| Anderson, Maria | School District Accountability Act | 2/6/2008 |
| Benko, Steven | School District Accountability Act | 2/6/2008 |
| Duda, Annmarie | School District Accountability Act | 2/6/2008 |
| Laudati, Anthony | School District Accountability Act | 2/6/2008 |
| Laudati, Gerard | School District Accountability Act | 2/6/2008 |
| LoBello, Mark | School District Accountability Act | 2/6/2008 |
| Mancino, Livio | School District Accountability Act | 2/6/2008 |
| Pugliese, Dr. Antonio | School District Accountability Act | 2/6/2008 |
| Zimmerman, Nancy | School District Accountability Act | 2/6/2008 |

Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **authorizes the Superintendent of Schools and Business Administrator to apply for non-automatic waivers**, if needed, as outlined in the Department of Education's 2008-2009 annual school district budgetary guidelines.

February 11, 2008

Be It Further Resolved, That the Board of Education authorizes the Superintendent of Schools and Business Administrator to develop a tentative budget using the non-automatic waivers, if needed, and present said budget to the Board for consideration at the March 3, 2008 Board of Education meeting.

Be It Further Resolved, That said tentative budget once submitted to the County Superintendent of Schools will continue to be reviewed and scrutinized until final adoption on March 19, 2008 at the Annual Public Budget Hearing. Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves March 19, 2008 as the date of the Public Budget Hearing at 7:30 p.m. in the Board of Education Conference Room.** The Board authorizes the Superintendent and/or the Business Administrator/Board Secretary to make changes to the date of the public hearing to coincide with potential changes to the election calendar. Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #7: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the polling hours for the annual school election on April 15, 2008 as follows: 7:00 am to 9:00 pm.** Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #8: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, WHEREAS, A5 was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school boards by providing for various school district accountability measures; and

WHEREAS, A5 requires that as a condition of receiving State aid, a school district shall examine all available group options for every insurance policy held by the district, including any self-insurance plan administered by the New Jersey School Boards Association Insurance Group on behalf of districts, and that the district shall participate in the most cost effective plans;

NOW THEREFORE BE IT RESOLVED that the Kenilworth Board of Education has, in accordance with A5, examined their group options for every insurance policy held by the district, including any self-insurance plan administered by the New Jersey School Boards Association Insurance Group on behalf of districts; and

NOW THEREFORE BE IT RESOLVED that the Kenilworth Board of Education has specifically examined the District's current insurance obligations with the New Jersey School Boards Association Insurance Group and have found the coverage and savings to be more than satisfactory

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and also the most cost effective;

NOW THEREFORE BE IT RESOLVED that the Kenilworth Board of Education has determined that the plan offered by the New Jersey School Boards Association Insurance Group is the most cost effective plan; and

NOW THEREFORE BE IT RESOLVED that the Kenilworth Board of Education hereby **determines to enter into the following insurance agreements in accordance with N.J.S.A. 18A:18A:**

| <u>Coverage</u> | <u>Projected Increase</u> | <u>Effective Date</u> |
|-----------------------|---------------------------|-----------------------|
| Worker's Compensation | 5% | 7/1/2008 |
| General Liability | 5% | 7/1/2008 |
| Auto Liability | 0% | 7/1/2008 |
| Auto Collision | -5% | 7/1/2008 |
| Property | 0% | 7/1/2008 |
| Errors & Omissions | 50% | 7/1/2008 |

Motion carried 7-1-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #9: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the payment of seventy-two (72) unused sick leave days to Joseph Schaffren, upon his retirement**, in the amount of \$12,572.28 (\$104,769/300/2*72 days) in one payment in accordance with the Principals' and Supervisors' Agreement between the Board of Education and the PSA Article IV, Section B1(a). Motion carried 7-1-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #10: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the agreement from VHS, Inc. for the district's participation in the company's Virtual High School program for the 2008-2009 school year at a cost of \$12,750** with terms as prescribed in the agreement. Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

PERSONNEL/MANAGEMENT

RESOLUTION #11: Introduced by Duda, who moved its adoption, seconded by Pugliese,

February 11, 2008

WHEREAS, Nicole Betlow is a non-tenured teaching staff member assigned to the David Brearley Middle/High School; and

WHEREAS, Nicole Betlow has submitted a request to begin a maternity leave effective on or about April 8, 2008 with an anticipated return date of June 2, 2008; and

WHEREAS, Nicole Betlow wishes to extend her leave through June 1, 2008 by use of her remaining sick days and to take an extended leave thereafter without pay,

NOW THEREFORE BE IT RESOLVED that Nicole Betlow be and hereby is authorized to commence maternity on or about April 8, 2008 through June 1, 2008; and

BE IT FURTHER RESOLVED that Nicole Betlow be and is hereby permitted to extend the leave through to June 1, 2008 by use of her accumulated sick days (and submission of a Doctor's Certification of Disability), of which she has ten (10) remaining, upon her written request to do so; and

BE IT FURTHER RESOLVED that Nicole Betlow is authorized to take unpaid leave until June 1, 2008 pursuant to Article XVI, Section C of the governing collective bargaining agreement. Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #12: Introduced by Duda, who moved its adoption, seconded by Pugliese,

WHEREAS, Jennifer Donohue is a tenured teaching staff member assigned to the David Brearley Middle/High School; and

WHEREAS, Jennifer Donohue has submitted a request to begin a maternity leave effective on or about April 11, 2008 with an anticipated return date of June 10, 2008; and

WHEREAS, Jennifer Donohue wishes to extend her leave through June 9, 2008 by use of her remaining sick days and to take an extended leave thereafter without pay,

NOW THEREFORE BE IT RESOLVED that Jennifer Donohue be and hereby is authorized to commence maternity on or about April 11, 2008 through June 9, 2008; and

BE IT FURTHER RESOLVED that Jennifer Donohue be and is hereby permitted to extend the leave through to June 9, 2008 by use of her accumulated sick days (and submission of a Doctor's Certification of Disability), of which she has thirty-five (35) remaining, upon her written request to do so; and

BE IT FURTHER RESOLVED that Jennifer Donohue is authorized to take unpaid leave until June 9, 2008 pursuant to Article XVI, Section C of the governing collective bargaining

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agreement. Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #13: Introduced by Duda, who moved its adoption, seconded by Pugliese, WHEREAS, Cynthia Yakovchuk is a tenured teaching staff member assigned to the David Brearley Middle/High School; and

WHEREAS, Cynthia Yakovchuk has submitted a request to begin a maternity leave effective on or about April 28, 2008; and

WHEREAS, Cynthia Yakovchuk wishes to extend her leave through the end of the school year by use of her remaining sick days and to take an extended leave thereafter without pay, through September 1, 2008,

NOW THEREFORE BE IT RESOLVED that **Cynthia Yakovchuk be and hereby is authorized to commence maternity on or about April 28, 2008 through September 1, 2008;** and

BE IT FURTHER RESOLVED that Cynthia Yakovchuk be and is hereby permitted to extend the leave through the end of the 2007-2008 school year by use of her accumulated sick and personal days (and submission of a Doctor's Certification of Disability), of which she has thirty-six (36) sick days and two (2) personal days (38 total days) remaining, upon her written request to do so; and

BE IT FURTHER RESOLVED that Cynthia Yakovchuk is authorized to take unpaid leave for the 2007-2008 school year pursuant to Article XVI, Section C of the governing collective bargaining agreement. Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #14: Introduced by Laudati, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s) and/or aide(s) for the 2007-08 school year:**

| | | |
|---------------------|----------------|---|
| Rosemarie Kramer | Teacher | \$80/day |
| | Classroom Aide | *\$17.35/hour |
| Margarita Moribaldi | Teacher | \$70/day |
| Stephanie Loneker | Nurse | \$100/day (pending receipt of RN Cert.) |
| | Teacher | \$70/day |
| Matthew Santos | Teacher | \$80/day |
| Regina Madden | Teacher | \$80/day |

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| | | |
|------------------|-----------------------|-------------------------------------|
| Marybeth LoBello | Lunch/Playground Aide | *\$11.00/hour |
| Karen Fernandez | Teacher | \$80/day (pending receipt of cert.) |
| Carl Vitale | Teacher | \$80/day |
| | Classroom Aide | *\$17.35/hour |
| | Home Instructor | \$32.00/hour |

*pending completion of contract negotiations

Motion carried 6-0-2. Voting yes was: Benko, A. Laudati, G. Laudati, Mancino, Pugliese and Zimmerman. Abstaining was: Duda and LoBello.

RESOLUTION #15: Introduced by Duda, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Margo DelPiano as a lunchroom/playground aide at the Harding Elementary School at an annual salary of \$3,960.00 (\$11.00 x 2/hrs x 180 days), effective February 4, 2008**, pending completion of contract negotiations, with no benefits for the 2007-2008 school year. Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #16: Introduced by Duda, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to increase the hours of Sherry Ferrante, a lunchroom aide at the Harding Elementary School from 2 hours/day to 3 hours/day, at an annual salary of \$5,940.00 (\$11.00 x 3/hrs x 180 days), effective February 4, 2008**, pending completion of contract negotiations, with no benefits for the 2007-2008 school year. Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #17: Introduced by Duda, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as curriculum writing teams at a rate of \$32.00/hour for ten (10) hours each:**

Language Arts Literacy

Angela Marinaro
Leslie Bedford
Pearl Silva
Michelle Van Steenacker
Cynthia Yakovchuk
Joseph Pickton

Mathematics Curriculum

Angela McGee
Stacey Miller
Janet Cariello
Jeanine Farber
Michelle Alvarez
Joan Whitenour

Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino,

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Pugliese and Zimmerman.

RESOLUTION #18: Introduced by Duda, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Melissa Geoghan as the Freshmen Girls' Softball Coach for the 2008 season with a stipend of \$4,670.00.** Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #19: Introduced by A. Laudati, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Edward Murray as the Middle School Girls' Softball Coach for the 2008 season with a stipend of 3,608.00.** Motion carried 5-0-3. Voting yes was: Benko, A. Laudati, G. Laudati, Pugliese and Zimmerman. Abstaining was: Duda, LoBello and Mancino.

RESOLUTION #20: Introduced by Duda, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Tina Lynaugh as a classroom aide at the David Brearley Middle/High School effective February 15, 2008 at an annual salary of \$12,446.00** (1175/mpw x \$17.35/hr x 183 days) with no benefits. Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

CURRICULUM/INSTRUCTION

RESOLUTION #21: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **grants permission for the David Brearley Varsity Baseball team to play Rahway High School on May 4, 2008 at the Richmond County Bank Ballpark, Staten Island, New York.** Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #22: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the first reading of the following policies and/or regulations as needed based on changes in statute, code or law, (M) indicates State Mandated:**

| | |
|--------------------------------|--|
| Policy No. 5305 | Health Services Personnel |
| Policy and Regulation No. 5306 | Health Services to Nonpublic Schools (M) |
| Policy and Regulation No. 5308 | Pupil Health Records |
| Policy No. 5332 | Do Not Resuscitate Orders (M) |
| Policy No. 5335 | Treatment of Asthma (M) |
| Policy No. 5535 | Passive Breath Alcohol Sensor Device |

Policy Number

Title

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| | |
|------|--|
| 7100 | Long-Range Facilities Planning |
| 7101 | Educational Adequacy of Capital Projects |
| 7102 | Site Selection and Acquisition |
| 7130 | School Closing |
| 7230 | Gifts, Grants, and Donations |
| 7243 | Supervision of Construction |
| 7300 | Disposition of Property |
| 7320 | Lease of School Premises |
| 7410 | Maintenance and Repair |
| 7420 | Hygienic Management |
| 7421 | Indoor Air Quality Standards |
| 7422 | School Integrated Pest Management Plan |
| 7430 | School Safety |
| 7432 | Eye Protection |
| 7433 | Hazardous Substances |
| 7434 | Smoking on School Grounds |
| 7435 | Alcoholic Beverages on School Premises |
| 7436 | Drug Free Workplace |
| 7440 | Security of School Premises |
| 7450 | Property Inventory |
| 7460 | Energy Conservation |
| 7480 | Motor Vehicles on School Property |
| 7490 | Animals on School Property |
| 7510 | Use of School Facilities |
| 7513 | Recreational Use of Playgrounds |
| 7520 | Loan of School Equipment |
| 7610 | Vandalism |
| 7650 | Staff Member's Use of School Vehicles |
| 8110 | Attendance Areas |
| 8130 | School Organization |
| 8140 | Pupil Enrollments |
| 8210 | School Year |
| 8220 | School Day |
| 8310 | Public Records |
| 8320 | Personnel Records |
| 8330 | Pupil Records |
| 8420 | Emergency Evacuation |
| 8431 | Preparedness for Toxic Hazard |
| 8441 | Care of Injured and Ill Persons |
| 8442 | Reporting Accidents |
| 8451 | Control of Communicable Disease |
| 8453 | HIV/AIDS |

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|------|--|
| 8461 | Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse |
| 8462 | Child Abuse and/or Neglect |
| 8464 | Missing Children |
| 8465 | Hate Crimes and Bias-Related Acts |
| 8467 | Weapons |
| 8468 | Crisis Response |
| 8470 | Response to Concerted Job Action |
| 8500 | Food Services |
| 8505 | School Nutrition |
| 8506 | School Lunch Program Biosecurity Plan |
| 8540 | Free and Reduced Rate Meals |
| 8600 | Transportation |
| 8630 | Bus Driver Responsibility |
| 8660 | Transportation by Private Vehicle |
| 8670 | Transportation of Disabled Pupils |
| 8710 | Property Insurance |
| 8740 | Bonding |
| 8750 | Employee Indemnification |
| 8760 | Pupil Accident Insurance |
| 8770 | School Board Insurance Group |
| 8810 | Religious Holidays |
| 8820 | Opening Exercises |
| 9100 | Public Relations |
| 9110 | Quality Assurance Annual Report |
| 9120 | Public Information Program |
| 9125 | School District Cable Television Channel |
| 9130 | Public Complaints and Grievances |
| 9140 | Citizens Advisory Committees |
| 9150 | School Visitors |
| 9160 | Public Attendance at School Events |
| 9161 | Crowd Control |
| 9180 | School Volunteers |
| 9181 | Volunteer Athletic Coaches |
| 9190 | Community Organizations |
| 9200 | Cooperation Between Parents and School |
| 9210 | Parental Responsibilities |
| 9240 | Rights of Parents |
| 9260 | Parental Liability for Vandalism |
| 9270 | Home Schooling and Equivalent Education |
| 9280 | Parent Conferences |
| 9320 | Cooperation with Law Enforcement Agencies |
| 9323 | Notification of Juvenile Offender Case Disposition |

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| | |
|------|--|
| 9324 | Sex Offender Registration and Notification |
| 9400 | News Media Relations |
| 9500 | Cooperation With Educational Agencies |
| 9541 | Student Teachers/Interns |
| 9550 | Educational Research Projects |
| 9560 | Administration of School Surveys |
| 9700 | Special Interest Groups |
| 9713 | Recruitment by Special Interest Groups |
| 9720 | Solicitations by Vendors |

| <u>Regulation Number</u> | <u>Title</u> |
|--------------------------|---|
| R 7100 | Long-Range Facilities Planning |
| R 7101 | Educational Adequacy of Capital Projects |
| R 7230 | Gifts, Grants, and Donations |
| R 7300.1 | Disposition of Instructional Property |
| R 7300.2 | Disposition of Real Property |
| R 7300.3 | Disposition of Personal Property |
| R 7300.4 | Disposition of Federal Property |
| R 7410 | Maintenance and Repair |
| R 7420 | Handling and Disposal of Body Wastes and Fluids |
| R 7420.1 | Bloodborne Pathogen Exposure Control Plan |
| R 7420.2 | Chemical Hygiene |
| R 7421 | Indoor Air Quality Standards |
| R 7422 | School Integrated Pest Management Plan |
| R 7430 | School Safety |
| R 7432 | Eye Protection Practices |
| R 7440 | School Security |
| R 7510 | Use of School Facilities |
| R 7610 | Vandalism |
| R 8140 | Enrollment Accounting |
| R 8220 | School Closings |
| R8310 | Public Records |
| R 8320 | Personnel Records |
| R 8330 | Pupil Records |
| R 8420 | Emergency Evacuation Plan |
| R 8420.1 | Fire and Fire Drills |
| R 8420.2 | Bomb Threats |
| R 8420.3 | Natural Disasters and Man-made Catastrophes |
| R 8420.4 | Kidnapping |
| R 8420.5 | Asbestos Release |
| R 8420.6 | Accidents To and From School |
| R 8431 | Toxic Hazard Preparedness Program |

February 11, 2008

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| R 8441 | Care of Injured and Ill Persons |
| R 8451 | Control of Communicable Disease |
| R 8461 | Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse |
| R 8462 | Child Abuse and/or Neglect |
| R 8464 | Missing Children |
| R 8465 | Hate Crimes and Bias-Related Acts |
| R 8467 | Weapons |
| R 8468 | Crisis Response |
| R 8470 | Strike Emergencies |
| R 8530 | Cafeteria Rules Elementary Grades |
| R 8540 | Free and Reduced Rate Meals |
| R 8600 | Pupil Transportation |
| R 8630 | Emergency School Bus Procedures |
| R 8690 | Monitoring Devices on School Vehicles |
| R 9120 | Public Information Program |
| R 9130 | Public Complaints and Grievances |
| R 9140 | Citizens Advisory Committee |
| R 9150 | School Visitors |
| R 9161 | Crowd Control |
| R 9180 | School Volunteers |
| R 9190 | Community Organizations |
| R 9270 | Home Schooling and Equivalent Education |
| R 9320 | Cooperation with Law Enforcement Agencies |
| R 9324 | Sex Offender Registration and Notification |

Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #23: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **adopts, on second reading, the following policies and/or regulations as needed based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 5307 Nursing Services Plan

Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #24: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the revisions to the following policies and/or regulations, as needed based on changes in statute, code or law, (M) indicates State Mandated:**

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Policy No. 5111 Eligibility of Resident/Nonresident Pupils (M)
Policy and Regulation No. 5310 Health Services (M)

Motion carried 8-0-0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION: Introduced by Benko, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic personnel (CSA Evaluation)**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 9:10 p.m. President Zimmerman called a **5-minute recess** prior to convening private session.

At 9:46 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by Duda, seconded by Benko, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 9:47 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

March 3, 2008

A **Workshop Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **March 3, 2008**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice** of this Workshop Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman stated that the **purpose of this workshop meeting** is to discuss the items on the agenda for the March 10, 2008 meeting.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Annmarie Duda, Gerry Laudati (7:40 p.m.), Livio Mancino, Antonio Pugliese (7:45 p.m.), and Nancy Zimmerman. Absent was: Maria Anderson, Anthony Laudati, and Mark LoBello.

The following members of the administrative team were present: Charles Cappello, Principal; Kathleen Murphy, Principal; Eileen O'Donnell, Supervisor; Valarie Baker, Supervisor; Joseph Lafferty, Athletic Director; Renae Bush, Supervisor; and Brian Luciani, Assistant Principal.

Six (6) members of the public were present.

PRESENTATIONS:

2008-2009 Budget Update: Vincent A. Gonnella (PowerPoint handout attached).

Zimmerman called for discussion on the Superintendent's Report:

- Kenilworth was ranked the 66th "Best Place to Live" according to NJ Monthly Magazine.
- According to the NJDOE School Report Card Data, all of Kenilworth Schools met or exceeded all NCLB standards. New Providence, Summit, Westfield and Kenilworth were the only Union County Schools to achieve this honor.

Members of the Administrative Team highlighted their monthly reports:

- Mrs. Bush, Supervisor of Guidance & Assessment: The testing season has been the focus for the staff, with the NJASK beginning next week. Brearley class registration also took place in February. Dr. Pugliese informed Mrs. Bush about an anti-bullying/tolerance program that took place in Westfield, and suggested the district explore the program.
- Mrs. O'Donnell, Supervisor of Instruction & Technology: The MUJC Library is being used

March 3, 2008

in the curriculum writing process. Four teachers are planning on attending the “Teachers & Learning” Symposium in NYC which is being funded by Verizon.

- Mrs. Baker, Supervisor of Math & Science: The plan to revise the district’s curriculum was reviewed.
- Mr. Lafferty, Supervisor of Athletics: The competition cheerleading squad finished off the year capturing the State Group I Championship Title. The wrestling team was also successful, capturing the County, Conference and Group II Section II Titles. Seven (7) wrestlers have advanced to the State Championships from the Regions.
- Mrs. Murphy, Harding School Principal: The students are learning about citizenship through the “Pennies for Patients” program. The students and staff are preparing for testing. The PTO’s “hallway” beautification process was outlined.
- Mr. Luciani, Brearley Assistant Principal: Mrs. VanSteenacker’s middle school performers did an outstanding job with the Wizard of Oz. The STAR assembly went well.
- Mr. Cappello, Brearley Principal: NJ Governor’s Teachers of the Year were announced for Brearley: Ms. Candon for the High School and Mr. Shapiro for the Middle School. The Middle School Play was a success this past weekend. Midterm results for the Virtual HS stand at 90.7% average. G. Laudati stated the Senior Class ran a talent show which went very well.

COMMITTEE REPORTS:

Finance & Facilities: Livio Mancino, Chairperson.

The Budget was further discussed. The proposal from SSP Architects was reviewed for Pre-referendum services.

Curriculum & Instruction: Gerry Laudati, Chairperson.

The district’s Language Arts program will be highlighted at the April 7th Committee Meeting.

Personnel & Management: Annmarie Duda, Chairperson.

The Committee has been working on finishing the Superintendent’s Annual Evaluation. Recommendations for superintendent search consultants will be supplied by Dr. Leschuk and Mr. Gagliardi.

Other matters of discussion:

- Mancino asked about the “drop-off” policy at Harding in the morning. The procedures and logistics were outlined.
- G. Laudati asked about the changes to the cost of the yearbook. Mr. Cappello stated the program was running at a deficit and was trying to correct that problem.

Motion was made by Mancino, seconded by G. Laudati that the **meeting be opened to the public.** Motion carried unanimously.

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No public comments.

Motion was made by Duda, seconded by G. Laudati, that the **meeting be closed to the public.** Motion carried unanimously.

RESOLUTION: Submitting Budget to County Office: Motion was made by Mancino, who moved its adoption, seconded by Duda, BE IT RESOLVED to approve a school district budget for the [FY 2008-2009](#) School Year for submission [to the County Superintendent of Schools](#) for review as follows:

| | <u>Budget</u> | <u>Local Tax Levy</u> |
|-----------------------------------|---------------|-----------------------|
| Total General Fund | \$ 19,134,496 | \$ 14,791,143 |
| Total Special Revenue Fund | \$ 720,576 | \$ - |
| Total Debt Service Fund | \$ 477,974 | \$ 348,567 |
| Budget Totals: | \$ 20,333,046 | \$ 15,139,710 |

Request to Calculate the Enrollment Adjustment Using a Weight of 1.0: N/A

Request for loss of State Aid: Be It Resolved, to apply for an adjustment for loss of State Aid from the prior budget year in the amount of \$0.

Request for an adjustment for increase in health care costs: Be It Resolved, to apply for an adjustment for increase in health care costs above the 2007-2008 school year adjusted per DOE guidelines in the amount of \$0.

Commissioner's Adjustment Requests (Waivers):

- **Special Education Costs Over \$40,000 Per Pupil: N/A**
- **Increase in Regular Education Tuition: N/A**
- **Capital Outlay: N/A**
- **Opening a New School Facility: N/A**
- **Increase in Energy Costs: N/A**
- **Increase in Insurance Costs: N/A**
- **Non-recurring General Fund Revenue Adjustment: N/A**

Deposit into Current Expense Emergency Reserve Fund N/A

Use of Surplus: N/A

Use of Capital Reserve Funds: N/A

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QUESTION TO VOTERS: Regular General Fund Tax Levy-Base Budget: Be it Further Resolved, That there should be raised for General Funds \$ 14,791,143 for the ensuing FY 2008-2009 School Year.

Be It Further Resolved, That the Board of Education authorizes the Superintendent and Business Administrator to make any adjustments necessary to the budget to continue with the election schedule.

Motion carried unanimously 6-0-0. Voting yes was: Benko, Duda, G. Laudati, Mancino, Pugliese, and Zimmerman.

RESOLUTION: Introduced by Mancino, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of personnel** (CSA Evaluation) which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. Gonnella and Leschuk were not present for closed session.

At 8:46 p.m. President Zimmerman called a 2-minute recess.

At 9:11 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by Benko, seconded by Duda, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:12 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

March 10, 2008

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **March 10, 2008**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Maria Anderson (7:34 p.m.), Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, Antonio Pugliese (7:40 p.m.), and Nancy Zimmerman.

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Christina Campanella, Attorney.

The following members of the administrative team were present: Ann Karpenski-Cooke, Supervisor of Special Services.

Approximately eight (8) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (February 4, and 11, 2008) were approved upon motion by Duda, seconded by Laudati. Motion carried 7 to 0. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, and Zimmerman.

PRESENTATIONS:

- Educational Enhancements for the 2008-2009 school year: Dr. Lloyd Leschuk.
- Facilities Planning Process: "A Reinvestment in Education" This Generation's Commitment to Our Schools; Vincent Gonnella

Members of the Administrative Team highlighted their monthly reports:

- Mrs. Cooke, Supervisor of Special Education: Alternative professional testing was reviewed.

COMMITTEE REPORTS:

Finance & Facilities: Livio Mancino, Chairperson.

G. Laudati stated that at a recent meeting he attended, additional state aid was to be made available to schools for the 2009-10 school year. He also discussed the impact of the Medical Family Leave

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Act which is pending in Trenton.

Correspondence: (see attachments)

Distributed February 8, 2008:

1. Email dated 1/31/08 from Gonnella to board members Re: Public Budget Hearing.
2. Letter dated 1/30/08 from Roberta Wohle/Office of Special Education Programs Re: NJDOE's determination on the performance of each local school district.
3. DOE News Release dated 2/6/08 Re: Student of the month, Brearley student Amber Cox.

Distributed February 15, 2008:

1. Report with attachments from Mancino Re: School uniforms.
2. Letter dated 2/8/08 from Lucille Davy/DOE to Dr. Leschuk Re: Long Range Facilities Plan Final Determination.

Motion was made by LoBello, seconded by Benko, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Mr. Mancino stated he would obtain additional quotes for the speed bumps. Mr. Gonnella stated the funds were in the FY '09 budget if approved.
- The Board reviewed the merits of Mr. Mancino's report on school uniforms (Resolution #15).

NEW BUSINESS:

- The Board discussed the need for better monitoring of activities in the parking lots after school hours and activities. Perhaps better signage and police monitoring will be required.
- Mr. Mancino stated he heard that someone was injured at a cheerleading event in the bleachers. He also asked if hand sanitizers were available to students and the need for better policing of the grounds for garbage.

Motion was made by Mancino, seconded by Benko, that the **meeting be opened to the public**. Motion carried unanimously.

- Daniela Condo, a Brearley junior and basketball player, asked if the Board was considering "uniforms," commenting that she did not want to wear one in her senior year at Brearley. She also asked when the Board would be rehiring coaches for next year. She was informed that this was typically done later in the school year; however, any concerns should be addressed to Mr. Lafferty prior to his recommendation.

Motion was made by Benko, seconded by Duda, that the **meeting be closed to the public**. Motion carried unanimously.

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ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the **attached bill list be approved for the month of February 2008 in the amount of \$1,629,750.73.** Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of February 29, 2008, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of January 2008.** Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (February 2008) in the 2007-2008 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policies No. 3440 and 4440-Travel Expenses, with full details attached,** as follows:

| Attendee Name | Conference/Workshop Title | Date |
|-------------------------------|---|-----------|
| <u>Teaching Staff:</u> | | |
| Cagney, Jill | Restraint Training | 3/6/2008 |
| Carrara, Carol | Assessment of Basic Lang./Learn. Skills | 3/14/2008 |

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| Devito, Pina | Teaching and Learning Celebration | 3/7/2008 |
| Devito, Pina | Thinkfinity | 3/11/2008 |
| Hayes, Jennifer | Restraint Training | 3/6/2008 |
| Hayes, Jennifer | Restraint Training | 3/7/2008 |
| Hayes, Jennifer | Assessment of Basic Lang./Learn. Skills | 3/14/2008 |
| Hegna, Cynthia | When a Parent Has Cancer | 4/3/2008 |
| Jack, Jennifer | Teaching and Learning Celebration | 3/7/2008 |
| Jeans, Kristen | NJASK 5-8 Test Coordinator Training | 4/2/2008 |
| Kirkpatrick, Donna | Assessment of Basic Lang./Learn. Skills | 3/14/2008 |
| Lombardy, Marc | NJASK 5-8 Training | 4/2/2008 |
| Monto, Jennifer | Assessment of Basic Lang./Learn. Skills | 3/14/2008 |
| Paruta, Erin | Enhancing In-District Program Options | 3/14/2008 |
| Quagliata, Louise | Supporting Para-Professionals | 3/7/2008 |
| Quagliata, Louise | Assessment of Basic Lang./Learn. Skills | 3/14/2008 |
| Razon, Janette | Teaching and Learning Celebration | 3/7/2008 |
| <u>Administration:</u> | | |
| Bush, Renae | NJ ASK 5-8 Training | 4/2/2008 |
| Cooke, Ann | Spec. Ed. Transition Requirements | 2/29/2008 |
| Cooke, Ann | 12th Annual NJAPSA Directors Academy | 5/19/2008 |
| Cooke, Ann | 12th Annual NJAPSA Directors Academy | 5/20/2008 |
| Gonnella, Vincent | NJASBO Annual Conference | 5/7-9/2008 |
| Luciani, Brian | NJ Juvenile Officers Association | 5/19-20/08 |
| O'Donnell, Eileen | Thinkfinity | 3/11/2008 |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves SSP School Architects & Educational Planners of Somerville, NJ to provide professional services in the area of Pre-Referendum Services as detailed in the attached proposal at a cost not to exceed \$18,000.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #6: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **waives the existing fee schedule for the Amateur Baseball Association's use of the Varsity Baseball Field at a per diem cost of \$250.00.** The Amateur Baseball Association will be required to provide a certificate of insurance guaranteeing adequate insurance coverage in accordance with Board Policy. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

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RESOLUTION #7: Introduced by Mancino, who moved its adoption, seconded by Pugliese, Be It Resolved, That the Kenilworth Board of Education **approves April 21, 2008, 7:30 p.m. as the Board's Annual Organizational Meeting.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #8: Introduced by Mancino, who moved its adoption, seconded by Pugliese, WHEREAS 18A:58-37-1 et seq. as amended by Chapter 121, Laws of 1984, requires that the State and local community purchase and loan textbooks upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools located within the local school district;

WHEREAS no board of education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State Aid, and;

WHEREAS, the Union County Educational Services Commission has agreed to handle the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education **enter into an agreement with the Union County Educational Services Commission whereby the Commission will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within Kenilworth for the 2008-2009 school year,** in accordance with 18A:58-37-1 et seq., and

BE IT FURTHER RESOLVED that the Kenilworth Board of Education pays a surcharge equal to ten percent (10%) of the allocation for nonpublic textbooks to cover the Commission's costs for administering the program, on July 1, 2008. The total amount allocated by the State for nonpublic textbooks aid will be paid to the Commission on July 1, 2008. Any unexpended entitlement will be refunded to the local district. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

PERSONNEL/MANAGEMENT

RESOLUTION #9: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s) and/or aide(s) for the 2007-08 school year:**

| | | |
|-------------------|---------|-------------------------------------|
| Brianne Krakovsky | Teacher | \$60/day (pending Sub. Certificate) |
| Nancy Caputo | Teacher | \$80/day |

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| | | |
|-----------------|---------|----------|
| Donald Bayer | Teacher | \$80/day |
| Tracey Lehnhoff | Teacher | \$80/day |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #10: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Charles Feiner, a guidance counselor at the David Brearley Middle/High School, effective June 30, 2008.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #11: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Lucero Cano as a maternity replacement Spanish teacher for Nicole Betlow at the David Brearley Middle/High School, effective April 1-30, 2008, on Step 1, BA, at an annual salary of \$48,354,** pro-rated from the start date, with no benefits. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #12: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Donald Bayer as a maternity leave replacement special education mathematics teacher for Jennifer Donohue at the David Brearley Middle/High School effective April 15 to June 15, 2008, on Step 1, BA, at an annual salary of \$48,354,** pro-rated from the start date, with no benefits. Mr. Bayer will be a substitute teacher from April 10-14, 2008 at a rate of \$80/day. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

CURRICULUM/INSTRUCTION

RESOLUTION #13: Introduced by LoBello, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **adopts, on second reading, the following policies and/or regulations as needed based on changes in statute, code or law, (M) indicates State Mandated:**

| | |
|--------------------------------|--|
| Policy No. 5305 | Health Services Personnel |
| Policy and Regulation No. 5306 | Health Services to Nonpublic Schools (M) |
| Policy and Regulation No. 5308 | Pupil Health Records |
| Policy No. 5332 | Do Not Resuscitate Orders (M) |
| Policy No. 5335 | Treatment of Asthma (M) |
| Policy No. 5535 | Passive Breath Alcohol Sensor Device |

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| <u>Policy Number</u> | <u>Title</u> |
|----------------------|--|
| 7100 | Long-Range Facilities Planning |
| 7101 | Educational Adequacy of Capital Projects |
| 7102 | Site Selection and Acquisition |
| 7130 | School Closing |
| 7230 | Gifts, Grants, and Donations |
| 7243 | Supervision of Construction |
| 7300 | Disposition of Property |
| 7320 | Lease of School Premises |
| 7410 | Maintenance and Repair |
| 7420 | Hygienic Management |
| 7421 | Indoor Air Quality Standards |
| 7422 | School Integrated Pest Management Plan |
| 7430 | School Safety |
| 7432 | Eye Protection |
| 7433 | Hazardous Substances |
| 7434 | Smoking on School Grounds |
| 7435 | Alcoholic Beverages on School Premises |
| 7436 | Drug Free Workplace |
| 7440 | Security of School Premises |
| 7450 | Property Inventory |
| 7460 | Energy Conservation |
| 7480 | Motor Vehicles on School Property |
| 7490 | Animals on School Property |
| 7510 | Use of School Facilities |
| 7513 | Recreational Use of Playgrounds |
| 7520 | Loan of School Equipment |
| 7610 | Vandalism |
| 7650 | Staff Member's Use of School Vehicles |
| 8110 | Attendance Areas |
| 8130 | School Organization |
| 8140 | Pupil Enrollments |
| 8210 | School Year |
| 8220 | School Day |
| 8310 | Public Records |
| 8320 | Personnel Records |
| 8330 | Pupil Records |
| 8420 | Emergency Evacuation |
| 8431 | Preparedness for Toxic Hazard |
| 8441 | Care of Injured and Ill Persons |
| 8442 | Reporting Accidents |

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| 8451 | Control of Communicable Disease |
| 8453 | HIV/AIDS |
| 8461 | Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse |
| 8462 | Child Abuse and/or Neglect |
| 8464 | Missing Children |
| 8465 | Hate Crimes and Bias-Related Acts |
| 8467 | Weapons |
| 8468 | Crisis Response |
| 8470 | Response to Concerted Job Action |
| 8500 | Food Services |
| 8505 | School Nutrition |
| 8506 | School Lunch Program Biosecurity Plan |
| 8540 | Free and Reduced Rate Meals |
| 8600 | Transportation |
| 8630 | Bus Driver Responsibility |
| 8660 | Transportation by Private Vehicle |
| 8670 | Transportation of Disabled Pupils |
| 8710 | Property Insurance |
| 8740 | Bonding |
| 8750 | Employee Indemnification |
| 8760 | Pupil Accident Insurance |
| 8770 | School Board Insurance Group |
| 8810 | Religious Holidays |
| 8820 | Opening Exercises |
| 9100 | Public Relations |
| 9110 | Quality Assurance Annual Report |
| 9120 | Public Information Program |
| 9125 | School District Cable Television Channel |
| 9130 | Public Complaints and Grievances |
| 9140 | Citizens Advisory Committees |
| 9150 | School Visitors |
| 9160 | Public Attendance at School Events |
| 9161 | Crowd Control |
| 9180 | School Volunteers |
| 9181 | Volunteer Athletic Coaches |
| 9190 | Community Organizations |
| 9200 | Cooperation Between Parents and School |
| 9210 | Parental Responsibilities |
| 9240 | Rights of Parents |
| 9260 | Parental Liability for Vandalism |
| 9270 | Home Schooling and Equivalent Education |
| 9280 | Parent Conferences |

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| 9320 | Cooperation with Law Enforcement Agencies |
| 9323 | Notification of Juvenile Offender Case Disposition |
| 9324 | Sex Offender Registration and Notification |
| 9400 | News Media Relations |
| 9500 | Cooperation With Educational Agencies |
| 9541 | Student Teachers/Interns |
| 9550 | Educational Research Projects |
| 9560 | Administration of School Surveys |
| 9700 | Special Interest Groups |
| 9713 | Recruitment by Special Interest Groups |
| 9720 | Solicitations by Vendors |

| <u>Regulation Number</u> | <u>Title</u> |
|--------------------------|---|
| R 7100 | Long-Range Facilities Planning |
| R 7101 | Educational Adequacy of Capital Projects |
| R 7230 | Gifts, Grants, and Donations |
| R 7300.1 | Disposition of Instructional Property |
| R 7300.2 | Disposition of Real Property |
| R 7300.3 | Disposition of Personal Property |
| R 7300.4 | Disposition of Federal Property |
| R 7410 | Maintenance and Repair |
| R 7420 | Handling and Disposal of Body Wastes and Fluids |
| R 7420.1 | Bloodborne Pathogen Exposure Control Plan |
| R 7420.2 | Chemical Hygiene |
| R 7421 | Indoor Air Quality Standards |
| R 7422 | School Integrated Pest Management Plan |
| R 7430 | School Safety |
| R 7432 | Eye Protection Practices |
| R 7440 | School Security |
| R 7510 | Use of School Facilities |
| R 7610 | Vandalism |
| R 8140 | Enrollment Accounting |
| R 8220 | School Closings |
| R8310 | Public Records |
| R 8320 | Personnel Records |
| R 8330 | Pupil Records |
| R 8420 | Emergency Evacuation Plan |
| R 8420.1 | Fire and Fire Drills |
| R 8420.2 | Bomb Threats |
| R 8420.3 | Natural Disasters and Man-made Catastrophes |
| R 8420.4 | Kidnapping |
| R 8420.5 | Asbestos Release |

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| R 8420.6 | Accidents To and From School |
| R 8431 | Toxic Hazard Preparedness Program |
| R 8441 | Care of Injured and Ill Persons |
| R 8451 | Control of Communicable Disease |
| R 8461 | Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse |
| R 8462 | Child Abuse and/or Neglect |
| R 8464 | Missing Children |
| R 8465 | Hate Crimes and Bias-Related Acts |
| R 8467 | Weapons |
| R 8468 | Crisis Response |
| R 8470 | Strike Emergencies |
| R 8530 | Cafeteria Rules Elementary Grades |
| R 8540 | Free and Reduced Rate Meals |
| R 8600 | Pupil Transportation |
| R 8630 | Emergency School Bus Procedures |
| R 8690 | Monitoring Devices on School Vehicles |
| R 9120 | Public Information Program |
| R 9130 | Public Complaints and Grievances |
| R 9140 | Citizens Advisory Committee |
| R 9150 | School Visitors |
| R 9161 | Crowd Control |
| R 9180 | School Volunteers |
| R 9190 | Community Organizations |
| R 9270 | Home Schooling and Equivalent Education |
| R 9320 | Cooperation with Law Enforcement Agencies |
| R 9324 | Sex Offender Registration and Notification |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #14: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the revisions to the following policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 2110 Philosophy of Education/District Mission Statement (M)
Policy No. 5512.01 Harassment, Intimidation and Bullying (M)

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #15: Introduced by Mancino, who moved its adoption, seconded by G. Laudati,

March 10, 2008

Be It Resolved, That the Kenilworth Board of Education **approves the continued study for the implementation of school uniforms for the students of the Kenilworth School District.**

Motion failed 1-8-0. Voting yes was: Mancino. Voting no was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman.

RESOLUTION: Introduced by Benko, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of personnel (CSA Evaluation)**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 9:00 p.m. President Zimmerman called a **10-minute recess** prior to convening private session.

At 9:24 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by LoBello, seconded by Mancino, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 9:25 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

March 17, 2008

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room in the Brearley School on **March 17, 2008**.

President Zimmerman led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, Union Leader, Cranford Chronicle, and the Star Ledger on March 4, 2008. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, and Nancy Zimmerman. Absent was: Maria Anderson and Antonio Pugliese.

Also in attendance were Lloyd M. Leschuk, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary.

Members of the Municipal Governing Body included: Mayor Fiamingo, Councilman Candarella, Councilman Clementi, Councilwoman Sosnosky, Councilman DeLuca, Councilman Joho and Borough Clerk Lipke.

Four (4) members of the public were present.

President Zimmerman stated the purpose of this meeting is to discuss issues of mutual concern between the Municipal Governing Body of Kenilworth and the Kenilworth Board of Education. Topics of discussion included:

- 2008 -2009Annual School Budget (PowerPoint presentation attached)
- Enhancements to the Educational Program
- Shared Services
- Other Matters

Motion was made by Benko, seconded by G. Laudati, that the meeting be opened to the public for comment. Motion carried unanimously.

No public comments.

Motion was made by Duda, seconded by Benko, that the meeting be closed to the public. Motion carried unanimously.

March 17, 2008

Motion was made by Duda, seconded by Mancino, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:30 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

March 19, 2008

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **March 19, 2008**.

President Zimmerman led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, Union Leader, Cranford Chronicle, and the Star Ledger on March 5, 2008.

A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act. A copy of the proposed school budget has been on file for review in the Business Office and a copy of the budget appeared in the March 13, 2008 edition of the Union Leader.

Upon **roll call**, the following members were present: Steven Benko, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, Antonio Pugliese, and Nancy Zimmerman. Absent was: Maria Anderson and Annmarie Duda.

Also in attendance were Lloyd M. Leschuk, Superintendent, and Vincent A. Gonnella, Business Administrator/Board Secretary.

Six (6) members of the public were present.

President Zimmerman **stated the purpose of this meeting is to present, discuss and adopt the 2008-2009 annual school budget for submission to the voters.**

Mr. Gonnella presented the 2008-2009 budget to the public. Dr. Leschuk then reviewed the educational program as it related to the 2008-2009 budget. Power Point Presentation attached.

Motion was made by Mancino, seconded by G. Laudati, that the meeting be opened to the public. Motion carried unanimously.

No Public Comments.

Motion was made by Benko, seconded by Mancino, that the meeting be closed to the public. Motion carried unanimously.

RESOLUTION #1: Introduced by Mancino, who moved its adoption, seconded by A. Laudati:

Submitting to Voters for Approval: BE IT RESOLVED to adopt the annual school district budget for the [FY 2008-09](#) School Year for submission to voters on April 15, 2008 as follows:

March 19, 2008

| | <u>Budget</u> | <u>Local Tax Levy</u> |
|----------------------------|----------------------|-----------------------|
| Total General Fund | \$ 19,134,496 | \$ 14,791,143 |
| Total Special Revenue Fund | \$ 720,576 | \$ - |
| Total Debt Service Fund | \$ 438,999 | \$ 309,592 |
| Budget Totals: | \$ 20,294,071 | \$ 15,100,735 |

Request to Calculate the Enrollment Adjustment Using a Weight of 1.0: N/A

Request for loss of State Aid: Be It Resolved, to apply for an adjustment for loss of State Aid from the prior budget year in the amount of \$0.

Request for an adjustment for increase in health care costs: Be It Resolved, to apply for an adjustment for increase in health care costs above the 2007-2008 school year adjusted per DOE guidelines in the amount of \$0.

Commissioner's Adjustment Requests (Waivers):

- **Special Education Costs Over \$40,000 Per Pupil:** N/A
- **Increase in Regular Education Tuition:** N/A
- **Capital Outlay:** N/A
- **Opening a New School Facility:** N/A
- **Increase in Energy Costs:** N/A
- **Increase in Insurance Costs:** N/A
- **Non-recurring General Fund Revenue Adjustment:** N/A

Deposit into Current Expense Emergency Reserve Fund N/A

Use of Surplus: N/A

Use of Capital Reserve Funds: N/A

QUESTION TO VOTERS: Regular General Fund Tax Levy-Base Budget: Be it Further Resolved, That there should be raised for General Funds \$ 14,791,143 for the ensuing FY 2008-2009 School Year.

Be It Further Resolved, That the Board of Education authorizes the Superintendent and Business Administrator to make any adjustments necessary to the budget to continue with the election schedule.

Motion carried 7 to 0. Voting yes was: Benko, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

March 19, 2008

G. Laudati thanked the administration for their efforts on the presentation and the work on the budget this year.

Motion was made by Benko, seconded by Mancino, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:20 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

April 7, 2008

A **Workshop Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **April 7, 2008**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice** of this Workshop Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman stated that the **purpose of this workshop meeting** is to discuss the items on the agenda for the April 14, 2008 meeting.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Maria Anderson (7:40 p.m.), Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Antonio Pugliese (7:41 p.m.), and Nancy Zimmerman. Absent was: Livio Mancino.

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Charles Cappello, Principal; Kathleen Murphy, Principal; Eileen O'Donnell, Supervisor; Ann Karpenski-Cooke, Supervisor of Special Services; Valarie Baker, Supervisor; and Joseph Lafferty, Athletic Director; Renae Bush, Supervisor of Guidance & Assessment; and Brian Luciani, Assistant Principal.

Five (5) members of the public were present.

Zimmerman called for discussion on the Superintendent's Report:

- Dr. Leschuk thanked Mrs. Baker and Mrs. O'Donnell for their presentation on the Language Arts Program at the Curriculum & Instruction Committee Meeting.
- The revised 2007-2008 and proposed 2008-2009 school calendars were presented and reviewed.
- Curriculum writing being completed is in line with the Middle States Accreditation process and NJQSAC.
- The policy manual, once completed will, be put on the district's website.

Members of the Administrative Team highlighted their monthly reports:

- Mrs. O'Donnell, Supervisor of Instruction & Technology: The Professional Development

April 7, 2008

plan was approved by the County DOE.

- Mrs. Baker, Supervisor of Math & Science: Phase I of the curriculum writing process was reviewed.
- Mrs. Cooke, Supervisor of Special Education: Special Education staff has been working closely with the guidance staff with scheduling for 2008-2009. The annual review process has begun.
- Mr. Lafferty, Supervisor of Athletics: Changes in eligibility requirements were reviewed as well as the difficulty in obtaining a 9th football game for the 2008 season.
- Mrs. Murphy, Harding School Principal: Testing is completed for grades 3 & 4. Mrs. Jeans is doing an outstanding job coordinating this effort. The “Pennies for Patients” fundraiser generated over \$3,000 for leukemia patients.
- Mr. Luciani, Brearley Assistant Principal: The April 1st “Fools Day” edition of the Bear Print was distributed. Summer school projections were outlined.
- Mr. Cappello, Brearley Principal: The virtual high school students will be completing their course work by May 16th. Students who are exempt from finals will be completing an apprenticeship at local companies.
- Mrs. Bush, Supervisor of Guidance & Assessment: The testing season is in full swing. The SRA process has been completed. Several workshops have been run including “Making your College Search Count” and “What happens after graduation.”

COMMITTEE REPORTS:

Curriculum & Instruction: Gerry Laudati, Chairperson.

The committee met this evening and reviewed the Language Arts Program.

Other matters of discussion:

- Gerry Laudati encouraged voter civics lessons be taught in class to motivate voters next week. He also stated that Governor Corzine is in favor of school choice.
- Pugliese requested an outline of our bullying policy.

Motion was made by Pugliese, seconded by LoBello that the **meeting be opened to the public.** Motion carried unanimously.

No public comments.

Motion was made by Duda, seconded by LoBello, that the **meeting be closed to the public.** Motion carried unanimously.

RESOLUTION: Introduced by Gerry Laudati, who moved its adoption, seconded by Anthony Laudati, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of negotiations**

April 7, 2008

(Custodial Unit, Secretarial/Aide Unit and PSA Unit) which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:20 p.m. President Zimmerman called a 5-minute recess.

At 8:35 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by Anthony Laudati, seconded by LoBello, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:35 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

April 14, 2008

A **regular meeting** of the Kenilworth Board of Education was **called to order** at 7:50 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **April 14, 2008**. The Board conducted a special presentation to award athletes and coaches with recognition. The Board also expressed its gratitude to Mrs. Maria Anderson for her service on the Board of Education

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 23, 2007. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Maria Anderson, Steven Benko, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, Antonio Pugliese, and Nancy Zimmerman.

Also in attendance were Lloyd M. Leschuk, Superintendent, and Vincent A. Gonnella, Board Secretary/Business Administrator.

Two (2) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (March 3, 10, 17 & 19, 2008) were approved upon motion by Duda, seconded by LoBello. Motion carried 9 to 0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese, and Zimmerman. Voting no was:

President Zimmerman called for discussion on the **Superintendent's Report**:

- Dr. Leschuk recommended that the Board begin interviewing superintendent search firms and make a decision in June. The Board discussed the benefits of using a consultant versus conducting the search on their own.

The **Superintendent's Report (with administrators' reports)**, a copy having been sent to each Board Member, **was approved** without reading and after discussion upon motion by Benko, seconded by A. Laudati.

COMMITTEE REPORTS:

Finance & Facilities: Livio Mancino, Chairperson.

The committee met this evening with the district's health benefits consultant to discuss the possible

April 14, 2008

need to change health benefits providers. Horizon BC/BS projected an increase above the budgeted figures. Pursuant to A-5, the Board previously solicited quotes from several other carriers. Oxford Health Insurance would provide equal to or better coverage to the Board employees at a reduced rate. The committee recommended terminating its agreement with Horizon and enter into an agreement with Oxford effective July 1, 2008.

Correspondence: (see attachments)

Distributed April 4, 2008:

1. State budget handout from Gerry Laudati.

Distributed April 11, 2008:

1. Letter dated 4/4/08 from Joseph Lafferty to Dr. Leschuk stating his intention to retire on 3/1/09.
2. Letter dated 4/11/08 to Howard Toplansky from Gonnella Re: Deductions for Health Benefits.

Distributed April 18, 2008:

1. Letter dated 4/16/08 with enclosures from Gonnella to Anthony Ciardella of Grinspec Consulting Re: Change of medical carrier from Horizon to Oxford.
2. Press Release dated 4/17/08 Re: Kenilworth School Recipient of Safety Award.
3. Letters dated 4/21/08 to Benko, G. Laudati and Mancino confirming attendance at the Advanced Board Member Training course on 2/6/08.

Motion was made by A. Laudati, seconded by LoBello, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Mancino stated he was still soliciting quotes for speed bumps.
- G. Laudati stated the NJ radio stated the new funding formula was a waste of money.

NEW BUSINESS:

- Gonnella announced the district was a recipient of a NJSBA Safety Incentive Award and was awarded \$2,846.
- Zimmerman asked if the “Star Spangled Banner” was sung at school.

Motion was made by Duda, seconded by Benko, that the **meeting be opened to the public**. Motion carried unanimously.

- Mrs. Finistrella asked about the robbery at the Wachovia Bank and whether the school was notified. The district was not notified; however, it was believed that the incident was not immediately reported to the police. The police have been very conscientious in advising the

April 14, 2008

school when they felt there was imminent danger to students or staff.

Motion was made by Mancino, seconded by Duda, that the **meeting be closed to the public.**
Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by Pugliese, who moved its adoption, seconded by Anderson, Be It Resolved, That the **attached bill list be approved for the month of March 2008 in the amount of \$1,867,614.97.** Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #2: Introduced by Pugliese, who moved its adoption, seconded by Anderson, Pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of March 31, 2008, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of February 2008.** Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #3: Introduced by Pugliese, who moved its adoption, seconded by Anderson, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (March 2008) in the 2007-2008 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #4: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the submission to the State, twelve (12) 2007-2008 Applications for Special Education Extraordinary Aid as indicated below:**

| Student ID | Out-of-District School | Eligibility Criterion |
|-------------------|-------------------------------|------------------------------|
|-------------------|-------------------------------|------------------------------|

April 14, 2008

| | | |
|--------|---------------------|-----------------------|
| 202892 | Lakeview/nurse | Multiple Disabilities |
| 202711 | DLC-New Providence | Autism |
| 202889 | UCESC-Crossroads | Autism |
| 202385 | Deron II | Multiple Disabilities |
| 202891 | Deron II | Multiple Disabilities |
| 201650 | Lakeview | Multiple Disabilities |
| 203174 | Kohler Child Devel. | Autism |
| 202078 | Horizon | Autism |
| | | Pre- |
| 203317 | Lakeview | Sch.w/Disabilities |
| | | Emotional |
| 201932 | Mount Carmel Guild | Disabilities |
| 201951 | Bright Beginnings | Autism |
| | | Emotional |
| 202461 | Deron II | Disabilities |

Motion carried 9-0-0.Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #5: : Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **accepts the Fiscal Year 2008 Grant Acceptance Certificate No Child Left Behind Consolidated Award as listed below:**

Fiscal Year 2008
Grant Acceptance Certification
NCLB Consolidated

| Program | Award |
|----------------------|--------------|
| NCLB Title I Part A | \$80,950 |
| NCLB Title II Part A | 23,368 |
| NCLB Title II Part D | 593 |
| NCLB Title IV | 4,880 |
| NCLB Title V | <u>1,971</u> |
| Total Award | \$111,762 |

Motion carried 9-0-0.Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #6: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the submission of the grant modification for the Fiscal Year 2008 Governor’s Initiative Grant due to the enhancement and**

April 14, 2008

expansion of programs for students with disabilities as attached. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #7: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the modification to the agreement with Trinitas Hospital to provide an additional four (4) hours per week of occupational therapy commencing March 31, 2008 to the end of the 2007-2008 school year. This change is necessary due to the increase in the number of preschool students requiring therapy.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #8: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the addendum to the agreement between the Kenilworth Board of Education and the Kenilworth Principals and Supervisors Association regarding adjustment to the salary of Renae Bush, Supervisor of Guidance and Assessment.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #9: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **authorizes the modification to the existing IRS Section 125 plan to allow for Premium Conversion Program as specified in the Agreement between the Kenilworth Board of Education and the Kenilworth Education Association.** Utilization of this plan is pending an opinion letter from the Internal Revenue Service regarding the correct implementation of the plan. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #10: Introduced by Mancino, who moved its adoption, seconded by Anderson, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policies No. 3440 and 4440-Travel Expenses, with full details attached, as follows:**

| Attendee Name | Conference/Workshop Title | Date |
|-------------------------------|---|-------------|
| <i>Teaching Staff:</i> | | |
| Altomare, Mary | Practical, Innovative Ideas for Enhancing Effectiveness | 5/14/2008 |
| Bush, Renae | Annual School Counselor Conference | 4/17/2008 |
| Bush, Renae | NJ Association of College Admission Counseling | 4/24/2008 |

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|-------------------------------|---|----------------|
| Cagney, Jill | ABC's of Building an Inclusive Classroom | 5/9/2008 |
| Cagney, Jill | Coping with Defiant & Disruptive Students | 5/20/2008 |
| Carrara, Carol | NJ Association of School Psychologists | 5/2/2008 |
| Cerchio, Lou | NJSCA 14th Annual Wrestling Coaches Clinic | 5/2/2008 |
| Davidson, Lorraine | Direct Certification - Lunch Program | 5/15/2008 |
| Duggan, MaryEllen | NJASBO: 403b IRS Regulations | 4/29/2008 |
| Focht, Marisa | Universality of Italian Heritage Curriculum | 4/17/2008 |
| Gato, Ethan | NSCA Maine Symposium | 4/14/2008 |
| Glacken, Cathy | Functional Skills for Students with Autism | 5/1/2008 |
| Gonzalez, Veronica | Homework That Gets Done! | 5/22/2008 |
| Hopper, William | AFG Validation Committee | 4/14/2008 |
| Hopper, William | AFG Validation Committee | 4/15/2008 |
| Hopper, William | AFG Validation Committee | 4/16/2008 |
| Hopper, William | AFG Validation Committee | 4/17/2008 |
| Johnson, Clarice | Best Books for Children K-6 | 5/2/2008 |
| McGee, Angela | Model Pre-K/Full Day Kindergarten Programs | 4/29/2008 |
| Lombardy, Marc | Annual School Counselor Conference | 4/17/2008 |
| Lombardy, Marc | Mock Admissions | 4/24/2008 |
| Monzo, Jess | NJSCA 14th Annual Wrestling Coaches Clinic | 5/2/2008 |
| Parente, Kristine | Model Pre-K/Full Day Kindergarten Programs | 4/29/2008 |
| Paruta, Erin | FATE: Intro to Applied Behavior Analysis | 5/12/2008 |
| Pobutkiewicz, Ana | Direct Certification - Lunch Program | 5/15/2008 |
| Quagliata, Louise | FATE: Intro to Applied Behavior Analysis | 5/12/2008 |
| Ruopp, Jennifer | ABC's of Building an Inclusive Classroom | 5/9/2008 |
| | | |
| <u>Administration:</u> | | |
| Cooke, Ann | NCLB Conference - Technical Assistance | 4/4/2008 |
| Cooke, Ann | Programming for Students with Asperger's Syndrome | 5/19/2008 |
| Gonnella, Vincent | NJASBO: 403b IRS Regulations | 4/29/2008 |
| Leschuk, Lloyd | Strategic Planning Advisory Comm. Mtg. | 4/4/2008 |
| Leschuk, Lloyd | NJASA Spring Conference | 5/14/-16, 2008 |
| Luciani, Brian | NJSCA 14th Annual Wrestling Coaches Clinic | 5/2/2008 |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

PERSONNEL/MANAGEMENT

RESOLUTION 11: Be It Resolved, That the Kenilworth Board of Education approves the extension of the unpaid maternity leave for Graceann Griffin, a third grade teacher at the Harding

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Elementary School, until December 14, 2008, returning to work on December 15, 2008. **TABLED**

RESOLUTION #12: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the extension of the unpaid maternity leave for Alison Mercurio, a special education teacher at the Harding Elementary School, for the 2008-2009 school year, with an anticipated return to work for the 2009-2010 school year.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #13: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the extension of the unpaid maternity leave for Danielle Matsushita, an ESL/BSI teacher at the Harding Elementary School, for the 2008-2009 school year, with an anticipated return to work for the 2009-2010 school year.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves the extension of the unpaid maternity leave for Jaclyn Schmidtberg, a second grade teacher at the Harding Elementary School, until January 2, 2009. **TABLED**

RESOLUTION #15: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s) and/or aide(s) for the 2007-08 school year:**

| | | |
|------------------|-------------------|----------|
| Gina Campanella | Lchrn/Plygrd Aide | \$11.00* |
| | Classroom Aide | \$17.35* |
| Lucero Cano | Teacher | \$80/day |
| Heather DeCamp | Teacher | \$70/day |
| Amy Drylewicz | Teacher | \$80/day |
| Michael Klimchak | Teacher | \$60/day |
| James Merlo | Teacher | \$70/day |
| Lindsay Walker | Teacher | \$60/day |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #16: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Tatiana Pastor as a maternity leave replacement for Cynthia Yakovchuk, a language arts teacher at the David Brearley Middle/High School, on Step 1, MA,**

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at an annual salary of \$55,074, prorated from the start date of May 1, 2008 until the end of the 2007-2008 school year, with no benefits. Ms. Pastor will be employed as a substitute teacher from April 23-30, 2008 at a daily rate of \$80.00. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #17: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Rosemarie Kramer as a maternity leave replacement for Tammy Smith, an elementary teacher at the Harding Elementary School, on Step 1, BA, at annual salary of \$48,354**, pro-rated from the start date of May 16, 2008 until the end of the 2007-2008 school year, with no benefits. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #18: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Lucero Cano as a maternity replacement Spanish teacher for Nicole Betlow at the David Brearley Middle/High School, effective April 1-May 30, 2008, on Step 1, BA, at an annual salary of \$48,354**, pro-rated from the start date, with no benefits. This resolution is to replace Resolution No. 11 on the March 10, 2008 agenda, amending the termination date from April 30, 2008 to May 30, 2008. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #19: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **recognizes the following teachers as recipients of the 2008 Governor's Teacher of the Year award:**

- Leslie Bedford – Harding School
- Jason Shapiro – David Brearley Middle School
- Christa Candon – David Brearley High School

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #20: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as an intern in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

| <u>Name</u> | <u>College</u> | <u>Assigned to</u> |
|-----------------|----------------|--------------------|
| Megan Schneider | Kean College | Renae Bush |

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Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #21: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as curriculum writing teams at a rate of \$32.00/hour for ten (10) hours each:**

| | | | |
|--------------------|-------------------|-----------------|---------------|
| Veronica Gonzalez | World Languages | Erin Delaney | Music |
| Kimberly Hernandez | World Languages | John Ondrey | Music |
| William Hopper | World Languages | Janet Sponey | Art |
| Cynthia Kovac | Art | Janet Marsili | Art |
| Marisa Focht | World Language | Lauren Widner | Music |
| Steve Shohfi | Health/Drivers Ed | Amy Efchak | M/S Phys. Ed. |
| Joseph Capizzano | HS Phys Ed. | Melissa Geoghan | Elem Phys. Ed |

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #22: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the retirement letter from Marylou Spohr, a District LDTC, effective June 30, 2008.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #23: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Jennifer Ebert, a science teacher at the David Brearley Middle/High School, effective June 30, 2008.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #24: Introduced by Duda, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Vincent Gonnella as the manager of TV-36, Kenilworth's television station at a stipend of \$5,000 a year for the 2007-2008 school year.** Motion carried 8-1-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

CURRICULUM/INSTRUCTION

RESOLUTION #25: Introduced by G. Laudati, who moved its adoption, seconded LoBello, Be It Resolved, That the Kenilworth Board of Education **accepts the Professional Development Plan for the 2008-2009 school year as approved by the Union County Professional Development Board.**

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Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #26: Introduced by G. Laudati, who moved its adoption, seconded LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the contractual obligation of the Board to give back unused snow days to 10-month employees as follows:**

May 23 and 27, 2008 - School closed
May 28, 2008 – In service Day (Staff Only)

Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #27: Introduced by G. Laudati, who moved its adoption, seconded LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the district's Application to Operate Summer School for Summer 2008, pending voter approval of the school budget.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #28: Introduced by G. Laudati, who moved its adoption, seconded LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the calendar for the 2008-2009 school year.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #29: Introduced by G. Laudati, who moved its adoption, seconded LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the 2008 Senior Trip to Dorney Park in Pennsylvania on May 30, 2008 accompanied by chaperones, at no cost to the Board.** Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #30: Introduced by G. Laudati, who moved its adoption, seconded LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the transfer of Student No. 203182 from Raritan Valley Academy to Cranford Alternative Program effective April 7, 2008 until the end of the 2007-2008 school year,** with transportation provided by the Morris-Union Jointure Commission.

RESOLUTION #31: Introduced by G. Laudati, who moved its adoption, seconded LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the agreement with Jostens for the publication of the David Brearley Yearbook for the 2008-2011 school years with an increase of no more than four percent (4%) guaranteed, additional terms as ascribed in the attached, a determination will be made at the conclusion of the 2008 school year whether or not to continue using Jostens for the remainder of the contract term.** Motion carried 8-1-

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0.Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Pugliese and Zimmerman. Voting no was: Mancino.

RESOLUTION #32: Introduced by G. Laudati, who moved its adoption, seconded LoBello, WHEREAS, the **David Brearley High School Competition Cheerleading Squad has been named as the Group 1 State Champions for the 2007-2008 season;** and,

WHEREAS, the David Brearley High School Competition Cheerleading Squad has shown a winning attitude, exceptional skill and performance as well as unusual tenacity in achieving this outstanding accomplishment, winning this title for five of the last six years; and,

WHEREAS, the David Brearley High School Competition Cheerleading Squad, through the efforts of its Head Coach, Kimberly McGowan and her dedicated assistant, Amy Burke have brought to the school, faculty, student body and community a coveted honor and a sense of pride; and,

WHEREAS, Coach McGowan and Coach Burke have unstintingly provided their time, energy, counseling, enthusiasm and leadership which has made possible this significant accomplishment; and,

WHEREAS, the athletes who competed on the David Brearley High School Championship Competition Cheerleading Squad have shown serious determination and a courageous attitude in winning the Group 1 State Championship; and,

WHEREAS, the outstanding 2007-2008 season enjoyed by the David Brearley High School Championship Competition Cheerleading Squad has been an inspiration as well as a source of pride and honor for all athletes and students within the Kenilworth School District.

NOW, THEREFORE, BE IT RESOLVED by the Kenilworth Board of Education that this said Board wishes to **express its admiration, gratitude and congratulations to the 2007-2008 David Brearley Championship Competition Cheerleading Squad and its sincere appreciation to Mrs. Kimberly McGowan and her assistant, Ms. Amy Burke, with appropriate acknowledgement to all students, parents and faculty members who supported and encouraged the team in its remarkable 2007-2008 season;** and,

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Mrs. Kimberly McGowan for the squad and to Mr. Charles Cappello, Principal, for the school and that a copy be spread upon the minutes of the April 14, 2008 Board of Education meeting. Motion carried 9-0-0.Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman. Motion carried 9-0-0.Voting yes was:

RESOLUTION #33: Introduced by G. Laudati, who moved its adoption, seconded LoBello, WHEREAS, the **David Brearley High School Varsity Wrestling Team has been named as the**

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Mountain Valley Conference Champions, Union County Champions, District X Champions and Group II State Sectional Champions of the 2007-2008 season for the third year in a row;
and,

WHEREAS, the David Brearley High School Wrestling Team has shown a winning attitude, exceptional skill and performance as well as unusual tenacity in achieving an overall outstanding record of 21-4; and a 7-0 Mountain Valley Conference record during the 2007-2008 season; and,

WHEREAS, the David Brearley High School Wrestling Team, through the efforts of its Head Coach, Brian Luciani and his dedicated assistants, Jess Monzo and Lou Cerchio and Tyler Venice; volunteer coaches, John Donofrio, Joseph Lospinoso, Sr., Chris Venice and Glen Sandull have brought to the school, faculty, student body and community a coveted honor and a sense of pride; and,

WHEREAS, Coach Luciani and his assistants have unstintingly provided their time, energy, counseling, enthusiasm and leadership which has made possible this significant accomplishment; and,

WHEREAS, the athletes who competed on the David Brearley High School Championship Wrestling Team have shown serious determination and a courageous attitude in winning the Mountain Valley Conference Championship, Union County Championship, District X Championship and Group II State Sectional Championship; and,

WHEREAS, the outstanding 2007-2008 season enjoyed by the David Brearley High School Championship Wrestling Team has been an inspiration as well as a source of pride and honor for all athletes and students within the Kenilworth School District.

NOW, THEREFORE, BE IT RESOLVED by the Kenilworth Board of Education that this said Board wishes to express its admiration, gratitude and congratulations to the **2007-2008 David Brearley Championship Wrestling Team and its sincere appreciation to Mr. Brian Luciani and his assistants, Jess Monzo, Lou Cerchio, Tyler Venice, John Donofrio, Joseph Lospinoso, Sr., Chris Venice and Glen Sandull with appropriate acknowledgement to all students, parents and faculty members who supported and encouraged the team in its remarkable 2007-2008 season;**
and,

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Mr. Brian Luciani for the team and to Mr. Charles Cappello, Principal, for the school and that a copy be spread upon the minutes of the April 14, 2008 Board of Education meeting. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #34: Introduced by G. Laudati, who moved its adoption, seconded LoBello, WHEREAS, the **David Brearley High School Head Wrestling Coach, Brian Luciani, has been**

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named the Region III Coach of the Year and for the 2007-2008 season; and,

WHEREAS, the David Brearley High School Head Wrestling Coach, Brian Luciani, has shown a winning attitude, exceptional skill and performance as well as unusual tenacity in achieving an outstanding record of 21-4 during 2007-2008 season; and,

WHEREAS, the David Brearley High School Head Wrestling Coach, Brian Luciani, through the efforts of himself and his dedicated assistants, Jess Monzo, Lou Cerchio and Tyler Venice; volunteer coaches John Donofrio, Joseph Lospinoso, Sr., Chris Venice and Glen Sandull have brought to the school, faculty, student body and community a coveted honor and a sense of pride; and,

WHEREAS, Coach Luciani and his assistants have unstintingly provided their time, energy, counseling, enthusiasm and leadership which has made possible this significant accomplishment; and,

WHEREAS, Head Wrestling Coach Brian Luciani has led the team in winning the Group II State Sectional Crown; the District X Championship and the Union County Championship; and has accumulated an overall record of 231-142-3 in his eleven years at David Brearley.

WHEREAS, the outstanding 2007-2008 season enjoyed by the Head Wrestling Coach, Brian Luciani, has been an inspiration as well as a source of pride and honor for all athletes and students within the Kenilworth School District.

NOW, THEREFORE, BE IT RESOLVED by the Kenilworth Board of Education that this said Board wishes to **express its admiration, gratitude and congratulations to Mr. Brian Luciani, Region III Coach of the Year 2007-2008, with appropriate acknowledgement to all students, parents and faculty members who take pride in Mr. Luciani's remarkable achievement;** and,

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Mr. Brian Luciani and to Mr. Charles Cappello, Principal, for the school and that a copy be spread upon the minutes of the April 14, 2008 Board of Education meeting. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

RESOLUTION #35: Introduced by Mancino, who moved its adoption, seconded Anderson, BE IT RESOLVED, That the Kenilworth Board of Education **terminates its Horizon medical plans and accept a group medical proposal from Oxford effective July 1, 2008. The Traditional and PPO medical plans will be administered at the rates, benefits and terms illustrated in Oxford's proposal dated April 8, 2008.**

BE IT FURTHER RESOLVED, That the Kenilworth Board of Education **designates Grinspec Consulting, a Division of Brown & Brown of Murray Hill, New Jersey, as the broker-of-record for our Oxford medical plans.** Grinspec Consulting is authorized to act on our behalf in all group

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insurance matters and to receive commissions included in the proposed rates. Motion carried 9-0-0. Voting yes was: Anderson, Benko, Duda, A. Laudati, G. Laudati, LoBello, Mancino, Pugliese and Zimmerman.

Prior to adjourning the meeting, President Zimmerman thanked the Board for the opportunity to serve as president this past year and it was a pleasure and honor to serve the Board in that capacity.

Motion was made by Duda, seconded by LoBello, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 8:58 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

April 21, 2008

The **Organization Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by Board Secretary/Business Administrator Vincent A. Gonnella, in the Board of Education Conference Room of the Brearley School on **April 21, 2008**.

Adequate notice of this Meeting of the Kenilworth Board of Education has been provided to the Home-News Tribune, The Star-Ledger, Cranford Chronicle and the Roselle Park/Kenilworth Leader on April 24, 2007. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

Gonnella stated that the **purpose of this meeting** is to reorganize the Board of Education as a result of the annual school election.

Gonnella led the **salute to the Flag**.

Gonnella read the following **Certification of Newly Elected Members**, after which he administered the **oath of office** to the new members:

I, Vincent A. Gonnella, Secretary of the School District of The Borough of Kenilworth, County of Union, New Jersey, do hereby certify that the following named persons received the highest number of votes and were duly elected as members of the Board of Education of the School District of the Borough of Kenilworth, County of Union, New Jersey, at the school election held April 15, 2008 in the Borough of Kenilworth, to wit:

Three (3) Year Terms

Hector E. Colon

Annmarie Duda

Nancy Zimmerman

and I do further certify that Hector Colon, Annmarie Duda, and Nancy Zimmerman were elected for the terms set forth above.

Upon **roll call**, the following members were present: Steven Benko, Hector E. Colon, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, and Nancy Zimmerman. Absent was: Antonio Pugliese.

Also in attendance were Lloyd M. Leschuk, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary. One (1) member of the public was present.

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Board Secretary Gonnella called for **nominations for President:**

Zimmerman was nominated by Mancino, seconded by LoBello.

Hearing no additional nominations, Gonnella called for a **motion to close nominations for President:** Duda, seconded by G. Laudati, made the Motion. Motion carried unanimously.

A vote was taken on the nomination of Zimmerman: Benko, Colon, Duda, A. Laudati, G. Laudati, LoBello, Mancino, and Zimmerman voted for the nomination.

With the unanimous vote of the Board in favor of the nomination of Zimmerman for President, Gonnella **declared Zimmerman President of the Kenilworth Board of Education.**

In a brief statement, Zimmerman stated she was honored to continue as Board President. She thanked the members of the community who supported the budget. In particular, she thanked the Harding and Brearley PTO's for their added effort this year.

Zimmerman called for **nominations for Vice President:**

Gerry Laudati was nominated by Mancino seconded by LoBello.

Motion was made by Duda, seconded by A. Laudati, that the **nominations for Vice President be closed.** Motion carried unanimously.

A vote was taken on the nomination of Gerry Laudati for Vice President: Benko, Colon, Duda, A. Laudati, G. Laudati, LoBello, Mancino, and Zimmerman voted for the nomination.

With the unanimous vote of the Board in favor of the nomination of Gerry Laudati for Vice President, Zimmerman **declared Gerry Laudati Vice President of the Kenilworth Board of Education.**

COMMITTEES:

The Board discussed committee assignments. For the most part, assignments would remain the same; President Zimmerman would get her appointments out shortly. Gerry Laudati suggested that Benko handle the "elementary" side of the Curriculum & Instruction Committee this year.

OTHER MATTERS:

- Mancino suggested limiting the term of any president to two terms.
- The Board discussed the superintendent search firms and would interview two of the three. Mancino was opposed to using a firm to conduct the search and felt the district could do it itself and save the money.
- Zimmerman asked for a status report on the School Choice program with respect to the

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recommendations the Board made to the state regarding “problem” students.

- The Board discussed the district’s dress code and requested the administration attempt to enforce it more strictly.

Roll Call was taken on the following Resolutions:

RESOLUTION #1: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the **by-laws, rules and regulations, contracts, policies and job descriptions currently in force and effect are hereby adopted by the Board of Education for the year beginning April 21, 2008 until the next organization meeting in 2009.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #2: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the **textbooks (attached), programs and curriculum guides currently in force and effect are hereby adopted by the Board of Education for the year beginning April 21, 2008 until the next organization meeting in 2009.**

Be It Further Resolved That, the Kenilworth Board of Education approves the **Gifted and Talented programs and the Guidance programs for the 2008-2009 school year.** Motion carried 6-0-2. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, and Zimmerman. Abstaining was: Colón and Mancino.

RESOLUTION #3: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That **The Star-Ledger, the Cranford Chronicle and the Union Leader be and are hereby designated as the official newspapers of the Kenilworth Board of Education for its proceedings and that the Union Leader, Cranford Chronicle and The Star- Ledger be designated for its announcements and legal advertisements for the 2008-2009 school year.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #4: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That **Wachovia or its successor be and is hereby designated as the depository for the general operating funds, the payroll accounts, the unemployment trust fund, Capitol Projects accounts, and the cafeteria account of the board, and Be It Further Resolved, That Wachovia or its successor, be and is hereby designated as the depository for the payments of bonded indebtedness and interest hereon of the school board when and if applicable.** Be It Further Resolved that the **following banks also be designated as depositories for the Board of Education Funds: Bank of America, Commerce Bank, PNC Bank, Synergy Bank, Investors Savings Bank, J. P. Morgan Chase Bank, Valley National Bank and New Jersey ARM.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

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RESOLUTION #5: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That **the signatures of the President or Vice President, the Board Secretary, and the Treasurer of School Monies shall be affixed to the check warrants of the Board before same shall be delivered to any payee.** The names of the respective parties above mentioned are:

| | |
|-----------------|---------------------|
| President: | Nancy Zimmerman |
| Vice President: | Gerry Laudati |
| Secretary: | Vincent A. Gonnella |
| Treasurer: | Jeanne Decker |

Be It Further Resolved, That the signatures of the parties above mentioned shall be subscribed on signature cards of the designated depositories of the Board. **On payroll (#720017-8) and payroll agency (#7200160) checks, only the signature of the Treasurer of School Monies shall be affixed to the checks. Be It Further Resolved, That the names of Vincent A. Gonnella, Secretary and Lloyd M. Leschuk, the Superintendent be subscribed on signature cards for the cafeteria account (72-0003-7). Be It Further Resolved, That the names of Vincent A. Gonnella, Secretary and Jeanne Decker, Treasurer be subscribed on signature cards for the Unemployment Trust Fund Account (#97922602).** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #6: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Board Secretary is hereby **authorized to draw and issue the proper payroll checks for school personnel and other personnel in the employ of the Board during the usual periods of payment, unless ordered to do otherwise, and Be It Further Resolved, That the Board Secretary be and is hereby authorized to draw and issue checks in payment for goods and merchandise sold to the board for services rendered to or for the Board after a proper audit of said bills and a resolution authorizing said payment.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #7: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Business Administrator/ Board Secretary be and is hereby **authorized to draw and issue the proper checks for the payment of bonds where and if available for the school district as they become due and payable, and in addition thereto, to draw and issue checks for the payment of interest on the bonded indebtedness of the school district as same may become due and payable.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #8: Introduced by G. Laudati, who moved its adoption, seconded by LoBello,

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Be It Resolved, That the Kenilworth Board of Education **appoints Vincent A. Gonnella as Business Administrator/Board Secretary beginning April 21, 2008 and ending with the organization meeting in 2009.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #9: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **appoints Jeanne Decker as Treasurer of School Monies beginning April 21, 2008 and ending with the organization meeting in 2009.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #10: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the following **be appointed by the Kenilworth Board of Education beginning April 21, 2008 and ending with the organization meeting in 2009.**

Vito A. Gagliardi: General Counsel

Porzio, Bromberg & Newman, P.C.

Annual Retainer \$10,000 includes:

- Attendance at up to 12 Board Meetings, as needed, or at the discretion of the Board
- All telephone calls from Board President, Superintendent, and Business Administrator
- Simple legal opinions needing little or no research (verbal opinions)
- Simple review of board documents, policy review not requiring written opinions or extensive research, review of monthly Board meeting agenda

Hourly Rate for other legal matters will be billed at a rate of:

\$175 for Partner

\$115 for Paralegals

Anthony P. Sciarrillo, Esq.: Negotiating Attorney

Lindabury, McCormick & Estabrook

\$160/hour: All administrative hearings court proceedings, litigation, arbitration, grievances, unfair labor practices, negotiations mediation, fact-finding, all research, preparation, and consultation with the board representatives, interviewing witnesses, and the like, associated with negotiations, litigation, administrative hearings and court proceedings, general research and miscellaneous legal work.

Lisa Gorab: Bond Counsel

Wilentz, Goldman & Spitzer, P.A.

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Fee schedule attached.

Robert Hulsart & Co.: Board Auditor \$14,000/annually for the 2008-2009 school year

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #11: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That **in the absence or unavailability of the Treasurer of School Monies, the Chairperson of the Finance Committee of the Kenilworth Board of Education shall be and is hereby appointed as Acting Treasurer of School Monies, and is hereby empowered to deposit and withdraw funds on the Kenilworth Board of Education of the Borough of Kenilworth. When acting as Treasurer of School Monies, he/she shall be bonded for the faithful performance of his duties as Acting Treasurer in the amount of \$2,500.00.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #12: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the board meetings of the Kenilworth Board of Education shall be held as follows: the **Regular Meetings of the Kenilworth Board of Education shall be held on the second Monday of each month, with the exception of October when the meeting will be held on the second Tuesday of the month. In April, the Board meeting will be held on the first Monday of the month, with the Organizational Meeting being held on the third Monday of the month. All meetings shall take place in the Board Conference Room at the David Brearley Middle/High School, unless specified differently, and shall convene at 7:30 p.m.** In the event the attendance at the meeting exceeds the capacity of the BOE Conference Room, the Board of Education reserves the right to relocate to another room at Brearley to accommodate the public present.

The following dates will be the 2008-2009 school year:

| | | |
|-------------------|------------------|---------|
| May 5, 2008 | Workshop Meeting | |
| May 12, 2008 | Regular Meeting | |
| June 9, 2008 | Regular Meeting | |
| July 14, 2008 | Regular Meeting | |
| August 11, 2008 | Regular Meeting | |
| September 8, 2008 | Regular Meeting | |
| October 14, 2008 | Regular Meeting | Tuesday |
| November 10, 2008 | Regular Meeting | |
| December 8, 2008 | Regular Meeting | |
| January 12, 2009 | Regular Meeting | |
| January 26, 2009 | Budget Meeting | |

April 21, 2008

| | | |
|------------------|------------------------|------------------------|
| February 2, 2009 | Workshop Meeting | |
| February 9, 2009 | Regular Meeting | |
| March 2, 2009 | Workshop Meeting | |
| March 9, 2009 | Regular Meeting | |
| April 6, 2009 | Regular Meeting | 1 st Monday |
| April 21, 2009 | Annual School Election | |
| April 27, 2009 | Organizational Meeting | |
| May 4, 2009 | Workshop Meeting | |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #13: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Whereas 18A:18A-2 provides that **a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a purchasing agent who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and**

Whereas 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and

Whereas 18A:18A-3 provides that when the cost or price of any contract in the aggregate does not exceed in a contract year the bid threshold of \$17,500, the purchasing agent may award such contracts without public advertising for bids and bidding when so authorized by board resolution, and

Whereas 18A:18A-37(a) provides that when the cost or price of any contract in the aggregate is less than the bid threshold of \$17,500, but 15% (fifteen percent) or more of that amount (\$2,625), the purchasing agent may award such contract after soliciting at least two (2) competitive quotations, if practicable, and

Whereas 18A:18A-37(c) provides that when the cost or price of any contract in the aggregate is less than 15% (fifteen percent) of the bid threshold (\$2,625), the purchasing agent may award such contract without soliciting competitive quotations, and

Be It Further Resolved, that the Kenilworth Board of Education pursuant to the statutes cited above hereby **appoints Vincent A. Gonnella, Business Administrator/Board Secretary as its duly authorized purchasing agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Kenilworth Board of Education, and**

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Be It Further Resolved, that Vincent A. Gonnella, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Kenilworth Board of Education, that do not exceed in a contract year the bid threshold of \$17,500 without public advertising for bids, and

Be It Further Resolved, that Vincent A. Gonnella, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Kenilworth Board of Education, when the cost or price of any contract in the aggregate is less than the bid threshold of \$17,500, but 15% (fifteen percent) or more of that amount (\$2,625) after soliciting at least three (3) competitive quotations, if practicable, and

Be It Further Resolved, that Vincent A. Gonnella, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Kenilworth Board of Education that are in the aggregate less than 15% (fifteen percent) of the bid threshold (\$2,625) without soliciting competitive quotations. Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #14: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **appoints the following:**

Property Casualty Insurance Agent
Brown & Brown Insurance
Agent: Sharon Cooper

Architect of Record
SSP Architectural Firm
Representative: Michael Kerwin

Health Benefits Broker
Grinspec Consulting
Agent: Anthony Ciardella

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #15: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the following Tax Shelter Vendors for employees to make payroll deductions for tax shelter purposes for the 2008-2009 school year:**

AXA/Equitable
Fidelity Investments

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Lincoln Investments
Lincoln National
Met Life
Valic

Motion carried 6-0-2. Voting yes was: Benko, Duda, A. Laudati, G. Laudati, LoBello, and Zimmerman. Abstaining was Colón and Mancino.

RESOLUTION #16: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the employment of doctors and dentists for the 2008-2009 school year as follows:**

| | |
|---------------------------------|---------------------------------------|
| Dentists (all at \$10.00/hour): | Special Education (at \$300.00/case): |
| Dr. Forman | Dr. Christopher Stuckey |
| Dr. Derkasch | Dr. DeSousa |
| Dr. Dehkan | Dr. Uday Mehta |
| Dr. Klugman | Dr. Laurence DeMilio |
| Dr. Koechling | |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #17: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **appoints Dr. Agresti as the school physician for the 2008-2009 school year at an annual fee of \$12,000.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #18: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the Three Year District Plan for Implementing Instructional Technology commencing July 1, 2007 through June 30, 2010 to be submitted to the New Jersey Department of Education.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #19: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Vested Protection System, L.L.C., as residency investigators for the Kenilworth School District for the 2008-2009 school year** at a rate of \$30.00/hour in-county and \$35.00/hour out-of-county. Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

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RESOLUTION #20: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the following appointees for the 2008-2009 school year:**

| <u>Position</u> | <u>Appointee</u> |
|--|---------------------------------|
| Affirmative Action Officer | Ann Cooke |
| 504 Committee Coordinator | Ann Cooke |
| Substance Abuse Coordinator | Renae Bush |
| Integrated Pest Management Coordinator | Anthony Lepore |
| Right to Know Officers | Vincent Gonnella/Anthony Lepore |
| Custodian of Records | Vincent Gonnella |
| AHERA Coordinator | Anthony Lepore |
| NJ PEOSHA Indoor Air Quality | Anthony Lepore |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #21: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the following 18A:12-24.1 Code of Ethics for School Board Members for the 2008-2009 school year:**

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate

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information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, LoBello, Mancino and Zimmerman.

Motion was made by LoBello, seconded by A. Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

No public comments.

Motion was made by G. Laudati, seconded by Mancino, that the **meeting be closed to the public**. Motion carried unanimously.

Motion was made by Duda, seconded by Benko, that when the **meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 8:41 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

May 5, 2008

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 6:15 p.m. by President Zimmerman, in the Board of Education Conference Room in the Brearley School on **May 5, 2008**.

President Zimmerman led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, Union Leader, Cranford Chronicle, and the Star Ledger. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Hector Colon, Annmarie Duda, Anthony Laudati (7:15 p.m.), Gerard Laudati, Mark LoBello, Livio Mancino (6:25 p.m.), and Nancy Zimmerman. Absent was: Steven Benko and Antonio Pugliese.

Also in attendance were Lloyd M. Leschuk, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary.

President Zimmerman stated the purpose of this meeting is to interview potential superintendent search firms. This evening the Board is interviewing William Librera from West Hudson Associates.

RESOLUTION: Introduced by LoBello, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of contract negotiations**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 7:29 p.m. President Zimmerman **reconvened the public session** and stated the Board of Education took no action in executive session.

Motion was made by Duda, seconded by G. Laudati, that **when the meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 7:29 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

May 5, 2008

A **Workshop Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **May 5, 2008**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 21, 2008. **Adequate notice** of this Workshop Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman stated that the **purpose of this workshop meeting** is to discuss the items on the agenda for the May 12, 2008 meeting.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Hector Colon, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, Antonio Pugliese (7:40 p.m.), and Nancy Zimmerman. Absent was: Steven Benko

The following members of the administrative team were present: Charles Cappello, Principal; Kathleen Murphy, Principal; Eileen O'Donnell, Supervisor; Ann Karpenski-Cooke, Supervisor of Special Services; and Joseph Lafferty, Athletic Director; Renae Bush, Supervisor of Guidance & Assessment; and Brian Luciani, Assistant Principal.

Two (2) members of the public were present.

PRESENTATIONS: Harassment, Intimidation & Bullying: Renae Bush.

Zimmerman called for discussion on the Superintendent's Report:

- Dr. Leschuk informed the Board that he was officially submitting his letter of retirement effective June 30, 2009.
- Dr. Leschuk reviewed the 2008-2009 staffing needs and discussed the need to increase the science department staff at the high school level.

Members of the Administrative Team highlighted their monthly reports:

- Mrs. Bush, Supervisor of Guidance & Assessment: College Night was a success. Amber Cox was accepted to the Rutgers Governor's School for Engineering and was a Rensselaer Medal winner, both very impressive awards.
- Mrs. O'Donnell, Supervisor of Instruction & Technology: Standard based curriculum development was reviewed; completion of Phase I and entering Phase II of the process. The

May 5, 2008

Technology Survey is due in May.

- Mrs. Cooke, Supervisor of Special Education: Annual reviews are in process. Mrs. Knepper conducted a Reading Expo at Harding School.
- Mr. Lafferty, Supervisor of Athletics: Mrs. McGowen was named cheerleading coach of the year.
- Mrs. Murphy, Harding School Principal: The school play was a huge success. Mr. Mancino asked if the students were tested too much.
- Mr. Luciani, Brearley Assistant Principal: The Middle School went to Fairview Lake and worked on “team building.”
- Mr. Cappello, Brearley Principal: PTO Mini Grants were reviewed and some facility improvements including floor mats and benches were reviewed as well.

COMMITTEE REPORTS: None

Motion was made by Duda, seconded by LoBello that the **meeting be opened to the public.** Motion carried unanimously.

No public comments.

Motion was made by G. Laudati, seconded by Mancino, that the **meeting be closed to the public.** Motion carried unanimously.

RESOLUTION: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of personnel** (appointment of adjunct coaching staff) and **negotiations** (Secretarial Unit) which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:45 p.m. President Zimmerman called a 5-minute recess.

At 9:42 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by A. Laudati, seconded by Mancino, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:42 p.m.

Respectfully submitted,

May 5, 2008

Vincent A. Gonnella
Secretary to the Board

May 12, 2008

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **May 12, 2008**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 21, 2008. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Hector E. Colon, Annmarie Duda, Anthony Laudati, Gerry Laudati, Mark LoBello, Livio Mancino, and Nancy Zimmerman. Absent was: Antonio Pugliese

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

Three (3) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (April 7, 2008), were approved upon motion by Benko, seconded by LoBello. Motion carried 7-0-1. Voting yes was: Benko, Colon, Duda, A. Laudati, G. Laudati, LoBello, and Zimmerman. Abstaining was: Mancino.

Minutes of the Secretary, a copy having been sent to each Board Member (April 14 & 21, 2008), were approved upon motion by Benko, seconded by LoBello. Motion carried 8 to 0. Voting yes was: Benko, Colon, Duda, A. Laudati, G. Laudati, LoBello, Mancino, and Zimmerman.

President Zimmerman called for discussion on the **Superintendent's Report**:

- Laudati asked for a report on the AP courses taken by students including course load and the results on the AP test.
- Mancino asked for a listing of dress code infractions to be provided by the principals.
- Mancino questioned the level of benefits and providers under the new Oxford Health Plan. He also questioned the relationship between the district's broker and the provider stating that it was his understanding that they were asked by Horizon to reduce their commission to alleviate the increase in benefits.
- G. Laudati suggested that the baseball field needs better drainage. Several games have been cancelled due to wet conditions.

The **Superintendent's Report (with administrators' reports)**, a copy having been sent to each

May 12, 2008

Board Member, **was approved** without reading and after discussion upon motion by Duda, seconded by LoBello.

Members of the Administrative Team highlighted their monthly reports:

- Mr. Gonnella, School Business Administrator/Board Secretary: With the year coming to a close, Gonnella has been reviewing accounts to determine available funding at year end. He hopes to recommend a deposit into an Emergency Reserve Fund at the June meeting. TV - 36 is now available on Verizon FIOS.

COMMITTEE REPORTS: None.

Correspondence: (see attachments)

Distributed April 4, 2008:

1. State budget handout from Gerry Laudati.

Distributed April 11, 2008:

1. Letter dated 4/4/08 from Joseph Lafferty to Dr. Leschuk stating his intention to retire on 3/1/09.
2. Letter dated 4/11/08 to Howard Toplansky from Gonnella Re: Deductions for Health Benefits.

Distributed April 18, 2008:

1. Letter dated 4/16/08 with enclosures from Gonnella to Anthony Ciardella of Grinspec Consulting Re: Change of medical carrier from Horizon to Oxford.
2. Press Release dated 4/17/08 Re: Kenilworth School Recipient of Safety Award.
3. Letters dated 4/21/08 to Benko, G. Laudati and Mancino confirming attendance at the Advanced Board Member Training course on 2/6/08.

Motion was made by Duda, seconded by A. Laudati, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

The Board discussed the need to tighten the procedures for hiring coaches for interscholastic athletic teams. The administration will develop a written procedure to implement.

NEW BUSINESS:

The Board reviewed the summer meeting schedules and requested the July 14th meeting be changed to July 7th. A resolution to that effect will be on the June agenda.

May 12, 2008

Motion was made by G. Laudati, seconded by Benko, that the **meeting be opened to the public.** Motion carried unanimously.

- Danielle Accondo asked about the status of Basketball Coach Murray.

Motion was made by Colon, seconded by Duda, that the **meeting be closed to the public.** Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the **attached bill list be approved for the month of April 2008 in the amount of \$1,655,685.74.** Motion carried 6-1-1. Voting yes was: Benko, Colón, Duda, A. Laudati, LoBello, and Zimmerman. Voting no was: Mancino. Abstaining was: G. Laudati.

RESOLUTION #2: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of April 30, 2008, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of March 2008.** Motion carried 6-1-1. Voting yes was: Benko, Colón, Duda, A. Laudati, LoBello, and Zimmerman. Voting no was: Mancino. Abstaining was: G. Laudati.

RESOLUTION #3: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (April 2008) in the 2007-2008 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 6-1-1. Voting yes was: Benko, Colón, Duda, A. Laudati, LoBello, and Zimmerman. Voting no was: Mancino. Abstaining was: G. Laudati.

RESOLUTION #4: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the agreement with Taylor Publishing Company to produce the 2009 David Brearley High School yearbook at a price**

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of \$17,000.00. Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #5: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the use of a portion of the surface parking lot, as well as any other lot that the board deems feasible, at the David Brearley Middle/High School on Friday, September 5, 2008 from 4 p.m. to 11 p.m. and Saturday, September 6, 2008 from 10 a.m. to 11 p.m. for the MusicFest being held at the Nomahegan Park, Union County.** The County will provide a certificate of insurance and will clean the lots on Sunday, September 7, 2008. Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #6: Introduced by Mancino, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **grants permission to Edward Murray for use of David Brearley Middle/High School facilities and grounds for a girls' summer basketball league held on Monday and Thursday evenings commencing June 30, 2008 and ending July 31, 2008.** There will be no charge for participants. Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #7: Be It Resolved, That the Kenilworth Board of Education **approves the tax payment schedule for the 2009 Fiscal Year:**

| | <u>General Fund</u> | <u>Debt Service</u> | | <u>Total</u> |
|--------------|---------------------|---------------------|----|---------------|
| July-07 | 1,232,595.25 | 154,796.00 | \$ | 1,387,391.25 |
| August-07 | 1,232,595.25 | - | \$ | 1,232,595.25 |
| September-07 | 1,232,595.25 | - | \$ | 1,232,595.25 |
| October-07 | 1,232,595.25 | - | \$ | 1,232,595.25 |
| November-07 | 1,232,595.25 | - | \$ | 1,232,595.25 |
| December-07 | 1,232,595.25 | 154,796.00 | \$ | 1,387,391.25 |
| January-08 | 1,232,595.25 | - | \$ | 1,232,595.25 |
| February-08 | 1,232,595.25 | - | \$ | 1,232,595.25 |
| March-08 | 1,232,595.25 | - | \$ | 1,232,595.25 |
| April-08 | 1,232,595.25 | - | \$ | 1,232,595.25 |
| May-08 | 1,232,595.25 | - | \$ | 1,232,595.25 |
| June-08 | 1,232,595.25 | - | \$ | 1,232,595.25 |
| | | \$ | | |
| Total Taxes | \$ 14,791,143.00 | 309,592.00 | \$ | 15,100,735.00 |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #8: Introduced by Mancino, who moved its adoption, seconded by Benko, Be It

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Resolved, That the Kenilworth Board of Education **approve the use of school grounds by the Borough of Kenilworth for a fireworks display on Sunday, June 29, 2008 with a rain date of Sunday, July 6, 2008 from 6:00 p.m. to 10:00 p.m.**

The use of the grounds is under the conditions that the Borough and Garden State Fireworks, the fireworks vendor, provides a certificate of insurance for the event naming the Kenilworth Board of Education as additional insured, and the Department of Public Works is responsible for cleanup after the event. Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #9: Introduced by Mancino, who moved its adoption, seconded by Benko, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policies No. 3440 and 4440-Travel Expenses, with full details attached, as follows:**

| Attendee Name | Conference/Workshop | Date |
|-------------------------------|------------------------------------|---------------|
| <u>Teaching Staff:</u> | | |
| Davidson, Lorraine | Determining Officials Workshop | 6/10/2008 |
| Gerhart, Allyson | UCSBA Annual Spring Dinner Meeting | 5/14/2008 |
| Gerhart, Lee | UCSBA Annual Spring Dinner Meeting | 5/14/2008 |
| Gerhart, Carolyn | UCSBA Annual Spring Dinner Meeting | 5/14/2008 |
| MacDonald, Richard | TI-Nspiration Tour | 5/13/2008 |
| McGeorge, Kevin | UCSBA Annual Spring Dinner Meeting | 5/14/2008 |
| Pobutkiewicz, Anna | Determining Officials Workshop | 8/26/2008 |
| Tintorer, Marc | TI-Nspiration Tour | 5/13/2008 |
| <u>Administration:</u> | | |
| Baker, Valerie | TI-Nspiration Tour | 5/13/2008 |
| Baker, Valerie | ASCD Conference | 6/25-29, 2008 |
| Cappello, Charles | UCSBA Annual Spring Dinner Meeting | 5/14/2008 |
| Leschuk, Dr. Lloyd | NJASA Regional Meeting | 5/6/2008 |
| Leschuk, Dr. Lloyd | Educational Policy & School Law | 6/6/2008 |
| Luciani, Brian | NJ Juvenile Officers Association | 5/15/2008 |
| Luciani, Brian | NJ Juvenile Officers Association | 5/16/2008 |
| Luciani, Brian | NJ Elite (NJPSA/FEA) | 7/16/2008 |
| Luciani, Brian | NJ Elite (NJPSA/FEA) | 7/17/2008 |
| Luciani, Brian | NJ Elite (NJPSA/FEA) | 7/18/2008 |
| Murphy, Kathleen | John H. Stamler Police Academy | 6/26/2008 |
| O'Donnell, Eileen | ASCD Conference | 6/25-29, 2008 |
| <u>Board Members:</u> | | |

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| | | |
|-----------------|------------------------------------|------------|
| Laudati, Gerard | UCSBA Annual Spring Dinner Meeting | 5/14/2008 |
| Laudati, Gerard | Delegate Assembly | 5/17/2008 |
| Colon, Hector | New Board Member Orientation Conf. | 6/6-8/2008 |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

PERSONNEL/MANAGEMENT

RESOLUTION #10: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Christa Candon is a tenured teaching staff member assigned to the David Brearley Middle/High School; and

WHEREAS, Christa Candon has submitted a request to begin a maternity leave effective on or about May 29, 2008; and

WHEREAS, Christa Candon wishes to extend her leave through the end of the school year by use of her remaining sick days and to take an extended leave thereafter without pay, through September 1, 2008,

NOW THEREFORE BE IT RESOLVED that **Christa Candon be and hereby is authorized to commence maternity on or about May 29, 2008 through September 1, 2008;** and

BE IT FURTHER RESOLVED that Christa Candon be and is hereby permitted to extend the leave through the end of the 2007-2008 school year by use of sixteen (16) of her accumulated sick days; and

BE IT FURTHER RESOLVED that Christa Candon is authorized to take unpaid leave for the 2007-2008 school year pursuant to Article XVI, Section C of the governing collective bargaining agreement. Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #11: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **accepts the retirement letter from Joseph Lafferty, Athletic Director at the David Brearley Middle/High School, effective March 1, 2009.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #12: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home**

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instructor(s) and/or aide(s) for the 2007-08 school year:

| | | |
|--------------------|------------------|--------------------------------------|
| Stephanie Giordano | Teacher | \$60/day Pending receipt of Sub Cert |
| Stephanie Gonzalez | Teacher | \$60/day Pending receipt of Sub Cert |
| Debra Johns | Lchrn/Plgrd Aide | \$11.00/hour* |
| | Classroom Aide | \$17.35* |
| | Secretary | \$7.00/hour |

*pending completion of contract negotiations,

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #13: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate in a graduate program field study in administration and supervision program in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

| <u>Name</u> | <u>College</u> | <u>Supervised by</u> |
|-------------|-----------------|----------------------|
| Erica Holan | Kean University | Vincent Gonnella |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #14: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the members of the certified instructional staff and the certified support staff for the 2008-2009 school year:**

| <u>Name</u> | <u>Tentative Assignment</u> | <u>Step</u> | <u>2008-2009 Projected</u> |
|----------------------|-----------------------------|-------------|----------------------------|
| Altomare, Mary | Nurse: Harding | AA BA | 56,925 |
| Alvarez, Michelle | Math MS | 4 MA | 58,987 |
| Antao, Manuel | Technology | 10 MA | 63,353 |
| Banis-Hernandez, Kim | WL: Spanish | 2 BA | 50,530 |
| Barnes, Donna | 4 th Grade | O BA | 73,941 |
| Barnes, Jessica | 6 th Grade | 3 BA | 51,052 |
| Bechtler, Nancy | SE: RC BMS | AA MA+30 | 72,447 |
| Bedford, Leslie | 1 st Grade | BB MA +30 | 71,038 |
| Betlow, Nicole | WL: Spanish | 4 MA | 58,987 |
| Birmingham, Jennifer | Pre-K | 7 BA | 53,378 |

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| | | | |
|---------------------|--------------------------|-----------|---------|
| Blizzard, Lauren | Lang. Arts: MS | 4 MA | 58,987 |
| Boyden, Dawn | Lang. Arts. HS | 2 BA | 50,530 |
| Brunette, Deborah | Kindergarten | U BA | 63,993 |
| Cagney, Jill | CST: Social Worker | 5 MA | 59,577 |
| Campanile, Saveria | 5 th Grade | 10 MA+30 | 69,669 |
| Candon, Christa | SE RCHS: Math | Y MA+30 | 76,772 |
| Capizzano, Joseph** | PE/Health: Brearley | AA MA+30 | 72,447 |
| Cariello, Janet | 4 th Grade | F MA+30 | 106,869 |
| Carrara, Carol | CST: Psyc. | BB MA +30 | 71,038 |
| Cerillo, Curtis | Science MS | X MA+30 | 77,666 |
| Ciborowski, John | Science HS | G MA+30 | 105,846 |
| Cusimano, Jacquelyn | SE: LLD 4-6 | 2 MA | 57,877 |
| Delaney, Erin | Music: Harding | 5 MA | 59,577 |
| DeLuisi, Neal | SE HS: English | 5 BA | 52,166 |
| DeVito, Pina | 2 nd Grade | 6 BA | 52,759 |
| Donohue, Jennifer * | SE: RC Harding | Z MA | 65,657 |
| Efchak, Amy | PE/Health: Brearley | 8 MA | 61,504 |
| Elson, Phyllis** | 6 th Grade | U MA+30 | 82,671 |
| Epstein, Jennifer | SE: RC Brearley | 7 BA | 53,378 |
| Farber, Jeanine** | Math MS | 7 MA | 60,836 |
| Ferraris, Melissa | Science HS | Y BA | 59,444 |
| Fisezi, Pam | 4 th Grade | C BA | 100,239 |
| Focht, Marisa* | WL: Italian | AA BA | 56,925 |
| Forcella, Marie | 3 rd Grade | G MA+30 | 105,846 |
| Gato, Ethan | Trainer | 2 BA (.8) | 40,424 |
| Gatto, Bernadette | PE/Health: Brearley | 7 MA (PT) | 31,237 |
| Geoghan, Melissa | PE/Health: Harding | 2 MA | 57,877 |
| Giordano, Philip | HS Science: Chem & Phys. | 1 BA | 50,030 |
| Glacken, Kathy | SE: LLD 1-3 | 4 BA | 51,598 |
| Gonzalez, Veronica | WL: Spanish | 10 BA | 55,280 |
| Greten, Margaret | Lang. Arts. HS | W MA+30 | 78,867 |
| Grimaldi, Candice | Science MS | Q MA+30 | 87,738 |
| Hayes, Jennifer | SE: MD 1-3 | 2 BA | 50,530 |
| Hegna, Cynthia | Nurse: Brearley | AA BA | 56,925 |
| Hopper, William | WL: Spanish/ESL | Y MA+30 | 76,772 |
| Jack, Jeniffer | 6 th Grade | BB MA +30 | 71,038 |
| Jeans, Kristen | Guidance Counselor | 9 MA | 62,031 |
| Johnson, Clarice* | Literacy Teacher | 4 BA | 51,598 |
| Kaltrieder, Jeffrey | PE/Health: Harding | F MA+30 | 106,869 |
| Kaplow, Leah | SE: RC Harding | 3 BA | 51,052 |
| Kaprowski, Lora* | 6 th Grade | 10 MA | 63,353 |
| Kirkpatrick, Donna | SE: RC Harding | V MA+30 | 79,810 |
| Knepper, Lisa | SE: RC Harding | 7 BA | 53,378 |
| Kovac, Cynthia | Technology | 2 BA | 50,530 |
| Kress, Cheryl | Technology | R MA+30 | 86,758 |
| Kurek, Maureen | BSI Harding | W MA | 70,256 |

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|---------------------|---------------------------|----------|---------|
| LaMorte, Michael | SE RCHS: Science | Y MA+30 | 76,772 |
| Lee, Allen | 2 nd Grade | 2 BA | 50,530 |
| Lewis, Mary | Librarian Brearley | AA MA+30 | 72,447 |
| LoBianco, Carolyn | 1 st Grade | Q MA+30 | 87,738 |
| Lombardy, Marc | Guidance Counselor | 2 MA +30 | 64,606 |
| Lonergan, Dennis | PE/Health: Brearley | BB BA | 56,182 |
| MacDonald, Richard | Math MS/HS | 6 MA +30 | 66,835 |
| Marinero, Angela | Pre-K | H MA+30 | 103,837 |
| Marranca, Elizabeth | SE RCHS: SS | 5 MA | 59,577 |
| Marsili, Janice | Art: Brearley | Y MA+30 | 76,772 |
| Matone, Patrick | Social Studies MS | F MA+30 | 106,869 |
| McGee, Angela | Kindergarten | 5 BA | 52,166 |
| McGlade, Karoline | 1 st Grade | G MA+30 | 105,846 |
| McGowan, Vincent | Social Studies HS | Z MA+30 | 73,905 |
| Miles, Jessica | Guidance Counselor | 1 MA | 57,407 |
| Miller, Scott | Social Studies HS | 9 MA | 62,031 |
| Miller, Stacey | 2 nd Grade | Z MA+30 | 73,905 |
| Mills, Joseph* | 4 th Grade | 6 BA | 52,759 |
| Monto, Jennifer | SE: PSD | 2 MA | 57,877 |
| Mueller, Grace | SE: RC BMS | 9 BA | 54,693 |
| Novak, David | Science HS | BB MA | 63,725 |
| O'Conner, Regina | SE: Speech | BB MA | 63,725 |
| Odin, Frances | Social Studies MS | Z BA | 57,773 |
| Ondrey, John | Music: Brearley | BB BA | 56,182 |
| Paolercio, Richard | 5 th Grade | F MA+30 | 106,869 |
| Parente, Kristine | Kindergarten | 4 BA | 51,598 |
| Paruta, Erin | SE: Autistic 1-3 | 2 MA | 57,877 |
| Phillips, Anne | Lang. Arts. HS | AA MA+30 | 72,447 |
| Pickton, Joseph | Lang. Arts. HS | 8 MA | 61,504 |
| Quagliata, Louise | Instructional Aide | 17 | 32,442 |
| Razon, Janette | 1 st Grade | 3 MA | 58,421 |
| Roberts, Mendy | Math HS | 5 BA | 52,166 |
| Ruopp, Jennifer | CST: LDTC | V MA+30 | 79,810 |
| Sabadics, Irene | Math HS | 1 MA+30 | 64,106 |
| Schau, Lorrae | SE: RC BMS | V MA+30 | 79,810 |
| Schmitberg, Jaclyn | 2 nd Grade | 7 BA | 53,378 |
| Schneider, Donna | Home Ec. | AA MA+30 | 72,447 |
| Shapiro, Jason** | Math MS | 6 MA | 60,194 |
| Shohfi, Steven | PE/Health: Brearley | H MA | 96,255 |
| Smith, Helynnne | Math HS | 5 BA | 52,166 |
| Smith, Jason | CST: Psyc. | AA MA+30 | 72,447 |
| Soffel, Margaret | BSI: Reading Rec. | 9 BA | 54,693 |
| Sona, Dale | HS Science: Earth Science | 1 BA | 50,030 |
| Spony, Janet | Art: Harding | 10 MA | 63,353 |
| Sturchio, Lawrence | Social Studies HS | H MA+30 | 103,837 |
| Tintorer, Marc | Math HS | 4 BA | 51,598 |

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| | | | |
|--------------------------|----------------------------------|----------|---------|
| Tisch, Martha | Kindergarten | I MA+30 | 101,861 |
| Toplansky, Howard | Music: Harding | D MA | 105,691 |
| Van Steenacker, Michelle | Lang. Arts: MS | Z MA | 65,657 |
| Walsh, Merle | 5 th Grade | O BA | 73,941 |
| Warchol, Nicole | Lang. Arts: MS | 2 MA | 57,877 |
| Weinstein, Paul | Lang. Arts. HS | AA MA+30 | 72,447 |
| Westbrook, Diane | Social Studies HS | AA BA | 56,925 |
| Whritenour, Joan | Math HS | BB MA | 63,725 |
| Widner, Lauren | Music: Brearley | 8 BA | 54,023 |
| Wilkinson, Danielle | Art Brearley | 5 BA | 52,166 |
| Worthington, Angela | 3 rd Grade | P BA | 72,885 |
| Yakovchuk, Cynthia | Lang. Arts: MS | 6 BA | 52,759 |
| Zemel, Cynthia | 5 th Grade | V BA | 61,877 |
| Vacancy | SE: Speech | | |
| Vacancy | SE: RCHS Math | | |
| Vacancy | SE: Autistic PS | | |
| Vacancy | Occupational Therapy | | |
| Vacancy | CST: LDTC | | |
| Vacancy | BSI/ESL Harding | | |
| Vacancy (New) | Reading Specialist | | |
| Vacancy | Elementary 3 rd grade | | |
| Vacancy | Elementary 3 rd grade | | |

| Materntiy Leave | Return Date |
|------------------------|--------------------|
| Matsushita, Danielle | 9/1/2009 |
| Mercurio, Allison | 9/1/2009 |
| Smith, Tammy | 9/1/2009 |
| Griffin, Graceann | 9/1/2009 |

*Potential Degree movement

** Confirmed movement to next degree

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #15: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following members of the Administrative Team for the 2008-2009 school year:**

| <u>Name</u> | <u>Title</u> | <u>FY '09</u> |
|----------------|------------------------|---------------|
| Baker, Valarie | Supervisor of Math/Sci | 118,664 |
| Bush, Renae | Supervisor of Guidance | 94,458 |

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| | | |
|-------------------|-------------------|---------|
| Cappello, Charles | HS Principal | 131,959 |
| Cooke, Ann | Supervisor | 118,664 |
| Lafferty, Joseph | Athletic Director | 107,522 |
| Luciani, Brian | HS Vice Principal | 107,552 |
| Murphy, Kathleen | ES Principal | 118,664 |
| O'Donnell, Eileen | Supervisor | 118,664 |

Motion carried 6-1-1. Voting yes was: Benko, Colón, Duda, A. Laudati, LoBello, and Zimmerman. Voting no was: Mancino. Abstaining was: G. Laudati.

RESOLUTION #16: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following members of the Secretarial and Clerical Staff for the 2008-2009 school year**, pending completion of contract negotiations*:

| Name | Title | FY '06 Step | Salary FY '06* |
|-------------------|-------------------|---------------|----------------|
| Cantalupo, Denise | Special Ed. Sect. | 8 | 30,900 |
| Carbone, Lynn | HS Prin Sect. | 7 | 30,100 |
| Giacalone, Kathy | Purch/AP Sect. | 13 | 45,384 |
| Jeans, Lenore | AD's Secretary | 11 (10 Month) | 30,348 |
| LoForte, Denise | HS Clerk | 10 (10 Month) | 28,633 |
| Mamola, Elizabeth | MS Sect. | 13 | 45,384 |
| Melici, Joanne | Guidance Sect. | 13 | 45,384 |
| Pobutkiewicz, Ana | ES Secretary | 5 | 28,225 |
| Ringler, Judy | ES Clerk | 8 | 30,900 |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #17: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following confidential secretaries for the 2008-2009 school year:**

| Name | Title | Step | 2008-09 Salary |
|--------------------|-------------------|--------------|----------------|
| Davidson, Lorraine | CSA Supt | Confidential | 53,217 |
| Duggan, Mary Ellen | Payroll/Personnel | Confidential | 58,053 |
| Stavros, Connie | SBA/BS Secretary | Confidential | 39,999 |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino,

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LoBello, and Zimmerman.

RESOLUTION #18: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following members of the Custodial/Maintenance and Information Technology Staff for the 2008-2009 school year pending completion of negotiations:**

| Name | Assignment | FY '07 Step | FY '07 Salary | Stipends | Black Seal | FY '07 Total |
|----------------------|---------------|-------------|---------------|----------|------------|--------------|
| DeLeo, Alfonso | Brearley | C | 46,117 | | 924 | 47,041 |
| Mierzejewski, Henryk | Maintenance | Step 8 | 42,047 | | 924 | 42,971 |
| Naumiuk, Janusz | Maintenance | Step 0 | 34,896 | | 924 | 35,820 |
| Nichols, Debra | Brearley | Step 0 | 34,896 | | 924 | 35,820 |
| Parkhill, Chris | Groundskeeper | Step 0 | 34,896 | | 924 | 35,820 |
| Paz, Edwin | Harding | Step 7 | 41,329 | | 924 | 42,253 |
| Plummer, Elaine | Brearley | D | 45,774 | | 924 | 46,698 |
| Price, Peter | Harding | Step 6 | 40,620 | | 924 | 41,544 |
| Tripodi, Robert | Harding | I | 44,083 | | 924 | 45,007 |
| Walck, Robert | Harding | E | 45,418 | | 924 | 46,342 |
| Vacancy | Brearley | | | | | |

Non bargaining unit staff:

| | | | Base | Stipends | Seal | FY '09 |
|-----------------------|------------------|--------|--------|----------|------|--------|
| Lepore, Anthony | Supv of B & G | | 67,299 | 7,200 | 924 | 75,423 |
| Mejia, Gilardo | Head Custodian | Step 6 | 43,935 | 7,200 | 924 | 52,059 |
| Slater, Jasper | Head Custodian | A | 51,268 | 7,200 | 924 | 59,392 |
| Ottomanelli, Pasquale | Comp. Tech. | | 24,747 | | | 24,747 |
| Rodriguez, Joant | Manager of Tech. | | 79,845 | | | 79,845 |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #19: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent of Schools to employ the following individuals as lunchroom/playground aides for the 2008-2009 school year at an hourly rate of \$11.00 pending completion of negotiations:**

| Name | School | Hr/Day | Estimated Annual |
|--------------------|----------|--------|------------------|
| Abdelfattah, Joan | Harding | 3 | \$ 5,940 |
| Cantalupo, Gail | Harding | 3 | \$ 5,940 |
| DelPiano, Margaret | Harding | 2 | \$ 3,960 |
| Drivas, Zoe | Brearley | 3 | \$ 5,940 |

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| | | | |
|--------------------|---------|---|----------|
| Falcetano, Lillian | Harding | 2 | \$ 3,960 |
| Farnsworth, Maria | Harding | 3 | \$ 5,940 |
| Ferrante, Sherry | Harding | 3 | \$ 5,940 |
| Filippone, Colleen | Harding | 2 | \$ 3,960 |
| Vellanti, Deborah | Harding | 2 | \$ 3,960 |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #20: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent of Schools to employ the following individuals as non certified classroom aides for the 2008-2009 school year at an hourly rate of \$17.35** pending completion of negotiations:

| Employee Name | Assignment | Minutes/week | Annual |
|----------------------|---------------|-------------------|----------|
| Alvarino, Lisette | Harding-(M-F) | 1175mpw-PartTime | \$12,446 |
| Barton, Pat | Brearley(M-F) | 1175mpw-Part-Time | \$12,446 |
| Carpenter, Elizabeth | Harding (M-F) | 1175mpw-Part Time | \$12,446 |
| Clementi, Kelly | Brearley(M-F) | 1175mpw-Part Time | \$12,446 |
| Ehmann, Irene | Harding (M-F) | 1175mpw-Part Time | \$12,446 |
| Elshiekh, Mirella | Harding (M-F) | 1175mpw-Part Time | \$12,446 |
| Kelly, Donna | Harding (M-F) | 1175mpw-Part Time | \$12,446 |
| Lynaugh, Tina | Harding (M-F) | 1175mpw-Part-Time | \$12,446 |
| Palumbo, Joanne | Harding (M-F) | 1175mpw-Part-Time | \$12,446 |
| Parker, Wendy | Harding (M-F) | 1175mpw-Part Time | \$12,446 |
| Placca, Diana | Harding (M-F) | 1175mpw-Part Time | \$12,446 |
| Sues, Terry | Brearley(M-F) | 1175mpw-Part Time | \$12,446 |
| Zickgraf, Michelle | Harding (M-F) | 1175mpw-Part Time | \$12,446 |
| Zingaró, Margarita | Harding (M-F) | 1175mpw-Part Time | \$12,446 |

Note: Certified Instructional Aides are employed on with Teachers

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #21: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Jeanne Decker as Custodian of School Monies for the 2008-2009 school year at an annual salary of \$7,297.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #22: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the**

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Superintendent to employ Vincent A. Gonnella as School Business Administrator/Board Secretary for the 2008-2009 school year at an annual salary of \$139,634, plus benefits outlined in his agreement with the Board. Motion carried 6-1-1. Voting yes was: Benko, Colón, Duda, A. Laudati, LoBello, and Zimmerman. Voting no was: Mancino. Abstaining was: G. Laudati.

RESOLUTION #23: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **employs Dr. Lloyd M. Leschuk as the Chief School Administrator for the 2008-2009 school year at an annual salary of \$166,082 plus benefits outlined in his agreement with the Board.** Motion carried 6-1-1. Voting yes was: Benko, Colón, Duda, A. Laudati, LoBello, and Zimmerman. Voting no was: Mancino. Abstaining was: G. Laudati.

RESOLUTION #24: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent of Schools to employ the following to extra-curricular activity positions for the 2008-2009 school year:**

| <u>Elementary School:</u> | <u>Stipend</u> | | <u>2008-2009 Assignment</u> |
|-------------------------------|----------------|-------|--|
| Student Council | \$ 2,048 | Split | Vacancy |
| Yearbook | \$ 1,945 | Split | Jennifer Jack, Phyllis Elson |
| Audio Visual Director | \$ 2,289 | | Richard Paolercio |
| Newspaper | \$ 1,960 | Split | Jennifer Jack, Stacy Miller |
| Chorus | \$ 2,549 | | Erin Delaney |
| Family Math | \$ 2,127 | Each | Lora Kaprowski, Jennifer Jack |
| Family Science | \$ 2,127 | Each | Richard Paolercio, Donna Barnes |
| AFG Coordinator | \$ 723 | Each | A. Marinaro, L. Bedford, J. Cariello |
| <u>Middle School:</u> | | | |
| Student Council | \$ 2,639 | | Nancy Bechtler |
| Yearbook | \$ 1,889 | | John Ciborowski |
| Newspaper | \$ 1,904 | Split | Yakovchuk and Van Steenacker |
| Chorus | \$ 2,477 | | Lauren Widner |
| Band Director | \$ 2,477 | | John Ondrey |
| Play Director | \$ 1,707 | | Michelle Van Steenacker |
| Family Tools and Technology | \$ 2,127 | Each | Curtis Cerillo and Candace Grimaldi |
| Family Science Grade 8 | | | Curtis Cerillo and Candace Grimaldi |
| 7th Grade Advisor | \$ 520 | Each | Jay Shapiro, Cindy Yakovchuk Jeannine Farber and Lauren |
| 8th Grade Advisor | \$ 624 | Each | Blizzard |
| National Junior Honor Society | \$ 572 | | Fran Odin |
| STAR | \$ 364 | Each | Cindy Yakovchuk, Fran Odin |

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| | | | |
|-----------------------------------|--------|--------|---------------------------------|
| AFG Coordinators | \$ 723 | Each | Curtis Cerillo |
| Peer Mediation Advisor | \$ 536 | Each | J. Farber & M. Van Steenacker |
| Peer Leadership Advisor | \$ 536 | Each | Lorrae Schau and Nancy Betchler |
| Peer Tutoring Advisor | \$ 536 | | Fran Odin |
| Bruins That Care Advisor | \$ 536 | | Christa Candon |
| Computer (Hourly) (2 days a week) | \$ 33 | Hourly | All Staff |

High School:

| | | | |
|-----------------------------------|----------|--|-------------------------------|
| Fall Play Director | \$ 4,045 | | Michelle Van Steenacker |
| Fall Assistant Director | \$ 2,433 | | Nicole Warchol |
| Spring Musicale Director/Producer | \$ 3,528 | | Curt Cerillo |
| Assistant Director Musicale | \$ 2,433 | | Janice Marsili, Lauren Widner |
| Band & Ensemble Director (HS) | \$ 4,670 | | John Ondrey |
| Mastersingers | \$ 1,633 | | Lauren Widner |
| Color Guard | \$ 1,633 | | Nicole Placca |

High School Advisors:

| | | | |
|--------------------------------|----------|--------|--------------------------------|
| Yearbook Advisor | \$ 3,794 | | Dawn Boyden |
| Newspaper Advisor | \$ 3,794 | | Joe Pickton |
| Debate Coach | \$ 2,091 | | Joe Pickton |
| Literary Magazine Advisor | \$ 1,387 | | Ann Phillips |
| Virtual High School | \$ 5,806 | | William MacDonald |
| Freshman Class Advisor | \$ 691 | Each | Cynthia Kovac, Mendy Roberts |
| Sophomore Class Advisor | \$ 844 | Each | Nicole Betlow, Neil DeLouisi |
| Junior Class Advisor | \$ 1,291 | Each | Cynthia Hegna, Liz Marranta |
| Senior Class Advisor | \$ 1,533 | Each | Renaë Bush, Mary Lewis |
| Student Council Advisor | \$ 909 | Each | Diane Westbrook, Amy Efchak |
| Peer Leadership Advisor | \$ 536 | Each | Vincent McGowan, Renaë Bush |
| Peer Mediation Advisor | \$ 536 | Each | Donna Schneider, Cheryl Kress |
| Peer Tutoring Advisor | \$ 536 | Each | Novak, Pickton, Focht, Alvarez |
| Drug Awareness Supervisor | \$ 536 | | Renaë Bush |
| Bears That Care Advisor | \$ 536 | | Diane Westbrook |
| National Honor Society Advisor | \$ 723 | | Melissa Ferraris |
| AFG Coordinators-HS | \$ 723 | Each | Bill Hopper |
| Art Show | \$ 723 | | Vacancy |
| Central Detention (Hourly) | \$ 33 | Hourly | All Staff |
| Saturday School (Hourly) | \$ 53 | Hourly | All Staff |
| AM Patrol (7:30 to 8:00) | \$ 20.08 | Hourly | Vincent McGowan, Bill Hopper |
| Breakfast Duty (7:15 -7:45) | \$ 20.08 | Hourly | Lynn Smith, Janice Marsili |
| Autistic Program Coordinator | \$7,500 | | Ann Cooke |
| TV Station Manager | \$5,000 | | Vincent A. Gonnella |

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Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #25: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent of Schools to employ the following to interscholastic athletic stipend positions for the 2008-2009 school year:**

Fall Sports:

| <u>Position</u> | FY '09 | |
|----------------------------------|----------------|------------------|
| | Stipend | |
| Head Football Coach | \$ 9,784 | Scott Miller |
| Assistant Football Coach | \$ 6,958 | Dennis Lonergan |
| Assistant Football Coach | \$ 6,958 | Brian Luciani |
| Assistant Football Coach | \$ 6,958 | Justin Petino |
| Assistant Football Coach | \$ 6,958 | Robert Kanterman |
| Assistant Football Coach | \$ 6,958 | Vacancy |
| Assistant Football Coach | \$ 6,958 | Vacancy |
| Boys' Varsity Soccer | \$ 7,031 | Vincent McGowan |
| Boys' Assistant Soccer Coach | \$ 4,763 | Timothy Powers |
| Boys' Asst. Soccer Coach (Fr) | \$ 4,763 | Vacancy |
| Boys' MS Soccer Coach | \$ 3,507 | Vacancy |
| Girls' Head Soccer Coach | \$ 7,031 | Kristen Jeans |
| Girls' Asst. Soccer Coach | \$ 4,763 | Vacancy |
| Girl's MS Soccer Coach | \$ 3,507 | Regina Madden |
| Fall Cheerleading Coach | \$ 2,644 | Kimberly McGowan |
| Fall Cheerleading Coach | \$ 2,644 | Amy Burke |
| Color Guard | \$ 1,633 | Nicole Placca |

Winter Sports:

| <u>Position</u> | FY '09 | |
|------------------------------------|----------------|------------------|
| | Stipend | |
| Varsity Boys' Basketball Coach | \$ 8,653 | James Grady |
| JV Boys' Basketball Coach | \$ 5,901 | Frank Beckhorn |
| Fr. Boys' Basketball Coach | \$ 5,901 | Vacancy |
| MS Boys' Basketball Coach | \$ 3,662 | Vacancy |
| Varsity Girls' Basketball Coach | \$ 8,653 | Edward Murray |
| JV Girl's Basketball Coach | \$ 5,901 | Christopher Foye |
| MS Girls' Basketball Coach | \$ 3,662 | Melissa Geoghan |
| Varsity Wrestling Coach | \$ 8,653 | Brian Luciani |

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| | | | |
|------------------------------|----|-------|------------------|
| Assistant Coach | \$ | 5,901 | Jess Monzo |
| Assistant Coach | \$ | 5,901 | Lou Cerchio |
| MS Wrestling Coach | \$ | 3,953 | Vacancy |
| Varsity Indoor Track Coach | \$ | 6,305 | Joseph Capizzano |
| Assistant Indoor Track Coach | \$ | 4,045 | Vincent McGowan |
| Assistant Indoor Track Coach | \$ | 4,045 | Amy Efchak |
| Winter Cheerleading Coach | \$ | 3,398 | Kimberly McGowan |
| Winter Cheerleading Coach | \$ | 3,398 | Amy Burke |
| MS Cheerleading | \$ | 2,156 | Vacancy |

Spring Sports:

| <u>Position</u> | | FY '09 | |
|--------------------------|----|----------------|------------------|
| | | Stipend | |
| Varsity Baseball Coach | \$ | 7,031 | Joseph Capizzano |
| JV Baseball Coach | \$ | 4,763 | Jason Shapiro |
| Fr. Baseball Coach | \$ | 4,763 | Vacancy |
| MS Baseball Coach | \$ | 3,680 | Anthony Galioto |
| Varsity Softball Coach | \$ | 7,031 | Amy Efchak |
| JV Softball Coach | \$ | 4,763 | Michelle Alvarez |
| MS Softball Coach | \$ | 3,680 | Vacancy |
| Varsity Track Coach | \$ | 8,653 | Scott Miller |
| Assistant Track Coach | \$ | 5,337 | Dennis Lonergan |
| Assistant Track Coach | \$ | 5,337 | Bernadette Gatto |
| Assistant Track Coach | \$ | 5,377 | Vacancy |
| Competition Cheerleading | \$ | 2,664 | Kimberly McGowan |
| Competition Cheerleading | \$ | 2,664 | Amy Burke |
| Golf Coach | \$ | 3,150 | Vincent McGowan |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #26: Introduced by Duda, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the extension of the unpaid maternity leave for Graceann Griffin, an elementary teacher at the Harding Elementary School, for the 2008-2009 school year**, with an anticipated return to work for the 2009-2010 school year. Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

CURRICULUM/INSTRUCTION

RESOLUTION #27: Introduced by G. Laudati, who moved its adoption, seconded by LoBello,

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Be It Resolved, That the Kenilworth Board of Education **approves the out-of-district transfer of Student No. 203174 from the ARC Kohler School to the Developmental Learning Center in Union, New Jersey, commencing on April 29, 2008 and continuing until the end of the school year.** This student has had and will continue to require a one-on-one aide, who will be hired by the DLC, at the expense of the Kenilworth Board of Education. Transportation services will be provided by the Morris-Union Jointure Commission. Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #28: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the 2008 extended school year for the following students:**

| Student No. | Placement | Transportation |
|--------------------|--------------------------|-----------------------|
| 202889 | Crossroads | MUJC |
| 202711 | DLC – New Providence | MUJC |
| 201540 | ECLC | MUJC |
| 202892 | Lakeview School | MUJC |
| 201951 | Bright Beginnings | MUJC |
| 202454 | ECLC | MUJC |
| 202891 | Deron II School | MUJC |
| 202387 | Midland | UCESC (Winfield) |
| 201650 | Lakeview School | MUJC |
| 203174 | DLC - Union | MUJC |
| 203317 | Lakeview School | MUJC |
| 202078 | Horizon School | MUJC |
| 201932 | Mt. Carmel Guild Academy | MUJC |

Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #29: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the neurodevelopment evaluation of Student No. 201951 by Dr. V. Amorapanth in the amount of \$550.00.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

RESOLUTION #30: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the psychiatric evaluation of Student No. 202907 by Dr. C. Stucky in the amount of \$300.00.** Motion carried 8-0-0. Voting yes was: Benko, Colón, Duda, A. Laudati, G. Laudati, Mancino, LoBello, and Zimmerman.

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RESOLUTION: Introduced by Benko, who moved its adoption, seconded by A. Laudati, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of Secretarial Unit & Custodial Unit negotiations and potential litigation (Winfield Consolidation)** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:23 p.m. President Zimmerman called a **5-minute recess** prior to convening private session.

At 8:47 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by Benko, seconded by Duda, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 8:47 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

May 12, 2008

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 6:00 p.m. by President Zimmerman, in the Board of Education Conference Room in the Brearley School on **May 12, 2008**.

President Zimmerman led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, Union Leader, Cranford Chronicle, and the Star Ledger. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Steven Benko, Hector Colon, Annmarie Duda, Anthony Laudati, Gerard Laudati (6:17 p.m.), Mark LoBello, Livio Mancino (6:15 p.m.), and Nancy Zimmerman. Absent was: Antonio Pugliese.

Also in attendance were Lloyd M. Leschuk, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary.

President Zimmerman stated the purpose of this meeting is to interview potential superintendent search firms. This evening the Board is interviewing Dr. Michael Osnato and Dr. Richard Marasco of Leadership Advantage, the Institute of Educational Leadership at Seton Hall.

RESOLUTION: Introduced by A. Laudati, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of contract negotiations**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 7:05 p.m. President Zimmerman **reconvened the public session** and stated the Board of Education took no action in executive session.

Having interviewed two firms, the Board discussed the topic and the selection process in public. The Board considered the merits of using a firm and doing the search on their own. The Board concluded that a firm should conduct the search and would appoint the consultant at the June Board Meeting.

Motion was made by Duda, seconded by A. Laudati, that **when the meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 7:23 p.m.

May 12, 2008

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

June 9, 2008

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Zimmerman, in the Board of Education Conference Room of the Brearley School on **June 9, 2008**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held April 21, 2008. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Union Leader. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Steven Benko, Hector E. Colon, Annmarie Duda, Gerry Laudati, Mark LoBello, Livio Mancino, and Nancy Zimmerman. Absent was: Anthony Laudati and Antonio Pugliese.

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Charles Cappello, Principal; Kathleen Murphy, Principal; Eileen O'Donnell, Supervisor; Valarie Baker, Supervisor; and Anthony Lepore, Supervisor of Buildings & Grounds.

Approximately ten (10) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (May 5 and May 12, 2008) were approved upon motion by Benko, seconded by Duda Motion carried 7 to 0. Voting yes was: Benko, Colon, Duda, G. Laudati, LoBello, Mancino, and Zimmerman.

PRESENTATIONS:

- Janice Marsili: "Artist in Education Residency Grant"
- SSP Architects – Pre Referendum Project Report

Motion was made by Benko, seconded by LoBello, that the **meeting be opened to the public** for discussion on the referendum only. Motion carried unanimously.

- Linda Oliva asked about the phasing of the projects and if it was going to disrupt the school year.
- Christine Curia asked about the drop-off area in front of Harding School.

Motion was made by LoBello, seconded by Colon, that the **meeting be closed to the public**. Motion carried unanimously.

June 9, 2008

Members of the Administrative Team highlighted their monthly reports:

- Mrs. O'Donnell, Supervisor of Instruction & Technology: The district's technology survey has been completed and submitted to the DOE.
- Mrs. Baker, Supervisor of Math & Science: Purchase orders have been processed and McDougal/Little donated note taking books. Mancino asked if our curriculum matches up with other districts and whether our students do enough writing.
- Mrs. Cooke, Supervisor of Special Education: The Governor's Initiative Grant was reviewed and its' positive impact on the district, including the staff development.
- Mrs. Murphy, Harding School Principal: The AC was working well today despite the excessive heat wave. Pre K and K orientations are complete and were successful.
- Mr. Cappello, Brearley Principal: The custodial staff was complemented for their efforts in keeping the building cool. May was trip month, all returned safely. Final exams start on Thursday.

COMMITTEE REPORTS:

Curriculum & Instruction: Gerry Laudati, Chairperson.

The committee will begin reviewing curriculum in September.

Finance & Facilities: Livio Mancino, Chairperson.

Gonnella reviewed the resolution pertaining to the deposit into the emergency reserve, including its purpose, limitations and restrictions.

Correspondence: (see attachments)

Distributed May 2, 2008:

1. Letter dated 4/11/08 from Carmen Centuolo to Barbara Baker, Board President of Winfield BOE Re: Representation on the KBOE.
2. Memo dated 4/11/08 from Joe Lafferty with attached letter of praise dated 4/8/08 from a parent concerning the Competition Cheerleading Coaches.
3. Letter dated 4/18/08 from Paul Weinstein to Charles Cappello Re: Changes in the fall high school drama staff.
4. Letter dated 4/18/08 from Mayor Kathi Fiamingo to KBOE Re: Fireworks Celebration on 6/29/08.
5. Memo dated 4/21/08 (with attachment) from Joe Lafferty to Dr. Leschuk Re: Amy Burke being selected to receive the 2008 Coaches Recognition Award.
6. Memo dated 4/21/08 with attachment from Joanne Rajoppi Re: Certification of School Board Election.

Distributed May 9, 2008:

1. Letter dated 9/24/07 from Vicky Roman Re: Kenilworth Women's Softball League and a formal complaint against John Primavera.

June 9, 2008

2. Email dated 5/5/08 from Cynthia Manto Re: Brearley PTO Mini-Grant List.

Motion was made by LoBello, seconded by G. Laudati, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

OLD BUSINESS:

- Mancino objected to the purchase of speed bumps stating that they would not be as effective as the rumble strips he proposed.
- Mancino asked about setting term limits on the President of the Board. Gagliardi felt it would be unconstitutional to term limit a Board President and outlined recent ruling pertinent to the matter.

NEW BUSINESS:

- Gerry Laudati reviewed some proposed legislation including the Board elections in November and the elimination of the State Board of Education.
- Zimmerman raised some scheduling concerns regarding security and dance recitals. The school/police should dictate what is appropriate, not the individuals renting.
- Mancino asked if school buses had seat belts.
- Mancino asked about placing bathrooms on the football field for the fireworks celebration.

Motion was made by Colon, seconded by Benko, that the **meeting be opened to the public**. Motion carried unanimously.

- Christina Curia asked, “why not pave the speed bumps.” She also stated that she would like Mr. Weinstein to stay as next year’s play director. She asked if his replacement had the same qualifications as he did.
- Christine Bennett discussed the benefits of the program and the impact Mr. Weinstein has on it.
- Dino Curia discussed the finances of the drama department stating the need to fundraise.
- Anthony LaBruno spoke of Mr. Weinstein’s positive traits as a director.

Motion was made by Colon, seconded by LoBello, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

RESOLUTION #1: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the **attached bill list be approved for the month of May 2008 in the amount of \$1,708,207.32**. Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

June 9, 2008

RESOLUTION #2: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Pursuant to N.J.A.C. 6:20-2.13 (e), we, the members of the Kenilworth Board of Education certify that as of May 31, 2008, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been over expended in violation of N.J.A.C.6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accept the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of April, 2008.** Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #3: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the **following line item transfers (May 2008) in the 2007-2008 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #4: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policies No. 3440 and 4440-Travel Expenses,** with full details attached, as follows:

| Attendee Name | Conference/Workshop Title | Date |
|-------------------------------|-----------------------------------|----------------|
| <u>Teaching Staff:</u> | | |
| Boyden, Dawn | Computer Training Summer Yearbook | 8/5-6/2008 |
| Marsili, Janice | Artist/Teacher Institute | 7/21-7/25/2008 |
| | | 7/28-8/1/2008 |
| <u>Administration:</u> | | |
| Luciani, Brian | Union County Gang Awareness | 6/26/2008 |
| | | |

Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

June 9, 2008

RESOLUTION #5: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **accepts the Governor's Initiative: Enhancing and Expanding In-district Program Options for Students with Disabilities – Yr. 2 Grant in the amount of \$100,000.00 commencing on July 1, 2008 through June 30, 2009.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #6: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves Trinitas Hospital as the provider of physical therapy and occupational therapy for the district during the extended school year program** as per the attached agreement. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #7: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the agreement with Leadership Advantage to conduct the superintendent search for the district at a cost not to exceed \$13,500, with the cost of advertisements borne by the Board.** Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #8: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the Union County Vocational-Technical School Tuition Agreement for the 2008-2009 school year** with terms as per the attached. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #9: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the Union County Educational Services Commission to administer the district's Nonpublic School Individuals with Disabilities Education Act-B Initiative (IDEA-B) funds, both preschool and basic, pursuant to the requirements of the Individuals with Disabilities Education Act and Grant Application** on behalf of the Board, effective September 1, 2008 until August 31, 2009. The Board agrees to pay the Commission the full amount of the Nonpublic School IDEA-B grant funding in support of the Nonpublic School Individuals with Disabilities Education Act-B Initiative (IDEA-B) which shall include the five percent (5%) administrative cost, by September 30, 2008 or by the date that the IDEA-B Aid is received. It is understood that the Commission will provide services for all of the eligible Nonpublic schools identified by the district's grant application. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #10: Introduced by Mancino, who moved its adoption, seconded by Colón,

June 9, 2008

WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2008 and 2009.

WHEREAS, Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils at the per pupil rate as approved by the New Jersey Department of Education in a manner that is consistent with the provisions of the federal and state constitutions, and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district, and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school, and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment, and

WHEREAS, the Union County Educational Services Commission has agreed to handle the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education **enter into an agreement with the Union County Educational Services Commission, whereby the Commission will administer the Nonpublic School Initiative Program for nonpublic schools located within its boundaries for the 2008-2009 school year;** and

BE IT FURTHER RESOLVED that the Kenilworth Board of Education pay five percent (5%) of the allocation for the Nonpublic School Technology Initiative Program to cover the Commission's cost for administering the program. The total amount allocated by the State for the New Jersey Nonpublic School Technology Initiative Program will be paid to the Commission on or before October 15, 2008. A five percent fee (5%) will be deducted for the Commission's administrative expenses. Any unexpended funds will be refunded to the local district. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and

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Zimmerman.

RESOLUTION #11: Introduced by Mancino, who moved its adoption, seconded by Colón, WHEREAS, P.L. 1991, Chapter 226, requires that each Board of Education of a district in which a nonpublic school is located shall provide certain nursing services to those students who are enrolled full time in the nonpublic school; and

WHEREAS, the Union County Educational Services Commission has agreed to provide the required nursing services for local public school districts for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration;

THEREFORE, BE IT RESOLVED: that the Kenilworth Board of Education **enter into an agreement with the Union County Educational Services Commission whereby the Commission will implement the law and administer the nonpublic school nursing services program for those full time students enrolled in the nonpublic school(s) located within the Kenilworth Board of Education for the 2008-2009 school year**, in accordance with applicable law; and

BE IT FURTHER RESOLVED, that the Kenilworth Board of Education shall pay to the Commission six percent (6%), as an administrative fee, of the entitlement funds received by the Board as State aid, per pupil, pursuant to said enactment.

Payment will be made in three (3) installments: fifty percent (50%) on or before October 1, 2008; twenty-five percent (25%) on or before January 1, 2009; and twenty-five percent (25%) on or before April 1, 2009. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #12: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the Union County Educational Services Commission Special Education Tuition agreement for the 2008-2009 school year** as attached. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #13: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the Agreement for Professional Services with Union County Educational Services Commission for the 2008-2009 school year**. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #14: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the membership of the district in the New Jersey State Interscholastic Athletic Association for the 2008-2009 school year**

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at a fee of \$2,150.00. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #15: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the purchase and installation of a video and audio recording system for the Board of Education Conference Room from Wilray Audio Visual in the amount of \$7,000.** Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #16: Introduced by G. Laudati, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the purchase of rubber speed bumps for use in the David Brearley parking lot from The Traffic Safety Store in the amount of \$5,772.84** as per low quote. Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #17: Introduced by G. Laudati, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the purchase and installation of “self storing safety rails” for the Brearley Gymnasium bleachers from Wood-Corr, Inc. in the amount of \$13,250** as per low quote. Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #18: Introduced by Colón, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the purchase of a 2008 Ford Super Duty F350 4WD Regular Cab with plow package and options from Warnock Fleet in the amount of \$26,606.84 as per NJ State Contract #A71012.** Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #19: Introduced by Colón, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves a lease of a DM450 (Digital Mailing System) for the Harding School/Administrative Offices from Pitney Bowes under the following terms: \$164/month for 63 months effective July 1, 2008 as per NJ State Contract #63753/55220.** Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #20: Introduced by G. Laudati, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the purchase and installation of a CCTV Surveillance System for the David Brearley School from RFP Solutions, Inc. in the amount of \$18,889.00 as per NJ State Contract # A42293.** Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #21: Introduced by G. Laudati, who moved its adoption, seconded by Colón,

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Be It Resolved, That the Kenilworth Board of Education **approves the purchase and installation of a CCTV Surveillance System for the Harding School from RFP Solutions, Inc. in the amount of \$21,787.00 as per NJ State Contract # A42293.** Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #22: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the purchase of Student Accident Insurance through Bollinger Insurance for the 2008-2009 school year with the following coverage for an annual premium of \$14,170:**

Coverage: \$1,000,000 Maximum Benefit Student Accident Insurance for all students including interscholastic athletics & HS Football. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #23: Introduced by Mancino, who moved its adoption, seconded by Colón, WHEREAS, In June of 2007, the Kenilworth Board of Education **joined with other school districts in organizing and becoming members of the Subfund of the New Jersey School Boards Association Insurance Group (Educational Risk Insurance Consortium);**

WHEREAS, that resolution was for the duration of three consecutive years for the following coverage:

| | | | | | | | |
|-----------|---|-------|---|----------------------|---|--------------------|---|
| Property | x | EDP | x | General Liability | x | Umbrella | x |
| Equipment | | Crime | x | Automobile Liability | x | Errors & Omissions | x |
| Breakdown | x | Bonds | x | Auto Phys Damage | x | Workers' Comp. | x |

NOW, THEREFORE, BE IT RESOLVED, by the Board Of Education of the Kenilworth School District, that this resolution confirms the continuation of that prior arrangement. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #24: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves the purchase and installation of Sound System for the Ward Field Stadium Complex from Wilray Audio Visual in the amount of \$5,600.00.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #25: Introduced by Mancino, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approve the purchase and installation of Sound System for the Brearley Main Gymnasium from Wilray Audio Visual in the amount of \$6,400.00.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

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RESOLUTION #26: Introduced by Mancino, who moved its adoption, seconded by Colón, WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Kenilworth Board of Education has the need, on a timely basis to procure goods and services utilizing state contracts, and

WHEREAS, the Kenilworth Board of Education desires to authorize its purchasing agent for the 2008-2009 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Kenilworth Board of Education does hereby **authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:**

| <u><i>VENDOR</i></u> | <u><i>State Contract #</i></u> |
|-----------------------------|--------------------------------|
| Cascade School Supplies | #65589 |
| CDW-G, Inc. | #67176 |
| Circle Systems | #89610 |
| Dell Marketing | #81247 |
| Hannon Floor Coverings | #67364/65749 |
| Johnstone Supplies | #60309 |
| Pitney Bowes | #63753/55220 |
| RFP Solutions, Inc. | #A42293 |
| School Specialty | #65606 |
| Spruce Industries Custodial | #60725 |
| Stewart Industries | #46727/53591/46624 |
| Storr Tracker | #67764 |
| Supplies/Supplies | #59760 |

Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #27: Introduced by Mancino, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the use of Educational Data**

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Services for competitive/cooperative bidding for school supplies and services for the 2008-2009 school year in the following categories:

| | | |
|----------------------------|------------------------|------------------------------|
| General Classroom Supplies | Fine Art | Technology |
| Physical Education | Music | Computer/Office Supplies |
| Health | Photography | Computer Office Toner |
| Health Tape | Science | Athletics Equipment/Uniforms |
| Family Consumer Science | Elementary Science | Custodial Supplies |
| Maintenance Supplies | Audio Visual Equipment | Library Supplies |

Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #28: Introduced by Mancino, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves Proposal # 081597 for an “Energy Efficiency Audit” for the Kenilworth school facilities to be conducted by the PMK Group, Consulting & Environmental Engineers in the amount of \$9,850.00.** This work is to be done in conjunction with SSP Architects Referendum Scope of Work study. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #29: Introduced by G. Laudati, who moved its adoption, seconded by Colón, WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Kenilworth Board of Education wishes to deposit anticipated current year surplus into an Emergency Reserve account at year end to be used to finance future unanticipated general fund current expenses required for T & E purposes, and

WHEREAS, the Kenilworth Board of Education has determined that \$100,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Kenilworth Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations and pending verification by district auditor that funds are available. Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

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RESOLUTION #30: Introduced by G. Laudati, who moved its adoption, seconded by Colón, Be It Resolved, That the Kenilworth Board of Education **approves Maschio's Food Service Management Company as the food service management company for the 2008-2009 school year with an annual management fee of \$7,525.00** (no increase) and authorizes execution of contract documents following Board Attorney review. The management fee shall be payable in ten (10) monthly installments of \$752.50 per month commencing September 1, 2008 and ending on June 30, 2009.

Maschio's guarantees an unlimited minimum profit to the Local Education Agency in the amount of \$18,000.00 for the 2008-2009 school year. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including administrative/management fee) is below this amount, Maschio's shall be responsible for any shortfall. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #31: Introduced by Mancino, who moved its adoption, seconded by G. Laudati, Be It Resolved, That the Kenilworth Board of Education **approves the change of Board meeting date from July 14, 2008 to July 7, 2008.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

PERSONNEL/MANAGEMENT

RESOLUTION #32: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Tammy Smith is a tenured teaching staff member assigned at the Harding Elementary School; and

WHEREAS, Tammy Smith has submitted a request to begin a maternity leave effective on or about May 19, 2008; and

WHEREAS, Tammy Smith wishes to extend her leave through the end of the school year by use of her remaining sick days and to take an extended leave thereafter without pay, through September 1, 2009,

NOW THEREFORE BE IT RESOLVED that Tammy Smith be and hereby is authorized to commence maternity on or about May 19, 2008 through September 1, 2009; and

BE IT FURTHER RESOLVED that Tammy Smith be and is hereby permitted to extend the leave through the end of the 2007-2008 school year by use of her accumulated sick days (and submission of a Doctor's Certification of Disability), of which she has eighty (80) days remaining, upon her written request to do so; and

BE IT FURTHER RESOLVED that Tammy Smith is authorized to take unpaid leave for the

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2007-2008 school year pursuant to Article XVI, Section C of the governing collective bargaining agreement; and

BE IT FURTHER RESOLVED that Tammy Smith must notify the Superintendent of Schools in writing on or before April 1, 2009 that she is returning to work as scheduled on September 1, 2009 as required by Article XVI, Section F of the governing collective bargaining agreement. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #33: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education accepts, with regret, the retirement letter from Lloyd M. Leschuk, Superintendent of the Kenilworth School District, effective June 30, 2009. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #34: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Marc Lombardy, a school counselor at the David Brearley Middle/High School, effective June 30, 2008.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #35: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Mary Lewis, a librarian at the David Brearley Middle/High School, effective June 30, 2008.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #36: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the emergent hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s) and/or aide(s) for the 2007-08 school year:**

| | | |
|---------------------|--------------------|---------------|
| Melissa Jeans | Teacher | \$70/day |
| Debra Graham | Lnchrn/Plygrd Aide | \$11.00/hour* |
| | Classroom Aide | \$17.35/hour* |
| Michael Rothery | Teacher | \$60/day |
| Anne Marie McNamara | Home Instructor | \$32/hour |
| Stephanie Gonzalez | Teacher | \$80/day |
| Stephanie Giordano | Teacher | \$80/day |

*pending completion of contract negotiations

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Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #37: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as a nurse intern in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board.**

| Name | College | Assigned to: |
|-------------|-------------------------------|---------------|
| Linda Oliva | Consolidated Learning Service | Mary Altomare |

Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #38: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Kristie Fowlkes as the Speech/Language Specialist for the district, on Step 1, MA, at an annual salary of \$57,407, effective September 1, 2008, with full benefits.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #39: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Arlene Wacha as a Special Education Mathematics teacher at the David Brearley Middle/High School, on Step 8, BA, at an annual salary of \$54,023, effective September 1, 2008, with full benefits.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #40: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Rosanne Sattur as a Learning Disabilities Teacher Consultant (LDTC) for the district, on Step 6, MA+30, at an annual salary of \$66,835, effective September 1, 2008, with full benefits.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #41: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Martha Tropeano as an ESL/BSI teacher at the Harding Elementary School, on Step 4, BA, at an annual salary of \$51,598, effective September 1, 2008 with full benefits.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

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RESOLUTION #42: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Lisa McSherry as Special Education teacher at the Harding Elementary School, on Step 7, BA, at an annual salary of \$53,378, effective September 1, 2008 with full benefits.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #43: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Kristen Bobko as a School Counselor at the David Brearley Middle/High School, on Step 2, MA, at an annual salary of \$57,877, effective September 1, 2008 with full benefits.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman. Note: Ms. Bobko decided not to accept the position.

RESOLUTION #44: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Gina Serpico as a third grade maternity leave replacement for Graceann Griffin, on Step 1, BA at an annual salary of \$50,030, effective September 1, 2008 with full benefits.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #45: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Laura Walsh as a third grade maternity leave replacement for Tammy Smith, on Step 1, BA, at an annual salary of \$50,030, effective September 1, 2008 with full benefits.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #46: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following for the 2008 summer school and extended school year, a 30-day program, at a stipend as listed:**

| | | |
|---------------------|---------------------------|---------|
| Jennifer Birmingham | Elem. Language Arts & Art | \$2,950 |
| Jennifer Jack | Elem. Computers | \$2,950 |
| Angela McGee | Elem. Language Arts & Art | \$2,950 |
| Jessica Barnes | Elem. Math | \$2,950 |
| Clarice Johnson | Elementary Library | \$2,950 |
| Vacancy | Elementary Library | \$2,950 |
| Melissa Ferraris | Middle School Science | \$2,950 |

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| | | |
|-------------------------|-----------------------------|----------------------|
| Michelle Alvarez | Middle School Math | \$2,950 |
| Michelle Van Steenacker | Middle School Language Arts | \$2,950 |
| Gabby Florek | Library Aide | \$7.50/hour |
| Gina Serpico | Substitute Teacher | \$118/day |
| Grace Ann Griffin* | Substitute Teacher | \$118/day |
| Louise Quagliata | Pre-school Disabled | \$3540.00 |
| Erin Paruta | Primary | \$3540.00 |
| Jennifer Epstein | Primary | \$3540.00 |
| Tina Lynaugh | Classroom Aide | \$17.35/hour*** |
| Kelly Clementi | Classroom Aide | \$17.35/hour*** |
| Patrice Cantalupo | Classroom Aide | \$17.35/hour*** |
| Lisette Alvarino | Classroom Aide | \$17.35/hour*** |
| Kari Ring | Classroom Aide | \$17.35/hour*** |
| Nicole Apice** | Classroom Aide | \$17.35/hour*** |
| Irene Ehmann | Substitute Classroom Aide | \$17.35/hour*** |
| Joanne Palumbo | Substitute Classroom Aide | \$17.35/hour*** |
| Michelle Zickgraf | Substitute Classroom Aide | \$17.35/hour*** |
| Regina O'Connor | Speech/Language Therapist | 10 days @ 118.00/day |
| Kristie Fowlkes | Speech/Language Therapist | 8 days @ 118.00/day |

*pending receipt of a doctor's note permitting her to work

**Resume Attached

***pending completion of contract negotiations

Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #47: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the following staff for summer casework as follows:**

| | |
|-----------------|--------------------------|
| Carol Carrara | 3.5 days @ \$355.19/diem |
| Jennifer Ruopp | 3.5 days @ \$399.05/diem |
| Jill Cagney | 3.5 days @ 297.89/diem |
| Regina O'Connor | 3.5 days @ 318.63/diem |
| Jessica Miles | 12 days @ 287.04/diem |

Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #48: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the**

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recommendation of the Superintendent to employ William Hopper for ten (10) hours during the summer to write the ESL/Bilingual 3-year Plan for the district at a rate of \$33.00/hour. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #49: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the following staff for stipend positions in the district:**

| Name | Position | Stipend |
|-----------------|---------------------|---------|
| Cynthia Kovac | Freshman Advisor | \$691 |
| Mendy Roberts | Freshman Advisor | \$691 |
| Lauren Blizzard | Grade 8 Advisor | \$624 |
| James Grady | Asst. Football | \$6,958 |
| Jennifer Hayes | Girls' Asst. Soccer | \$4,763 |
| Jessica Barnes | M/S Cheerleading | \$2,156 |

Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

RESOLUTION #50: Introduced by Duda, who moved its adoption, seconded by Colón, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Emanuele Pontoriero as a computer technician for the summer of 2008, at a salary of \$7.50/hour, effective July 1, 2008.** Motion carried 6-1-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, and Zimmerman. Voting no was: Mancino.

CURRICULUM/INSTRUCTION

RESOLUTION #51: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves two (2) independent evaluations for Student No. 201707 with services provided by Morristown Memorial Hospital.** One educational evaluation at a cost of \$448.00 and one psychological evaluation at a cost of \$448.00 for a total cost of \$896.00. Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #52: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves the 2008 extended school year placement of the following students:**

| Student No. | Placement | Transportation Provider |
|-------------|--------------------------|-------------------------|
| 201932 | Mt. Carmel Guild Academy | UCESC* |

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| | | |
|--------|------|------|
| 200711 | ECLC | MUJC |
|--------|------|------|

*Change in transportation provider

Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #53: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, WHEREAS, Be It Resolved, That the Kenilworth Board of Education **approves early dismissal of the district schools on June 19, 2008.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION #54: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, That the Kenilworth Board of Education **approves the change to the 2008-2009 School District Calendar making April 24, 2009 an early dismissal for AFG.** Motion carried 7-0-0. Voting yes was: Benko, Colón, Duda, G. Laudati, LoBello, Mancino and Zimmerman.

RESOLUTION: Introduced by Mancino, who moved its adoption, seconded by Colon, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of Custodian negotiations and potential litigation (KEA Grievance 78-3)**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 9:50 p.m. President Zimmerman called a **5-minute recess** prior to convening private session.

At 10:10 p.m. President Zimmerman reconvened the public session at which time the Board took the following action:

RESOLUTION: Introduced by G. Laudati, who moved its adoption, seconded by LoBello, Be It Resolved, that after review of the papers submitted by the Kenilworth Education Association and Mr. Weinstein's April 18, 2008 letter to Mr. Cappello, the Kenilworth Board of Education hereby **denies KEA Grievance 78-3** and upholds the decision of the Superintendent in his May 29, 2008 letter to the Kenilworth Education Association.

Motion was made by LoBello, seconded by Duda, that when the meeting adjourns, it adjourns to the call of the chair. Motion carried unanimously.

Meeting adjourned at approximately 10:11 p.m.

Respectfully submitted,

June 9, 2008

Vincent A. Gonnella
Secretary to the Board

June 19, 2008

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 8:30 a.m. by Vice President G. Laudati, in the Board of Education Conference Room in the Brearley School on **June 19, 2008**.

Vice President Laudati led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, Union Leader, Cranford Chronicle, and the Star Ledger on June 16, 2008. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Steven Benko, Hector Colon, Annmarie Duda, Anthony Laudati, Gerard Laudati, Livio Mancino, Antonio Pugliese, and Nancy Zimmerman (8:33 a.m.). Absent was: Mark LoBello.

Also in attendance were Lloyd M. Leschuk, Superintendent, Vincent A. Gonnella, Business Administrator/Board Secretary and Cristina Campanella, Board Attorney

Vice President Laudati stated the **purpose of this meeting is to review BOE Policy #5460 High School Graduation and its impact on graduation exercises for several students in the Class of 2008**.

A two-minute recess was called to allow additional Board Members to arrive at which time President Zimmerman called for discussion on the matter.

Motion was made by G. Laudati, seconded by Duda that the meeting be opened to the public for comments. Motion carried unanimously.

- Richard Casale thanked the board for the time to consider this matter.
- Ceclia Ricks asked Benko about his concerns.

RESOLUTION: Introduced by G. Laudati, who moved its adoption, seconded by Colon:

Whereas, after administrative review of student credentials, it has been determined that several students of the Class of 2008 have fallen short of the minimum requirements needed for diplomas to be conferred, and

Whereas, pursuant to Board of Education Policy #5460 High School Graduation the Board reserves the right to deny participation when extreme circumstances warrant it, such as when a pupil has not completed the requirements for graduating with his/her class or there is a serious breach of conduct found on the part of the pupil. Such denial shall be treated in the same manner as a suspension and the pupil shall be afforded the rights of review provided in policies of this

June 19, 2008

Board.

Whereas, the administration has provided the Board with student data for the purpose of determining whether these students are to be allowed to participate in graduation ceremonies despite not meeting the requirements to receive their high school diplomas,

Now Therefore Be It Resolved, That the **Board of Education gives the authority to the administration to allow all students in the Class of 2008 who have met the following criteria to be permitted to participate in graduation exercises:**

1. Have obtained the minimum number of credits needed for graduation.
2. Have demonstrated proficiency in all sections of the High School Proficiency Assessment (HSPA) or Special Review Assessment (SRA) process.
3. Are students in good standing regarding all disciplinary matters.
4. Upon the conclusion of the school year have passed all but one of the required courses for graduation.
5. Attendance requirements as indicated in Policy # 5200.

Be It Further Resolved, That diplomas will not be conferred upon these students until such time as all mandatory graduation requirements have been met.

Motion was made by Duda, seconded by G. Laudati, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:13 a.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board